

August 4, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Present at this meeting were, Mayor Dan Bush, Deputy Mayor Ray Krov, Committeemen Robert Thurgarland, Committeemen Scott Wilhelm and Committeewomen Lisa Mickey. Also present was Attorney Mathew Lyons.

There being a quorum this meeting was called to order by Mayor Bush at 7:00 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

Notice of the change of format we sent to the Hunterdon County Democrat on July 30, 2020

<p>PUBLIC NOTICE <u>TOWNSHIP OF HOLLAND</u></p> <p>NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM THURSDAY AUGUST 4, 2020</p> <p>PLEASE TAKE NOTICE. THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.</p> <p>IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.</p> <p>Official action to be taken.</p> <p>The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building Member of the public will attend the meeting via Zoom-see below for meeting login details</p> <p>All attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you during your comment.</p> <p>The agenda will be posted on the Holland Township website by 4:00 pm Monday August 3, 2020. hollandtownshipnj.gov</p> <p>TO JOIN THE https://zoom.us/j/97129238134?pwd=bUh4VVVQ5KzZhK2p2c3psUWswRzJDdz09</p> <p>Meeting ID: 971 2923 8134 Passcode: 148367 1-646-558-8656</p>
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APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the July 21, 2020 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey			x	
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	PO	Description	Payment	Check Total
28866	ADT SECURITY SERVICES	28216	Holland Township Bethany Ridge Se	\$ 169.71	\$ 169.71
28867	Alexandria Township	28165	May & June 2020 Hourly Employees	\$ 5,710.80	\$ 5,710.80
28868	ALLEGRO ENTERPRISES,	28194	wipes	\$ 117.23	
		28207	Water for Pool House	\$ 102.20	\$ 219.43
28869	Amazon.com RRCC	28176	Grill Cleaner, Rubber Bands, Carry	\$ 148.69	
		28203	Air Pump, Cooler, Safety Glasses,	\$ 614.95	\$ 763.64
28870	AmeriFactors	28239	Vehicle Battery Charger	\$ 634.10	
		28240	LED backup lights	\$ 353.29	\$ 987.39
28871	Amerigas-Clinton 7510	28185	RRCC Propane Snack Hut	\$ 86.10	
		28256	Snack Hut Propane	\$ 44.88	\$ 130.98
28872	AQUA NEW JERSEY	28187	RRCC Pool 8797	\$ 820.65	
		28188	910 Milford Warren Glen Rd Seasonal	\$ 16.50	
		28189	RRCC (8796)	\$ 677.19	
		28190	910 Lawn Irrigation (9078)	\$ 22.95	
		28280	001037094 0748928 05/25-7/28	\$ 321.32	\$ 1,858.61
28873	Bedard Kurowicki & Co	28193	2019 Statutory Audit	\$ 1,370.00	
		28193	2019 Statutory Audit	\$ 15,500.00	\$ 16,870.00
28874	CASTLE SEPTIC SERVICE	28236	Toilets & Hand Washing Stations	\$ 750.00	\$ 750.00
28875	CLEMENS UNIFORM	28170	Mats for Municipal Building	\$ 39.90	\$ 39.90
28876	COLLEEN M. PURSELL	28250	PD/EM Website	\$ 155.76	\$ 155.76
28877	Complaiance Signs LLC	28269	Pool Signage	\$ 39.50	\$ 39.50
28878	Daxko LLC	28232	Software July 2020	\$ 555.20	\$ 555.20
28879	DEER CARCASS REMOVAL	28247	Deer Carcass Removal - June 2020	\$ 114.00	\$ 114.00
28880	Department of Finance	28166	3Q2020 County	\$ 558,776.04	\$ 558,776.04
28881	Department of Finance	28167	3Q2020 Open Space	\$ 51,257.05	\$ 51,257.05
28882	Department of Finance	28168	3Q2020 Library	\$ 53,943.38	\$ 53,943.38
28883	Dingman's Dairy	28153	Ice Cream Snack Hut	\$ 113.66	
		28205	Ice Cream for snack hut	\$ 158.36	
		28234	Ice Cream Snack Hut	\$ 226.05	
		28237	Ice Cream for Snack Hut	\$ 284.18	\$ 782.25
28884	ELIZABETHTOWN GAS	28191	Meter 01061655 Account 93404665351	\$ 218.89	
		28192	Meter 14Y735578 Account 989045929	\$ 30.74	\$ 249.63
28885	EPPEC Uniforms	28248	radio holders, DEMC badges	\$ 797.80	
		28249	holster, cap	\$ 97.00	\$ 894.80
28886	GEBHARDT & KIEFER, P.	28195	Penn East	\$ 165.00	\$ 165.00
28887	GEBHARDT & KIEFER, P.	28219	Services 060120-063020 Riegelsville	\$ 676.50	\$ 676.50
28888	GEBHARDT & KIEFER, P.	28273	General Legal/Lippincott	\$ 6,105.00	\$ 6,105.00
28889	GRAINGER	28224	Fans for DPW Building / Air Filter	\$ 1,109.88	
		28242	box for citations	\$ 61.50	
		28264	combination padlock and totes	\$ 51.62	\$ 1,223.00
28890	Griffith-Allied Truck	28270	DULSD - Diesel DPW	\$ 419.30	\$ 419.30
28891	H.J. OPDYKE LUMBER CO	28186	Materials for Police Garage Shelvi	\$ 572.08	
		28267	Building and Maintenance Supplies	\$ 86.65	\$ 658.73
28892	HUNTERDON COUNTY MUNI	28228	2020 Membership Dues for Cathy Mel	\$ 200.00	\$ 200.00
28893	IN THE SWIM	28235	Super Pool Shock	\$ 373.95	
		28276	Pool Chemicals	\$ 269.91	\$ 643.86
28894	Jean Sullivan	28281	refund	\$ 206.07	\$ 206.07
28895	JERSEY CENTRAL POWER	28155	Account 100 004 272 652 Street Li	\$ 1,247.82	\$ 1,247.82
28896	JERSEY CENTRAL POWER	28156	Account 100 004 272 595 Street Li	\$ 21.10	\$ 21.10
28897	JERSEY CENTRAL POWER	28157	Account 100 060 952 585 Street Li	\$ 55.67	\$ 55.67
28898	JERSEY CENTRAL POWER	28196	Account 100 105 886 640 914 Milford	\$ 29.01	\$ 29.01
28899	JERSEY CENTRAL POWER	28197	100 070 503 212 Pool Storage Garage	\$ 3.42	\$ 3.42
28900	JERSEY CENTRAL POWER	28198	Account 100 004 555 932 Case Field	\$ 52.01	\$ 52.01

August 4, 2020

28901	JERSEY CENTRAL POWER	28211	Account 100 003 579 271 Library 6/	\$ 180.10	\$ 180.10
28902	JERSEY CENTRAL POWER	28212	Account 100 029 305 644 6/19-7/2	\$ 3,165.00	\$ 3,165.00
28903	JERSEY CENTRAL POWER	28213	Account 100 077 061 016 6/19-7/	\$ 2,669.72	\$ 2,669.72
28904	JERSEY CENTRAL POWER	28214	Account 100 004 555 858 Baseball	\$ 390.77	\$ 390.77
28905	Jesse Cvecich	28262	15-10 title and registration	\$ 60.00	\$ 60.00
28906	Jessica McKeever	28200	refund #2	\$ 808.00	\$ 808.00
28907	JESSICA NEGLIA	28152	Summer Camp Supplies	\$ 19.57	
		28154	CPR/First Aid for Summer Camp Staff	\$ 154.00	
		28160	When I work App	\$ 25.00	
		28161	Summer Camp Cell Phone	\$ 86.65	
		28162	Clorox Wipes & French Fries	\$ 42.90	
		28175	Chicken & Fries for Snack Hut	\$ 65.77	\$ 393.89
28908	John P Gallina, Esq	28210	PB HiC T3 MP Reexam T15 Stormwater	\$ 472.50	
		28210	PB HiC T3 MP Reexam T15 Stormwater	\$ 472.50	\$ 945.00
28909	Kleen & Fresh Company	28082	Sanitizing 7/18 & 7/25	\$ 1,072.50	
		28083	July 13, 16 & 18	\$ 330.00	
		28233	Cleaning RRCC & Pool	\$ 1,050.00	\$ 2,452.50
28910	L.J. ZUCCA INC. DISTR	28202	Candy/Food for Snack Hut	\$ 128.06	
		28275	Candy Snack Hut	\$ 299.34	\$ 427.40
28911	Leonard A. LaGuardia	28277	T-Shirts	\$ 477.00	\$ 477.00
28912	LMR Disposal LLC	28208	Recycle Dumpster	\$ 58.11	
		28222	Dumpster Pickup Service	\$ 570.00	\$ 628.11
28913	LUCILLE A. GROZINSKI	28164	PB 071320 meeting court reporter	\$ 225.00	\$ 225.00
28914	MASER CONSULTING PA	28163	PB Mill Rd Solar B4 L1 services t	\$ 3,134.75	
		28225	Highlands Grant Task 15 Stormwater	\$ 1,138.75	\$ 4,273.50
28915	MELANIE WOROBY	28278	Aqua Zumba & Fitness	\$ 450.00	\$ 450.00
28916	MILFORD/FRENCHTOWN AU	28182	Tire for RRCC Mower GroundMaster	\$ 62.68	\$ 62.68
28917	MILFORD/FRENCHTOWN AU	28223	Tire Repair for Groundsmaster Mower	\$ 24.94	\$ 24.94
28918	MILFORD/FRENCHTOWN AU	28271	Vehicle Maintenance Supplies	\$ 444.93	\$ 444.93
28919	MSC INDUSTRIAL SUPPLY	28221	Time Cards	\$ 40.62	\$ 40.62
28920	MUNICIPAL CLERKS' ASS	28180	2020-2021 Membership Renewal Fee ~	\$ 175.00	\$ 175.00
28921	NJ Advance Media	28226	Professional Services PB Sub Eng a	\$ 39.55	
		28227	PB MP Utility Stormwater & Mitigat	\$ 33.02	
		28254	Audit Synopsis	\$ 168.40	\$ 240.97
28922	OFFICE DEPOT, INC.	28243	trash bags	\$ 32.18	
		28244	Scan Disks	\$ 55.97	\$ 88.15
28923	PALUMBO'S NURSERY	28220	Arbor Day Tree at RRCC Grove	\$ 534.98	\$ 534.98
28924	PenTeleData	28255	07/24-20-08/24/20	\$ 196.85	\$ 196.85
28925	PEPSI-COLA	28204	Soda/Water for Snack Hut	\$ 143.32	
		28238	Soda/Water for Snack Hut	\$ 243.62	\$ 386.94
28926	PERFORMANCE TIRE COMP	28263	new tires	\$ 639.92	\$ 639.92
28927	POWERCO, INC.	28184	Case 580 Super N Service Call	\$ 388.60	\$ 388.60
28928	POWERCO, INC.	28272	Case 580 Super N Service	\$ 2,310.26	\$ 2,310.26
28929	Princeton Computer Su	28241	Laptop - Lenovo	\$ 938.76	\$ 938.76
28930	Promed Office Cleaner	28246	Cleaning EOC	\$ 100.00	\$ 100.00
28931	Rain Drop Products LL	28201	Replacement part for bucket drop (\$ 189.00	\$ 189.00
28932	Rossnagles Service Ce	28279	tow (20-1160)	\$ 361.00	\$ 361.00
28933	RTG 2, LLC	28181	Mulching of Wood/Leaf Debris	\$ 1,880.00	\$ 1,880.00
28934	S & S WORLDWIDE	28158	Arts & Crafts Summer Camp Supplies	\$ 149.24	
		28209	Pom Pom's	\$ 5.49	\$ 154.73
28935	SERVICE ELECTRIC TELE	28178	Telephone RRCC	\$ 165.37	\$ 165.37
28936	SHERWIN-WILLIAMS CO.,	28183	Paint for Line Machine	\$ 625.15	\$ 625.15
28937	STAPLES BUSINESS ADVA	28265	Glad 13 gal bags	\$ 354.06	\$ 354.06
28938	Steve Underhill	28169	perk test mileage	\$ 16.10	\$ 16.10
28939	THE LOCK DOCTOR	28245	Keypad for HQ	\$ 1,450.00	\$ 1,450.00
28940	THERESA VERDI	28231	Cleaning RRCC & Pool	\$ 400.00	\$ 400.00
28941	Treasurer, State of N	28266	2nd quarter 2020 Marriage License	\$ 75.00	\$ 75.00

August 4, 2020

28942	US Foods Inc	28206	Food for snack hut	\$	573.63		
		28274	Food for Snack Hut	\$	602.81	\$	1,176.44
28943	VERIZON	28177	DSL RRCC Internet	\$	304.69	\$	304.69
28944	VERIZON	28199	7/18/2020 billing	\$	312.78	\$	312.78
28945	WB Mason Co INc	28159	Touch Free Sanitizer Dispenser	\$	173.96		
		28230	Supplies	\$	360.88	\$	534.84
28946	WOODRUFF ENERGY	28215	Acct 771057 July 2020	\$	53.07	\$	53.07
						\$	738,146.38
						\$	738,146.38
	Manual Checks						
7302020	NJ State Health Benefits	27691	August	\$	31,463.61	\$	31,463.61
7312020	NJ State Health Benefits	27811	August Retiree	\$	1,771.16	\$	1,771.16
8032020	Guardian	27596	August Dental	\$	1,534.86	\$	1,534.86
						\$	772,916.01
						\$	772,916.01
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES		\$	730,117.36		
GRANT FUND		BUDGET AND APPROPRIATION RESERVES		\$	3,524.27		
SEWER FUND		BUDGET AND APPROPRIATION RESERVES		\$	1,370.00		
ESCROW		ESCROW FUNDS		\$	3,134.75		
Checks issued 8-4-2020							738,146.38
		Manual Checks					<u>34,769.63</u>
Total							<u><u>772,916.01</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve publishing the Fall 2020 issue of the Holland Happenings Newsletter with the above guidelines.

-Authorization to publish the Fall Issue of the Holland Happenings with the following detail:

- Planned Mail Date is December 1, 2020
- Text provided by the Township must be submitted to Hometown Press by October 15, 2020
- Total number of pages for the newsletter is 16 – 20 pages
- Similar layout as 2019 Holland Township Newsletters
- Hometown Press will pay all Mail House Costs
- Hometown Press will pay \$120 of Postage costs – Holland Township will pay Postage balance

Note:

At the July 21, 2020 meeting there was a consensus taken to hold off on publishing the Fall 2020 Holland Happenings due to the uncertainty of Township events in Fall 202 and winter 2021 because of the COVID-19 Health Emergency.

During Executive Session the Township Committee continued discussion and the consensus was it would be in the best interest of the Township to publish a Fall 2020 issue of the Holland Happenings.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Mickey

- Summer camp opened with no problems
- Personal training sessions indoors –would like it on the next meeting to discuss.

Wilhelm

-no report

Thurgarland

-approved QPA to solicit for proposals for IT services due August 12, 2020
-Riegel Ridge Community Center interior and exterior painting completed

Krov

-Green team-received comments back from Sustainable Jersey-will hold Zoom meeting on Tuesday August 11 to see if they can identify some corrective items to gain 35 points to achieve bronze level status

Bush

-Storm report on roads closed due to polls, trees and wires down

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the Township Reopening plan-moved to after Executive Session

-Court unification with Raritan Township-moved to Executive Session

BUSINESS FROM TOWNSHIP ATTORNEY

-items to be discussed in Executive Session

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Mike Keady-hard to hear the Committee members when the committee meets in the Municipal Building and the public is on Zoom. Clerk Miller advised she is working with the recording system company to take care of this situation.

-RESOLUTION-to enter into Executive Session-

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution at 7:00 p.m.

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- **Advice of Attorney**-Employee Public Space Issue
- **Advice of Attorney** Reopening Plan
- **Potential Land Acquisition** -Genon
- **Contract Negotiations**-Court Contract

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

The Committee returned to open session at 7:43 pm

-Approval of the Revised Municipal Building Reopening Plan

Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the **Revised Municipal Building Reopening Plan** noting the Municipal Building will be open to the public starting August 10, 2020 following the current Executive Order #173 limiting the occupants of this building to 25% or 25 people (whichever is the less of the 2) pending other Executive Orders that could subsequently change this order

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Recording System for the Riegel Ridge Community Center to allow for public meetings to be held according to social distancing recommendations.

One quote has been received from Office Business Systems in the amount of \$16,213.35

Consensus was QPA Hance will solicit one additional quote to purchase a recording system for the Riegel Ridge Community Center. Quotes will be reviewed by Municipal Clerk Miller to make sure the system will be compliant with the system in the Municipal Building meeting room.

And then we will move forward with the purchase. (Clerk’s note: Mayor Bush advised the Clerk after the meeting this will not have to be approved on the next agenda; the bill will be approved on the bills list.)

-Fire Company was exposed to COVID-19 they are asking for a **turnout gear extractor** that would clean their turnout gear

Consensus was OEM Coordinator, Gutsick will reach out to the Fire Company and advise that the Township will purchase a **turnout gear extractor** for approximately \$9,500 that would be charged, with Fire Company approval, against Ordinance 2020-06 for the Fire Company equipment that the Township Committee adopted on Final Reading 4/21/2020. When the reimbursement thru COVID 19 is received, that amount will be added back in to the Fire Company equipment account. (Clerk’s note: after the meeting Mayor Bush and Attorney Lyons advised Municipal Clerk Miller that the township will reimburse the full amount to the Fire Company equipment account. Attorney Lyons will draft a resolution with this agreement.

-Approval to move August 18, 2020 meeting to August 25, 2020 and cancel the September 1, 2020 meeting

Mr. Wilhelm moved and Mr. Krov seconded the motion to change the August 18, 2020 meeting to August 25, 2020 due the lack of a quorum

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Mayor announced the Committee will try to go live to the public at the September 15, 2020 meeting at the Municipal Building or it may be held at the Riegel Ridge Community Center if the new system is in place.

August 4, 2020

-RESOLUTION-to pay bills on August 18

Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to pay bills on August 18, 2020

WHEREAS, the Township Committee of the Township of Holland has scheduled two regular meetings in August on August 4th and August 18th and

WHEREAS, we have decided to move the August 18, 2020 meeting to August 25th, due to the lack of a quorum on August 18th, and

WHEREAS, the Chief Financial Officer recommends paying bills on August 18 rather than August 25 in order to keep consistency with bill paying schedules.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk are hereby authorized to sign checks to pay bills on August 18, 202.

BE IT FURTHER RESOLVED, that bills will be presented for approval at the next regularly scheduled meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 8:03 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor