

May 19, 2020

The Holland Township Committee met on the above date remotely on Zoom. Mayor Bush and Municipal Clerk Catherine Miller attended the remotely (socially distant) from the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: Mayor Bush took roll call. Present were:

Mayor Dan Bush	Committeewomen Lisa Mickey
Deputy Mayor Ray Krov	Attorney Matthew Lyons
Committeeman Scott Wilhelm	Municipal Clerk Cathy Miller

Committeeman Robert Thurgarland was absent

There being a quorum this meeting was called to order by Mayor Bush at 7:03 p.m.

FLAG SALUTE

Mr. Bush invited the audience to join him in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

Notice of a change in format was posted on the Holland Township Website on Monday May 15, 2020 and emailed to the Hunterdon County Democrat as follows:

<p style="text-align:center">HOLLAND TOWNSHIP COMMITTEE PUBLIC NOTICE <u>TOWNSHIP OF HOLLAND</u></p> <p style="text-align:center">NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM TUESDAY May 19, 2020</p> <p style="text-align:center">PLEASE TAKE NOTICE.</p> <p>THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.</p> <p>IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.</p> <p>Official action to be taken.</p> <p>All attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during a Public Hearing or the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you during your comment.</p> <p>TO JOIN THE MEETING FROM A:</p> <p><u>Computer:</u> https://zoom.us/j/98441675387?pwd=Sk12bXJmeGZFM1JucDJjekQvTkpaQT09 Meeting ID: 984 4167 5387 Password: 841354</p> <p><u>Phone:</u> 1 646 558 8656</p>

Remote Meeting Instructions-given by Mayor Bush

At this time all members of the public are muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Once you have been unmuted, I will ask you to:

- *Say your name*
- *Spell your last name*
- *State your address*
- *Give your comment*

After you have given your comment, you will be returned to the muted status

**Note to the Township Committee Members- make motions and seconds as follows:
State your last name before you make you motion or your second**

All votes tonight will be by rollcall

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the May 5, 2020 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland				X
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
28530	A T & T MOBILITY LLC	Air Cards - April 2020	\$ 415.34	\$ 415.34
28531	Alexandria Township	January -April 2020 Hourly Employ	\$ 1,306.34	\$ 1,306.34
28532	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 187.43	\$ 187.43
28533	Amazon.com RRCC	3-Port USB Adapter	\$ 45.98	\$ 45.98
28534	AQUA NEW JERSEY	001037094 0748928 03/26-04/27	\$ 321.32	\$ 321.32
28535	Bedard Kurowicki & Co CPA's PC	2019 Statutory Audit	\$ 7,000.00	
		2019 Statutory Audit	\$ 3,000.00	\$ 10,000.00
28536	BILL KAPPUS PLUMBING & HEATING, LLC	Replace sinks and hardware @ pool	\$ 2,453.00	\$ 2,453.00
28537	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental May 2020	\$ 280.00	\$ 280.00
28538	CLEMENS UNIFORM	Mats for Munic 03112020	\$ 39.90	\$ 39.90
28539	Daxko LLC	Daxko Software	\$ 484.56	\$ 484.56
28540	DUTCH MILL MARKET INC	bags for masks	\$ 2.98	\$ 2.98
28541	EPPEC Uniforms	Jacket	\$ 169.00	
		Jacket	\$ 1,089.00	
		8 pt hat, nylon hide a key keeper	\$ 176.00	\$ 1,434.00
28542	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 136.09	\$ 136.09
28543	Gall's	hooded/booted coveralls, antiseptic	\$ 52.80	\$ 52.80
28544	GRAINGER	bucket, dust pan COVID-19	\$ 23.88	
		storage bins (COVID-19)	\$ 295.24	\$ 319.12
28545	GRASS ROOTS	Fertilizer	\$ 72.27	\$ 72.27
28546	Griffith-Allied Trucking LLC	Unleaded Gas	\$ 145.18	
		Unleaded Gas	\$ 51.22	
		DULSD - Diesel DPW	\$ 207.35	\$ 403.75
28547	H.J. OPDYKE LUMBER COMPANY, INC.	Building and Maintenance Supplies	\$ 305.75	\$ 305.75

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28548	Holland Center Pharmacy	surgical masks	\$ 1,150.00	\$ 1,150.00
28549	James Moore	refund	\$ 1,659.00	\$ 1,659.00
28550	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 -4/7-5/6	\$ 313.78	\$ 313.78
28551	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 04/7/20-5/6/20	\$ 68.26	\$ 68.26
28552	JESSICA NEGLIA	When I Work App	\$ 45.00	
		Seasonal Pool Log book	\$ 30.15	\$ 75.15
28553	John P Gallina, Esq	PB HC Task 3 reexm 050520	\$ 135.00	\$ 135.00
28554	Kleen & Fresh Company LLC	Sanitizing 5/9	\$ 536.25	
		Sanitizing 5/2	\$ 536.25	
		April 27, 30 & May 2	\$ 330.00	
		May 4, 7 & 9	\$ 330.00	\$ 1,732.50
28555	LMR Disposal LLC	Recycling Dumpster	\$ 58.11	\$ 58.11
28556	MASER CONSULTING PA	HTL001-HTL067-HTL057	\$ 510.00	
		HTL001-HTL067-HTL057	\$ 747.50	
		BOA Seibel B13 L23 services thru	\$ 181.25	
		PB Highlands Council Task 1 Housi	\$ 493.75	
		PB Mill Rd Solar B4 L1 services	\$ 150.00	\$ 2,082.50
28557	Mathusek Incorporated	Repair of Gymnasium floor	\$ 1,762.00	\$ 1,762.00
28558	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Latex Gloves	\$ 16.90	\$ 16.90
28559	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Main	\$ 7.99	\$ 7.99
28560	NJ Advance Media	2020-05, 06, 07, 08, 09, 10/ Adop	\$ 47.96	\$ 47.96
28561	OFFICE DEPOT, INC.	COVID-19 shredders, pens	\$ 122.89	
		Copy Paper, Notepads, Pens (COVID	\$ 64.05	
		folding desk (COVID-19)	\$ 119.99	
		copy paper	\$ 39.99	
		paper, paper towels (COVID-19)	\$ 97.17	\$ 444.09
28562	ONE CALL CONCEPTS, INC.	Mark out Service	\$ 12.24	\$ 12.24
28563	Paul Hahn Painting LLC	Painting of Pool House	\$ 3,333.00	\$ 3,333.00
28564	PODS Enterprises LLC	Container Rental for Pool House	\$ 297.00	\$ 297.00
28565	POOL OPERATION MANAGEMENT	CPO Course for Alex	\$ 305.00	\$ 305.00
28566	Prestige Dry Cleaner LLC	Dry cleaning - April 2020	\$ 241.50	\$ 241.50
28567	Princeton Computer Support Inc	Wi-Fi for Fitness Center	\$ 991.16	
		Lenovo Think Pad T480	\$ 2,153.86	
		Tech Support	\$ 1,435.00	\$ 4,580.02
28568	Princeton Computer Support Inc	Feb-20	\$ 880.00	
		remote support	\$ 140.00	\$ 1,020.00
28569	Quadient Inc	Lease Period - 6/8/20-9/7/20	\$ 1,339.53	\$ 1,339.53
28570	R & L DATACENTERS, INC.	Municipal Payroll	\$ 312.29	\$ 312.29
28571	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu	\$ 87.56	
		Monthly Invoice 4 YD Cont 1 pu/wk	\$ 138.06	
		Holland Twp Pool 201746 April 202	\$ 19.00	
		May-20	\$ 77.78	\$ 322.40
28572	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 86.44	\$ 86.44
28573	SHERWIN-WILLIAMS CO., THE	Paint for Cement Fuel Posts	\$ 50.00	\$ 50.00
28574	SIRCHIE FINGER PRINT LABORATORIES	Personal safety supplies	\$ 147.55	\$ 147.55
28575	SMITH MOTOR COMPANY, INC.	police car cleaning (COVID-19)	\$ 175.00	\$ 175.00
28576	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 12.51	\$ 12.51
28577	Stephanie Beddiges	Pilates YouTube Classes	\$ 130.00	\$ 130.00
28578	Steve Underhill	perk test mileage	\$ 24.15	\$ 24.15
28579	THERESA VERDI	Cleaning RRCC	\$ 360.00	\$ 360.00
28580	TREASURER,STATE OF NJ	Site Remediation LSPR Assessed	\$ 3,260.00	\$ 3,260.00
28581	VERIZON	4/25/2020 billing	\$ 647.70	\$ 647.70
28582	VERIZON	4/26/20 billing	\$ 963.44	\$ 963.44
28583	VERIZON	4/25/20 billing 908 995 4849	\$ 96.24	\$ 96.24
28584	VERIZON	4/25/20 billing 908 995 9188	\$ 85.27	\$ 85.27
28585	VERIZON WIRELESS	Air Cards	\$ 152.06	\$ 152.06
28586	WILSON PRODUCTS	Propane Cylinder Rental	\$ 34.50	\$ 34.50

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28587	WOODRUFF ENERGY	April 2020 acct 771057	\$ 333.35	\$ 333.35
Manual Checks				
5132020	Quadient Inc	refill postage machine	\$ 500.00	\$ 500.00
27741	City Connections	Void Check	\$ (70.00)	\$ (70.00)
Total Manuals			\$ 430.00	\$ 430.00
Grant Total			\$ 46,565.06	\$ 46,565.06

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$38,258.06
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 1,582.75
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$ 2,453.00
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 3,510.00
ESCROW	ESCROW FUNDS	\$ 331.25
Checks issued 5-19-2020		\$46,135.06

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

REMINDER/ANNOUNCEMENT

-In Executive Order #120, Governor Murphy moved the 2020 Primary Election to Tuesday July 7th. And on May 15th he signed Executive Order #144, which ordered the Primary to be conducted primarily by mail-in ballots with at least one polling location open in each municipality. We are not certain where that polling place will be. Please watch the website for information.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

Mickey

-Summer Camp-even if Governor Murphy allows camps to open there are liability concerns. Would like to send letter to our state and federal legislators requesting liability protection.

Wilhelm

No report

Thurgarland

Absent

Krov

- Good attendance at the reopening of the Recycling Center (Dumpster, brush and mulch was open)
- Green Team-Zoom meeting May 12 to prepare for resubmittal for certification for Bronze Level due June 14th
- Tax Collector-reported as of May 11, 2020 (traditional due date prior to the Committee extending the grace period) 88% of the 2nd Quarter taxes have been collected

Bush

- Department of Public Works will move to full duty on-May 26
- Police continues to be on patrol every day
- Deputy coming in evenings and weekends
- Other staff members continue to work remotely and in office

During Ms. Mickey’s report the Committee discussed and decided to hold a Special Meeting on Tuesday May 26, 2020 solely for the purpose of madding a decision the on the 2020 Summer Camp Program.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

2020 Summer Camp Program

Mr. Wilhelm moved and Krov seconded the motion to schedule a special meeting of the Township Committee on Tuesday May 26, 2020 at 7:00 pm for the purpose of discussing decisions related to the 2020 Summer Camp Program noting the Mayor may call for an Executive Session during the meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Discussion on summer Township Committee meetings

JUNE

Wednesday June 3 Tuesday June 16

JULY

~~Tuesday July 7~~ Tuesday July 21

AUGUST

Tuesday August 4 Tuesday August 18

Mr. Wilhelm moved and Ms. Mickey seconded the motion to cancel the July 7, 2020 meeting and keep the remaining summer meeting as scheduled.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Sustainable Jersey Land Use Pledge

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Pledge to Make the Township of Holland a Sustainable Land Use Community

WHEREAS, land use is an essential component of overall sustainability for a municipality; and

WHEREAS, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

WHEREAS, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

WHEREAS, given New Jersey’s strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Township of Holland, resolves to take the following steps with regard to our municipal land-use decisions with the intent of making the **Township of Holland** a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural

resource protection, and other ordinances accordingly; and where possible, to incorporate the following:

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Sustainable Jersey Animal Companion

Mr. Krov moved and Mr. Wilhelm seconded the motion to re-adopt the following Resolution that was previously adopted on May 21, 2013

RESOLUTION

Municipal Support for Responsible Pet Ownership Programs in the Community

WHEREAS, the Holland Township Committee recognizes that cats and dogs are an integral and valuable part of all communities, and contribute to the well-being of humans, whether as companions, service animals, or therapy pets; and

WHEREAS, understanding that municipalities have an important role in ensuring the well-being of animals while balancing the needs of pet owners and non-pet owners; and

WHEREAS legislators and municipal officials report that the number of calls from citizens about animal related issues rival any other issue(s); and

WHEREAS there are approximately 2.2 million owned dogs and 2.5 million owned cats in New Jersey; and

WHEREAS New Jersey was the first state in the nation to develop an innovative state-wide spay/neuter program and all proceeds from the sale of Animal Friendly License Plates are used to reimburse participating veterinarians for spaying and neutering surgeries; and

WHEREAS State responsibility for promoting responsible pet care and ensuring that pets do not suffer due to abuse, neglect, or lack of proper care in kennels, pet shops, shelters, and pounds (animal facilities) is vested in the Office of Animal Welfare within the New Jersey Department of Health and Senior Services; and

WHEREAS The New Jersey Society to Prevent Cruelty to Animals (NJSPCA) and municipal Animal Cruelty Investigators (ACIs) are responsible for investigating and acting as officers for the detection, apprehension, and arrest of offenders against the animal cruelty laws; and

WHEREAS New Jersey mandates training requirements for animal control officers and Animal Cruelty Investigators; and

WHEREAS New Jersey impounds over 100,000 animals per year in animal shelters and impoundment facilities; and

WHEREAS approximately 37% of the animals that enter New Jersey's impoundment facilities are euthanized, at a rate of around 3000 every month; and

WHEREAS free-roaming unvaccinated cats and dogs present a potential health threat to humans through the spread of such zoonotic diseases as rabies, leptospirosis, toxoplasmosis, roundworms, animal bites, and environmental contamination from animal feces; and

WHEREAS stray and unwanted pets place an enormous financial burden on municipalities and non-profit humane agencies organized to care for these animals; and

WHEREAS it is more humane and cost-effective to reduce the number of unwanted animals than it is to impound and euthanize unwanted or unclaimed dogs and cats; and

WHEREAS all dogs are required to be licensed in the municipality where they are housed and the majority of municipalities also require licensure of cats. (Current vaccination against rabies is a prerequisite to licensure); and

WHEREAS all municipalities are required to canvass their residents to locate unlicensed dogs.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, in the County of Hunterdon, State of New Jersey that Holland Township will take the following steps with regard to our municipal responsibilities with the intent of making Holland Township a truly sustainable community:

It is our intent to do our utmost, within the bounds of our jurisdiction, to ensure that companion animals are treated humanely, respectfully, and responsibly through public education and through exercise of powers vested within New Jersey municipalities as follows:

Authority of municipalities:

Pursuant to New Jersey Statutes, all municipalities must appoint a certified animal control officer who shall be responsible for animal control within the jurisdiction of the municipality, including providing emergency veterinary care for injured stray animals and coverage outside of normal working hours;

The municipality in which an animal facility is located is responsible for issuing the license for that facility to operate;

The NJ Vicious Dog Law establishes a state-wide standard for municipalities to effectively address situations of vicious or potentially dangerous dogs, regardless of breed;

The Animal Population Control Program provides for low-cost spaying and neutering for pet owners adopting dogs and cats from New Jersey shelters, pounds, and animal adoption referral agencies and pet owners participating in one of several Public Assistance Programs.

The Municipality pledges to:

- Enforce all animal and rabies control statutes and regulations, including the requirement to pick up and impound all stray dogs and cats, excepting stray and feral cats in managed TNR programs.
- Work to improve the enforcement of animal cruelty statutes.
- Educate our community, including school children, about their responsibilities towards the pet animals they chose to keep.
- Institute, as appropriate, cat licensing ordinances and increase the percentage of licensed dogs and cats through ease of licensing and licensing enforcement measures.
- Identify and work to implement best practices to prevent unwanted breeding through effective animal control, availability of low-cost pet spaying and neutering services, public education, and pet-friendly rental and senior housing.
- Identify alternatives to euthanasia of adoptable companion animals, including utilizing foster homes, adoption networks and providing remedial behavior training services to existing and future owners.
- Assist in identifying resources to improve the conditions and increase the capacity of animal shelters and impoundment facilities and animal control services.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

ATTORNEY REPORT

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 1 minute)

No comments

ADJOURN at 7:35

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 7:35 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland				x
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor