

August 25, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: when your name is called, please respond with “present”

- Mayor Dan Bush
- Deputy Mayor Ray Krov
- Committeeman Robert Thurgarland
- Committeeman Scott Wilhelm
- Committeewomen Lisa Mickey
- Attorney Matthew Lyons
- Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:03 p.m. Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement: Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

HOLLAND TOWNSHIP COMMITTEE

PLEASE BE ADVISED that the Holland Township Committee of the Township of Holland, County of Hunterdon, New Jersey is canceling their August 18, 2020 meeting due to a lack of a quorum.

The meeting has been rescheduled for August 25, 2020 at 7:00 p.m..

The Committee will be present in the Municipal Building
Members of the public are invited to attend the meeting via Zoom

Join Zoom Meeting

<https://zoom.us/j/97629595538?pwd=VkJkNC9JcloyYm9pQ2x3MTltVkVmZz09>

Meeting ID: 976 2959 5538

Passcode: 121827

Dial by your location
(646) 558 8656 US (New York)

The Committee is also canceling their September 1, 2020 meeting. This meeting will not be rescheduled.

Catherine M. Miller, RMC
Municipal Clerk

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the minutes of the August 4, 2020 Regular Meeting and Executive Session

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted for August 18 and August 25, 2020

| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------------------|----------------------------------|-----------------|-----------------|
| 28947 | Aborist Services by Dujets Inc | Ash Bore/ Insecticide Injection | \$ 2,997.00 | \$ 2,997.00 |
| 28948 | ALLEGRO ENTERPRISES, INC. | Water for Pool | \$ 35.85 | \$ 35.85 |
| 28949 | Amazon.com RRCC | Various Items (Test Tabs, fire | \$ 54.04 | \$ 54.04 |
| 28950 | Aquatic Distributors Inc | Pool Robot Bottom Lid | \$ 239.99 | \$ 239.99 |
| 28951 | AT&T MOBILITY | Cell Phones - June 2018 | \$ 399.29 | \$ 399.29 |
| 28952 | BARCLAY BRAND FERDON | Forklift Maintenance | \$ 181.25 | \$ 181.25 |
| 28953 | CASTLE SEPTIC SERVICE CORP. | Monthly Toilet Rental July 202 | \$ 280.00 | \$ 280.00 |
| 28954 | Chris's Lawn Mowing Inc | 2020 Lawn mowing services | \$ 3,500.00 | |
| | | Pool Area Mowing | \$ 500.00 | \$ 4,000.00 |
| 28955 | CLEMENS UNIFORM | Mats for MB 07292020 | \$ 39.40 | |
| | | Mats for MB 08122020 | \$ 39.90 | \$ 79.30 |
| 28956 | Crimecheck Holdings LLC | Background Check Alex Bellick | \$ 20.00 | \$ 20.00 |
| 28957 | Dawn Mansley | refund | \$ 50.00 | \$ 50.00 |
| 28958 | Daxko LLC | Software August 2020 | \$ 572.57 | \$ 572.57 |
| 28959 | DELAWARE VALLEY REG. HIGH SCHOOL | Tax Payments 2020/2021 | \$ 757,905.00 | \$ 757,905.00 |
| 28960 | Denise Timofai | refund | \$ 245.00 | \$ 245.00 |
| 28961 | Dingman's Dairy | Ice Cream for Snack Hut | \$ 106.60 | |
| | | Ice Cream | \$ 201.56 | \$ 308.16 |
| 28962 | Finelli Consulting Engineers Inc | PB Holland Solar Farm B2 L1 02 | \$ 2,158.75 | \$ 2,158.75 |
| 28963 | GRAINGER | chair | \$ 116.50 | \$ 116.50 |
| 28964 | Griffith-Allied Trucking LLC | Unleaded Gas | \$ 399.14 | \$ 399.14 |
| 28965 | Holland Center Pharmacy | Clorox Wipes/Lysol | \$ 55.93 | \$ 55.93 |
| 28966 | HOLLAND TOWNSHIP | 2020 Sewer bill December 1 61 | \$ 562.50 | \$ 562.50 |
| 28967 | HOLLAND TOWNSHIP | 2020 Sewer bill due December 1 | \$ 187.50 | \$ 187.50 |
| 28968 | HOLLAND TOWNSHIP | 2020 Sewer bill December 1 914 | \$ 281.25 | \$ 281.25 |
| 28969 | HOLLAND TOWNSHIP | 2020Sewer Bill due Dec 1 910 M | \$ 4,687.50 | \$ 4,687.50 |
| 28970 | HOLLAND TOWNSHIP BOARD OF EDUCATION | Tax Payments 2020/2021 | \$ 1,611,522.50 | \$ 1,611,522.50 |
| 28971 | J C Ehrlich Co Inc. | Monthly Pest Control July 2020 | \$ 248.00 | \$ 248.00 |
| 28972 | Jake Langreder | Clothing Allowance per Union C | \$ 221.71 | \$ 221.71 |
| 28973 | JERSEY CENTRAL POWER & LIGHT | 100 004 556 468 7/8-8/5/20 | \$ 313.12 | \$ 313.12 |
| 28974 | JERSEY CENTRAL POWER & LIGHT | 100 004 557 474 7/8-8/5/20 | \$ 68.13 | \$ 68.13 |
| 28975 | JERSEY CENTRAL POWER & LIGHT | Aug-20 | \$ 1,075.17 | |
| | | Aug-20 | \$ 3.58 | \$ 1,078.75 |
| 28976 | JESSICA NEGLIA | When I work App | \$ 120.00 | |
| | | Chicken for snack hut | \$ 55.02 | \$ 175.02 |
| 28977 | John P Gallina, Esq | PB Misc general Matters 081120 | \$ 135.00 | |
| | | PB Misc general Matters 081120 | \$ 303.75 | \$ 438.75 |
| 28978 | JOINT MUNICIPAL COURT | Final contribution to 1/3 budget | \$ 2,650.00 | \$ 2,650.00 |
| 28979 | K-Log Inc | 2 sided rectangle sign | \$ 229.00 | \$ 229.00 |
| 28980 | Kleen & Fresh Company LLC | July 20, 23 & 25 | \$ 330.00 | |
| | | July 27, 30 & August 1 | \$ 265.00 | |
| | | August 3, 6 & 8 | \$ 330.00 | |
| | | Sanitizing 8/1 | \$ 536.25 | |
| | | Sanitizing 8/8 | \$ 487.50 | \$ 1,948.75 |
| 28981 | KOLLMER EQUIPMENT | Belt | \$ 105.00 | \$ 105.00 |
| 28982 | LMR Disposal LLC | Dumpster Pickup Service | \$ 570.00 | |
| | | Dumpster Pickup Service | \$ 2,110.80 | \$ 2,680.80 |
| 28983 | LUCILLE A. GROZINSKI | PB 081020 meeting court report | \$ 225.00 | \$ 225.00 |
| 28984 | MARGARET PASQUA | mileage reimbursement | \$ 133.97 | \$ 133.97 |
| 28985 | Mary Ann C Appel | Flyer for Pool | \$ 63.00 | \$ 63.00 |
| 28986 | MASER CONSULTING PA | 2020 NJDOT Municipal Aid Grant | \$ 1,147.50 | |
| | | 2019 NJDOT Municipal Aid Grant | \$ 945.00 | |

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|------------------|-------------------------------------|-----------------------------------|----|-----------------|----|--------------|
| | | 2018 NJDOT Municipal Aid Grant | \$ | 169.70 | | |
| | | HLT001 General | \$ | 375.00 | | |
| | | BOA Seibel B13 L23 services th | \$ | 516.25 | | |
| | | PB Highlands Council Task 3 Hi | \$ | 1,193.65 | \$ | 4,347.10 |
| 28987 | MASER CONSULTING PA | Planner Services thru 072420 | \$ | 108.75 | | |
| | | PB Mill Rd Solar B4 L1 servic | \$ | 257.50 | | |
| | | PB Highlands Council Task 3 Hi | \$ | 55.00 | \$ | 421.25 |
| 28988 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Misc. Items for Building and M | \$ | 67.94 | \$ | 67.94 |
| 28989 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Fleet Maintenance | \$ | 461.68 | \$ | 461.68 |
| 28990 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Belts for Asphalt Plate | \$ | 28.06 | \$ | 28.06 |
| 28991 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | FleetGuard Water Fuel Separato | \$ | 139.98 | \$ | 139.98 |
| 28992 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Fleet Maintenance | \$ | 67.94 | \$ | 67.94 |
| 28993 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Misc. Items for Building and M | \$ | 212.43 | | |
| | | Misc. Items for Building and M | \$ | 13.01 | \$ | 225.44 |
| 28994 | NJ Advance Media | 2020-11 Introduction | \$ | 51.69 | | |
| | | BOA Seibel B13 L23 variance 07 | \$ | 19.94 | | |
| | | PB Master Plan Reexam Task 3 | \$ | 47.02 | \$ | 118.65 |
| 28995 | NJ DEPT OF HEALTH & SENIOR SERVICES | Jul-20 | \$ | 32.40 | \$ | 32.40 |
| 28996 | OFFICE BUSINESS SYSTEMS, INC. | zoom interface software for me | \$ | 677.06 | \$ | 677.06 |
| 28997 | ONE CALL CONCEPTS, INC. | One Call Locate Service | \$ | 8.58 | \$ | 8.58 |
| 28998 | PEPSI-COLA | Soda for Snack Hut | \$ | 229.30 | \$ | 229.30 |
| 28999 | POWERCO, INC. | Equipment Parts Case 580 | \$ | 140.76 | \$ | 140.76 |
| 29000 | Prestige Dry Cleaner LLC | Dry-cleaning - July 2020 | \$ | 362.00 | \$ | 362.00 |
| 29001 | Princeton Computer Support Inc | meeting room technology | \$ | 3,688.54 | | |
| | | Remote support & managed servi | \$ | 1,580.00 | \$ | 5,268.54 |
| 29002 | Quadient Inc | Lease Period - 9/8/20-12/7/20 | \$ | 1,339.53 | \$ | 1,339.53 |
| 29003 | R & L DATACENTERS, INC. | Municipal Payroll | \$ | 439.70 | \$ | 439.70 |
| 29004 | Russell & Nancy Beisel | refund | \$ | 55.24 | \$ | 55.24 |
| 29005 | SANICO, INC. | Monthly Invoice 4 YD Cont 1 pu | \$ | 138.06 | | |
| | | Holland Twp Pool 201746 July 2 | \$ | 130.12 | | |
| | | August 2020 Account 101037 | \$ | 77.78 | | |
| | | Monthly Invoice 2 YD FL Cont 1 | \$ | 87.56 | \$ | 433.52 |
| 29006 | SERVICE ELECTRIC CABLE TV, INC. | Internet Service | \$ | 86.44 | \$ | 86.44 |
| 29007 | SHAMMY SHINE CAR WASH, INC. | car washes | \$ | 255.00 | \$ | 255.00 |
| 29008 | THERESA VERDI | Cleaning RRCC & Pool | \$ | 880.00 | \$ | 880.00 |
| 29009 | Township of East Amwell | 2020 Services for the CFO | \$ | 9,775.00 | \$ | 9,775.00 |
| 29010 | Treasurer, State of New Jersey | Application for Certificate | \$ | 50.00 | \$ | 50.00 |
| 29011 | VERIZON | 7/25/20 billing 908 995 9188 | \$ | 90.61 | \$ | 90.61 |
| 29012 | VERIZON | 7/25/20 billing | \$ | 1,004.55 | \$ | 1,004.55 |
| 29013 | VERIZON | 7/25/20 billing 908 995 4849 | \$ | 98.72 | \$ | 98.72 |
| 29014 | VERIZON | 7/25/2020 billing | \$ | 667.64 | \$ | 667.64 |
| 29015 | VERIZON WIRELESS | Air Cards | \$ | 152.04 | \$ | 152.04 |
| 29016 | WB Mason Co Inc. | Toner | \$ | 100.99 | \$ | 100.99 |
| 29017 | West Jersey Water Treatment Co | RRCC Water Softener Maintenance | \$ | 145.00 | \$ | 145.00 |
| 29018 | William Mathews | refund | \$ | 133.50 | \$ | 133.50 |
| 29019 | WILSON PRODUCTS | Recycling Propane Rental | \$ | 34.50 | \$ | 34.50 |
| | | | | \$ 2,426,256.68 | \$ | 2,426,256.68 |
| | | Manual Checks | | | | |
| 8072020 | Quadrient | Refill Postage Machine 8/7/20 | \$ | 500.00 | \$ | 500.00 |
| | | | | \$ 2,426,756.68 | \$ | 2,426,756.68 |
| CURRENT FUND | | BUDGET AND APPROPRIATION RESERVES | | \$ 2,421,837.59 | | |
| GRANT FUND | | BUDGET AND APPROPRIATION RESERVES | | \$ 1,430.67 | | |
| SEWER FUND | | BUDGET AND APPROPRIATION RESERVES | | \$ 3.58 | | |
| ANIMAL CONTROL | | BUDGET AND APPROPRIATION RESERVES | | \$ 32.40 | | |
| ESCROW | | ESCROW FUNDS | | \$ 2,952.44 | | |
| DEVELOPMENT FEES | | | | | | |

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|-------------------------|------------------|---------------------|
| | development fees | \$ - |
| Checks issued 8-18-2020 | | 2,426,256.68 |
| | Manual Checks | <u>500.00</u> |
| Total | | <u>2,426,756.68</u> |

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| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------------------|--|-------------|-------------|
| 29020 | Amazon.com RRCC | Sanitizer | \$ 81.99 | \$ 81.99 |
| 29021 | AQUA NEW JERSEY | 910 Lawn Irrigation (9078) | \$ 22.31 | |
| | | RRCC (8796) | \$ 825.59 | |
| | | 910 Milford Warren Glen Rd Seasonal Yard | \$ 16.50 | |
| | | RRCC Pool 8797 | \$ 1,042.60 | \$ 1,907.00 |
| 29022 | BARCLAY BRAND FERDON | Forklift Service and Repairs | \$ 487.00 | \$ 487.00 |
| 29023 | CLEMENS UNIFORM | Shop Towels / Floor Mat service | \$ 21.75 | |
| | | Mats for RRCC | \$ 81.55 | \$ 103.30 |
| 29024 | Crimecheck Holdings LLC | Background Checks | \$ 220.00 | \$ 220.00 |
| 29025 | DEER CARCASS REMOVAL SERVICE, LLC | Deer Carcass Removal | \$ 114.00 | \$ 114.00 |
| 29026 | Dingman's Dairy | Ice Cream for Snack Hut | \$ 209.71 | \$ 209.71 |
| 29027 | ELIZABETHTOWN GAS | RRCC | \$ 215.62 | |
| | | Meter Account 9890459292 910 | \$ 28.87 | \$ 244.49 |
| 29028 | EPPEC Uniforms | uniforms, badges, name plates | \$ 358.90 | \$ 358.90 |
| 29029 | GEBHARDT & KIEFER, P.C. | Service 070120-073020 Mt Laurel | \$ 207.31 | \$ 207.31 |
| 29030 | GEBHARDT & KIEFER, P.C. | Riegelsville Road | \$ 1,683.00 | \$ 1,683.00 |
| 29031 | GEBHARDT & KIEFER, P.C. | Penn East | \$ 132.00 | \$ 132.00 |
| 29032 | GEBHARDT & KIEFER, P.C. | PB Huntington Knolls B24 L 3 & 13 070120 | \$ 577.45 | \$ 577.45 |
| 29033 | GENERAL CODE, LLC | Supplement #16 | \$ 1,060.50 | \$ 1,060.50 |
| 29034 | General Plumbing Supply Inc | Road Drainage Pipe | \$ 572.97 | \$ 572.97 |
| 29035 | Griffith-Allied Trucking LLC | DULSD - Diesel DPW | \$ 384.78 | \$ 384.78 |
| 29036 | H.J. OPDYKE LUMBER COMPANY, INC. | Misc. Items for Maintenance | \$ 25.15 | \$ 25.15 |
| 29037 | HUNTERDON LOCK AND SAFE, INC. | Municipal Building Restrooms | \$ 1,121.68 | \$ 1,121.68 |
| 29038 | IN THE SWIM | Lid Assembly Bottom | \$ 193.27 | \$ 193.27 |
| 29039 | JERSEY CENTRAL POWER & LIGHT | Street Lights 7 | \$ 1,247.82 | \$ 1,247.82 |
| 29040 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 272 M | \$ 21.10 | \$ 21.10 |
| 29041 | JERSEY CENTRAL POWER & LIGHT | Street Lights H | \$ 55.67 | \$ 55.67 |
| 29042 | JESSICA NEGLIA | When I work | \$ 25.00 | \$ 25.00 |
| 29043 | Kleen & Fresh Company LLC | Sanitizing 8/15 | \$ 536.25 | |
| | | August 10, 13 & 15 | \$ 330.00 | \$ 866.25 |
| 29044 | L.J. ZUCCA INC. DISTRIBUTORS | Candy for Snack Hut | \$ 156.50 | \$ 156.50 |
| 29045 | LIFESAVERS, INC. | First Aid Supplies | \$ 397.02 | \$ 397.02 |
| 29046 | Lindabury, McCormick, Estabrook & C | BOA Seibel B13 L23 services thru 073120 | \$ 495.00 | |
| | | BOA Misc general Matters thru 073120 | \$ 313.50 | \$ 808.50 |
| 29047 | LMR Disposal LLC | Dumpster Pickup Service | \$ 1,140.00 | \$ 1,140.00 |
| 29048 | MAGLOCLEN | Annual Membership User Fees | \$ 400.00 | \$ 400.00 |
| 29049 | MASER CONSULTING PA | 2021 NJDOT Municipal Aid Grant | \$ 477.50 | |
| | | BOA Bodder B10 L44 03 services thru 0816 | \$ 348.75 | |
| | | BOA Seibel B13 L23 services thru 081620 | \$ 36.25 | |
| | | PB Highlands Council Task 1 Housing Elem | \$ 108.75 | \$ 971.25 |
| 29050 | MASER CONSULTING PA | Planner Services thru 081620 | \$ 772.50 | |
| | | PB HK B24 L 3 13 review thru 081620 PLAN | \$ 108.75 | \$ 881.25 |
| 29051 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Various Supplies | \$ 135.14 | \$ 135.14 |
| 29052 | PEPSI-COLA | Soda/Water for Snack Hut | \$ 157.66 | \$ 157.66 |
| 29053 | PODS Enterprises LLC | Final Container Pick Up for Pool House | \$ 123.00 | \$ 123.00 |
| 29054 | RICOH USA Inc | Copies | \$ 124.58 | \$ 124.58 |
| 29055 | RK OCCUPATIONAL & ENV ANALYSIS, INC | 2019 RTK SURVEY | \$ 1,031.55 | \$ 1,031.55 |
| 29056 | Robin Nugent | Summer Camp Supplies | \$ 63.59 | \$ 63.59 |

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|-------------------------|-------------------------------------|--|--------------|-------------------------|
| 29057 | RUTGERS, THE STATE UNIVERSITY OF NJ | Information and Records Management Cours | \$ 646.00 | \$ 646.00 |
| 29058 | SERVICE ELECTRIC CABLE TV, INC. | RRCC Internet | \$ 46.49 | \$ 46.49 |
| 29059 | SERVICE ELECTRIC TELEPHONE CO. | RRCC Telephone | \$ 161.32 | \$ 161.32 |
| 29060 | STAPLES BUSINESS ADVANTAGE | Wall Sign Plates | \$ 44.76 | \$ 44.76 |
| 29061 | Sunshine Tree & landscape | Emergency Tree Removal (Adamic Hill Road | \$ 5,500.00 | \$ 5,500.00 |
| 29062 | THE HOME DEPOT | Solar Salt for RRCC Water Softener | \$ 395.01 | \$ 395.01 |
| 29063 | US Foods Inc | Food for Snack Hut | \$ 758.83 | \$ 758.83 |
| 29064 | WB Mason Co INc | Can Liner, paper, labels | \$ 211.46 | |
| | | Grill Cleaner, Chair | \$ 134.98 | |
| | | Notebooks, mouse | \$ 31.38 | \$ 377.82 |
| | | | \$ 26,220.61 | \$ 26,220.61 |
| Manual Checks | | | | |
| 8212020 | Quadrient | Tax Bill Mailing | \$ 1,500.00 | \$ 1,500.00 |
| | | | \$ 27,720.61 | \$ 27,720.61 |
| CURRENT FUND | BUDGET AND APPROPRIATION RESERVES | | \$ 24,545.66 | |
| GRANT FUND | BUDGET AND APPROPRIATION RESERVES | | \$ 108.75 | |
| ESCROW | ESCROW FUNDS | | \$ 1,566.20 | |
| Checks issued 8-18-2020 | | | | 26,220.61 |
| Manual Totals | | | | <u>1,500.00</u> |
| Total | | | | <u><u>27,720.61</u></u> |

REMINDER/ANNOUNCEMENT

The Township Committee has canceled their September 1, 2020 meeting. The next meeting will be September 15, 2020

-RESOLUTION-Award of Contract for IT services-Resolution received from QPA Hance August 24, 2020 via email
Will be discussed in Executive Session

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-DISCUSSION-Plan for beginning indoor Personal Training Sessions
TABLE UNTIL SEPTEMBER 15 MEETING

DISCUSSION-Plan for Limited Access to Holland Township Seniors
TABLE UNTIL SEPTEMBER 15 MEETING

-ORDINANCE 2020-11-Public Hearing/Final Adoption, Salary Ordinance
 Mr. Krov moved and Ms. Mickey seconded the motion to adopt Ordinance 2020-11 on Final Reading

ORDIANCE 2020-11

**AN ORDINANCE TO AMEND AN ORDINANCE ENTITLED
 "AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES
 OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND,
 IN THE COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY."**

BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon, and State of New Jersey, that an ordinance of this Township, being Ordinance 2020-02 (effective January 1, 2020) and entitled "AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY" be, and the same hereby is, amended as follows:

NEW SECTION 2:

Section 2. The wages to be paid hourly seasonal employees of the Township of Holland who work in various job positions for the summer camp, pool, and snack hut programs, under the supervision of

the Riegel Ridge Community Center Director, will be set annually by resolution for each seasonal position, with a minimum hourly wage set at NJSMW and a maximum hourly wage set at \$35.00 per hour.

SALARY MINIMUM / MAXIMUM CHANGES:

| <u>Position</u> | <u>Minimum</u> | <u>Maximum</u> |
|---------------------------------|--------------------------|--------------------------------|
| Animal Control Secretary | NJSMW \$15.00 | \$25.00 |
| Planning Secretary (hourly) | NJSMW \$15.00 | \$30.00 |
| Zoning Secretary (hourly) | NJSMW \$15.00 | \$30.00 |
| Police Officers | \$30,000 | \$112,000 \$110,000 |
| Public Works P/T Snow Removal | NJSMW \$15.00 | \$30.00 |
| Recycling Center Manager | NJSMW \$15.00 | \$25.00 |
| RRCC Group Exercise Instructor | NJSMW \$15.00 | \$35.00 |
| RRCC Certified Personal Trainer | NJSMW \$15.00 | \$40.00 |
| Municipal Ct Violations Clerk | NJSMW \$15.00 | \$30.00 |
| Municipal Court Security | NJSMW \$15.00 | \$30.00 |

WHEREAS, in all other respects said Ordinance No. 2018-13 shall remain unchanged.

BE IT FINALLY ORDAINED, by said Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey. Upon this Ordinance taking effect, the salaries or wages set forth herein shall be retroactive to June 18, 2019.

Public Hearing-

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

LIAISON REPORTS

Wilhelm-

-Conference call with Land Use Administrator, she is very busy and will reach out to Ms. Mickey and him for any concerns

Thurgarland-

-He approved Cleaning carpeting at RRCC

-Department of Public Works Superintendent Colaluce is looking at replacement of Library roof and repair/replacement of roof on Riegel Ridge Community Center

Mickey-

-Discussion and decision on holding the fall festival put off until the September 18th meeting-Mikey will discuss with Girl Scouts

-Parks and Recreation Director Neglia will be asked to report on the Sumer Camp Program and the 2020 pool season at the October 6th or 20th meeting

Krov-

-Looking at reopening the Recycling Center September 5th once the new employee is hired tonight

Bush-

-Intersection of Route 614 and 519-Bush will reach out to County regarding their plans for safety features

-bad valve on pool will need replacement, Thurgarland will take charge of that project

-Holland School-police will monitor drop off and pick up

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the National Awareness Campaign for Ovarian Cancer Turn the Towns Teal campaign to tie teal ribbons on Township property during the month of September in observance of National Ovarian Cancer Awareness Month.

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Proclamation:

PROCLAMATION

WHEREAS, ovarian cancer, the fifth most common cause of cancer fatality in the United States, is a serious and under-recognized threat to women’s health across New Jersey and the nation; and

WHEREAS, ovarian cancer is treatable when detected early, before it has spread beyond the ovaries; and

WHEREAS, more ovarian cancer research can help to develop reliable diagnostics, better therapies and prevention strategies, thereby, offering women in New Jersey each year the opportunity to win their battle for life against this most deadly of all gynecologic cancers; and

WHEREAS, Turn The Towns Teal®, a national campaign to promote awareness of ovarian cancer and its often subtle symptoms, was the inspiration of Gail MacNeil of Chatham, NJ; and

WHEREAS, during National Ovarian Cancer Awareness Month in September, volunteers call attention to this disease by tying USA-made ribbons in various locations like town centers, businesses, places of worship, neighborhoods and on their individual properties.

NOW THEREFORE BE IT PROCLAIMED, by the Holland Township Committee, in the County of Hunterdon, State of New Jersey on this 25th day of August 2020, that September 2020 will be designated as Ovarian Cancer Awareness Month.

BE IT FURTHER PROCLAIMED, that volunteers of Turn the Towns Teal have permission to tie teal ribbons on Township property (Municipal Building, Riegel Ridge Community Center and Department of Public Works Garage property, however, permission must be obtained from private land owners to tie ribbons on their properties.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-DISCUSSION-Planning Board request for the Township Committee to adopt the proposed application form for the Highlands Land Use

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the Planning Board request for the Township Committee to adopt the proposed application form for the Highlands Land Use as prepared by Planner Green

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-DISCUSSION-Request from 2 employees to adjust of hours of some employees due to Schools changing to virtual learning in response to the COVID-19 Pandemic

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

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RESOLUTION
Granting Temporary Schedule Adjustments
During a Public Health Emergency
Regarding Covid-19

WHEREAS, pursuant to Executive Order No. 103, Governor Phil Murphy declared that a Public Health Emergency and State of Emergency exists in the State of New Jersey; and

WHEREAS, municipal operations need flexibility to address staffing capabilities to ensure essential operational needs are met and employees require greater latitude in applicable procedures to prevent further spread of the virus and to prioritize their health and the health of their immediate family members; and

WHEREAS, the Township seeks to adopt temporary schedule adjustments in line with the State of New Jersey to deal with employment issues arising from the COVID-19 public health emergency, specifically a policy for temporary schedule adjustments due to Executive Orders No. 107 and 175, and the actions of local Boards of Education; and

WHEREAS, Executive Order No. 175 (2020), issued by Governor Phil Murphy opened New Jersey’s Schools for in-person instruction subject to Critical Health and Safety Protocols but also required each school district to provide the option of full-time remote learning; and

WHEREAS, employee Maria Elena Jennette Kozak, Land Use Administrator, has requested to work from home three days per week and to work in the office 2 days per week beginning September 8 and ending October 5, 2020 (subject to future review); and

WHEREAS, employee Mellissa S. Tigar, Deputy Clerk and Deputy Registrar, has requested to work in the office four hours per evening on Monday, Tuesday, Wednesday and Friday and any remaining hours from home or on the weekends beginning September 8 and ending November 10, 2020 (subject to future review).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey, that the schedule adjustments requested by Maria Elena Jeanette Kozak and Melissa S. Tigar are granted as set-forth above.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Hiring Chesney Rummel as Part-time Recycling Center Employee
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Hiring Chesney Rummel as Part-time Recycling Center Employee

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Chesney Rummel will be hired as part time Recycling Center Help at a **2020/2021 salary of \$11.00 per hour**, per adopted Salary Resolution, contingent on the Township receiving favorable results of all required background checks.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-Approval to reopen the Recycling Center

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the reopening of the Recycling Center on Saturday September 5, 2020 under normal hours.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

RESOLUTION-Hiring DPW Laborer

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Hiring Department of Public Works Laborer

WHEREAS, the Holland Township Committee has determined that there is a need to hire a Department of Public Works laborer bringing that departments total workforce to 6 full time laborers and the Superintendent, and

WHEREAS, the Municipal Clerk advertised for this position on the July 30, 2020 in the Hunterdon County Democrat and online: lehighvalleylive.com & NJ.COM: for 7 days, and

WHEREAS, applications were received and reviewed and interviews were conducted, and

WHEREAS, the applicant who had the most qualifications is a current employee of the Township working as a part time Buildings and Grounds employee, and

WHEREAS, this employee was hired in that position on October 28, 2019 and is in good standing with the Township, and

WHEREAS, the Township Committee has determined this employee will not have to go through a back ground check for this position.

NOW THEREFORE, BE IT RESOLVED, that Alex Hammerstone will be hired as a Full Time Department of Public Works employee in accordance with terms and conditions in the 2016-2020 Contract between the Township of Holland and Teamsters Local 773 at a salary of \$ 20/hour in effective September 1, 2020.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

August 25, 2020

RESOLUTION-Authorization to pay bills on September 1, 2020 (meeting has been canceled)

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Authorization to pay bills on September 1, 2020

WHEREAS, the Township Committee of the Township of Holland has scheduled two regular meetings in September 2020, and

WHEREAS, the September 1, 2020 meeting has been canceled due to a lack of agenda items, and

WHEREAS, the Chief Financial Officer has determined that if only one meeting is held in in September, paying only once a month may cause many bills to be paid late.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Mayor (or Deputy Mayor, in his absence), Chief Financial Officer and Municipal Clerk are hereby authorized to sign checks to pay bills on September 1, 2020 regardless of whether that meeting is held.

BE IT FURTHER RESOLVED, that bills will be presented for approval at the next regularly scheduled meeting.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Renewal of Club Liquor License

Mr. Bush and Ms. Mickey recused themselves and stepped away from the dais

Deputy Mayor Krov asked for a motion to adopt the following Resolution:

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Renewal of Club Liquor License for the 2020-2021 Licensing Year
Oak Hill Golf Club
License # 1015-31-004-003

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy’s Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a club license has been submitted by the Oak Hill Golf Club Inc., license number 1015-31-004-003, and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on June 15, 2020, and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on August 5, 2020 and found there to be no violations and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020, has be received by the Municipal Clerk; and

WHEREAS effective July 1, 2016 with the approval of a place-to-place expansion transfer of this license a Special Condition was issued: The sale or distribution of alcoholic beverage on the eighth (8th) hole is prohibited, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

| Roll Call Vote | Ayes | Nays | Recused | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | | | x | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | | | x | |

-RESOLUTION-Renewal of Club Liquor License

Mr. Krov asked for a motion to adopt the following Resolution while Mayor Bush and Ms. Mickey returned to their seats.

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION
Renewal of Club Liquor License for the 2020-2021 Licensing Year
Farmers Sportsman Club
License #1015-31-003-001**

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy’s Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a club license has been submitted by the Farmer’s Sportsman Club Inc., license number 1015-31-003-001 and

WHEREAS, the appropriate municipal fee of \$188.00 has been submitted to the Holland Township Municipal Clerk on June 22, 2020 and

WHEREAS, a current membership list has been submitted by the licensee, and

WHEREAS, the Holland Township Police Department completed an investigation on July 29, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020, has be received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Renewal of Plenary Retail Distribution License
Mayor Bush took over

August 25, 2020

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Renewal of Plenary Retail Distribution Liquor License for the 2020-2021 Licensing Year
Holland Liquors Inc.
#1015-44-002-006

WHEREAS, on April 13, 2020 Division of Alcoholic Beverage Control Action Director, James B. Graziano extended the 2019-2020 license term to September 30, 2020 due to the unprecedented health hazard posed by the novel Coronavirus (COVID-19) and Governor Murphy’s Executive Orders No. 103 declaring a Public Health Emergency, and

WHEREAS, a renewal application for a plenary retail distribution license was submitted by Holland Liquors, Inc. license number 1015-44-002-006, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on July 1, 2020, and

WHEREAS, the Holland Township Police Department completed an investigation on, August 3, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020 has be received by the Municipal Clerk; and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION- Renewal of Plenary Retail Consumption License

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Renewal of Plenary Retail Consumption Liquor License for the 2020-2021 Licensing Year
Farmhouse Inn License Vincent James Jiovino Jr.
#1015-33-001-004

WHEREAS, a renewal application for a plenary retail consumption license has been submitted by Farmhouse Inn License number 1015-33-001-004, and

WHEREAS, the appropriate municipal fee of \$2,500 has been submitted to the Holland Township Municipal Clerk on July 14, 2020, and

WHEREAS, the Holland Township Police Department completed an investigation on August 4, 2020 and found there to be no violations, and

WHEREAS, a valid 2020 Alcoholic Beverage Retail Licensee Clearance Certificate for this establishment, with a clearance date of May 28, 2020 has be received by the Municipal Clerk, and

WHEREAS, the Holland Township Committee has reviewed and considered this application.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, the Township of Holland, County of Hunterdon, that this renewal be granted for the licensing year 2020-2021.

August 25, 2020

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | | | x | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-approving Shared Service Agreement with Raritan Township for Shared Municipal Court

Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to Execute All Agreements Necessary for a Shared Municipal Court Agreement
Between the Township of Holland and the Township of Raritan

WHEREAS, the Township of Holland and the Township of Raritan wish to enter into a Shared Services Agreement for a Shared Municipal Court effective January 1, 2021, to create a tax savings through the implementation of a Shared Municipal Court; and

WHEREAS, an agreement to enter into a shared service for municipalities is permitted under N.J.S.A. 40A:65-1, et seq., the Uniform Shared Services and Consolidation Act;” and

WHEREAS, N.J.S.A. 2B:12-1c, allows for the establishment of Shared Municipal Courts and provides that:

Two (2) or more municipalities, by ordinance or resolution, may agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts, and agree to appoint judges and administrators without establishing a joint municipal court. Where municipal courts share facilities in this manner, the identities of the individual courts shall continue to be expressed in the captions of orders and process; and

WHEREAS, the Township of Holland and the Township of Raritan will secure approval for the Shared Municipal Court pursuant to New Jersey Court Rule 1:33-4(a) which provides that “the Assignment Judge shall be the chief judicial officer within the vicinage and shall have plenary responsibility for the administration of all courts therein;” and

WHEREAS, the Township of Holland and the Township of Raritan will take those required steps to implement a Shared Municipal Court including complying with the requirements of the Assignment Judge and Municipal Court Services, including any checklist for the establishment of a Shared Municipal Court; and

WHEREAS, the Township of Holland has elected not to appoint its own Municipal Court Judge, Court Administrator, Prosecutor or Public Defender pursuant to N.J.S.A. 2B:12-1(c); and

WHEREAS, the Shared Services Agreement shall be for five (5) years and may be terminated by either party by providing written notice of termination no later than October 1 of the calendar year in which the Shared Services Agreement will terminate; and

WHEREAS, the Township of Holland shall pay the Township of Raritan a fee of \$27,000 annually for these services, with equal payments due on April 1, July 1, October 1 and December 1 of each year; and

WHEREAS, on each anniversary date of the start of the Shared Municipal Court there shall be an increase in the annual service fee of two percent (2%) each year of the term of the agreement; and

WHEREAS, the service fee with the two percent (2%) increase each year of the term of the agreement is calculated as follows:

August 25, 2020

| YEAR | YEARLY SERVICE CHARGE |
|---------------|-----------------------|
| First (2021) | \$27,000.00 |
| Second (2022) | \$27,540.00 |
| Third (2023) | \$28,090.00 |
| Fourth (2024) | \$28,652.62 |
| Fifth (2025) | \$29,225.67 |

WHEREAS, all Holland Township court-related revenues shall be retained by the Township of Holland; and

WHEREAS, the Township desires to enter into the attached Shared Services Agreement for a Shared Municipal Court between the Township of Holland and the Township of Raritan substantially in the form attached subject to finalization by the Mayor, Township Administrator and Attorney, in order that the Shared Municipal Court becomes operational on January 1, 2021.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to execute the attached Shared Services Agreement for a Shared Municipal Court between the Township of Holland and the Township of Raritan substantially in the form attached subject to finalization by the Mayor, Township Administrator and Attorney in order that the Shared Municipal Court becomes operational on January 1, 2021;
2. The Mayor and Clerk are authorized to execute the Custodian of Records Agreement for the Joint Court of Delaware Valley attached hereto;
3. This Resolution shall take effect immediately.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | | | x | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2020-12-Introduction/First Reading-Repealing Joint Municipal Court of the Delaware Valley

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt Ordinance 2020-12 on First Reading and set the Public Hearing for September 15, 2020

ORDINANCE-12
AN ORDINANCE REPEALING CHAPTER 22 (MUNICIPAL COURT)
IN ITS ENTIRETY AND ESTABLISHING A NEW CHAPTER 22
(MUNICIPAL COURT) OF THE CODE OF THE TOWNSHIP OF HOLLAND
AND AUTHORIZATION TO ENTER INTO A SHARED SERVICES AGREEMENT

WHEREAS, the Township of Holland is desirous of amending the Township Code to repeal, in its entirety, Chapter No. 22, entitled “Municipal Court;”

WHEREAS, Section 22-1, called for the Township of Alexandria, the Borough of Frenchtown, and the Township of Holland to enter into a Shared Services Agreement to reconstitute as a joint municipal court pursuant to *N.J.S.A. 2B:12-1, et seq.*, known as “The Municipal Court of the Delaware Valley;” and

WHEREAS, Section 22-13 allows for the withdrawal at the end calendar year provided, giving the Municipal Court and each other Member Town six (6) months written notice; and

WHEREAS, Holland Township’s withdrawal from the Municipal Court is effective 11:59 pm, December 31, 2020; and

WHEREAS, the Township of Holland has established a new Chapter 22, entitled “Municipal Court,” and authorizing the Township’s desire to enter into a Shared Services Agreement.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

SECTION 1. Chapter 22 (Municipal Court) of the Code of the Township of Holland is hereby repealed in its entirety effective 11:59 pm, December 31, 2020.

SECTION 2. Pursuant to Uniformed Shared Services and Consolidation Act, *N.J.S.A.* 40A:65-1, and *N.J.S.A.* 2B:12-1c, the local unit, is hereby authorized to enter into a shared services agreement to provide jointly for courtrooms, chambers, equipment, supplies and employees for the municipal court of the Township of Holland and another municipality, and to agree to appoint the same persons as judges and administrators without establishing a joint municipal court. Where the municipal courts of Holland Township and another municipality share facilities in this manner, the identifies of the individual courts shall continue to be expressed in the captions of orders and process. Pursuant to *N.J.S.A.* 2B:12-1.d., said Shared Services Agreement may be terminated as provided in the agreement.

SECTION 3. There is hereby established a new Chapter 22 (Municipal Court) of the Code of the Township of Holland to read as follows:

CHAPTER 22 9 - MUNICIPAL COURT

§ 22-1. Court established.

The Municipal Court is hereby created and established pursuant to *N.J.S.A.* 2B:12-1, et seq., and by *Rule 7:1*, et seq. The Municipal Court shall be presided over by the Judge of the Municipal Court.

§ 22-2. Name.

The name of the Municipal Court shall be the “Municipal Court of the Township of Holland in the County of Hunterdon.”

§ 22-3. Seal.

The Municipal Court shall have an official seal which shall bear the impress of the name of the Court.

§ 22-4. Judges; appointment; term.

There shall be one Judge of the Municipal Court, who shall be appointed by the Township Committee for a term of three years from the date of their appointment and until their successors are appointed and qualified.

§ 22-5. Temporary Acting Judge.

In the event that the Judge of the Municipal Court is unable to perform his/her duties, due to either illness, absence, or physical and/or mental disability, the Court Administrator shall select a Municipal Court Judge from a list established by the Assignment Judge to serve as a Temporary Acting Judge of the Municipal Court during the period of incapacity of the Judge.

§ 22-6. Compensation of Judges.

A. The Judge of the Municipal Court shall receive compensation as determined and adopted by Ordinance of the Township Committee upon recommendation of the Township Manager. The salary shall be paid in the same manner as the salaries of other municipal officers are paid and shall be in lieu of all fees, costs and any other allowances whatsoever.

B. The compensation of an acting judge, assigned in accordance with § 22-4, shall be at the rate of \$300 per session.

§ 22-7. Compensation for additional court sessions for driving-while-intoxicated matters.

A. The Judge and Prosecutor who are assigned to an additional Court session for the handling of driving while intoxicated matters shall receive compensation for the additional Court session from funds to be paid out of the Alcohol Education and Rehabilitation Fund of the State of New Jersey:

- 1. Judge: \$300
- 2. Prosecutor: \$250

B. All requests for disbursement of Alcohol Education and Rehabilitation Fund monies shall be approved by the Assignment Judge.

§ 22-8. Jurisdiction; powers and duties.

The Municipal Court and the Municipal Judges thereof shall have, possess, and exercise all the functions, powers, duties and jurisdiction which are or may be conferred by general law and the applicable rules of the Supreme Court of New Jersey.

§ 22-9. Court Administrator; appointment; term.

There shall be a Municipal Court Administrator who shall be appointed by the Township Committee. They shall perform such functions and duties as shall be prescribed by law, the rules applicable to Municipal Courts of the State of New Jersey and by the Judge of the Municipal Court. (N.J.S.A. 2B:12-10.)

§ 22-10. Sessions.

The Municipal Court shall be held in the location designated in the applicable Shared Service Agreement. The Municipal Judges shall sit at such times as the business of the Court may require, subject to the rules of the New Jersey Supreme Court applicable to municipal courts.

SECTION 4. If any section, sub-section, paragraph, sentence or any other part of this ordinance is adjudged unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance.

SECTION 5. All ordinances or parts of ordinances which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect after final adoption and publication and otherwise as provided by law and in accordance with the above mentioned Section 1.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

No comments

-EXECUTIVE SESSION to enter into Executive Session-

Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution at 8:34 pm stating action may be taken when the Committee returns to open session:

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiations-IT
- Potential land acquisition

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

Consensus was to return to Open Session-at 9:00 pm

-RESOLUTION-Award of Contract for IT services-

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
Award of IT Services

WHEREAS, two proposals were received on August 12, 2020 for IT Services for the Township; and

WHEREAS, it has been determined that Princeton Computer Support, Inc. has the best value; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon state of New Jersey, that Holland Township be authorized to enter into a contract with Princeton Computer Support, Inc. for the period of September 4, 2020 – September 3, 2021. The terms include a fee of \$425 per month for remote monitoring (\$5,100) and a rate of \$135 per hour for any services provided billed in 15 minute increments.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

August 25, 2020

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 9:05 p.m.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|------------------------|------|------|---------|--------|
| Lisa Mickey | x | | | |
| Scott Wilhelm | x | | | |
| Robert Thurgarland | x | | | |
| Ray Krov, Deputy Mayor | x | | | |
| Dan Bush, Mayor | x | | | |

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor