



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
Phone (908) 995-4847 ext 210  
Fax (908) 995-7112

[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA

November 17, 2020

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 12, 2019 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM WEDNESDAY NOVEMBER 17, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building**

**Members of the public can:**

**Attend the meeting in person. However, due to social distancing, seating is limited**

**Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/92440472974?pwd=d2RTamR4cIBYd0J5b0tqVGpvaER3UT09>

Meeting ID: 924 4047 2974

Passcode: 974007

Dial by your location

646 558 8656 US (New York)

**The agenda will be posted on the Holland Township website by 4:00 pm Friday November 13, 2020.  
hollandtownshipnj.gov**

**APPROVAL OF MINUTES OF THE: November 4, 2020 Regular Meeting and Executive Session**

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
29380	Alex Hammerstone	Clothing Allowance per Union Contract	\$ 239.95	
		Mulch Hay Bales	\$ 100.00	\$ 339.95
29381	ALLEGRO ENTERPRISES, INC.	Bottled Water & Cleaning Supplies for	\$ 75.53	\$ 75.53
29382	AQUA NEW JERSEY	001037094 0748928 09/28-10/27	\$ 321.32	\$ 321.32
29383	AT&T MOBILITY	Cell Phones - June 2018	\$ 420.22	\$ 420.22
29384	BILL KAPPUS PLUMBING & HEATING, LLC	Repair of RRCC Toilets	\$ 388.41	\$ 388.41
29385	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental November 2020	\$ 280.00	\$ 280.00
29386	Chris's Lawn Mowing Inc	2020 Lawn mowing services	\$ 3,500.00	\$ 3,500.00
29387	CLEMENS UNIFORM	Mats for Municipal Building	\$ 79.80	\$ 79.80
29388	CSK Roofing & Sheet Metal	RRCC Roof Repair	\$ 13,200.00	
		RRCC Roof Repair	\$ 10,500.00	\$ 23,700.00
29389	Daxko LLC	Daxko Software November 2020	\$ 558.32	\$ 558.32
29390	ENTEL SYSTEMS, INC.	Annual Contract	\$ 668.00	\$ 668.00
29391	EPPEC Uniforms	uniforms	\$ 356.00	
		raincoat & jacket	\$ 471.00	\$ 827.00
29392	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 115.05	\$ 115.05
29393	Finelli Consulting Engineers In.c	PB Holland Solar Farm B2 L1 02	\$ 1,351.25	\$ 1,351.25
29394	Gall's	hooded/booted coveralls, antiseptic b	\$ 106.59	
		bag, flashlight, lantern	\$ 302.48	\$ 409.07
29395	GEBHARDT & KIEFER, P.C.	Mt Laurel legal services 090120-09302	\$ 155.48	\$ 155.48
29396	GEBHARDT & KIEFER, P.C.	Penn East	\$ 165.20	\$ 165.20
29397	GEBHARDT & KIEFER, P.C.	September	\$ 3,993.00	\$ 3,993.00
29398	GRAINGER	RRCC Filters	\$ 798.36	
		Diesel Additive for DULSD	\$ 468.00	
		bags	\$ 381.78	\$ 1,648.14
29399	Griffith-Allied Trucking LLC	DULSD	\$ 881.27	\$ 881.27
29400	Holland Center Pharmacy	thermometers	\$ 120.00	\$ 120.00

29401	HUNTERDON LAND TRUST ALLIANCE	reimbursement for appraisals	\$ 4,650.00	\$ 4,650.00
29402	Idemia Identity & Security USA Inc	Livescan Maintenance 11/01/2020 - 10/	\$ 2,311.86	\$ 2,311.86
29403	J C Ehrlich Co Inc.	Commercial Pest Maintenance service O	\$ 186.00	\$ 186.00
29404	JEFFREY MODICA	Safety Glasses per Union Contract	\$ 300.00	\$ 300.00
29405	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 10/7-11/4/20	\$ 67.95	\$ 67.95
29406	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 10/7-11/4/2020	\$ 312.17	\$ 312.17
29407	JERSEY CENTRAL POWER & LIGHT		Nov-20 \$ 616.34	
			Nov-20 \$ 5.10	\$ 621.44
29408	JESSICA NEGLIA	When I work App	\$ 45.00	\$ 45.00
29409	John P Gallina, Esq	PB Holland Solar Farm B2 L1 02	\$ 1,957.50	
		PB Misc. general Matters 111120	\$ 270.00	\$ 2,227.50
29410	Johnson Controls Fire Protection	Replace smoke detector head	\$ 531.86	\$ 531.86
29411	Kleen & Fresh Company LLC	October 26, 29 & 31 November 2, 5 &	\$ 660.00	
		Sanitizing 10/31/20 & 11/7/20	\$ 1,023.75	\$ 1,683.75
29412	Leslie G Bailey Gano	Outdoor Zumba	\$ 105.00	\$ 105.00
29413	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,140.00	\$ 1,710.00
29414	LUCILLE A. GROZINSKI	PB 110920 meeting court reporter	\$ 225.00	
		BOA 102820 meeting court reporter	\$ 225.00	\$ 450.00
29415	MAGLIO ELECTRIC, LLC	Bonding & Grounding for Pool	\$ 3,000.00	\$ 3,000.00
29416	MASER CONSULTING PA	HTL070/HLT064/HLT046	\$ 2,604.73	
		HTL076 Sycamore Drainage	\$ 480.00	
		Planner Services thru 101820	\$ 326.25	
		PB Highlands Council Task 1 Housing E	\$ 1,063.75	
		PB HK B24 L 3 13 review thru 102120 E	\$ 327.50	\$ 4,802.23
29417	MASER CONSULTING PA	BOA Bodder B10 L44 03 services thru 1	\$ 36.25	
		PB HK B24 L 3 13 review thru 101820 P	\$ 36.25	
		PB Mill Rd Solar B4 L1 services thru	\$ 181.25	\$ 253.75
29418	MELANIE WOROB	Outdoor Zumba Classes October	\$ 78.80	\$ 78.80
29419	MGL PRINTING SOLUTIONS	NJ Dog License Tags/Vac-Pak	\$ 344.00	\$ 344.00
29420	MILFORD/FRENCHTOWN AUTO PARTS, INC.	glass cleaner	\$ 24.87	\$ 24.87
29421	MONINGHOFF APPLIANCE & SUPPLY CORP.	Supplies for RRCC	\$ 2.98	
		Misc B/G supplies	\$ 89.94	\$ 92.92
29422	NEW JERSEY CONFERENCE OF MAYORS	2021 Membership Dues-Check to Melissa	\$ 395.00	\$ 395.00
29423	NJ Advance Media	9769988 Ord 2020-13	\$ 56.36	
		Ad for B & G Laborer	\$ 484.10	
		Request for Bids	\$ 19.94	\$ 560.40
29424	NJ DEPT OF HEALTH & SENIOR SERVICES	Oct-20	\$ 15.00	\$ 15.00
29425	OFFICE DEPOT, INC.	equipment duster, correction tape	\$ 31.86	
		binders	\$ 111.92	\$ 143.78
29426	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 102.96	\$ 102.96
29427	Princeton Computer Support Inc	September & October 2020	\$ 720.00	\$ 720.00
29428	Quadient Inc.	Lease Period - 12/8/20-3/7/21	\$ 1,339.53	\$ 1,339.53
29429	RICOH USA Inc.	Copies for RRCC	\$ 189.78	\$ 189.78
29430	Robert Martucci	BOA ATT B19 L12 01 services thru 103	\$ 240.00	\$ 240.00
29431	ROK Industries, Inc.	Lien Advertisements	\$ 375.00	\$ 375.00
29432	SANICO, INC.	Monthly Invoice 4 YD Cont 1 pu/wk Mi	\$ 134.08	
		November 2020 Account 101037	\$ 77.78	

	Monthly Invoice 2 YD FL Cont 1 pu/wk	\$ 87.56	\$ 299.42
29433	SMITH MOTOR COMPANY, INC.	15-11 - brakes, oil change, tire rota	\$ 512.85 \$ 512.85
29434	THERESA VERDI	Cleaning RRCC	\$ 440.00 \$ 440.00
29435	US BANK CUS/PRO CAP8/PRO CAP MGTII	cancel certificate 2020-008	\$ 900.00
		cancel certificate 2020-008	\$ 266.52 \$ 1,166.52
29436	VERIZON	10/25/2020 billing	\$ 670.16 \$ 670.16
29437	VERIZON	10/25/20 billing	\$ 994.91 \$ 994.91
29438	VERIZON	10/25/20 billing 908 995 4849	\$ 99.40 \$ 99.40
29439	VERIZON	10/25/20 billing 908 995 9188	\$ 91.01 \$ 91.01
29440	VERIZON WIRELESS	Air Cards - October 2020	\$ 152.04 \$ 152.04
29441	Vivian North	refund	\$ 193.00 \$ 193.00
29442	WB Mason Co INc	Toner, paper towels, post it's	\$ 379.92
		Office Paper - Paper,FLGSHP,8.5x11,92	\$ 23.99
		Electric, Touch free sanitizer dispenser	\$ 100.00 \$ 503.91
29443	WILSON PRODUCTS	Oxygen Cyl 122 CF refills	\$ 81.56 \$ 81.56
			\$ 73,082.34 \$ 73,082.34
	Total		\$ 73,082.34 \$ 73,082.34

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 41,214.49	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 2,773.75	
OTHER TRUST FUNDS	LIABILITIES	\$ 900.00	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 23,700.00	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 5.10	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 359.00	
ESCROW	ESCROW FUNDS	\$ 4,130.00	
Checks issued 11-17-2020			73,082.34

**REMINDER/ANNOUNCEMENT**

-The 2020 Tree Lighting will be at the Riegel Ride Community Center on Saturday December 5<sup>th</sup> at 6:00 pm. It will be a drive thru event.

-The Holland Fire Company will be driving Santa around town Monday December 14- Friday December 18

**DISCUSSION-Chief Gutsick-grants**

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2020-13-Public Hearing/Final Adoption- PB/BOA Forms for Highlands**

**ORDINANCE 2020-13**

**AN ORDINANCE AMENDING CHAPTER 101, ENTITLED "LAND USE ORDINANCE, HIGHLANDS" OF THE CODE OF THE TOWNSHIP OF HOLLAND TO ADOPT THE "PLANNING BOARD & BOARD OF ADJUSTMENT APPLICATION FORM – HIGHLANDS LAND USE SUBMITTED UNDER CHAPTER 101"**

**WHEREAS**, on November 8, 2017, the Township Committee adopted Ordinance 2017-12, An Ordinance Adding Chapter 101 entitled, "Land Use, Highlands," which governs the development and

use of lands within the Township falling under the purview of the Highlands Water Protection and Planning Act (“Highlands Act,” N.J.S.A. 13:20-1 et seq.) (“Township Highlands Area”); and

**WHEREAS**, applications for development within the Township’s Highlands Area must utilize the Application form set forth in Township Ordinance Section 101-42A(1); and

**WHEREAS**, it has been determined that there is a need to have an application completeness checklist as part of the submission package for any person making an application to either the Planning Board or the Board of Adjustment of the Township for lands located within the Township’s Highlands Area; and

**WHEREAS**, the Municipal Land Use Law (N.J.S.A. 40:55D-10.3) provides that an application has to be deemed complete within a certain time frame upon submission; and

**WHEREAS**, an application checklist will assist both an applicant and the Township in the processing and review of said applications to determine their completeness.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee that the Township Code Chapter 101, entitled “Land Use, Highlands”, shall be amended as follows:

**SECTION 1.** Chapter 101, entitled “Land Use, Highlands” is amended to add Attachment 18 – Appendix R – Planning Board & Board of Adjustment Application Form – Highlands Use under Chapter 101” as follows:

**SECTION 2.** Section 101-42 of the Code of the Township of Holland is hereby amended as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):  
***42 A(1) All applications to the Planning Board and the Board of Adjustment shall utilize the Planning Board & Board of Adjustment Application form – Highlands Use attached hereto and incorporated as Appendix R.***

**SECTION 3.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 4.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining provisions thereof.

**SECTION 5.** This Ordinance shall take effect upon final passage and publication according to law.

## **LIAISON REPORTS**

## **NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-** Cancellation of Tax Sale Certificate

### **RESOLUTION**

Authorizing the Cancellation of Tax Sale Certificate 2020-008 to an Outside Lienholder

**WHEREAS**, at the Municipal Tax Sale held on October 29<sup>th</sup>, 2020, a lien was sold on Block 25 Lot 41, also known as 430 Milford-Mt. Pleasant Road, assessed to Joseph Story, for unpaid 2019 Milford Borough Water charges; and,

**WHEREAS**, on November 6<sup>th</sup>, 2020, the Division of Local Government Services communicated Executive Order 190 prohibits Municipalities from collecting fees and charges for late or otherwise untimely water payments or water supply service reconnections that have accrued, and will continue to accrue, during the Public Health Emergency declared in response to COVID-19. As a result, Municipalities cannot bring delinquent water charges to tax sale for the remainder of the Public Health Emergency.

**NOW, THEREFORE, BE RESOLVED**, that the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Tax Collector to cancel certificate 2020-008 and the Chief Financial Officer to issue a refund check in the amount of \$266.52 for the lien and \$900.00 for the premium paid at the sale to US Bank Cus/Pro Cap 8/Pro Cap MGT II, 50 South 16<sup>th</sup> Street, Suite 2050, Philadelphia, PA 19102 for Tax Sale Certificate #2020-008.

**-RESOLUTION-** Authorizing the Mayor and Municipal Clerk to sign the renewed Shared Services Agreement with Lebanon Township for QPA Services 1/1/2021-12/31/2022

**RESOLUTION**

Providing the Services of a Qualified Purchasing Agent  
to Lebanon Township January 1, 2021-December 31, 2022

**WHEREAS**, the New Jersey Uniform Shared Services and Consolidated Act (N.J.S.A. 40A:65-1, *et seq.*) authorizes shared services between municipalities; and

**WHEREAS**, Lebanon Township has a need for the services of a Qualified Purchasing Agent; and

**WHEREAS**, Lebanon has requested that Holland provide the services of a Qualified Purchasing Agent in accordance with the terms and conditions contained in a Shared Services Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, state of New Jersey that the Township of Holland hereby provides Lebanon Township the services of a Qualified Purchasing Agent as set forth in the Shared Services Agreement effective January 1, 2021-December 31, 2022 and authorizes the Mayor and Municipal Clerk to sign said agreement.

**-RESOLUTION-** Sale of Surplus Property-Police vehicle that was donated to the Fire Company

**RESOLUTION**

Authorizing the Sale of Surplus Property

**WHEREAS**, the Township of Holland has determined that the personal property listed below is no longer required for public use; and

**2004 Ford Expedition  
1FMPU16L44LA68456**

**WHEREAS**, the Local Unit Technology Pilot Program and Study Act (PL 2001, c.30) authorizes the sale of surplus property no longer needed for public use through online auction service; and

**WHEREAS**, the Township of Holland intends to utilize the online auction services of GovDeals.com under terms of the State contract #83453.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to see the surplus personal property pursuant to this resolution.

**-RESOLUTION-** To Join (Renew) the State Wide Insurance Fund

**RESOLUTION**  
To Join (Renew) the Fund

**WHEREAS**, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

**WHEREAS**, the Township of Holland (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

**WHEREAS**, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

**WHEREAS**, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

**WHEREAS**, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2021** terminating on **January 1, 2024** at 12:01 a.m. standard time; and

**WHEREAS**, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, does hereby agree to join the Statewide Insurance Fund; and

**BE IT FURTHER RESOLVED** that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

**BE IT FURTHER RESOLVED** that the LOCAL UNIT will be afforded the following coverage(s):

- Workers’ Compensation & Employer’s Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Pollution Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Cyber Liability
- Non Owned Aircraft

**BE IT FURTHER RESOLVED** that Municipal Clerk Catherine M. Miller is hereby appointed as the LOCAL UNIT's Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and Deputy Municipal Clerk Melissa S. Tigar is hereby appointed as the LOCAL UNIT's Alternate Fund Commissioner.

**BE IT FINALLY RESOLVED**, that the LOCAL UNIT's Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND's Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT's admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

**-RESOLUTION-Approving a Risk Management Consultant Agreement**

**RESOLUTION  
TOWNSHIP OF HOLLAND  
2021 FUND YEAR  
STATEWIDE INSURANCE FUND  
RISK MANAGEMENT CONSULTANT'S AGREEMENT**

**WHEREAS**, this Agreement entered into this 4<sup>th</sup> day of November 2020, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, **Township of Holland** ("MEMBER") and **Groendyke Associates** ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

**WHEREAS**, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

**WHEREAS**, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

**WHEREAS**, the MEMBER desires these professional services from the CONSULTANT; and

**WHEREAS**, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

**WHEREAS**, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

**NOW, THEREFORE**, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
  - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
  - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.



- (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
- (d) explain to the MEMBER, or its representatives the operation of the FUND.
- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

1. The term of this Agreement shall be from **January 1, 2021** to **January 1, 2022**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

**-RESOLUTION-Appointing a Risk Management Consultant**

**RESOLUTION**  
Appointing 2021 Risk Management Consultant

**WHEREAS**, the Township of Holland (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the "Fund" has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey as follows:

1. Holland Township hereby appoints  
Groendyke Assoc. its local Risk Management Consultant.
2. The Municipal Clerk, Catherine M. Miller (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2021 in the form attached hereto.

**-RESOLUTION-Appointing a Fund Commissioner**

**RESOLUTION**  
Appointing 2021 Fund Commissioner for the Statewide Insurance Fund

**WHEREAS**, the Township of Holland (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

**WHEREAS**, the Fund's Bylaws require participating members to appoint a Fund Commissioner.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey that Catherine M. Miller is hereby appointed as the Fund Commissioner for the Local Unit for the year 2021; and

**BE IT FURTHER RESOLVED**, that Melissa S. Tigar is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2021; and

**BE IT FURTHER RESOLVED**, that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

**-ORDINANCE 2020-16-** Introduction/First Reading-Easement between Sycamore and Elmhurst  
Second reading and Public Hearing set for December 15, 2020 Introduction was Tabled at the  
November 4, 2020 meeting

**ORDINANCE 16**

**AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS  
IN REAL PROPERTIES BY NEGOTIATION, PURCHASE**

**WHEREAS**, there are two properties in Holland Township that have conditions which require the Township to acquire certain easements;

**WHEREAS**, during severe rain events, the current system is unable to handle the volume of water; and

**WHEREAS**, the inability to handle such high levels of flow jeopardizes the health and welfare of the residents of the Township; and

**WHEREAS**, upon advice of the Township Engineer, the governing body of the Township has determined that installation of additional storm water piping would transfer the water to a different location by a gravity line improving public safety; and

**WHEREAS**, such gravity line must be constructed across certain residential properties designated on the Tax Map of the Township of Holland at Block 8.04, Lot 1; and Block 8.04, Lot 8; and

**WHEREAS**, the Township, therefore, requires temporary construction easements on the above-referenced properties for the purpose of access and construction of an extension of the storm sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures, which are more particularly described on Schedule A and B attached hereto; and

**WHEREAS**, the Township has attempted in good faith to negotiate the purchase of temporary construction easements for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures; and

**WHEREAS**, the Township has come to an agreement with the owners of Block 8.04, Lot 1; and Block 8.04, Lot 8; to purchase the easements for \$1.00; and

**WHEREAS**, the Mayor and Committee of the Township further find that a public use and purpose would be served for the benefit of the Township by acquiring certain property interests in the aforesaid properties.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Holland, the County of Hunterdon, as follows:

**SECTION 1.** The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.

**SECTION 2.** The Mayor and Committee of the Township of Holland, if advisable, specially authorize any and all necessary and appropriate actions by Township officials including the Mayor, Township Clerk, Township Engineer, Township Attorney, in conjunction with the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, including, but not limited to, the hiring of any experts, engaging the services of land surveyors, title insurance companies, appraisers, and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Township to the property owner(s) in the amount of \$1.00 interest that the Township seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

**SECTION 3.** The portions of properties for which a taking of property interests is authorized by negotiation, purchase pursuant to this Ordinance are located in the Township and listed on the Township tax map, the legal descriptions of which are attached as Schedule A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are temporary construction easements and irrevocable, perpetual, permanent easements in the properties identified herein.

**SECTION 4.** All appropriate officials of the Township, including, but not limited, to the Mayor, Township Clerk, Township Engineer, Township Attorney, and any and all experts or others acting on behalf of the Township are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.

**SECTION 5.** All appropriate officials of the Township, including, but not limited to, the Mayor, Township Clerk, Township Engineer, Township Attorney, are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Township.

**SECTION 6.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 7.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 8.** This Ordinance shall take effect upon final passage and publication according to law.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_