

November 17, 2020

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: present were:

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey attended remotely via Zoom
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:03 p.m.
Mr. Bush asked all who were present that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement:
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 12, 2019** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM WEDNESDAY NOVEMBER 17, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

- Attend the meeting in person. However, due to social distancing, seating is limited**
- Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/92440472974?pwd=d2RTamR4clBYd0J5b0tqVGpvaER3UT09>

Meeting ID: 924 4047 2974

Passcode: 974007

Dial by your location

646 558 8656 US (New York)

**The agenda will be posted on the Holland Township website by 4:00 pm Friday November 13, 2020.
hollandtownshipnj.gov**

APPROVAL OF MINUTES OF THE:

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the minutes of the November 4, 2020 Regular Meeting and Executive Session

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
29380	Alex Hammerstone	Clothing Allowance per Union Contract	\$ 239.95	
		Mulch Hay Bales	\$ 100.00	\$ 339.95
29381	ALLEGRO ENTERPRISES, INC.	Bottled Water & Cleaning Supplies for	\$ 75.53	\$ 75.53
29382	AQUA NEW JERSEY	001037094 0748928 09/28-10/27	\$ 321.32	\$ 321.32
29383	AT&T MOBILITY	Cell Phones - June 2018	\$ 420.22	\$ 420.22
29384	BILL KAPPUS PLUMBING & HEATING, LLC	Repair of RRCC Toilets	\$ 388.41	\$ 388.41
29385	CASTLE SEPTIC SERVICE CORP.	Monthly Toilet Rental November 2020	\$ 280.00	\$ 280.00
29386	Chris's Lawn Mowing Inc	2020 Lawn mowing services	\$ 3,500.00	\$ 3,500.00
29387	CLEMENS UNIFORM	Mats for Municipal Building	\$ 79.80	\$ 79.80
29388	CSK Roofing & Sheet Metal	RRCC Roof Repair	\$ 13,200.00	
		RRCC Roof Repair	\$ 10,500.00	\$ 23,700.00
29389	Daxko LLC	Daxko Software November 2020	\$ 558.32	\$ 558.32
29390	ENTEL SYSTEMS, INC.	Annual Contract	\$ 668.00	\$ 668.00
29391	EPPEC Uniforms	uniforms	\$ 356.00	
		raincoat & jacket	\$ 471.00	\$ 827.00
29392	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 115.05	\$ 115.05
29393	Finelli Consulting Engineers In.c	PB Holland Solar Farm B2 L1 02	\$ 1,351.25	\$ 1,351.25
29394	Gall's	hooded/booted coveralls, antiseptic b	\$ 106.59	
		bag, flashlight, lantern	\$ 302.48	\$ 409.07
29395	GEBHARDT & KIEFER, P.C.	Mt Laurel legal services 090120-09302	\$ 155.48	\$ 155.48
29396	GEBHARDT & KIEFER, P.C.	Penn East	\$ 165.20	\$ 165.20
29397	GEBHARDT & KIEFER, P.C.	September	\$ 3,993.00	\$ 3,993.00
29398	GRAINGER	RRCC Filters	\$ 798.36	
		Diesel Additive for DULSD	\$ 468.00	
		bags	\$ 381.78	\$ 1,648.14
29399	Griffith-Allied Trucking LLC	DULSD	\$ 881.27	\$ 881.27
29400	Holland Center Pharmacy	thermometers	\$ 120.00	\$ 120.00
29401	HUNTERDON LAND TRUST ALLIANCE	reimbursement for appraisals	\$ 4,650.00	\$ 4,650.00
29402	Idemia Identity & Security USA Inc	Livescan Maintenance 11/01/2020 - 10/	\$ 2,311.86	\$ 2,311.86
29403	J C Ehrlich Co Inc.	Commercial Pest Maintenance service O	\$ 186.00	\$ 186.00
29404	JEFFREY MODICA	Safety Glasses per Union Contract	\$ 300.00	\$ 300.00
29405	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 10/7-11/4/20	\$ 67.95	\$ 67.95
29406	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 10/7-11/4/2020	\$ 312.17	\$ 312.17
29407	JERSEY CENTRAL POWER & LIGHT		Nov-20 \$ 616.34	
			Nov-20 \$ 5.10	\$ 621.44
29408	JESSICA NEGLIA	When I work App	\$ 45.00	\$ 45.00
29409	John P Gallina, Esq	PB Holland Solar Farm B2 L1 02	\$ 1,957.50	
		PB Misc. general Matters 111120	\$ 270.00	\$ 2,227.50
29410	Johnson Controls Fire Protection	Replace smoke detector head	\$ 531.86	\$ 531.86
29411	Kleen & Fresh Company LLC	October 26, 29 & 31 November 2, 5 &	\$ 660.00	
		Sanitizing 10/31/20 & 11/7/20	\$ 1,023.75	\$ 1,683.75

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29412	Leslie G Bailey Gano	Outdoor Zumba	\$ 105.00	\$ 105.00
29413	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,140.00	\$ 1,710.00
29414	LUCILLE A. GROZINSKI	PB 110920 meeting court reporter	\$ 225.00	
		BOA 102820 meeting court reporter	\$ 225.00	\$ 450.00
29415	MAGLIO ELECTRIC, LLC	Bonding & Grounding for Pool	\$ 3,000.00	\$ 3,000.00
29416	MASER CONSULTING PA	HTL070/HLT064/HLT046	\$ 2,604.73	
		HTL076 Sycamore Drainage	\$ 480.00	
		Planner Services thru 101820	\$ 326.25	
		PB Highlands Council Task 1 Housing E	\$ 1,063.75	
		PB HK B24 L 3 13 review thru 102120 E	\$ 327.50	\$ 4,802.23
29417	MASER CONSULTING PA	BOA Bodder B10 L44 03 services thru 1	\$ 36.25	
		PB HK B24 L 3 13 review thru 101820 P	\$ 36.25	
		PB Mill Rd Solar B4 L1 services thru	\$ 181.25	\$ 253.75
29418	MELANIE WOROB	Outdoor Zumba Classes October	\$ 78.80	\$ 78.80
29419	MGL PRINTING SOLUTIONS	NJ Dog License Tags/Vac-Pak	\$ 344.00	\$ 344.00
29420	MILFORD/FRENCHTOWN AUTO PARTS, INC.	glass cleaner	\$ 24.87	\$ 24.87
29421	MONINGHOFF APPLIANCE & SUPPLY CORP.	Supplies for RRCC	\$ 2.98	
		Misc B/G supplies	\$ 89.94	\$ 92.92
29422	NEW JERSEY CONFERENCE OF MAYORS	2021 Membership Dues-Check to Melissa	\$ 395.00	\$ 395.00
29423	NJ Advance Media	9769988 Ord 2020-13	\$ 56.36	
		Ad for B & G Laborer	\$ 484.10	
		Request for Bids	\$ 19.94	\$ 560.40
29424	NJ DEPT OF HEALTH & SENIOR SERVICES	Oct-20	\$ 15.00	\$ 15.00
29425	OFFICE DEPOT, INC.	equipment duster, correction tape	\$ 31.86	
		binders	\$ 111.92	\$ 143.78
29426	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 102.96	\$ 102.96
29427	Princeton Computer Support Inc	September & October 2020	\$ 720.00	\$ 720.00
29428	Quadient Inc.	Lease Period - 12/8/20-3/7/21	\$ 1,339.53	\$ 1,339.53
29429	RICOH USA Inc.	Copies for RRCC	\$ 189.78	\$ 189.78
29430	Robert Martucci	BOA ATT B19 L12 01 services thru 103	\$ 240.00	\$ 240.00
29431	ROK Industries, Inc.	Lien Advertisements	\$ 375.00	\$ 375.00
29432	SANICO, INC.	Monthly Invoice 4 YD Cont 1 pu/wk Mi	\$ 134.08	
		November 2020 Account 101037	\$ 77.78	
		Monthly Invoice 2 YD FL Cont 1 pu/wk	\$ 87.56	\$ 299.42
29433	SMITH MOTOR COMPANY, INC.	15-11 - brakes, oil change, tire rota	\$ 512.85	\$ 512.85
29434	THERESA VERDI	Cleaning RRCC	\$ 440.00	\$ 440.00
29435	US BANK CUS/PRO CAP8/PRO CAP MGTII	cancel certificate 2020-008	\$ 900.00	
		cancel certificate 2020-008	\$ 266.52	\$ 1,166.52
29436	VERIZON	10/25/2020 billing	\$ 670.16	\$ 670.16
29437	VERIZON	10/25/20 billing	\$ 994.91	\$ 994.91
29438	VERIZON	10/25/20 billing 908 995 4849	\$ 99.40	\$ 99.40
29439	VERIZON	10/25/20 billing 908 995 9188	\$ 91.01	\$ 91.01
29440	VERIZON WIRELESS	Air Cards - October 2020	\$ 152.04	\$ 152.04
29441	Vivian North	refund	\$ 193.00	\$ 193.00
29442	WB Mason Co INc	Toner, paper towels, post it's	\$ 379.92	
		Office Paper - Paper,FLGSHP,8.5x11,92	\$ 23.99	
		Electric, Touch free sanitizer dispenser	\$ 100.00	\$ 503.91
29443	WILSON PRODUCTS	Oxygen Cyl 122 CF refills	\$ 81.56	\$ 81.56
			\$ 73,082.34	\$ 73,082.34
		Total	\$ 73,082.34	\$ 73,082.34
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 41,214.49	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,773.75	
OTHER TRUST FUNDS		LIABILITIES	\$ 900.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 23,700.00	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 5.10	

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ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 359.00	
ESCROW	ESCROW FUNDS	\$ 4,130.00	
Checks issued 11-17-2020			73,082.34

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

REMINDER/ANNOUNCEMENT

-The 2020 Tree Lighting will be held at the Riegel Ride Community Center on Saturday December 5th at 6:00 pm. It will be a drive thru event.

-The Holland Fire Company will be driving Santa around town Monday December 14- Friday December 18

DISCUSSION-Chief Gutsick-Chief Gutsick-was not available

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2020-13-Public Hearing/Final Adoption- **PB/BOA Forms for Highlands**

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt Ordinance 2020-13 on final Reading

ORDINANCE 2020-13

AN ORDINANCE AMENDING CHAPTER 101, ENTITLED “LAND USE ORDINANCE, HIGHLANDS” OF THE CODE OF THE TOWNSHIP OF HOLLAND TO ADOPT THE “PLANNING BOARD & BOARD OF ADJUSTMENT APPLICATION FORM – HIGHLANDS LAND USE SUBMITTED UNDER CHAPTER 101”

WHEREAS, on November 8, 2017, the Township Committee adopted Ordinance 2017-12, An Ordinance Adding Chapter 101 entitled, “Land Use, Highlands,” which governs the development and use of lands within the Township falling under the purview of the Highlands Water Protection and Planning Act (“Highlands Act,” N.J.S.A. 13:20-1 et seq.) (“Township Highlands Area”); and

WHEREAS, applications for development within the Township’s Highlands Area must utilize the Application form set forth in Township Ordinance Section 101-42A(1); and

WHEREAS, it has been determined that there is a need to have an application completeness checklist as part of the submission package for any person making an application to either the Planning Board or the Board of Adjustment of the Township for lands located within the Township’s Highlands Area; and

WHEREAS, the Municipal Land Use Law (N.J.S.A. 40:55D-10.3) provides that an application has to be deemed complete within a certain time frame upon submission; and

WHEREAS, an application checklist will assist both an applicant and the Township in the processing and review of said applications to determine their completeness.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee that the Township Code Chapter 101, entitled “Land Use, Highlands”, shall be amended as follows:

SECTION 1. Chapter 101, entitled “Land Use, Highlands” is amended to add Attachment 18 – Appendix R – Planning Board & Board of Adjustment Application Form – Highlands Use under Chapter 101” as follows:

SECTION 2. Section 101-42 of the Code of the Township of Holland is hereby amended as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):
42 A(1) *All applications to the Planning Board and the Board of Adjustment shall utilize the Planning Board & Board of Adjustment Application form – Highlands Use attached hereto and incorporated as Appendix R.*

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining provisions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

Public Hearing-

Mayor Bush opened the Public Hearing and asked if there were any comments from the public. There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Mickey

- Survey Monkey will be used for the House Decorating Contest
- Tree Lighting-Will spend budgeted funds for lights and decorations

Wilhelm

- No report
- Suggested in lieu of Employee Christmas Appreciation lunch in December, move it to the spring

Thurgarland

- Waiting to hear from QPA on Riegel Ridge Community Center sound system
- Waiting on to hear from QPA DPW and Library roof project. Bush advised DPW Super has questions on roof RFP
- Asked QPA to get quotes for lawn service and lawn application service

Krov

- recommendation to keep Recycling hours and rules the same as last year
- PBA language was received. Hopefully both contracts will be ready for approval at the December 1, 2020 meeting
- Working on Salary resolution will be ready for distribution December 1, 2020 meeting and approval at the December 15, 2020 meeting
- Tax sale 8 parcels, one will be canceled.

Bush

- three pieces of DPW equipment will be declared as surplus at next meeting
- Leaf Vacuuming is going well

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Municipal Grant Application-

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Authorizing Funding Thru Municipal Grant
From the County of Hunterdon

WHEREAS, the Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide County Funds in connection with preserving open space, natural areas, farmland and historic sites; to acquire, develop, improve and maintain county and municipal lands for recreation and conservation purposes; and preservation of historic structures, properties, facilities, sites, areas, or objects; or for the payment of debt service or indebtedness issued or incurred by the municipality for any of the purposes described above; and

WHEREAS, the Township of Holland desires to further the public interest by obtaining funding in the amount of \$60,537.72 from the County of Hunterdon to fund the following project:

- Acquisition of property located at 315 Riegelsville Road, Block 26, Lot 10, Holland Township, Hunterdon County, New Jersey, at a cost of \$503,400.00 (project cost);

WHEREAS, the Township of Holland has also partnered with Hunterdon Land Trust to acquire open space funding from the Hunterdon County Open Space Trust Fund for an amount not to exceed 50% of the \$503,400.00 acquisition cost; and

WHEREAS, the County of Hunterdon shall determine if the application is complete and in conformance with the scope and intent of the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund Plan, applicable Freeholder Board Policies and the Procedures Manual for the Municipal Grant Program adopted thereto, and notify the Municipality of the amount of the funding award; and

WHEREAS, the Township of Holland is willing to use the County funds in accordance with such adopted Policies and Procedures, and applicable state and local government rules, regulations and statutes;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey that Deputy Mayor Ray Krov is hereby authorized to:

1. make application for such County Open Space Trust Funds,
2. provide additional application information and furnish such documents as may be required
3. act as the authorized correspondent of the above named Municipality; and

BE IT FURTHER RESOLVED, as follows:

1. That Deputy Mayor Ray Krov of the Township of Holland is hereby authorized to execute any documents and agreements with the County of Hunterdon known as the acquisition of property located at 315 Riegelsville Road, Block 26, Lot 10, Holland Township, Hunterdon County, New Jersey;
2. That the Municipality has its share of funds.
3. That, in the event the County of Hunterdon’s funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project;
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and
5. That this resolution shall take effect immediately upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Submission of a Grant Application to the Hunterdon County Office of Economic Development
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Submission of a Grant Application to the Hunterdon County Office of Economic Development for Assistance in Reviewing Holland Township Zoning Code

WHEREAS, the Township Committee desires to have an independent consultant review all Zoning rules and regulations to ensure that they reflect the current needs, provide clarity, efficiency, business and economic goals of the Township; and

WHEREAS, the Hunterdon County Office of Economic Development is offering an Economic Development Grant that requires the Township to cover 10% of the total cost of the Grant amount; and

WHEREAS, studies, consultants and relevant project materials are deemed consistent with the goals and objectives of the Hunterdon County Office of Economic Development; and

WHEREAS, the Township Committee wishes to make application to the Hunterdon County Office of Economic Development for the Economic Development Grant.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey formally authorizes the following;

- 1) The solicitation of a proposal for our Consultant for the review of Zoning Ordinances pertaining to 2020 Master Plan and Development Regulations Reexamination Report.
- 2) That the Land Use Administrator may take all necessary actions needed to make submission of the Economic Development Grant to the Hunterdon County Office of Economic Development.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Cancellation of Tax Sale Certificate
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Cancellation of Tax Sale Certificate 2020-008 to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on October 29th, 2020, a lien was sold on Block 25 Lot 41, also known as 430 Milford-Mt. Pleasant Road, assessed to Joseph Story, for unpaid 2019 Milford Borough Water charges; and,

WHEREAS, on November 6th, 2020, the Division of Local Government Services communicated Executive Order 190 prohibits Municipalities from collecting fees and charges for late or otherwise untimely water payments or water supply service reconnections that have accrued, and will continue to accrue, during the Public Health Emergency declared in response to COVID-19. As a result, Municipalities cannot bring delinquent water charges to tax sale for the remainder of the Public Health Emergency.

NOW, THEREFORE, BE RESOLVED, that the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey directs the Tax Collector to cancel certificate 2020-008 and the Chief Financial Officer to issue a refund check in the amount of \$266.52 for the lien and \$900.00 for the premium paid at the sale to US Bank Cus/Pro Cap 8/Pro Cap MGT II, 50 South 16th Street. Suite 2050, Philadelphia, PA 19102 for Tax Sale Certificate #2020-008.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Authorizing the Mayor and Municipal Clerk to sign the renewed Shared Services Agreement with Lebanon Township for QPA Services 1/1/2021-12/31/2022
Mr. Krov moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Providing the Services of a Qualified Purchasing Agent
to Lebanon Township January 1, 2021-December 31, 2022

WHEREAS, the New Jersey Uniform Shared Services and Consolidated Act (N.J.S.A. 40A:65-1, *et seq.*) authorizes shared services between municipalities; and

WHEREAS, Lebanon Township has a need for the services of a Qualified Purchasing Agent; and

WHEREAS, Lebanon has requested that Holland provide the services of a Qualified Purchasing Agent in accordance with the terms and conditions contained in a Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, state of New Jersey that the Township of Holland hereby provides Lebanon Township the services of a Qualified Purchasing Agent as set forth in the Shared Services Agreement effective January 1, 2021-December 31, 2022 and authorizes the Mayor and Municipal Clerk to sign said agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Sale of Surplus Property-
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Sale of Surplus Property

WHEREAS, the Township of Holland has determined that the personal property listed below is no longer required for public use; and

**2004 Ford Expedition
1FMPU16L44LA68456**

WHEREAS, the Local Unit Technology Pilot Program and Study Act (PL 2001, c.30) authorizes the sale of surplus property no longer needed for public used through online auction service; and

WHEREAS, the Township of Holland intends to utilize the online auction services of GovDeals.com under terms of the State contract #83453.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, authorizes the Chief Financial Officer to see the surplus personal property pursuant to this resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- To Join (Renew) the State Wide Insurance Fund
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
To Join (Renew) the Fund

WHEREAS, a number of local units have joined together to form the Statewide Insurance Fund (“FUND”), a joint insurance fund, as permitted by N.J.S.A. 40A:10-36, *et seq.*; and

WHEREAS, the Township of Holland (“LOCAL UNIT”) has complied with relevant law with regard to the acquisition of insurance; and

WHEREAS, the statutes and regulations governing the creation and operation of joint insurance funds contain elaborate restrictions and safeguards concerning the safe and efficient administration of such funds; and

WHEREAS, the LOCAL UNIT has determined that membership in the FUND is in the best interest of the LOCAL UNIT.

WHEREAS, the LOCAL UNIT agrees to be a member of the FUND for a period of three (3) years, effective from **January 1, 2021** terminating on **January 1, 2024** at 12:01 a.m. standard time; and

WHEREAS, the LOCAL UNIT has never defaulted on claims, if self-insured, and has not been canceled for non-payment of insurance premiums for two (2) years prior to the date of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, does hereby agree to join the Statewide Insurance Fund; and

BE IT FURTHER RESOLVED that to the extent required by law, the Local Unit shall provide notice of the Indemnity and Trust Agreement to the Office of the State Comptroller; and

BE IT FURTHER RESOLVED that the LOCAL UNIT will be afforded the following coverage(s):

- Workers’ Compensation & Employer’s Liability
- Comprehensive General Liability
- Automobile Liability and Physical Damage
- Public Officials and Employment Practices Liability
- Pollution Liability
- Property
- Inland Marine Boiler and Machinery
- Crime-Faithful Performance and Fidelity
- Cyber Liability
- Non Owned Aircraft

BE IT FURTHER RESOLVED that Municipal Clerk Catherine M. Miller is hereby appointed as the LOCAL UNIT’s Fund Commissioner and is authorized to execute the application for membership and the accompanying certification on behalf of the LOCAL UNIT; and Deputy Municipal Clerk Melissa S. Tigar is hereby appointed as the LOCAL UNIT’s Alternate Fund Commissioner.

BE IT FINALLY RESOLVED, that the LOCAL UNIT’s Fund Commissioner is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying the membership in the FUND as required by the FUND’s Bylaws and to deliver same to the Administrator of the FUND with the express reservation that said documents shall become effective only upon the LOCAL UNIT’s admissions to the FUND following approval of the FUND by the New Jersey Department of Banking and Insurance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Approving a Risk Management Consultant Agreement
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION
TOWNSHIP OF HOLLAND
2021 FUND YEAR
STATEWIDE INSURANCE FUND
RISK MANAGEMENT CONSULTANT’S AGREEMENT**

WHEREAS, this Agreement entered into this 4th day of November 2020, among the Statewide Insurance Fund (“FUND”), a joint insurance fund of the State of New Jersey, **Township of Holland** (“MEMBER”) and **Groendyke Associates** (“RISK MANAGEMENT CONSULTANT”) through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT; and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER’S exposures and advise on matters relating to the Member’s operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member’s commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.

- (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
 - (h) assist in the claims settlement process, if required, by MEMBER or FUND.
 - (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
 - (j) comply with the obligations imposed upon Risk Managers in the FUND'S Bylaws.
 - (k) act in good faith and fair dealing to the FUND.
 - (l) perform other duties for the FUND as may be required from time to time by the FUND.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);
 - (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
 - (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
 - (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.
1. The term of this Agreement shall be from **January 1, 2021** to **January 1, 2022**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.
2. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.
3. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Appointing a Risk Management Consultant
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Appointing 2021 Risk Management Consultant

WHEREAS, the Township of Holland (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the “Fund” has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey as follows:

1. Holland Township hereby appoints
Groendyke Assoc. its local Risk Management Consultant.
2. The Municipal Clerk, Catherine M. Miller (authorized representative of the public entity) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year 2021 in the form attached hereto.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Appointing a Fund Commissioner
Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Appointing 2021 Fund Commissioner for the Statewide Insurance Fund

WHEREAS, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund’s Bylaws require participating members to appoint a Fund Commissioner.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey that Catherine M. Miller is hereby appointed as the Fund Commissioner for the Local Unit for the year 2021; and

BE IT FURTHER RESOLVED, that Melissa S. Tigar is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2021; and

BE IT FURTHER RESOLVED, that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2020-16- Introduction/First Reading-Easement between Sycamore and Elmhurst Introduction was Tabled at the November 4, 2020 meeting
Mr. Wilhelm moved and Mr. Krov seconded the motion to adopt Ordinance 2020-16 on First Reading and set the Second reading and Public Hearing set for December 15, 2020

ORDINANCE 2020-16
**AN ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS
IN REAL PROPERTIES BY NEGOTIATION, PURCHASE**

WHEREAS, there are two properties in Holland Township that have conditions which require the Township to acquire certain easements;

WHEREAS, during severe rain events, the current system is unable to handle the volume of water; and

WHEREAS, the inability to handle such high levels of flow jeopardizes the health and welfare of the residents of the Township; and

WHEREAS, upon advice of the Township Engineer, the governing body of the Township has determined that installation of additional storm water piping would transfer the water to a different location by a gravity line improving public safety; and

WHEREAS, such gravity line must be constructed across certain residential properties designated on the Tax Map of the Township of Holland at Block 8.04, Lot 1; and Block 8.04, Lot 8; and

WHEREAS, the Township, therefore, requires temporary construction easements on the above-referenced properties for the purpose of access and construction of an extension of the storm sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures, which are more particularly described on Schedule A and B attached hereto; and

WHEREAS, the Township has attempted in good faith to negotiate the purchase of temporary construction easements for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures; and

WHEREAS, the Township has come to an agreement with the owners of Block 8.04, Lot 1; and Block 8.04, Lot 8; to purchase the easements for \$1.00; and

WHEREAS, the Township Committee further finds that a public use and purpose would be served for the benefit of the Township by acquiring certain property interests in the aforesaid properties.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, the County of Hunterdon, state of New Jersey as follows:

SECTION 1. The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.

SECTION 2. The Township Committee of the Township of Holland, if advisable, specially authorize any and all necessary and appropriate actions by Township officials including the Mayor, Municipal Clerk, Township Engineer, Township Attorney, in conjunction with the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, including, but not limited to, the hiring of any

experts, engaging the services of land surveyors, title insurance companies, appraisers, and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Township to the property owner(s) in the amount of \$1.00 interest that the Township seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

SECTION 3. The portions of properties for which a taking of property interests is authorized by negotiation, purchase pursuant to this Ordinance are located in the Township and listed on the Township tax map, the legal descriptions of which are attached as Schedule A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are temporary construction easements and irrevocable, perpetual, permanent easements in the properties identified herein.

SECTION 4. All appropriate officials of the Township, including, but not limited, to the Mayor, Municipal Clerk, Township Engineer, Township Attorney, and any and all experts or others acting on behalf of the Township are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.

SECTION 5. All appropriate officials of the Township, including, but not limited to, the Mayor, Municipal Clerk, Township Engineer, Township Attorney, are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Township.

SECTION 6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. This Ordinance shall take effect upon final passage and publication according to law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE-2020-17 Introduction/First Reading

Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2020-17 on First Reading and set the Second reading and Public Hearing set for December 15, 2020

ORDINANCE 2020-17
AN ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY
DESIGNATED AS BLOCK 26, LOT 10

WHEREAS, the Township of Holland (the “Township”) wishes to acquire approximately 68+/- acres of land designated as Block 26, Lot 10 on the Township Tax Map, located at 315 Riegelsville Road; and

WHEREAS, according to the Highlands Council, the Property is within the preservation zone of the planning area of the Highlands Region; and

WHEREAS, the Highlands Council allows the lot to be developed with a single family dwelling pursuant to an exemption available from Highland Regulation for a minor development as a single family dwelling or a minor subdivision into to lots as each would exceed 33 acres; and

WHEREAS, the Property lies within eight miles of I-78, a major east/west transportation artery providing linkage to employment, shopping and recreational facilities and residential development would be harmonious with neighborhood characteristics; and

WHEREAS, the Property is located in an area improved with scattered residential land uses and agricultural uses; and

WHEREAS, the maximally productive use of the Property as vacant and unrestricted, is for continued agricultural use and future large lot residential development; and

WHEREAS, Holland Township is in the process of applying for two grants to partially fund the acquisition and has obtained two appraisals for the subject property; and

WHEREAS, Holland Township has dedicated fund balances from previously collected Open Space taxes both at the County and local level that can be used as funds for this purchase; and

WHEREAS, Holland Township will endeavor to leverage its dedicated fund balances through additional partnerships with open space conservancy organizations; and

WHEREAS, the Township shall be required to reimburse certain costs up front such as for environmental testing, a survey, and title insurance costs; and

WHEREAS, the New Jersey Local Land and Buildings Law, N.J.S.A. 40A:12-3, *et seq.*, requires adoption of an ordinance to authorize the acquisition of 315 Riegelsville Road; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. Subject to the availability of funds described herein, the Township is hereby authorized to participate in the acquisition of the Property as referenced hereinabove provided that the amount does not exceed the per acre value that will be reimbursed by the county and that the Township is awarded matching funds from the County and/or other entities that is equal to or greater than 50% of the agreed upon purchase price.

SECTION 2. The Deputy Mayor and Clerk are hereby authorized and directed to take all necessary actions and execute all necessary documents, including, but not limited, to the Purchase Agreement in substantially the same form as attached hereto, deed of conveyance, HUD-1 settlement statement, affidavit of title, and such other closing documents in order to authorize both the acquisition and conveyance of 315 Riegelsville Road.

SECTION 3. This Ordinance shall take effect after final passage and publication as prescribed by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

-Executive Order-Applicability on Land Use Boards regarding in-person gatherings is being looked at

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Ted Hardwick-Questions on Ordinance 2020-17

EXECUTIVE SESSION

-RESOLUTION-to enter into Executive Session-

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution at 7:43: Clerk Miller was asked to leave the meeting room and advised that Attorney Lyons would take minutes.

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract Negotiations -

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 8:50 p.m.

Vote Voice	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor