

March 17, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were, Mayor Dan Bush, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland, Committeemen Scott Wilhelm and Committeewomen Lisa Mickey. Also present was Attorney Mathew Lyons.

There being a quorum this meeting was called to order by Mayor Bush at 7:02 March 3, 2020 Regular Meeting and Executive Session p.m.

Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Deputy Clerk Tigar announced publicly at the commencement of this meeting the following statement:

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the March 3, 2020 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
28255	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 28.98	\$ 28.98
28256	Amazon.com RRCC	Various Items	\$ 204.38	\$ 204.38
28257	American Heart Association Inc	CPR DVD Set and Manuals	\$ 147.79	\$ 147.79
28258	AMY R KIRK	Yoga February 2020	\$ 55.00	\$ 55.00
28259	AQUA NEW JERSEY	001037094 0748928 01/28/2020-02/2	\$ 321.32	\$ 321.32
28260	Aquatic Distributors Inc	Repair of Pool robot vacuum	\$ 1,857.00	\$ 1,857.00
28261	AT&T MOBILITY	Cell Phones - June 2018	\$ 323.94	\$ 323.94
28262	Budget Blinds of Phillipsburg	Blinds	\$ 504.00	\$ 504.00
28263	Capital Paving & Contracting LLC	Bellis Road Phase II	\$ 4,392.62	\$ 4,392.62
28264	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental MARCH 2020	\$ 280.00	\$ 280.00
28265	CITY FIRE EQUIPMENT CO.	Volunteer FE Inspection Annual Fi	\$ 190.00	
		Bethany Ridge Periodic Mtn Annual	\$ 360.00	
		Bethany Ridge Periodic Mtn Annual	\$ 175.00	\$ 725.00
28266	CITY FIRE EQUIPMENT CO.	Bethany Ridge Alarm Inspection	\$ 750.00	\$ 750.00
28267	CLEMENS UNIFORM	Mats for RRCC	\$ 69.00	\$ 69.00
28268	COOPER ALARM SYSTEMS, INC.	Cameras and larger recorder for R	\$ 2,402.50	\$ 2,402.50
28269	Daxko LLC	Daxko Software March 2020	\$ 569.44	\$ 569.44

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28270	EPPEC Uniforms	(2) long sleeve shirts	\$ 109.90	
		Uniforms (LaTouche)	\$ 885.60	\$ 995.50
28271	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 1,047.89	\$ 1,047.89
28272	FRANK RYMON & SONS, INC.	Air Filter kit for Stihl Cut Saw	\$ 38.51	
		Tune up Maintenance for Stihl Cut	\$ 80.54	\$ 119.05
28273	GOOD IMPRESSIONS, INC.	2020 Directory Cards	\$ 144.34	\$ 144.34
28274	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 571.26	
		DULSD - Diesel DPW	\$ 307.78	
		Unleaded Gas	\$ 827.08	\$ 1,706.12
28275	HOLLAND TWP VOLUNTEER FIRE COMPANY	reimbursement	\$ 85.00	\$ 85.00
28276	HUNTERDON COUNTY MUNICIPAL	2020 Membership Dues	\$ 200.00	\$ 200.00
28277	HUNTERDON CTY POLICE CHIEFS' ASSOC.	CANNABIS The Colorado Experience	\$ 100.00	\$ 100.00
28278	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 02/08/20-3/5/20	\$ 68.89	\$ 68.89
28279	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 - 2/08/20-3/5/20	\$ 317.18	\$ 317.18
28280	JERSEY CENTRAL POWER & LIGHT	Jan-20	\$ 5.35	
		Jan-20	\$ 1,112.23	\$ 1,117.58
28281	JESCO INC	524k Loader Service	\$ 3,816.48	\$ 3,816.48
28282	Jessica Dulin-Soto	Yoga February 2020	\$ 447.20	\$ 447.20
28283	JESSICA NEGLIA	When I work App	\$ 45.00	
		Tri-State Camp Conference	\$ 326.13	
		Lysol	\$ 28.96	\$ 400.09
28284	JULIANNA R. BENDIX	Yoga February 2020	\$ 224.80	\$ 224.80
28285	Kleen & Fresh Company LLC	Cleaning RRCC Group Exercise Floor	\$ 1,100.00	
		February 24, 27 & 29	\$ 330.00	
		March 2, 5 & 7	\$ 330.00	\$ 1,760.00
28286	Laura Knott	Yoga February 2020	\$ 300.20	\$ 300.20
28287	Leslie G Bailey Gano	Zumba Classes February 2020	\$ 221.60	\$ 221.60
28288	LMR Disposal LLC	Recycling Dumpster	\$ 58.11	\$ 58.11
28289	Marleny Reyes	Yoga February 2020	\$ 175.80	\$ 175.80
28290	Mary Ann C Appel	Summer Camp Brochure & Flyers	\$ 378.00	\$ 378.00
28291	MASER CONSULTING PA	PB HK B24 L 3 13 review thru 0209	\$ 937.50	
		Planner Services thru 022320	\$ 36.25	
		PB Highlands Council Task 3 Highlands	\$ 460.00	
		2018 NJDOT Municipal Aid Grant HT	\$ 140.00	
		HTL057 Sanitary Sewer Repairs	\$ 375.00	
		2019 Tax Map work thru 2/9/2020	\$ 1,117.80	\$ 3,066.55
28292	MASER CONSULTING PA	BOA Seibel B13 L23 services thru	\$ 36.25	\$ 36.25
28293	MELANIE WOROB	February Group Exercise Classes	\$ 284.60	
		Fitness Classes Feb 2020	\$ 144.40	\$ 429.00
28294	MONINGHOFF APPLIANCE & SUPPLY CORP.	Building and Maintenance Supplies	\$ 42.23	
		Various Building Supplies	\$ 337.96	\$ 380.19
28295	Nick Faust	Fabrication of Grates for Boiler	\$ 1,450.00	\$ 1,450.00
28296	NJ DEPT OF HEALTH & SENIOR SERVICES	Feb-20	\$ 544.20	\$ 544.20
28297	OFFICE DEPOT, INC.	paper towel dispenser	\$ 43.90	\$ 43.90
28298	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 1.36	\$ 1.36
28299	Patrick A Carmona	Clean windows/mirrors @ RRCC	\$ 275.00	\$ 275.00
28300	PEPSI-COLA	Water Delivery	\$ 149.96	\$ 149.96
28301	Prestige Dry Cleaner LLC	Dry cleaning - February 2020	\$ 138.10	\$ 138.10
28302	Princeton Computer Support Inc	Mar-20	\$ 425.00	\$ 425.00
28303	Promed Office Cleaners LLC	Cleaning RRCC Fitness Center	\$ 180.00	\$ 180.00
28304	R & L DATACENTERS, INC.	Municipal Payroll	\$ 336.72	\$ 336.72
28305	RARITAN VALLEY DISPOSAL #865	Dumpster Pickup	\$ 2,038.41	\$ 2,038.41
28306	RUTGERS, THE STATE UNIVERSITY OF NJ	Zoning Admin Cert class New Brunswick	\$ 899.00	\$ 899.00
28307	SAMR Inc	E waste Recycling	\$ 825.00	\$ 825.00
28308	SANICO, INC.	Holland Twp Pool 201746 FEBRUARY	\$ 19.00	
		Monthly Invoice 2 YD FL Cont 1 pu	\$ 89.56	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.06	

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		Mar-20	\$ 79.78	\$ 326.40
28309	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 86.64	\$ 86.64
28310	St. Hubert's Animal Welfare Center	Animal Control Services 1st Qtr 2	\$ 3,968.25	\$ 3,968.25
28311	STATE CHEMICAL MANUFACTURING CO.	Disinfectant	\$ 422.56	\$ 422.56
28312	STATEWIDE INSURANCE FUND	2nd 2020 Installment	\$ 43,326.00	\$ 43,326.00
28313	Stephanie Beddiges	Pilates Classes February 2020	\$ 520.00	
		Pilates February 2020	\$ 529.60	\$ 1,049.60
28314	Tamatha Isenberg	Yoga February 2020	\$ 183.00	\$ 183.00
28315	TCTA OF NEW JERSEY	Membership	\$ 100.00	\$ 100.00
28316	THERESA VERDI	Cleaning RRCC	\$ 440.00	\$ 440.00
28317	Tri-Tech Energy	2/11/20 Installation of Aerato	\$ 566.00	
		Venting of New Boilers	\$ 8,495.00	\$ 9,061.00
28318	Tyrex Resources LLC	Tire Recycling	\$ 285.25	\$ 285.25
28319	VERIZON	2/26/20 billing	\$ 1,008.14	\$ 1,008.14
28320	VERIZON	2/25/20 billing 908 995 9188	\$ 86.66	\$ 86.66
28321	VERIZON	2/25/20 billing 908 995 4849	\$ 96.75	\$ 96.75
28322	VERIZON	2/25/2020 billing	\$ 652.27	\$ 652.27
28323	VERIZON WIRELESS	Air Cards - February 2020	\$ 152.04	\$ 152.04
28324	WB Mason Co Inc	Office chair, white out	\$ 104.87	
		Supplies	\$ 206.45	\$ 311.32
28325	Whibco of New Jersey Inc	Infield Clay Mix for RRCC fields	\$ 4,201.34	\$ 4,201.34
28326	WILSON PRODUCTS	Propane Cylinder Rental	\$ 34.50	\$ 34.50
			<u>\$ 103,325.16</u>	<u>\$ 103,325.16</u>
Manual Check				
3062020	Quadriant Inc	Refill postage machine	\$ 300.00	\$ 300.00
		Total	\$ 103,625.16	\$ 103,625.16
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 92,605.99	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 460.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 4,392.62	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 380.35	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 4,512.45	
ESCROW		ESCROW FUNDS	\$ 973.75	
Checks issued 3-17-2020				103,325.16
		Manual Totals		<u>300.00</u>
Total				<u><u>103,625.16</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mickey-

Leak in men's room at RRCC is being addressed

Wilhelm-

no report

Thurgarland-

Authorization to participate in the Educational Services Commission of New Jersey Cooperative Pricing System ACT Telecommunications.

is on the agenda. Thanks to Ray for his work

Krov-

Direct Install project is almost complete, with a few minor changes

Bush-

DPW Superintendent Corey Colaluce not coming this week
 Philips Mill and Pave
 Guardrail-Spring Garden Road will be replaced

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization to participate in the Educational Services Commission of New Jersey Cooperative Pricing System ACT Telecommunications.

Mr. Krov moved and Mr. Thurgarland seconded the motion to Authorize participation in the Educational Services Commission of New Jersey Cooperative Pricing System ACT Telecommunications Bid #ESCNJ 16/17-Xtel Communications, Inc. 401 Router 73 North, Building 10 Suite 106, Marlton, NJ 08053

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Appointment by the Mayor

Catherine Elder as Deputy Emergency Management Coordinator Term expires 12/31/2020

Mr. Thurgarland moved and Mr. Krov seconded the motion to approve the Mayor's appointment of Catherine Elder as Deputy Emergency Management Coordinator Term expires 12/31/2020

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval to attend the following conferences/classes:

Ms. Mickey moved and Mr. Krov seconded the motion to approve the following attendance:

Tax Collector, Kris Boxwell

Date	Host	Subject	Cost
5/19-9/21/2020	Tax Collector Association of NJ	Annual Spring Conference	Hotel: \$353.80 Conference: \$395.00

Land Use Administrator, Maria Elena Kozak

Date	Host	Subject	Cost
04/24 & 5/1/2020	Rutgers	Understanding Plans: Site Plan and Subdivision Review for Zoning Officials	\$406.00

Land Use Administrator, Maria Elena Kozak

Date	Host	Subject	Cost
5/7, 14, 21/2020	Rutgers	Zoning Administration and Enforcement II	\$563

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			

Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-PROCLAMATION-Declaration of Emergency COVID-19 Virus

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Proclamation:

**PROCLAMATION OF DECLARATION OF EMERGENCY TO ALL CITIZENS
AND PERSONS WITHIN THE TOWNSHIP OF HOLLAND TO ALL DEPARTMENTS,
DIVISIONS AND BUREAUS OF THE MUNICIPAL GOVERNMENT OF THE
TOWNSHIP OF HOLLAND**

WHEREAS, pursuant to the powers vested in me by (Chapter 251 of the laws of 1942, as amended and supplemented, N.J.S.A. App A:9-30 et seq; N.J.S.A. 40-48-1(6), and ordinances enacted pursuant thereto; N.J.S.A. 2C:33-1 et. seq.; -- whichever law or laws apply). **Executive Order 104** and by ordinances adopted by the **Township of Holland** I have declared that a **local disaster/emergency exists** with the **Township of Holland**; and

WHEREAS, the aforesaid laws authorize the promulgation of such orders, rules, and regulations as are necessary to meet the various problems which have or may be presented by such disaster / emergency; and

WHEREAS, by reason of the rapidly, evolving outbreak of the novel coronavirus, COVID-19, the need for government operations to address staffing capabilities to ensure essential operational needs are met in order to mitigate factors which may further adversely affect the health, safety, and welfare of the people of the **Township of Holland** and exacerbate and worsen existing conditions; and

WHEREAS, it has been determined that the **Township of Holland** should be declared a disaster area, and further that certain measures must be taken to ensure that the authorities will be unhampered in their efforts to maintain law and order as well as an orderly flow of traffic and further in order to protect the persons and property of the residents affected by the conditions and finally that governmental operations including but not limited to the conduct of public meetings shall be substantially altered and be it therefore resolved that the following regulations be put in place: **EFFECTIVE TODAY, MARCH 17, 2020**

1. Municipal Buildings will be closed to public access. Call or email municipal employees.
2. Restaurants and bars will close for on-premise service and move to take-out service and delivery only effective by close of business today.
3. Gyms or physical exercise businesses will close by end of business today. The Riegel Ridge Community Center which was closed effective March 14, 2020 will continue to be closed until further notice.
4. Gatherings for recreational, social and retail business purposes are limited to 50 people, effective today.
5. Township Committee will conduct future meetings electronically while providing the opportunity for public comment electronically during the duration of the State of Emergency in the Township.

NOW, THEREFORE, IN ACCORDANCE WITH the aforesaid laws, we do hereby promulgate and declare that the above cited applicable regulations shall be in effect in addition to all other laws of the State of New Jersey and **Township of Holland**.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION: Bid Results Sanitary Sewer Repair and Cleaning of Various Sanitary Sewer Mains-

Four bid packages were requested; One bid package was received

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Regarding the Rejection of Award of Bids for the
Sanitary Sewer Repair and Cleaning of Various Sanitary Sewer Mains

WHEREAS, four bid packages were requested for the **Repair and Cleaning of Various Sanitary Sewer Mains Project**, and

WHEREAS, one bid was received and opened on March 12, 2020 at 11:00 am; and

WHEREAS, Municipal Engineer, Richard Roseberry prepared a Summary Sheet dated March 17, 2020 setting forth the names of the bidders and the amount of their bids; and

Contractor	Total Bid Amount
National Water Main Cleaning of Kearny, NJ.	\$143,750.00

WHEREAS, the amount of the sole bid exceeded the amount of the engineers cost estimate.

WHEREAS, the Municipal Engineer has suggested that the Township consider reevaluating the scope of the work.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that all bids for the **Repair and Cleaning of Various Sanitary Sewer Mains Project** are hereby rejected because the one sole bid exceeded the estimated cost of Municipal Engineer Richard Roseberry.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Sale of Surplus Property

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer required for public use; and

Department of Public Safety-Police vehicle
2008 Ford Expedition 1FMFU16568LA58644

WHEREAS, the Local Unit Technology Pilot Program and Study Act (PL 2001, c.30) authorizes the sale of surplus property no longer needed for public used through online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under terms of the State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to see the surplus personal property pursuant to this resolution.

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-PROCLAMATION-Declaring April 25th and May 2nd as Arbor Day 2020

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Proclamation

**PROCLAMATION
2020 ARBOR DAY**

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, the holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, lower our heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Township increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW THEREFORE, BE IT PROCLAIMED, by the Holland Township Committee, Township of Holland, County of Hunterdon, State of New Jersey that April 25, 2020 and May 2, 2020 be hereby declared as “**Arbor Day**” in Holland Township, and all citizens are urged to celebrate Arbor Day and to support efforts to protect our trees and woodlands,

FURTHER, all citizens are encouraged to celebrate the dedication of various trees, and the planting of a tree and walking our trail at the Holland Township Rigel Ridge Community Center and Holland Park on April 25, 2020 at 11:00 am; also, to obtain free tree seedlings at the Holland Township recycling center on May 2, 2020 from 9:00am – 12:00pm and to plant and care for the trees to gladden the heart and promote the well-being of this and future generations.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Temporary Emergency Budget #3

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION
Temporary Emergency Budget #3**

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2020 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2020 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$82,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 82,000.00 as follows:

Account	Department	Amount
01-201-23-220-200	Employee Group Insurance	\$40,000.00
01-201-25-252-200	Emergency Management O/E	\$8,900.00*
01-201-28-370-200	RRCC Parks & Recreation O/E	\$40,000.00

2. Said emergency temporary appropriation will be provided for in the 2020 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Self Examination of the 2020 Budget

Mr. Krov moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
SELF-EXAMINATION OF BUDGET

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Holland Township* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the *Township of Holland, County of Hunterdon, in the state of New Jersey*, that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the Township Committee has found that the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

RESOLUTION-Introduction of the 2020 Budget, Read by title

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Introduction of the 2020 Budget

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less that a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal building, the local public library, and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Jersey, State of New Jersey, that the budget shall be read title only.

2020 Municipal Budget of the Township of Holland, County of Hunterdon

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Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2020	2019
1. Surplus	800,000.00	725,000.00
2. Total Miscellaneous Revenues	3,401,400.00	3,511,246.91
3. Receipts from Delinquent Taxes	210,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,600.00
Total General Revenues	5,605,000.00	5,639,846.91

Summary of Appropriations	2020 Budget	2019 Budget
1. Operating Expenses: Salaries & Wages	2,028,700.00	1,969,600.00
Other Expenses	2,660,300.00	2,754,546.91
2. Deferred Charges & Other Appropriations		
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	416,000.00	415,700.00
Total General Appropriations	5,605,000.00	5,639,846.91
Total Number of Employees	18 Full Time 29 Part Time	17 Full Time 29 Part Time

2020 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated	
	2020 Budget	2019 Budget
1. Surplus	70,000.00	50,000.00
2. Miscellaneous Revenues	545,000.00	550,000.00
3. Deficit (General Budget)		
Total Revenues	615,000.00	600,000.00

Summary of Appropriations	2020 Budget	2019 Budget
1. Operating Expenses: Salaries & Wages	5,000.00	13,500.00
Other Expenses	463,500.00	468,000.00
2. Capital Improvements	38,000.00	10,000.00
3. Debt Service	107,000.00	107,000.00
4. Deferred Charges & Other Appropriations	1,500.00	1,500.00
5. Surplus (General Budget)		
Total Appropriations	615,000.00	600,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility - Other
Interest			7,000.00	
Principal			100,000.00	
Outstanding Balance			100,000.00	

Notice is hereby given that the budget and tax resolution was approved by the Township Committee of the Township of Holland, County of Hunterdon on March 17, 2020.

March 17, 2020

A hearing on the budget and tax resolution will be held at Township Municipal Building 61 Church Road, Milford NJ , on April 21, 2020 at 7:00 o'clock (PM) at which time and place objections to the Budget and Tax Resolution for the year 2020 may be presented by taxpayers or other interested persons.

Copies of the budget are available in the office of the Township Clerk, Cathy Miller at the Municipal Building, 61 Church Road, Milford, New Jersey, 908-995-4847 during the hours of 8AM to 4 PM and on the Township website.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Lisa Mickey			x			
Scott Wilhelm		x	x			
Robert Thurgarland			x			
Ray Krov, Deputy Mayor	x		x			
Dan Bush, Mayor			x			

-ORDINANCE 2020-05 Introduction/First Reading-Appropriation for Various Building Improvements

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2020-05 on First Reading and set the Public Hearing for April 21, 2020

ORDINANCE 2020-05

AN ORDINANCE THAT APPROPRIATED \$60,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDINGS IMPROVEMENTS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$60,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$60,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings Improvements in the amount of \$60,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2020-06 Introduction/First Reading-Appropriation for Fire Equipment

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2020-06 on First Reading and set the Public Hearing for April 21, 2020

ORDINACE 2020-06

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR FIRE EQUIPMENT, FOR FIRE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from the Reserve for Fire Equipment, for the purchase of fire equipment for the volunteer fire company.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-07 Introduction/First Reading-Appropriation for Public Works Equipment
Second reading and Public Hearing set for April 21, 2020

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt Ordinance 2020-07 on First Reading and set the Public Hearing for April 21, 2020

ORDINANCE 2020-07

AN ORDINANCE THAT APPROPRIATED \$125,000.00 FROM THE RESERVE PUBLIC WORKS EQUIPMENT, FOR VARIOUS PUBLIC WORKS EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$125,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$125,000.00 is hereby appropriated from the Reserve for Public Works equipment for Various Public Works Equipment in the amount of \$125,000.00.

SECTION TWO: The period of usefulness of the various public works equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department

March 17, 2020

of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-08 Introduction/First Reading-Appropriation for Various Road Improvements
Second reading and Public Hearing set for April 21, 2020

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt Ordinance 2020-08 on First Reading and set the Public Hearing for April 21, 2020

ORDINANCE 2020-08

AN ORDINANCE APPROPRIATING \$150,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$150,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$150,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2020-09 Introduction/First Reading –Appropriation for Community Center Equipment

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2020-09 on First Reading and set the Public Hearing for April 21, 2020

ORDINANCE 2020-09

AN ORDINANCE THAT APPROPRIATED \$50,000.00 FROM THE RESERVE FOR RRCC EQUIPMENT, FOR RRCC EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$50,000 is hereby appropriated from the Reserve for RRCC Equipment, for the purchase of gym equipment, and other equipment for the Recreation Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2020-10 Introduction/First Reading –Appropriation for Sewer Line Improvements and Repairs

Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2020-10 on First Reading and set the Public Hearing for April 21, 2020

ORDINANCE 2020-10

AN ORDINANCE APPROPRIATING \$60,000 FROM THE CAPITAL IMPROVEMENT FUND, FOR THE IMPROVEMENTS AND REPAIR TO THE SEWER LINES AND ALL OTHER APPURTENANCES REQUIRED TO MAINTAIN THE SEWER LINES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, and STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey, as follows:

SECTION ONE: The sum of \$60,000 is hereby appropriated from the Capital Improvement Fund for the Improvement and repair to the sewer lines and all other appurtenances required in the Township, including all work and materials necessary therefor and incidental thereto.

SECTION TWO: The improvement described in Section One, above, is hereby authorized. The period of usefulness of the said improvement, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Harwick

Rumor-State sent Board of Education more money than they were entitled to and County wants some back

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session:

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:27 p. m. noting there would be no action when the Committee returns from closed session.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- **Public Safety Tactics and techniques**

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

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The Committee returned to open session at 7:40 p. m.

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:40 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor