

January 21, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at p.m.

Present at this meeting were, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland, Committeemen Scott Wilhelm and Committeewomen Lisa Mickey. Also present was Attorney Mathew Lyons. Mayor Daniel Bush joined the meeting at 7:30 p.m.

There being a quorum this meeting was called to order by Deputy Mayor Krov at 7:01 p.m. Mr. Krov asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Krov invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Deputy Clerk Tigar announced publicly at the commencement of this meeting the following statement:

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December , 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the minutes of the January 7, 2020 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush				X

APPROVAL OF BILLS AS SUBMITTED

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
27948	Holland Twp BOE	Taxes due 1/1/2020	\$ 1,533,550.00	\$ 1,533,550.00
27949	Delaware Valley Regional HS	Taxes due 1/1/2020	\$ 697,200.00	\$ 697,200.00
27950	Affordable Housing Professional	AHPNJ 2020 Membership Dues	\$ 100.00	\$ 100.00
27951	Alex Hammerstone	Clothing Allowance per Union Contra	\$ 197.95	\$ 197.95
27952	Alexandria Township	4th Qtr 2019 Health Benefits Share	\$ 142.49	\$ 142.49
27953	Alexandria Township	balance due for 2019 salaries for h	\$ 1,041.49	\$ 1,041.49
27954	ALLEGRO ENTERPRISES, INC.	Water Delivery	\$ 28.98	
		Bottled Water for the Township	\$ 36.96	\$ 65.94
27955	Amazon.com RRCC	Various Items	\$ 92.98	
		Key Caps	\$ 5.59	\$ 98.57
27956	Amerigas-Clinton 7510	Propane Bethany Ridge 431.1 gal del	\$ 445.88	
		Propane Tank for Municipal Rental 1	\$ 200.00	\$ 645.88
27957	ANJEC	EC 2020 Membership dues	\$ 475.00	\$ 475.00
27958	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	
		001037094 0748928 11/28/19-12/27/19	\$ 321.32	
		4th Qtr Hydrant	\$ 3,073.80	\$ 3,775.04
27959	AT&T MOBILITY	Cell Phones - December 2019	\$ 322.52	\$ 322.52
27960	Baudville Inc.	ID maker ribbon, cards	\$ 154.09	\$ 154.09
27961	BCI Truck Inc.	TRK 02 REPAIRS	\$ 2,751.78	\$ 2,751.78

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27962	BILL KAPPUS PLUMBING & HEATING,	Plumbing RRCC	\$ 249.26	\$ 249.26
27963	Blue Dream Pool & General Const.	Fixed Concrete at pool	\$ 1,400.00	\$ 1,400.00
27964	BRANCHBURG SPORTS COMPLEX	Summer Camp field trip deposit	\$ 100.00	\$ 100.00
27965	CARLA CIELO	Documentation	\$ 2,775.00	\$ 2,775.00
27966	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental January 2020	\$ 280.00	\$ 280.00
27967	CATHERINE M. MILLER	Reimbursement for Holiday Party supplies	\$ 55.15	\$ 55.15
27968	Certapro Painters of Hunterdon	64 Childwatch room and small office	\$ 1,017.05	\$ 1,017.05
27969	CHRISTINE FRENCHU	Agriculture misc. expenses	\$ 1,410.00	\$ 1,410.00
27970	CITY FIRE EQUIPMENT CO.	DPW Recharges	\$ 70.00	\$ 70.00
27971	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	
		Mats for RRCC	\$ 86.50	
		Shop Towels / Floor Mat	\$ 21.75	
		Mats for Municipal Building	\$ 39.90	\$ 188.05
27972	COOPER ELECTRICAL SUPPLY	Ballast for RRCC	\$ 143.91	
		Parts for Lighting Replacements	\$ 254.60	
		Lighting Replacement	\$ 873.28	
		Lighting Replacement Parts	\$ 350.58	\$ 1,622.37
27973	Daxko LLC	Daxko Software January 2020	\$ 568.33	\$ 568.33
27974	Devin Hale	Yoga December 2019	\$ 59.80	\$ 59.80
27975	Enterprise Electrical Inc	Lights for fitness center	\$ 191.25	\$ 191.25
27976	Enterprise Electrical Inc	DPW Building Lights Repair	\$ 1,360.00	\$ 1,360.00
27977	Enterprise Electrical Inc	Various Electric Work	\$ 1,615.00	\$ 1,615.00
27978	Ericom Software Inc	Annual Renewal	\$ 84.94	\$ 84.94
27979	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 1,234.28	\$ 1,234.28
27980	FOX BROTHERS ALARM SERVICES, IN	Alarm RRCC	\$ 165.00	\$ 165.00
27981	FOX HILL CONDOMINIUM ASSOC., LL	Reimbursement for Street Lighting	\$ 543.90	\$ 543.90
27982	Gall's	TAC vests and equipment	\$ 550.22	
		tactical vests	\$ 202.97	\$ 753.19
27983	GEBHARDT & KIEFER, P.C.	Tax Appeal & Land Donation	\$ 595.62	\$ 595.62
27984	GENERAL CODE, LLC	Supplement #15	\$ 1,346.52	\$ 1,346.52
27985	GRAINGER	carabiner, key ring, letters label	\$ 240.88	
		slow signs	\$ 134.80	
		totes, padlock	\$ 81.04	\$ 456.72
27986	HOLLAND TOWNSHIP	2020 Sewer bill Mar 1 61 Church Road	\$ 562.50	\$ 562.50
27987	HOLLAND TOWNSHIP	2020 Sewer bill Mar 1 914 Milford W	\$ 281.25	\$ 281.25
27988	HOLLAND TOWNSHIP	2020 Sewer bill due Mar 1 Milford W	\$ 187.50	\$ 187.50
27989	HOLLAND TOWNSHIP	2020 Sewer Bill due Mar 1 910 Milford	\$ 4,687.51	\$ 4,687.51
27990	HOLLAND TWP VOLUNTEER FIRE COMP	reimbursement	\$ 85.00	\$ 85.00
27991	HOLLAND TWP VOLUNTEER FIRE COMP	1st Qtr 2020	\$ 17,500.00	\$ 17,500.00
27992	HUNTERDON COUNTY CLERK	Recording Fee Discharge of Mortgage	\$ 24.00	\$ 24.00
27993	In-House Prints, LLC	shelter vests	\$ 550.00	
		re-lettering of 15-11	\$ 900.00	\$ 1,450.00
27994	INDUSTRIAL COMMUNICATIONS COMPA	Holland Township Tower Site Lease J	\$ 2,862.72	\$ 2,862.72
27995	International Association of Ch	Annual Membership Dues	\$ 190.00	\$ 190.00
27996	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 12/7/19-1/7/20	\$ 318.61	\$ 318.61
27997	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 12/7/19-1/7/20	\$ 69.17	\$ 69.17
27998	JERSEY CENTRAL POWER & LIGHT	Dec-19	\$ 5.67	
		Dec-19	\$ 991.82	\$ 997.49
27999	Jessica Dulin-Soto	Yoga December 2019	\$ 505.80	\$ 505.80
28000	JESSICA NEGLIA	When I work App	\$ 45.00	
		Storage Bins & Printer Tray	\$ 67.03	
		Lifeguard Management Course	\$ 80.00	\$ 192.03
28001	Johnson Controls Fire Protection	System Service for Fire Alarm	\$ 329.28	\$ 329.28
28002	JOINT MUNICIPAL COURT	1st contribution to 1/3 budget	\$ 5,000.00	\$ 5,000.00
28003	JULIANNA R. BENDIX	Yoga December 2019	\$ 165.00	\$ 165.00
28004	KEITH GROOGAN	Karate	\$ 805.00	\$ 805.00
28005	Kleen & Fresh Company LLC	December 23, 26 & 28	\$ 295.00	

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		December 30 January 2 & 4	\$	312.50	
		January 6, 9 & 11	\$	330.00	\$ 937.50
28006	Laura Knott	Yoga December 2019	\$	299.00	\$ 299.00
28007	LAWN DOCTOR OF FLEMINGTON-CLINT	2020 services Municipal Building	\$	1,635.37	\$ 1,635.37
28008	LAWN DOCTOR OF FLEMINGTON-CLINT	2020 services	\$	4,050.99	\$ 4,050.99
28009	Lawrence D. Creveling	Mileage Reimbursement Jan 8, 2019	\$	252.42	\$ 252.42
28010	LDI Color Toolbox	Contract Usage Charge 10/11/19-1/10	\$	388.03	\$ 388.03
28011	Leslie G Bailey Gano	Zumba Classes December 2019	\$	114.40	
		Zumba Dec. 23, 2019	\$	25.00	
		Zumba Classes December 2019	\$	53.60	\$ 193.00
28012	Lindabury, McCormick, Estabrook	BOA Misc general Matters thru 11301	\$	66.00	
		BOA Torres B9 L21 services thru 113	\$	940.50	
		BOA Misc general Matters thru 12311	\$	328.00	
		BOA Torres B9 L21 services thru 123	\$	261.00	\$ 1,595.50
28013	LMR Disposal LLC	Recycling Dumpster	\$	58.11	\$ 58.11
28014	Lubenet, LLC	Engine Oil and Hydraulic Oil MCCPC	\$	585.00	\$ 585.00
28015	Marleny Reyes	Yoga December 2019	\$	179.40	\$ 179.40
28016	Mary Ann C Appel	Brochure and Flyer Design	\$	672.00	\$ 672.00
28017	MASER CONSULTING PA	PB Highlands Council Task 1 Housing	\$	365.00	
		BOA Torres B9 L21 services thru 121	\$	70.00	
		PB HK B24 L 3 13 review thru 120819	\$	75.00	
		WWMP HC Res 2017-14 Add \$5000 Holla	\$	552.42	
		HLT001 General	\$	140.00	
		HTL046 MSRP Annual Stormwater Report	\$	140.00	
		HTL057 Sanitary Sewer Repairs	\$	5,700.00	\$ 7,042.42
28018	MELANIE WORO B	Zumba Classes December 2019	\$	240.60	
		Zumba December 2019	\$	132.40	\$ 373.00
28019	MGL PRINTING SOLUTIONS	Sewer Bill	\$	366.00	\$ 366.00
28020	MILFORD SEWER UTILITY	1st Qtr 2020	\$	50,000.00	\$ 50,000.00
28021	MILFORD-HOLLAND RESCUE SQUAD, I	2020 1st QUARTER DONATION	\$	17,500.00	\$ 17,500.00
28022	MILFORD/FRENCHTOWN AUTO PARTS,	Regulator for Compressor	\$	96.12	
		scrapers	\$	9.16	\$ 105.28
28023	MONINGHOFF APPLIANCE & SUPPLY C	Misc. Items for Building and Maintenance	\$	164.43	\$ 164.43
28024	Morton Salt Inc	Road Salt	\$	4,326.97	
		Road Salt	\$	1,326.47	\$ 5,653.44
28025	MUNICIPAL SOFTWARE, INC.	2020 Annual Support	\$	9,966.50	
		2020 Annual Support	\$	1,207.50	
		2020 Annual Support	\$	408.00	\$ 11,582.00
28026	TREASURER, STATE OF NJ	2020 BFCE Annual Renew Fire Code Fe	\$	1,076.50	\$ 1,076.50
28027	TREASURER, STATE OF NJ	2020 BFCE Annual Renew Fire Code Fe	\$	451.50	\$ 451.50
28028	TREASURER, STATE OF NJ	2020 BFCE Annual Renew Fire Code Fe	\$	910.50	\$ 910.50
28029	NATIONAL BUSINESS FURNITURE, LL	Desk	\$	1,439.60	\$ 1,439.60
28030	New Jersey Registrar's Association	2020 Registration for Registrar & Deputy	\$	50.00	\$ 50.00
28031	Nick Faust	Truck 02 Bed Repair	\$	970.00	
		Trk 02 Floor Re Skinning/Repair	\$	950.00	\$ 1,920.00
28032	NJ Advance Media	BOA DeTorres B9 L21 variance 121781	\$	17.14	
		Tax List	\$	14.34	\$ 31.48
28033	NJLM	2020 Membership Dues	\$	617.00	\$ 617.00
28034	OFFICE DEPOT, INC.	post it notes, bin,	\$	66.72	
		file folders, sign tabs	\$	45.57	\$ 112.29
28035	ONE CALL CONCEPTS, INC.	Mark out Service	\$	6.80	\$ 6.80
28036	ORIENTAL TRADING COMPANY	Tumble Time Christmas Party	\$	55.56	\$ 55.56
28037	Patrick A Carmona	Window/Mirror Cleaning	\$	275.00	\$ 275.00
28038	PenTeleData	12/24/19-1/24/20	\$	214.85	\$ 214.85
28039	Princeton Computer Support Inc	Computers for RRCC	\$	2,928.62	
		Jan-20	\$	425.00	
		December & January Services	\$	2,660.00	

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		December 2019 Agreement Management	\$	425.00	
		Police Department	\$	420.00	
		IT Support	\$	1,645.00	\$ 8,503.62
28040	Promed Office Cleaners LLC	Cleaning EOC	\$	80.00	
		RRCC Cleaning	\$	80.00	\$ 160.00
28041	R & L DATACENTERS, INC.	Municipal Payroll	\$	580.56	\$ 580.56
28042	RARITAN VALLEY DISPOSAL #865	Waste Container/ Dumpster Service	\$	1,827.78	\$ 1,827.78
28043	RICOH USA Inc	Copies RRCC	\$	1,245.79	\$ 1,245.79
28044	SANICO, INC.	Jan-20	\$	55.38	
		Monthly Invoice 2 YD FL Cont 1 pu/	\$	82.58	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$	138.06	
		Holland Twp Pool 201746 December 2	\$	19.00	\$ 295.02
28045	SERVICE ELECTRIC TELEPHONE CO.	RRCC Telephone	\$	155.02	\$ 155.02
28046	SMITH MOTOR COMPANY, INC.	15-12: oil change/tire rotation	\$	51.94	\$ 51.94
28047	SPRING MILLS VETERINARY HOSPITA	Holland Township Free Rabies Clinic	\$	545.00	\$ 545.00
28048	STAPLES BUSINESS ADVANTAGE	Brach candy for Employee Christmas party	\$	108.01	\$ 108.01
28049	STATE CHEMICAL MANUFACTURING CO	Diesel Additive for DULSD	\$	549.80	\$ 549.80
28050	STEM BROTHERS, INC.	Propane Recycling Center	\$	80.00	
		Propane for Recycling Building	\$	78.82	
		Propane for Recycling Building	\$	60.69	\$ 219.51
28051	Stephanie Beddiges	Pilates December 2019	\$	802.80	\$ 802.80
28052	SUNCOAST IDENTIFICATION SOLUTIO	Scan Cards for Fitness Center	\$	386.00	\$ 386.00
28053	Sunshine Tree & landscape	Stump Grinding Station 1	\$	200.00	\$ 200.00
28054	Supreme Heating & Air Condition	Maintenance Renewal	\$	1,810.00	\$ 1,810.00
28055	Tamatha Isenberg	Yoga December 2019	\$	117.20	\$ 117.20
28056	THERESA VERDI	Cleaning December 2019	\$	440.00	\$ 440.00
28057	TRANS-BRIDGE, INC.	PR 120520 NYC trip Dec	\$	100.00	\$ 100.00
28058	TREASURER, STATE OF NEW JERSEY	Last quarter 2019	\$	150.00	\$ 150.00
28059	VAN CLEEF ENGINEERING ASSOC., L	BOA Torres B9 L21 services thru 113	\$	317.50	\$ 317.50
28060	VERIZON	12/26/19 billing	\$	963.00	\$ 963.00
28061	VERIZON	1225/19 billing 908 995 4849	\$	97.38	\$ 97.38
28062	VERIZON	12/25/19 billing	\$	659.04	\$ 659.04
28063	VERIZON	12/25/19 billing 908 995 9188	\$	88.61	\$ 88.61
28064	VERIZON WIRELESS	Air Cards - December 2019	\$	152.04	\$ 152.04
28065	WB Mason Co INc	toilet tissue & tape	\$	156.02	\$ 156.02
28066	WILSON PRODUCTS	Propane for Forklift	\$	33.75	\$ 33.75
		Total	\$	2,426,384.40	\$ 2,426,384.40
Manual					
1082020	Its Neopost	Refill Machine	\$	300.00	\$ 300.00
1182020	Its Neopost	Refill Machine	\$	300.00	\$ 300.00
1102020	NJ State Health Benefits	January Health	\$	29,741.71	\$ 29,741.71
1132020	NJ State Health Benefits	January Retiree Health	\$	1,771.16	\$ 1,771.16
1012020	Guardian	January Dental	\$	3,209.93	\$ 3,209.93
		Grand Total	\$	2,461,707.20	\$ 2,461,707.20
CURRENT FUND BUDGET AND APPROPRIATION RESERVES \$ 2,363,884.67					
GRANT FUND BUDGET AND APPROPRIATION RESERVES \$ 917.42					
GENERAL CAPITAL FUNDS BUDGET AND APPROPRIATION RESERVES \$ 1,645.00					
SEWER FUND BUDGET AND APPROPRIATION RESERVES \$ 57,279.17					
ANIMAL CONTROL BUDGET AND APPROPRIATION RESERVES \$ 953.00					
ESCROW ESCROW FUNDS \$ 1,681.14					
DEVELOPMENT FEES development fees <u>24.00</u>					
Checks issued 1-21-2020					2,426,384.40
Manual Totals					<u>35,322.80</u>
Total					<u><u>2,461,707.20</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush				X

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

No old business

LIAISON REPORTS

Lisa – Parks & Rec update

Scott – Library applying for grants

Rob Thurgarland – ACO additional years, PCS ? s

Ray Krov – Tax report for 2019, paying cash for taxes, 2020 Budget

NEW BUSINESS FROM TOWNSHIP COMMITTEE

Mayor Bush entered the meeting room and took his seat at the dais

-Mayor Bush announces the Township Committee Liaisons to Departments, Boards and Commissions:

Dan Bush Mayor

- Joint Court
- Senior Services
- Planning Board (class 1)
- Public Works / Engineering
- Administration / Personnel /Legal
- Public Safety (Police / OEM / Fire / Rescue)
- Historic Preservation Commission
- Agricultural Advisory Committee
- Assistant Budget / Finance / Purchasing

Ray Krov Deputy Mayor

- Recycling
- Park House
- Negotiations PBA / Teamsters
- Holland Township School
- Budget / Finance / Purchasing
- Public Utilities / Cable / Sewer
- Sustainable NJ / Green Team
- Assistant Administration / Personnel / Legal
- Economic Development

Robert Thurgarland

- Website / IT
- Animal Control
- Buildings and Grounds
- Environmental Commission
- Holland Happenings
- Assistant Recycling
- Assistant Parks / Recreation / Pool
- Assistant Public Safety (Police / OEM / Fire / Rescue)

Scott Wilhelm

- Negotiations PBA / Teamsters
- Park House
- Planning Board (class 3)
- Planning and Land Use (Zoning / State Code / COAH / Highlands)
- Del Val High School
- Library

Lisa Mickey

- Parks / Recreation / Pool
- Board of Health
- Assistant Joint Court
- Assistant Economic Development
- Assistant Planning and Land Use (Zoning / State Code / COAH / Highlands)

-RESOLUTION-Reinstating speed limits on various roads

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Restoring the Speed Limits on Certain Roads Temporarily Reduced Due to the Construction Project on County Rte. 519, Conducted by Hunterdon County

WHEREAS, the Township Engineer has certified, under his seal as a licensed professional Engineer, to the Mayor and Council that the speed limit on certain streets which were temporarily reduced in Ordinance 2019-2 and 2019-16, can be restored to their normal limits as the construction project on County Rte. 519 conducted by Hunterdon County, is substantially complete pursuant to the Memorandum of Thomas B. Mathew, Hunterdon County Engineer/Director of Public Works, dated January 9, 2020, attached hereto as Exhibit A; and

WHEREAS, original Ordinance No. 2019-2 provided for the expiration of the temporary limits upon completion of the project which shall be determined by written Engineering Certification, as well as the removal of the temporary speed limit signs; and

WHEREAS, original Ordinance No. 2019-16 provided for the expiration of the temporary limits upon completion of the project which shall be determined by written Engineering Certification, as well as the removal of the temporary speed limit signs; and

WHEREAS, a certified copy of this Resolution shall be transmitted by the Clerk of the Township of Holland, Hunterdon County, New Jersey, to the Commissioner of Transportation within 30 days of its adoption; and

WHEREAS, the Township shall be responsible for the removal of the temporary signs.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of Township of Holland, in the County of Hunterdon, and State of New Jersey, as follows:

1. The speed limits shall be restored on the following streets:

Church Road
 Hawks Schoolhouse Road
 Bellis Road
 Shire Road
 Anderson Road

2. The Township shall remove all temporary speed limit signs; and
3. This Resolution shall take immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush	X			

-RESOLUTION-to hire Land Use Administrator

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to Hire Maria Elena Jenette Kozak
 as Land Use Administrator

WHEREAS, the Township Committee of the Township of Holland is in need of a Land Use Administrator, and

WHEREAS, this position is established by ORDINANCE 2020-03, an Ordinance Amending Chapter 100, Article III, Entitled “TERMINOLOGY,” that will be adopted on Final Reading February 4, 2020; and

WHEREAS, ORDINANCE 2020-03 defines the position of Land Use Administrator as:

A position that may be filled at the discretion of the Township Committee for a period of one year whose duties shall include the following:

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- A. to serve as the secretary to the Planning Board;*
- B. to serve as the secretary to the Zoning Board of Adjustment;*
- C. to serve as the Zoning Officer;*
- D. to serve as the Development Regulation Officer;*
- E. two serve as the Municipal Housing Liaison; and*
- F. to perform other duties as assigned by the Township Committee, Planning Board or the Zoning Board of Adjustment.*

WHEREAS, the 2020 salary of \$48,000.00 for this position was established in the 2020 Salary Resolution adopted January 7, 2020; and

WHEREAS, this employee will be appointed for a 12 month period retroactive back to January 1, 2020; and

WHEREAS, this employee will be a full time employee working 37 ½ hours/week. Thirty two ½ hours will be office hours, open to the public, and the remainder of the hours will be satisfied remotely and performing inspections, and

WHEREAS, this employee will be eligible for Health and Dental Insurance according to current Township policy, and

WHEREAS, this employee is entitled to paid holidays, paid vacation and paid personal days calculated based on her initial start date of June 9, 2008; and

WHEREAS, this employee is entitled to paid sick leave calculated based on the effective date of this Resolution; and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training and certification classes; and

WHEREAS, this employee is currently employed with Holland Township and will not be required to submit to a background check required.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Maria Elena Jennette Kozak will be hired as Holland Township Land Use Administrator effective January 1, 2020.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush	X			

-RESOLUTION-to hire 2020 Census Official

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Marie Mayer as 2020 Census Official

WHEREAS, the State of New Jersey will be conducting the 2020 Census beginning January 2020, and

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WHEREAS, the Township Committee of the Township of Holland is in need of a 2020 Census Official to assist the Census Bureau in accurately listing all Holland Township addresses to be canvassed in 2020; and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that Marie Mayer is hired as the 2020 Census Official at a salary of \$16.50 per hour.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush	X			

-RESOLUTION-Budget Transfer

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Budget Transfer

WHEREAS, the Municipal Budget for the year 2019 was approved on April 2, 2019 and adopted on May 7, 2019, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Legal O/E	\$24,000.00	
Buildings & Grounds OE		\$19,000.00
RRCC OE		\$ 4,000.00
Planning Board SW		\$ 500.00
Board of Adjustment SW		\$ 500.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush	X			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Hardwick – Bills List Questions

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ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 7:40 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov	X			
Dan Bush	X			

Respectfully submitted,

Approved by,

Melissa S. Tigar
Deputy Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor