

October 6, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: present

- Mayor Dan Bush
- Deputy Mayor Ray Krov
- Committeeman Robert Thurgarland
- Committeeman Scott Wilhelm
- Committeewomen Lisa Mickey
- Attorney Matthew Lyons
- Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:05 p.m.
Mr. Bush asked all who were present that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement:
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY OCTOBER 6, 2020**

PLEASE TAKE NOTICE.
THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

- Attend the meeting in person. However, due to social distancing, seating is limited**
- Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/97563919473?pwd=T1NUbmxZOuHONHB4UnlySWtHVm1xZz09>

Join meeting by phone

Meeting ID: 975 6391 9473
Passcode: 768161
646 558 8656

The agenda will be posted on the Holland Township website by 4:00 pm Friday October 2, 2020.
hollandtownshipnj.gov

APPROVAL OF MINUTES

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the : September 15, 2020 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
29172	Jersey Central Power & Light	September 2020	\$ 784.14	
		September 2020	\$ 5.01	\$ 789.15
29173	LMR Disposal LLC	Dumpster Pick Up Service	\$ 1,204.00	\$ 1,204.00
29174	Scott A Zarro	2020 Refund of Taxes	\$ 8,224.73	\$ 8,224.73
29175	Verizon Wireless	Air Cards-August	\$ 152.04	\$ 152.04
29176	NJ Shade Tree Federation	EC 2020 Virtual Conference Keady an	\$ 250.00	\$ 250.00
29177	ADR TOWING, INC.	Towing Service for Truck 15	\$ 330.00	\$ 330.00
29178	ALLEGRO ENTERPRISES, INC.	GYM Water	\$ 35.85	\$ 35.85
29179	AMAZON.COM, LLC Police	Refill for postage machine sealer	\$ 31.78	\$ 31.78
29180	AmeriFactors	rifle lock	\$ 205.99	\$ 205.99
29181	Amerigas-Clinton 7510	Snack Hut Propane	\$ 41.02	
		Propane for Municipal Building	\$ 330.85	\$ 371.87
29182	AQUA NEW JERSEY	001037094 0748928 08/28-09/27	\$ 321.32	
		910 Milford Warren Glen Rd Seasonal	\$ 16.50	
		RRCC Pool 8797	\$ 854.20	
		910 Lawn Irrigation (9078)	\$ 37.15	
		RRCC (8796)	\$ 1,248.20	
		Fox Hill 001037164 0748991	\$ 379.92	\$ 2,857.29
29183	BCI Truck Inc.	Leaf Vac Service	\$ 1,709.31	
		Leaf Machine Maintenance	\$ 1,365.10	\$ 3,074.41
29184	BRIDGE STREET SERVICE CENTER	Tubes for Closing RRCC Pool	\$ 224.00	\$ 224.00
29185	CARLA CIELO	Cooley/Zeller	\$ 768.68	\$ 768.68
29186	Chris's Lawn Mowing Inc.	2020 Lawn mowing services	\$ 3,500.00	
		Pool Area Mowing	\$ 500.00	\$ 4,000.00
29187	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	
		Mats for RRCC	\$ 63.50	\$ 85.25
29188	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal - August 2020	\$ 171.00	\$ 171.00
29189	DONNA K. GELEGONYA	Training and Drills for Lifeguards	\$ 240.00	\$ 240.00
29190	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 30.73	
		Meter 01061655 Account 93404665351	\$ 227.71	\$ 258.44
29191	EPPEC Uniforms	uniforms	\$ 743.55	\$ 743.55
29192	FEDERAL EXPRESS	shipping - mandatory drug testing	\$ 42.60	\$ 42.60
29193	FOX BROTHERS ALARM SERVICES, INC.	Alarm RRCC	\$ 165.00	\$ 165.00
29194	Gall's	helmet bag	\$ 241.66	\$ 241.66
29195	GEBHARDT & KIEFER, P.C.	General/Tax Appeals/Lippincott	\$ 4,306.50	\$ 4,306.50
29196	GEBHARDT & KIEFER, P.C.	Penn East/General/Riegelsville Road	\$ 3,696.00	\$ 3,696.00
29197	General Plumbing Supply Inc	Plugs for RRCC Pool	\$ 220.51	\$ 220.51
29198	Gotham Shredders & Binding Inc	Annual Maintenance 10/1/20 - 9/30/2	\$ 534.00	\$ 534.00
29199	GRAINGER	painters tape for shelter	\$ 22.12	\$ 22.12
29200	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 451.82	
		DULSD - Diesel DPW	\$ 514.64	\$ 966.46
29201	GROENDYKE ASSOCIATES	Volunteers	\$ 350.00	\$ 350.00

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29202	Holland Center Pharmacy	Lysol Wipes and Spray for RRCC	\$ 44.54	\$ 44.54
29203	IN THE SWIM	Pool Winterizing Supplies	\$ 849.90	\$ 849.90
29204	J C Ehrlich Co Inc.	Monthly Pest Control September 2020	\$ 248.00	\$ 248.00
29205	Jackie Hale	refund	\$ 72.00	\$ 72.00
29206	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lig	\$ 21.04	\$ 21.04
29207	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lig	\$ 55.56	\$ 55.56
29208	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lig	\$ 1,245.28	\$ 1,245.28
29209	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 3.10	\$ 3.10
29210	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 58.00	\$ 58.00
29211	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 77.89	\$ 77.89
29212	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 08/	\$ 181.67	\$ 181.67
29213	JERSEY CENTRAL POWER & LIGHT	Account 100 029 305 644 08/19-09/	\$ 2,872.80	\$ 2,872.80
29214	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 8/19-9/18	\$ 2,198.31	\$ 2,198.31
29215	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball	\$ 439.07	\$ 439.07
29216	John P Gallina, Esq	PB Holland Solar Farm B2 L1 02 ser	\$ 1,755.00	\$ 1,755.00
29217	Kleen & Fresh Company LLC	September 7, 10, 12	\$ 330.00	
		Sanitizing 9/26	\$ 536.25	
		Sanitizing 9/12	\$ 487.50	
		September 21, 24 & 26	\$ 330.00	
		Sanitizing 9/19	\$ 536.25	\$ 2,220.00
29218	Kleen & Fresh Company LLC	September 14, 17 & 19	\$ 330.00	\$ 330.00
29219	LAWN DOCTOR OF FLEMINGTON-CLINTON	Balance on RRCC	\$ 3,767.22	\$ 3,767.22
29220	Linda Kuhn	refund	\$ 75.00	\$ 75.00
29221	Lindabury, McCormick, Estabrook & C	BOA ATT B19 L12 01 services thru 0	\$ 919.00	
		BOA BodderlB10 L44 03 services thru	\$ 427.50	\$ 1,346.50
29222	Lindabury, McCormick, Estabrook & C	BOA Misc general Matters thru 08312	\$ 577.50	\$ 577.50
29223	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Recycling Dumpster	\$ 58.11	\$ 628.11
29224	MGL PRINTING SOLUTIONS	Date stickers	\$ 138.00	\$ 138.00
29225	Michael Lombardozzi	PB 091420 meeting court reporter	\$ 250.00	\$ 250.00
29226	MILFORD SEWER UTILITY	4th Qtr 2020	\$ 50,000.00	\$ 50,000.00
29227	MILFORD SEWER UTILITY	Balance of 2019 expenses	\$ 70,711.90	\$ 70,711.90
29228	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Materials for Dump Truck Servicing	\$ 371.31	\$ 371.31
29229	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery for CX85	\$ 91.59	\$ 91.59
29230	NJ Advance Media	Final Adoption	\$ 19.94	\$ 19.94
29231	NJ State League of Municipalities	NJSL Virtual Ray Krov	\$ 275.00	\$ 275.00
29232	Ocean Computer Group, Inc.	Barracuda Annual Support 09-21-2020	\$ 1,464.97	\$ 1,464.97
29233	OFFICE DEPOT, INC.	keyboard/mouse	\$ 27.99	
		copy paper, folders, post it notes,	\$ 113.32	\$ 141.31
29234	Opdyke's Sales & Service	Fuel Filters for Truck 15	\$ 108.38	\$ 108.38
29235	Pat's Window Cleaning Inc.	September 2020 Window Cleaning	\$ 275.00	\$ 275.00
29236	PenTeleData	09/25-20-10/24/20	\$ 196.85	\$ 196.85
29237	Power Place Inc.	Boom Mower Quote ID 20324892	\$ 62,832.00	\$ 62,832.00
29238	Power Pool Plus Inc.	Generators - Major Repair	\$ 2,124.19	\$ 2,124.19
29239	Prestige Dry Cleaner LLC	Dry-cleaning 08/2020	\$ 336.50	\$ 336.50
29240	Rackspace US Inc	Annual Renewal 9/8/20-9/7/21	\$ 3,604.20	
		Annual Subscription 10/01/2020 - 09	\$ 1,582.02	\$ 5,186.22
29241	Robert Martucci	BOA ATT B19 L12 01 services thru 0	\$ 480.00	
		BOA Bodderl B10 L44 03 services thr	\$ 360.00	\$ 840.00
29242	Robert W Young Jr	equipment for rifle	\$ 221.38	\$ 221.38
29243	Ronald Farr	EC State Forestry Grant Project con	\$ 3,000.00	\$ 3,000.00
29244	RTG 2, LLC	Mulching of Wood/Leaf Debris	\$ 1,880.00	\$ 1,880.00
29245	SERVICE ELECTRIC TELEPHONE CO.	August Telephone	\$ 165.02	\$ 165.02
29246	SHAMMY SHINE CAR WASH, INC.	car washes	\$ 100.00	\$ 100.00
29247	STAPLES BUSINESS ADVANTAGE	Yearend finance supplies	\$ 98.43	\$ 98.43
29248	STAPLES BUSINESS ADVANTAGE	Bic mechanical asst dz	\$ 88.43	\$ 88.43
29249	THERESA VERDI	Cleaning RRCC September	\$ 1,080.00	\$ 1,080.00

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29250	Treasurer, State of New Jersey	Settlement Agreement-DPW	\$ 1,000.00	\$ 1,000.00
29251	ULINE	COVID related supplies for RRCC	\$ 527.71	\$ 527.71
29252	VERIZON	9/18/2020 billing	\$ 311.23	\$ 311.23
29253	Warren Materials	Asphalt Material for Road Drain Pat	\$ 252.87	
		Asphalt Material for Road Drain Pat	\$ 607.16	
		Broken Asphalt Recycling	\$ 371.38	\$ 1,231.41
29254	WB Mason Co INC	WB Mason Supply Invoices	\$ 291.50	\$ 291.50
29255	WEHRUING'S LUMBER/HOME CENTER INC.	Safety Chainsaw Chaps	\$ 89.23	\$ 89.23
29256	WOODRUFF ENERGY	Acct 771057 SEPT. 2020	\$ 66.99	\$ 66.99
			\$ 259,143.86	\$ 259,143.86
	Manual Checks			
10062020	NJ State Health Benefits	October Health Benefits	\$ 31,463.61	\$ 31,463.61
10052020	NJ Sales Tax	3rd Qtr	\$ 1,090.01	\$ 1,090.01
10022020	NJ State Health Benefits	October Retiree Health Benefits	\$ 1,771.16	\$ 1,771.16
10012020	Guardian	October Dental	\$ 3,139.19	\$ 3,139.19
		Total Manuals	\$ 37,463.97	\$ 37,463.97
		Total	\$ 296,607.83	\$ 296,607.83
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 68,653.45	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 3,005.01	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 62,832.00	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$120,711.90	
ESCROW		ESCROW FUNDS	\$ 3,941.50	
Checks issued 10-06-2020				259,143.86
		Manual Totals		<u>37,463.97</u>
Total				<u><u>296,607.83</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

PRESENTATION-Parks and Recreation Director Jessica Neglia report on 2020 Summer Camp program and 2020 Pool season

LIAISON REPORTS

Mickey-

- Girl Scouts will not be participate in the Trunk or Treat, therefore Parks & Recreation is recommending not going forward with the Trunk or Treat
- Parks and Recreation is looking into holding an Art Contest depicting what the students are most thankful for. The Parks and Recreation Committee will be reaching out to the Holland School Art Director
- because the holiday tree lighting is up in the air, the Parks & Recreation Committee is looking at holding a town wide holiday home decorating contest.

Wilhelm-

- PBA negotiations with Mr. Krov went well

Thurgarland-

- Requisition for the RRCC roof repairs should be completed. Department of Public Works Superintendent Corey Colaluce has been working with QPA Hance on that
- Library /DPW roof replacement-should go out to bid soon-funds have been certified

-3 requests for quotes have been sent for the RRCC recording system have been sent by QPA Hance. Once received it will be discussed at a Township Committee meeting and can be approved thru the bills list

-Environmental Commission is wrapping up tree inventory project

-no applicants for Buildings & Grounds in response to our website notice, Clerk Miller will proceed with publishing a notice in the Hunterdon County Democrat and on their jobs websites

Krov-

-he and Mr. Wilhelm met with the PBA on September 21, 2020

-he and Mayor Bush met with the teamsters today

-shred day was held on Saturday October 3 shredded about 6,000 pounds which was slightly lower than past shred days.

-Mayor Bush advised that some construction material has been deposited with brush (fence posts) Mr. Krov will speak with Department of Public Works Superintendent about putting up signage.

Bush-

-Phase I of the States funding for sterilization of municipal buildings allowed for up to 75% reimbursement, new state phases of sanitization – phase II (which began mid-September) and forward, our town will not be reimbursed for sanitizing buildings. This not affect the buildings already open but it will play into the opening of the upper floor of Riegel Ridge Community Center until after November 1st when funds can be transferred

-Report from Police Chief Gutsick on the Intersection of Rt. 614 and Rt. 519 accidents: 4 in 2019 and 5 in 2020. According to the County Engineer these accidents don't deem it as a dangerous intersection. Current turning lanes, stop signs and improved sight triangles meet the current requirements of that intersection

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Accepting the resignation of Patrolman Tashawn

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to accept the resignation of Patrolman Tashawn LaTouche effective October 6, 2020 and authorize Municipal Clerk to advertise for new Police Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval for the Mayor to sign a letter to the Hunterdon County Freeholders

Mr. Thurgarland moved and Ms. Mickey seconded the motion to authorize the Mayor to sign a letter to the Hunterdon County Freeholders requesting that Hunterdon County support Montclair State University and the Musconetcong Watershed Association's application for funding the proposal "Action Planning in the Musconetcong River to Protect Drinking Water and Promote Recreational Access in the Hunterdon County Reach of the Musconetcong River". This was requested by the Holland Township Environmental Commission

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval of the Mayor's Appointment of Patricia Anderson to Holland Township Parks and Recreation Committee. Term expiring 12/31/2020.
Consensus was to approve the appointment

-RESOLUTION-request from Land Use Administrator, Marie Elena Kozak, to extend her modified work hours per Resolution 2020-08-25 “Granting Temporary Schedule Adjustments During a Public Health Emergency Regarding Covid-19”

Ms. Mickey moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Granting Temporary Schedule Adjustments
During a Public Health Emergency
Regarding Covid-19

WHEREAS, pursuant to Executive Order No. 103, Governor Phil Murphy declared that a Public Health Emergency and State of Emergency exists in the State of New Jersey; and

WHEREAS, municipal operations need flexibility to address staffing capabilities to ensure essential operational needs are met and employees require greater latitude in applicable procedures to prevent further spread of the virus and to prioritize their health and the health of their immediate family members; and

WHEREAS, the Township seeks to adopt temporary schedule adjustments in line with the State of Jersey to deal with employment issues arising from the COVID-19 public health emergency, specifically a policy for temporary schedule adjustments due to Executive Orders No. 107 and 175, and the actions of local Boards of Education; and

WHEREAS, Executive Order No. 175 (2020), issued by Governor Phil Murphy opened New Jersey’s schools for in-person instruction subject to Critical Health and Safety Protocols, but also required each school district to provide the option of full-time remote learning; and

WHEREAS, Holland Township Land Use Administrator, Maria Elena Jennette Kozak, was granted to work from home three days per week and to work in the office two days per week beginning September 8 and ending October 5, 2020; and

WHEREAS, employee Kozak has made a request to extend her adjusted schedule.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey, that Maria Elena Jennette Kozak shall be permitted to work in the office three days per week and from home two days per week until December 31, 2020 (subject to future review).

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Discharge of Mortgage-Pursell, B 13 L 26, 382 Church Road
Ms. Mickey moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing Cancellation of
a Mortgage Held by the Township of Holland

WHEREAS, in or about 1992 the Township of Holland ("Township") created the Holland Township Housing Rehabilitation Program ("Program") to fund housing rehabilitation projects for low and moderate households within the Township; and

WHEREAS, the funding for the Program has been, for the most part, from federal and state funding sources; and

WHEREAS, in 1994, pursuant to the terms of the Program, HCDSI made arrangements to lend \$23,992.00 to Oscar Pursell and Edith M Pursell of Block 13 Lot 26, more commonly known as 382

Church Road, Milford, New Jersey 08848 from Program funds so that they could make improvements to their home to make it comply with the Uniform Construction Code requirements; the funding for the loan came from the revolving fund of the Community Block Grant Program; and

WHEREAS, on November 1, 1994 Oscar Pursell and Edith M. Pursell executed a mortgage and note to Holland Township Housing Rehabilitation Program in the amount of \$23,992; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey that:

1. The Township has been paid in full for the note and mortgage and it is appropriate to cancel the mortgage;
2. The Mayor, Clerk and Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Discharge of Mortgage-Pursell, B 13 L 26, 382 Church Road
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WHEREAS, the funding for the Program has been, for the most part, from federal and state funding sources; and

WHEREAS, in 1994, pursuant to the terms of the Program, HCDSI made arrangements to lend \$23,992.00 to Oscar Pursell and Edith M Pursell of Block 13 Lot 26, more commonly known as 382 Church Road, Milford, New Jersey 08848 from Program funds so that they could make improvements to their home to make it comply with the Uniform Construction Code requirements; the funding for the loan came from the revolving fund of the Community Block Grant Program; and

WHEREAS, on November 1, 1994 Oscar Pursell and Edith M. Pursell executed a mortgage and note to Holland Township Housing Rehabilitation Program in the amount of \$23,992; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey that:

1. The Township has been paid in full for the note and mortgage and it is appropriate to cancel the mortgage;
2. The Mayor, Clerk and Municipal Attorney are authorized to execute such documents and to take such steps as are necessary to carry out such action.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Authorization for Mayor to sign Settlement Agreement with the NJDEP
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Approving a Settlement Agreement with NJDEP and
Authorizing the Mayor to Sign Agreement

WHEREAS, Holland Township (“Holland”) owns and operates a wastewater treatment plant (“facility”) which discharges to surface waters treated groundwater, which had been contaminated with petroleum products from leaking underground storage tanks. The facility is located at Holland’s municipal garage property, 129 Spring Mills Road, Block 6, Lot 63, Holland Township, Hunterdon County, New Jersey; and

WHEREAS, on March 11, 2014, the Department issued Holland NJPDES Discharge to Surface Water Permit number NJG0140619 (“Permit”) for the facility. The effective date was April 1, 2014, the NJPDES Permit was modified, effective August 1, 2016, and expired on December 31, 2018; and

WHEREAS, on December 28, 2018, the Department issued Holland a renewed NJPDES Permit. This NJPDES Permit became effective on January 1, 2019, and expires on December 31, 2023; and

WHEREAS the NJPDES Permit sets forth specific parameters to be monitored and reported to the Department on Discharge Monitoring Reports (“DMR”) and establishes effluent discharge limitations for certain parameters for each permitted outfall; and

WHEREAS, Holland submitted a DMR to the Department for the February 2016 monitoring period which indicated that Holland discharged a pollutant in excess of the discharge limitation in its NJPDES Permit for the parameter Total Suspended Solids (“TSS”). The limitation is 25 milligrams per liter (“mg/l”), expressed as a monthly average, and the reported value was 60 mg/l, expressed as a monthly average, which is 140% over the limitation; and

WHEREAS, the exceedance of a permitted effluent limitation for a non-hazardous pollutant (TSS) by greater than 40% is considered a Serious Violation of the NJPDES Permit, pursuant to the Water Pollution Control Act; and

WHEREAS, on June 23, 2017, the Department issued Holland a Notice of Violation for the violation described above; and

WHEREAS, the Department has determined that Holland has violated the terms and conditions of its NJPDES Permit by exceeding the effluent limitation for the parameter TSS, as noted above; and

WHEREAS, the Department therefore alleges that Holland is liable for civil administrative penalties for the above referenced violation pursuant to N.J.S.A. 58:10A-10.d and N.J.A.C. 7:14-8.1 et seq. The Department may compromise its claim for a maximum civil administrative penalty and settle this matter in accordance with N.J.A.C. 7:14-8.3; and

WHEREAS, in the interest of resolving this matter, the Department and Holland agree to settle this matter in accordance with the following terms:

WHEREAS, this Settlement Agreement is entered into pursuant to the authority vested in the Commissioner of the New Jersey Department of Environmental Protection (“Department”) by N.J.S.A. 13:1D-1 et seq., the New Jersey Water Pollution Control Act (“Act”), N.J.S.A. 58:10A-1 et seq., and the New Jersey Pollutant Discharge Elimination System (“NJPDES”) regulations, N.J.A.C. 7:14A-1 et seq., and is duly delegated to the Assistant Commissioner of Compliance and Enforcement and her assignees, pursuant to N.J.S.A. 13:1B-4.

NOW, THEREFORE, BE IT RESOLVED that the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that Holland Township hereby agrees that:

1. Holland shall discharge only in conformity with its Permit.

2. In full settlement of the aforementioned violation, Holland shall pay a penalty of \$1,000.00 by check made payable to “Treasurer, State of New Jersey” and shall remit payment to the Division of Revenue at the address noted on a Department provided invoice or via the New Jersey Online Portal within sixty (60) calendar days from the effective date of this Settlement Agreement. The invoice will be provided by the Department to Holland under separate cover once this Settlement Agreement is fully executed.

3. Neither the entry into the Settlement Agreement nor the payment of the settlement amount shall constitute an admission of liability by Holland for the violation listed herein.

4. In the event that Holland fails to submit full payment within sixty (60) calendar days of the effective date of this Settlement Agreement, then this offer shall be null and void, and the Department may pursue all legal remedies including the collection of civil administrative penalties in the full amount provided by law.

5. Notice is further given that this Settlement Agreement includes only the violation identified hereinabove and that the violation of any statutes, rules, permits or permit conditions other than

those cited herein may be considered cause for additional enforcement actions, either administrative or judicial, being instituted without further notice.

6. Nothing in this Settlement Agreement shall preclude the Department from taking enforcement action against Holland for violations not set forth in this Settlement Agreement.

7. Nothing in this Settlement Agreement restricts the ability of the Department to raise the above findings in any other proceeding.

8. This Settlement Agreement shall be effective upon execution by both parties.

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign said agreement.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Lisa Mickey			x			
Scott Wilhelm		x	x			
Robert Thurgarland	x		x			
Ray Krov, Deputy Mayor			x			
Dan Bush, Mayor			x			

-RESOLUTION-Trick or Treat and Curfew

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resoltion:

RESOLUTION

Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, a memo dated September 21, 2020 was received from Police Chief Sean Gutsick, recommending the following, pending any Executive Orders issued by the Governor:

- Setting 2020 Trick or Treating for **Saturday October 31, 2020** from 5:30 p.m.-8:00 p.m.
- Social distancing and proper hygiene should be adhered to following the Centers for Disease Control and Prevention guidelines and best practices
- Setting a **Temporary Advisory Curfew** from **Friday October 16, 2020-Monday November 2, 2020**.
- Advised parents that they and their children will be held responsible for the actions of said juveniles in the manner provided by law.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that **2020 Trick or Treating** is set for Saturday October 31 from 5:30 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED that there will be a **Temporary Advisory Curfew** from **Friday October 16 2020-Monday November 2, 2020** during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm. Parents are advised and reminded that they and their children will be held responsible for the actions of said juveniles in the manner provided by law.

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Lisa Mickey			x			
Scott Wilhelm	x		x			
Robert Thurgarland		x	x			
Ray Krov, Deputy Mayor			x			
Dan Bush, Mayor			x			

-RESOLUTION- Declaring October 6, 2020, as Knock Out Opioid Abuse Day in Holland Township Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
Knock Out Opioid Abuse Day
October 6, 2020

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and

WHEREAS, the Partnership for a Drug-Free New Jersey has designated October 6, 2020, as Knock Out Opioid Abuse Day – an initiative with a dual purpose: to raise awareness of the potential for dependency on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction and shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, HCCY (Hunterdon County Youth Coalition) supports initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction;

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey that October 6, 2020, be recognized as Knock Out Opioid Abuse Day in Holland Township

Roll Call Vote	Moved	Seconded	Ayes	Nays	Abstain	Absent
Lisa Mickey		x	x			
Scott Wilhelm			x			
Robert Thurgarland	x		x			
Ray Krov, Deputy Mayor			x			
Dan Bush, Mayor			x			

-RESOLUTION- Cancellation of Balances
Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Cancellation of Certain Balances
in the General Capital Fund

WHEREAS the Best Practices requires that a periodic review of the various balances in the Capital Ordinances and the General Capital Trial Balance, and

WHEREAS the Chief Financial Officer of the Township of Holland has conducted a review of unspent balances in the General Capital Fund, and

WHEREAS the funds listed below are no longer required for the original intention of the Township of Holland.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon and state of New Jersey that the following balance be cancelled and returned to Capital Surplus:

04-215-10-290-039 2018-8 Bellis Road Phase II \$250,000.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Execution of Subordination Agreement 2110 Milford Warren Glen Road Block 1 Lot 1.15

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Subordination of a Mortgage Between
the Township of Holland and Madeline Lozowski

WHEREAS, on or about February 13, 2013, Madeline Lozowski (Borrower) made a mortgage to the Township of Holland for property located at Block 1.01, Lot 5 and known as 2110 Milford-Warren Glen Road, Bloomsbury, New Jersey 08804-2033, said mortgage being filed the Hunterdon County Clerk’s Office on September 10, 2013 in Mortgage Book 3790 at Page 76 which mortgage was second and subordinate to a First Mortgage between Borrower and her mortgage lender; and,

WHEREAS, such Mortgage between Borrower and the Township was amended by a Mortgage dated October 22, 2013 and recorded in the Hunterdon County Clerk’s Office on December 5, 2013 in Mortgage Book 3806 at Page 125; and

WHEREAS, Borrower seeks to refinance her First Mortgage, and a condition of her refinance is that the mortgage (as amended) held by the Township of Holland be subordinated to the new refinanced mortgage with Bank of America and become the second priority mortgage; and,

WHEREAS, the governing body of the Township of Holland have reviewed the proposed form of Mortgage Subordination Agreement and has determined that it may be executed without detriment to the Township of Holland and herein authorize the appropriate individuals to execute the Mortgage Subordination Agreement in the form annexed to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Township of Holland that the Mayor and Municipal Clerk are authorized on behalf of the Township of Holland to execute the approved Subordination of Mortgage Agreement in the form annexed hereto; and,

BE IT FURTHER RESOLVED, that a signed copy of the Mortgage Subordination Agreement shall be placed in any file that the Township maintains regarding this matter; and

BE IT FURTHER RESOLVED that the Township Attorney is authorized to transmit the signed Mortgage Subordination Agreement to Borrower and Bank of America or its representatives.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-permitting Farmers Markets to operate 52 week a year
Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Permitting Farmers Markets to Operate 52 Week a Year

WHEREAS, the intent of the Township Committee of Holland Township has always been to assure the continued expansions of commercial and home agricultural pursuits by encouraging a positive agricultural business climate and protecting the farmer against inappropriate municipal regulations; and

WHEREAS, the farmers of Holland Township have been directly impacted by the current COVID-19 pandemic and related governmental restrictions imposed by the State of New Jersey in response to the pandemic.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County Of Hunterdon in the state of New Jersey, that Farmers Markets permitted under the Township Administrative Code Chapter 81 – 4 C (11) are authorized to operate 52 weeks a year, provided they conform with all other Township standards and regulations.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

ORDINANCE 2020-14-Introduction/First Reading Appropriation for Bellis Road Phase III Improvements

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2020-14 on First reading and to set the Public Hearing for November 4, 2020

ORDINANCE 2020-14
AN ORDINANCE APPROPRIATING \$310,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO BELLIS ROAD (PHASE III) IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

- SECTION ONE:** The sum of \$310,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Bellis Road (Phase III).
- SECTION TWO:** The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.
- SECTION THREE:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.
- SECTION FOUR:** It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2020-15-Introduction/First Reading Appropriation for Mt. Joy Road Improvements
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2020-15 on First reading and to set the Public Hearing for November 4, 2020

ORDINANCE 2020-15

AN ORDINANCE APPROPRIATING \$200,000 FROM THE CAPITAL SURPLUS FUND FOR IMPROVEMENTS TO MT. JOY ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$200,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account for various upgrades and improvements to Mt. Joy Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by N.J.S.A. 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

AWARD OF TWO ROADWORK BIDS

-RESOLUTION-Award of contract for Bellis Road Phase III
Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Contract for Bellis Road Phase III

WHEREAS, on October 1, 2020 six bids were received and opened in public by Holland Township Engineer Caroline Klein (Maser Consulting) with the following results.

October 6, 2020

Company	Location	Bid Amount
Capital Paving & Contracting	Lebanon, NJ	\$203,903.66
South State Inc.	Bridgeton, NJ	\$205,531.88
Top Line Construction Corp.	Somerville, NJ	\$224,106.55
DeSantis Construction	Somerset, NJ	\$249,037.79
Black Rock Enterprises	Old Bridge, NJ	\$258,026.00
Diamond Construction	Brick, NJ	472,306.75

WHEREAS, the Engineer’s Cost Estimate was \$310,405.00, and

WHEREAS, in a memo dated October 2, 2020 Holland Township Engineer, Richard Roseberry recommended the project be awarded to the lowest bidder, Capital Paving & Contracting in the amount of \$203,903.66.

NOW THEREFORE, BE RESOLVED, by the Holland Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey that the contract for the Bellis Road Phase III Project be awarded to Capital Paving & Contracting of Lebanon, NJ in the amount of \$203,903.66

BE IT FURTHER RESOLVED, that this award is subject to the availability of funds and NJDOT approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Award of contract for the Mt. Joy Road Improvement Project
Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Contract for Mt. Joy Road Improvement Project

WHEREAS, on October 1, 2020 six bids were received and opened in public by Holland Township Engineer Caroline Klein (Maser Consulting) with the following results.

Company	Location	Bid Amount
South State Inc.	Bridgeton, NJ	\$129,382.66
Capital Paving & Contracting	Lebanon, NJ	\$133,115.66
DeSantis Construction Inc.	Somerset, NJ	\$166,786.99
Top Line Construction	Somerville, NJ	\$167,141.84
Black Rock Enterprises	Old Bridge, NJ	\$173,866.36
Diamond Construction	Brick, NJ	\$299,632.74

WHEREAS, the Engineer’s Cost Estimate was \$199,559.00, and

WHEREAS, in a memo dated October 2, 2020 Holland Township Engineer, Richard Roseberry recommended the project be awarded to the lowest bidder, South State Inc. in the amount of \$129,382.66.

NOW THEREFORE, BE RESOLVED, by the Holland Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey that the contract for the My. Joy Road Improvements Project be awarded to South State, Inc. of Bridgeton, NJ in the amount of \$129,382.66.

BE IT FURTHER RESOLVED, that this award is subject to the availability of funds and NJDOT approval

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-ORDINANCE-2020-13-Introduction/First Reading-Highlands Checklist-
Tabled until the October 20, 2020 meeting**

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Mike Keady spoke highly of Land Use Administrator, Maria Elena Kozak

-Ted Harwick-asked if the residents can we get a copy of Jessica’s presentation. Mayor Bush advised that the public can get a copy from Clerk Miller

-Jeff Shrewsbury-School bus litigation is over,
Intersection of Route 614 and Route 519 is very dangerous

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution at 8:29 pm;

**RESOLUTION
Entering into Executive Session**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract Negotiations-Police (PBA) negotiations
- Attorney Advice-Potential Easement
- Potential Land acquisition

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to Open Session at 8:50 pm

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

October 6, 2020

ADJOURN

Mr. Wilhelm moved and Mr. Krov seconded the motion to adjourn at 8:50 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor