



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

November 4, 2020

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM WEDNESDAY NOVEMBER 4, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

Attend the meeting in person. However, due to social distancing, seating is limited

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/95299663411?pwd=WTZxZlJDSXk1dVlkc05lY1pwMUhBQT09>

Meeting ID: 952 9966 3411

Passcode: 402490

Dial by your location

646 558 8656 US (New York)

The agenda will be posted on the Holland Township website by 4:00 pm Friday October 30, 2020.

hollandtownshipnj.gov

APPROVAL OF MINUTES OF THE: October 20, 2020 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
29329	ADT SECURITY SERVICES	Holland Township Bethany Ridge Security	\$ 169.71	\$ 169.71
29330	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 22.11	\$ 22.11
29331	Amazon.com RRCC	Spray Bottles	\$ 16.99	\$ 16.99
29332	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard Lawn Irrigation (9078)	\$ 16.50 \$ 30.05	
		RRCC Pool 8797	\$ 41.90	
		Pool (8796)	\$ 1,125.61	\$ 1,214.06
29333	CEUnion	Affordable Housing class credits Webinar	\$ 55.00	\$ 55.00
29334	CHRISTINE FRENCHU	Agriculture misc. expenses	\$ 1,185.00	\$ 1,185.00
29335	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	\$ 21.75
29336	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 171.00	\$ 171.00
29337	Department of Finance	4Q2020 Library	\$ 53,943.37	\$ 53,943.37
29338	Department of Finance	4Q2020 Open Space	\$ 51,257.04	\$ 51,257.04
29339	Department of Finance	4Q2020 County	\$ 558,776.03	\$ 558,776.03
29340	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910 Meter 01061655 Account 93404665351 RRCC	\$ 30.63 \$ 299.07	\$ 329.70
29341	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 29.95	\$ 29.95
29342	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 090120	\$ 115.50	\$ 115.50
29343	Griffith-Allied Trucking LLC	DULSD - Diesel DPW Unleaded Gas	\$ 580.43 \$ 552.17	\$ 1,132.60
29344	Hunterdon Family Medicine at	Alex Hammerstone	\$ 150.00	\$ 150.00
29345	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 20.99	\$ 20.99
29346	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 55.51	\$ 55.51
29347	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,244.06	\$ 1,244.06

29348	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.10	\$ 3.10
29349	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford Warren	\$ 127.68	\$ 127.68
29350	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 09/21	\$ 109.73	\$ 109.73
29351	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 9/19-10/18/202	\$ 152.86	\$ 152.86
29352	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 09/19-10/18/20	\$ 3,447.04	\$ 3,447.04
29353	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 09/19-10	\$ 14.98	\$ 14.98
29354	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 9/19-1	\$ 499.02	\$ 499.02
29355	John P Gallina, Esq	PB Misc general Matters 101520	\$ 101.25	
		PB Misc general Matters 101520	\$ 303.75	
		PB Holland Solar Farm B2 L1 02 services	\$ 810.00	\$ 1,215.00
29356	Kleen & Fresh Company LLC	September 14, 17 & 19	\$ 330.00	
		September 7, 10 & 12	\$ 330.00	
		Sanitizing 10/17 & 10/24	\$ 1,023.75	\$ 1,683.75
29357	LIFESAVERS, INC.	Pediatric AED Pads	\$ 110.00	\$ 110.00
29358	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 570.00	
		30YD R/O Empty & Return	\$ 614.80	\$ 2,324.80
29359	LUCILLE A. GROZINSKI	PB 101220 meeting court reporter	\$ 225.00	\$ 225.00
29360	Mary Christensen	refund	\$ 84.00	\$ 84.00
29361	MONTAGE ENTERPRISES, INC.	Assorted Boom Mower/Road Mower Parts	\$ 416.61	
		85c Mower Parts	\$ 629.57	\$ 1,046.18
29362	NJ Advance Media	Ord 2020-14 & 15	\$ 54.49	\$ 54.49
29363	OFFICE DEPOT, INC.	stamp	\$ 116.96	\$ 116.96
29364	PenTeleData	10/24/20-11/24/20	\$ 196.85	\$ 196.85
29365	PERFORMANCE TIRE COMPANY	15-12- tires, alignment	\$ 903.00	\$ 903.00
29366	POWERCO, INC.	Equipment repair	\$ 11,017.30	\$ 11,017.30
29367	PRESERVATION NEW JERSEY, INC.	Membership	\$ 100.00	\$ 100.00
29368	Prestige Dry Cleaner LLC	dry-cleaning 09/2020	\$ 313.00	\$ 313.00
29369	Robert Martucci	BOA ATT B19 L12 01 services thru 093020	\$ 360.00	
		BOA Bodderl B10 L44 03 services thru 093	\$ 120.00	\$ 480.00
29370	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$ 171.61	\$ 171.61
29371	SMITH MOTOR COMPANY, INC.	15-14 oil change, tire rotation, bulb, l	\$ 399.65	
		F-350 Turbo Hose Repair	\$ 80.51	\$ 480.16
29372	STAPLES BUSINESS ADVANTAGE	Labels	\$ 109.63	\$ 109.63
29373	STAPLES BUSINESS ADVANTAGE	7316916988	\$ 76.45	\$ 76.45
29374	State Industrial Products	Spray Grease for Winter Equipment Prep	\$ 930.89	\$ 930.89
29375	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
29376	VERIZON	10/18/2020 billing	\$ 314.07	\$ 314.07
29377	VITAL COMMUNICATIONS, INC.	2020 MO IV Tax Master Tape Added & Omitted	\$ 100.00	\$ 100.00
29378	WILSON PRODUCTS	Cutting Torch Supplies	\$ 81.56	\$ 81.56
29379	WOODRUFF ENERGY	SEPT. 2020	\$ 168.76	\$ 168.76
			\$ 696,968.24	\$ 696,968.24
	Manual Checks			
11012020	Guardian	November	2,944.23	2,944.23
11022020	NJ State Health Benefits	November	1,771.16	1,771.16
11032020	NJ State Health Benefits	November	30,562.87	30,562.87
		Total Manual Checks	\$ 35,278.26	\$ 35,278.26

Total		\$ 732,246.50	\$ 732,246.50
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 693,136.69	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,426.05	
ESCROW	ESCROW FUNDS	\$ 1,405.50	
Checks issued 11-4-2020			696,968.24
Manual Totals			<u>35,278.26</u>
Total			<u><u>732,246.50</u></u>

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2020-14-Public Hearing/Final Adoption-Appropriation for Bellis Road Phase III

ORDINANCE 2020-14

AN ORDINANCE APPROPRIATING \$310,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO BELLIS ROAD (PHASE III) IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$310,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Bellis Road (Phase III).

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

-ORDINANCE 2020-15-Public Hearing/Final Adoption-Appropriation for Mt. Joy Road

ORDINANCE 2020-15

AN ORDINANCE APPROPRIATING \$200,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO MT. JOY ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$200,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Mt. Joy Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESIGNATION-accepting the emailed Letter of Resignation from Planning Board member Tom Scheibener effective October 20, 2020

-Authorizing the Mayor and Municipal Clerk to sign the renewed Shared Services Agreement with Lebanon Township for QPA Services

-RESOLUTION to hire Buildings & Grounds employee

RESOLUTION

Authorization to hire Benjamin Kirkpatrick as part-time
Building and Grounds Maintenance Employee

-RESOLUTION- Farmland Preservation Grant Funds for FY2022

RESOLUTION

Supporting an Application to the State Agricultural Development Committee for
Farmland Preservation Grant Funds for FY2022

WHEREAS, the State of New Jersey created the Agriculture Retention and Development Act in 1983 (C.4:1C-11 et seq) allowing for the preservation of appropriate farmland; and

WHEREAS, the State of New Jersey established the Planning Incentive Grant Act in 1999 (NJSA 4:1C-43.1) to provide grants to eligible municipalities to purchase agricultural easements. These grants come with certain requirements, such as a Farmland Preservation Plan as part of the municipality's Master Plan, a Right to Farm ordinance, and the establishment of an Agricultural Advisory Committee; and

WHEREAS, the Township of Holland has followed all the requirements as part of the SADC Municipal Planning Incentive Grant Program; and

WHEREAS, the Township of Holland has actively preserved farmland since 2001, preserving over 2,300 acres; and

WHEREAS, there are certain properties within the Township of Holland for which the owners of have expressed an interest to place their properties within the farmland preservation program; and

WHEREAS, the Township of Holland anticipates preserving these properties through the State Farmland Preservation Program and will need to make an application to the State to receive such preservation funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Township of Holland endorses and supports the attached annual application being made to the State Agriculture Development Committee for anticipated Farmland Preservation in 2022; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

-RESOLUTION-Transfer of funds in the last two months of the year

RESOLUTION
Transfer of funds

WHEREAS, the Municipal Budget for the year 2020 was approved on March 17, 2020 and adopted on April 21, 2020 and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Board of Adjustment S/W		\$ 750.00
Board of Adjustment O/E		\$ 3,000.00
Planning Board S/W	\$ 750.00	
Legal O/E	\$ 28,000.00	
Environmental Recycling O/E		\$ 3,000.00
Buildings & Grounds O/E		\$ 22,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

-RESOLUTION-Approving a Risk Management Consultant Agreement

RESOLUTION
2021 FUND YEAR
STATEWIDE INSURANCE FUND

RISK MANAGEMENT CONSULTANT'S AGREEMENT

-RESOLUTION-Appointing a Fund Commissioner

RESOLUTION

Appointing 2021 Fund Commissioner for the Statewide Insurance Fund

-RESOLUTION-Appointing a Risk Management Consultant

RESOLUTION

Appointing 2021 Risk Management Consultant

-ORDINANCE 2020-16- Introduction/First Reading-Easement between Sycamore and Elmhurst
Second reading and Public Hearing set for December 1, 2020

ORDINANCE 16

AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS IN REAL PROPERTIES BY NEGOTIATION, PURCHASE

WHEREAS, there are two properties in Holland Township that have conditions which require the Township to acquire certain easements;

WHEREAS, during severe rain events, the current system is unable to handle the volume of water; and

WHEREAS, the inability to handle such high levels of flow jeopardizes the health and welfare of the residents of the Township; and

WHEREAS, upon advice of the Township Engineer, the governing body of the Township has determined that installation of additional storm water piping would transfer the water to a different location by a gravity line improving public safety; and

WHEREAS, such gravity line must be constructed across certain residential properties designated on the Tax Map of the Township of Holland at Block 8.04, Lot 1; and Block 8.04, Lot 8; and

WHEREAS, the Township, therefore, requires temporary construction easements on the above-referenced properties for the purpose of access and construction of an extension of the storm sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures, which are more particularly described on Schedule A and B attached hereto; and

WHEREAS, the Township has attempted in good faith to negotiate the purchase of temporary construction easements for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures; and

WHEREAS, the Township has come to an agreement with the owners of Block 8.04, Lot 1; and Block 8.04, Lot 8; to purchase the easements for \$1.00; and

WHEREAS, the Mayor and Committee of the Township further find that a public use and purpose would be served for the benefit of the Township by acquiring certain property interests in the aforesaid properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.

SECTION 2. The Mayor and Committee of the Township of Holland, if advisable, specially authorize any and all necessary and appropriate actions by Township officials including the Mayor, Township Clerk, Township Engineer, Township Attorney, in conjunction with the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, including, but not limited to, the hiring of any experts, engaging the services of land surveyors, title insurance companies, appraisers, and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Township to the property owner(s) in the amount of \$1.00 interest that the Township seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

SECTION 3. The portions of properties for which a taking of property interests is authorized by negotiation, purchase pursuant to this Ordinance are located in the Township and listed on the Township tax map, the legal descriptions of which are attached as Schedule A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are temporary construction easements and irrevocable, perpetual, permanent easements in the properties identified herein.

SECTION 4. All appropriate officials of the Township, including, but not limited, to the Mayor, Township Clerk, Township Engineer, Township Attorney, and any and all experts or others acting on behalf of the Township are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.

SECTION 5. All appropriate officials of the Township, including, but not limited to, the Mayor, Township Clerk, Township Engineer, Township Attorney, are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Township.

SECTION 6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. This Ordinance shall take effect upon final passage and publication according to law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA