

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
January 19, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM WEDNESDAY DECEMBER 1, 2020

PLEASE TAKE NOTICE.
THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

- Attend the meeting in person. However, due to social distancing, seating is limited**
- Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting
<https://zoom.us/j/98812253569?pwd=VStuRTk4VEZjNkVmK0tIMTJSS2pmQT09>

Meeting ID: 988 1225 3569
Passcode: 611767
646 558 8656 US

**The agenda will be posted on the Holland Township website by 4:00 pm Monday January 18, 2020.
hollandtownshipnj.gov**

APPROVAL OF MINUTES OF THE: January 5, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

| Check# | Vendor | Description | Payment | Check Total |
|--------|--------------------------------------|---------------------------|-----------------|-----------------|
| 29642 | Delaware Valley Regional High School | Tax Payment due 1/1/21 | \$ 757,905.00 | \$ 757,905.00 |
| 29643 | Holland Township Board of Education | Tax Payment due 1/1/21 | \$ 1,611,522.50 | \$ 1,611,522.50 |
| 29644 | Adam Seid & Christopher Moore | refund for mailbox | \$ 50.00 | \$ 50.00 |
| 29645 | ADR TOWING, INC. | Towing Service for TRK 02 | \$ 330.00 | \$ 330.00 |

| | | | | |
|-------|-------------------------------------|--|---------------|---------------|
| 29646 | ALLEGRO ENTERPRISES, INC. | Bottled Water for the Township | \$ 86.20 | |
| | | Water RRCC | \$ 12.24 | \$ 98.44 |
| 29647 | AMBASSADOR MEDICAL SERVICES | Drug Testing | \$ 60.00 | |
| | | Drug Testing | \$ 240.00 | \$ 300.00 |
| 29648 | Amerigas-Clinton 7510 | Propane Tank for Municipal Rental 12/01/ | \$ 200.00 | \$ 200.00 |
| 29649 | ANJEC | EC 2021 Membership dues | \$ 450.00 | \$ 450.00 |
| 29650 | AQUA NEW JERSEY | 4th Qtr Hydrant | \$ 3,073.80 | |
| | | 001037094 0748928 11/28-12/27 | \$ 321.32 | |
| | | Fox Hill 001037164 0748991 | \$ 379.92 | \$ 3,775.04 |
| 29651 | AT&T MOBILITY | Cell Phones - December 2020 | \$ 411.33 | \$ 411.33 |
| 29652 | BCI Truck Inc | Truck 10 Repair | \$ 1,966.71 | \$ 1,966.71 |
| 29653 | BEN SHAFFER RECREATION INC. | Swings for Pool | \$ 657.59 | \$ 657.59 |
| 29654 | Capital Paving & Contracting LLC | Bellis Road Phase III | \$ 199,825.58 | |
| | | Bellis Road Phase III-Change Orders | \$ 13,769.66 | \$ 213,595.24 |
| 29655 | CLEMENS UNIFORM | Mats for RRCC | \$ 63.50 | |
| | | Shop Towels / Floor Mat service | \$ 21.75 | |
| | | Mats for Municipal Bldg | \$ 39.90 | \$ 125.15 |
| 29656 | COOPER ELECTRICAL SUPPLY | Supplies RRCC | \$ 168.42 | \$ 168.42 |
| 29657 | Daxko LLC | Software January 2021 | \$ 559.20 | \$ 559.20 |
| 29658 | DEER CARCASS REMOVAL SERVICE, LLC | Deer Carcass Removal | \$ 57.00 | \$ 57.00 |
| 29659 | FEDERAL EXPRESS | drug testing | \$ 49.66 | \$ 49.66 |
| 29660 | FINCH FUEL OIL CO, INC | #2 Fuel Oil Heat DPW/Library | \$ 1,112.96 | \$ 1,112.96 |
| 29661 | Finelli Consulting Engineers Inc | PB Holland Solar Farm B2 L1 02 services | \$ 332.50 | \$ 332.50 |
| 29662 | FLEMINGTON DEPARTMENT STORE | RRCC Employee Winter Jacket | \$ 79.99 | \$ 79.99 |
| 29663 | FOX BROTHERS ALARM SERVICES, INC. | Alarm RRCC | \$ 165.00 | \$ 165.00 |
| 29664 | FOX HILL CONDOMINIUM ASSOC., LLC | Reimbursement for Street Lighting | \$ 585.90 | \$ 585.90 |
| 29665 | FRANK RYMON & SONS, INC. | Misc. Items for Roadside Work | \$ 223.74 | \$ 223.74 |
| 29666 | Garden State Laboratories Inc | Pool Water Testing 2021 Season | \$ 2,295.00 | \$ 2,295.00 |
| 29667 | GEBHARDT & KIEFER, P.C. | November Riegelsville Road | \$ 1,815.00 | \$ 1,815.00 |
| 29668 | GEBHARDT & KIEFER, P.C. | November General | \$ 1,270.50 | \$ 1,270.50 |
| 29669 | GEBHARDT & KIEFER, P.C. | Mt Laurel legal services 110120-113020 1 | \$ 201.83 | \$ 201.83 |
| 29670 | GEBHARDT & KIEFER, P.C. | PB Huntington Knolls B24 L 3 &13 110120 | \$ 231.00 | \$ 231.00 |
| 29671 | Griffith-Allied Trucking LLC | Unleaded Gas | \$ 605.35 | \$ 605.35 |
| 29672 | HUNTERDON LOCK AND SAFE, INC. | Repair broken door @ RRCC | \$ 392.62 | \$ 392.62 |
| 29673 | INDUSTRIAL COMMUNICATIONS COMPANY | Holland Township Tower Site Lease Jan to | \$ 2,962.92 | \$ 2,962.92 |
| 29674 | JERSEY CENTRAL POWER & LIGHT | 100 004 556 468 12/5/20-1/6/21 | \$ 311.94 | \$ 311.94 |
| 29675 | JERSEY CENTRAL POWER & LIGHT | 100 004 557 474 12/5/20-1/6/21 | \$ 67.90 | \$ 67.90 |
| 29676 | JERSEY CENTRAL POWER & LIGHT | Account 100 105 886 640 914 | \$ 278.35 | \$ 278.35 |
| 29677 | JERSEY CENTRAL POWER & LIGHT | 100 070 503 212 Pool Storage Garage 11/1 | \$ 3.10 | \$ 3.10 |
| 29678 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 555 932 Case Field 11/18 | \$ 93.66 | \$ 93.66 |
| 29679 | JERSEY CENTRAL POWER & LIGHT | January 2021 billing dated 11/19/20-12/1 | \$ 38.51 | |
| | | January 2021 billing dated 11/19/20-12/1 | \$ 906.28 | \$ 944.79 |
| 29680 | JESSICA NEGLIA | When I work App | \$ 45.00 | \$ 45.00 |
| 29681 | John P Gallina, Esq | PB Misc general Matters 011121 | \$ 270.00 | \$ 270.00 |
| 29682 | Karl Miller | EC Tree Plaques including Arbor Day 2020 | \$ 135.89 | \$ 135.89 |
| 29683 | Kleen & Fresh Company LLC | January 4, 7 & 9 | \$ 330.00 | |
| | | Sanitizing 1/2/21 & 1/9/21 | \$ 975.00 | \$ 1,305.00 |
| 29684 | KOLLMER EQUIPMENT | RRCC Snow Blower Repair | \$ 660.74 | \$ 660.74 |
| 29685 | Kyle McManus Associates LLC | BOA ATT B19 L12 01 services thru 010820 | \$ 35.50 | \$ 35.50 |
| 29686 | LDI Color Toolbox | Contract Usage Charge 10/11/20-1/10/21 | \$ 669.96 | \$ 669.96 |
| 29687 | Lindabury, McCormick, Estabrook & C | BOA Misc general Matters thru 113020 | \$ 429.00 | |
| | | BOA ATT B19 L12 01 services thru 113020 | \$ 4,218.00 | \$ 4,647.00 |
| 29688 | Lisa Rasimowicz | refund | \$ 69.00 | \$ 69.00 |
| 29689 | LMR Disposal LLC | Recycle Dumpster | \$ 58.11 | \$ 58.11 |
| 29690 | LMR Disposal LLC | Dumpster Pickup Service | \$ 956.64 | |
| | | Dumpster Pickup Service | \$ 183.36 | \$ 1,140.00 |
| 29691 | LMR Disposal LLC | Dumpster Pickup Service | \$ 1,140.00 | \$ 1,140.00 |
| 29692 | Mary Ann C Appel | Fitness Center Re-Open Flyer | \$ 126.00 | \$ 126.00 |
| 29693 | MASER CONSULTING PA | PB Mill Rd Solar B4 L1 services thru 12 | \$ 702.50 | |
| | | PB HK B24 L 3 13 review thru 120620 | \$ 75.00 | |
| | | Planner Services thru 121320 | \$ 108.75 | \$ 886.25 |
| 29694 | MILFORD SEWER UTILITY | 1st qtr 2021 | \$ 50,000.00 | \$ 50,000.00 |
| 29695 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Motor oil for the F550's | \$ 314.70 | \$ 314.70 |
| 29696 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Tire Repair Cement / Plugs | \$ 29.88 | \$ 29.88 |

| | | | | |
|-----------------------|-------------------------------------|--|-----------------|-----------------|
| 29697 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Battery Charger/ Test Clip | \$ 179.00 | \$ 179.00 |
| 29698 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Misc. Items and Tools for Shop, Road, Bu | \$ 2,126.88 | \$ 2,126.88 |
| 29699 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Tire Repair Patch | \$ 33.99 | \$ 33.99 |
| 29700 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | NAPAGOLD Oil Filter | \$ 363.26 | \$ 363.26 |
| 29701 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Filters for Vehicle Maintenance | \$ 252.06 | \$ 252.06 |
| 29702 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Misc. Items for Building and Maintenance | \$ 2.97 | |
| | | Various Items (Keys, shovel, salt) | \$ 107.55 | \$ 110.52 |
| 29703 | MONTAGE ENTERPRISES, INC. | Snow Plow Parts | \$ 760.00 | \$ 760.00 |
| 29704 | Morton Salt Inc | Road Salt | \$ 3,917.18 | |
| | | Road Salt | \$ 4,982.46 | \$ 8,899.64 |
| 29705 | MUNICIPAL SOFTWARE, INC. | 2021 Annual Support | \$ 9,966.50 | |
| | | 2021 Annual Support | \$ 1,207.50 | |
| | | 2021 Annual Support | \$ 408.00 | \$ 11,582.00 |
| 29706 | New Jersey Registrar's Association | 2021 Membership Dues for Cathy and Melissa | \$ 50.00 | \$ 50.00 |
| 29707 | Nicole Barbella | refund | \$ 110.68 | \$ 110.68 |
| 29708 | NJ Advance Media | 2020-17 | \$ 13.08 | \$ 13.08 |
| 29709 | NJ DEPT OF HEALTH & SENIOR SERVICES | Dec-20 | \$ 1.20 | \$ 1.20 |
| 29710 | NJ Event Service LLC | Monthly Toilet Rental January 2020 | \$ 280.00 | \$ 280.00 |
| 29711 | NJAPZA | PB/BOA Membership Dues 01/01/2021-12/31/ | \$ 100.00 | \$ 100.00 |
| 29712 | NJLM | 2021 Membership Dues | \$ 617.00 | \$ 617.00 |
| 29713 | OFFICE DEPOT, INC. | stamp | \$ 51.99 | \$ 51.99 |
| 29714 | ONE CALL CONCEPTS, INC. | One Call Locate Service | \$ 17.16 | \$ 17.16 |
| 29715 | Princeton Computer Support Inc | January Managed Services | \$ 425.00 | |
| | | September & October & November 2020 | \$ 2,042.67 | \$ 2,467.67 |
| 29716 | Promed Office Cleaners LLC | Cleaning EOC | \$ 80.00 | \$ 80.00 |
| 29717 | RUTGERS, THE STATE UNIVERSITY OF NJ | Municipal Clerks Review Class | \$ 653.00 | \$ 653.00 |
| 29718 | SHAMMY SHINE CAR WASH, INC. | car washes | \$ 150.00 | \$ 150.00 |
| 29719 | SMITH MOTOR COMPANY, INC. | Part for Service of F550 | \$ 47.22 | \$ 47.22 |
| 29720 | STAPLES BUSINESS ADVANTAGE | storage boxes for finance | \$ 78.94 | \$ 78.94 |
| 29721 | STAPLES BUSINESS ADVANTAGE | 1099-NEC | \$ 85.47 | \$ 85.47 |
| 29722 | STAPLES BUSINESS ADVANTAGE | 7321993677/7321968899 | \$ 299.04 | \$ 299.04 |
| 29723 | STEM BROTHERS, INC. | Propane for Recycling Building | \$ 149.65 | \$ 149.65 |
| 29724 | THERESA VERDI | Cleaning RRCC | \$ 400.00 | \$ 400.00 |
| 29725 | TREASURER, STATE OF NEW JERSEY | Fourth Quarter Marriage License | \$ 275.00 | \$ 275.00 |
| 29726 | TREASURER, STATE OF NJ | 2021 BFCE Annual Renew Fire Code Fee 61 | \$ 1,076.50 | \$ 1,076.50 |
| 29727 | TREASURER, STATE OF NJ | 2021 BFCE Annual Renew Fire Code Fee 910 | \$ 1,006.00 | \$ 1,006.00 |
| 29728 | TREASURER, STATE OF NJ | 2021 BFCE Annual Renew Fire Code Fee 131 | \$ 931.00 | \$ 931.00 |
| 29729 | VERIZON | 12/25/20 billing | \$ 987.74 | \$ 987.74 |
| 29730 | VERIZON | 12/25/20 billing 908 995 9188 | \$ 90.91 | \$ 90.91 |
| 29731 | VERIZON | 12/25/2020 billing | \$ 667.56 | \$ 667.56 |
| 29732 | VERIZON | 12/25/20 billing 908 995 4849 | \$ 98.84 | \$ 98.84 |
| 29733 | Warren Materials | High Performance Cold Patch | \$ 299.52 | \$ 299.52 |
| 29734 | WB Mason Co INC | Ruler & Planner | \$ 26.68 | |
| | | Toner | \$ 109.88 | \$ 136.56 |
| | | Total | \$ 2,703,257.44 | \$ 2,703,257.44 |
| | Manual Checks | | | |
| 1072021 | Bertone Piccini | Deposit for Closing | \$ 50,000.00 | \$ 50,000.00 |
| 1112021 | NJ STATE HEALTH BENEFITS | January 2021 Retiree Billing | \$ 1,974.93 | \$ 1,974.93 |
| 1082021 | NJ STATE HEALTH BENEFITS | January 2021 Health Benefits | \$ 31,091.97 | \$ 31,091.97 |
| 1062021 | Quadient Inc | replenish postage machine | \$ 500.00 | \$ 500.00 |
| 1042021 | GUARDIAN | January 2021 Dental | \$ 3,000.25 | \$ 3,000.25 |
| | | Total Manuals | \$ 86,567.15 | \$ 86,567.15 |
| | | Total | \$ 2,789,824.59 | \$ 2,789,824.59 |
| CURRENT FUND | BUDGET AND APPROPRIATION RESERVES | | \$ 2,430,315.85 | |
| GRANT FUND | BUDGET AND APPROPRIATION RESERVES | | \$ 2,096.64 | |
| GENERAL CAPITAL FUNDS | BUDGET AND APPROPRIATION RESERVES | | \$ 213,595.24 | |
| SEWER FUND | BUDGET AND APPROPRIATION RESERVES | | \$ 51,246.01 | |
| ANIMAL CONTROL | BUDGET AND APPROPRIATION RESERVES | | \$ 409.20 | |
| ESCROW | ESCROW FUNDS | | \$ 5,594.50 | |
| Checks issued 1-19-21 | | | | 2,703,257.44 |
| Manual Totals | | | | 86,567.15 |
| Total | | | | 2,789,824.59 |

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Request for Extension of Agreement for working remotely from Land use Administrator Maria Elena Kozak

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**Appointment by Mayor**-Mayor Bush announces his appointment of Joseph Somers Jr. to the Holland Township Parks and Recreation Committee. Term expiring 12/31/2021

-**Reappointment** of the Governing Body-Mayor Bush announces the reappointment of Board of Health Alternate Steven Vann Smith. Term ending 12/31/2022

-**RESOLUTION**-**appointing a Labor Attorney**

-**RESOLUTION**-Revision to the Municipal Alliance Agreement

RESOLUTION
Municipal Alliance Revision
FORM 1B

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year R 2021 in the amount of:

| | |
|------------|--------------------|
| DEDR | \$ <u>5,396.00</u> |
| Cash Match | \$ <u>1,349.00</u> |
| In-Kind | \$ <u>4,047.00</u> |

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

-**RESOLUTION**- Approval of grant submission-Mt. Joy Road II

RESOLUTION
Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Mt. Joy Road Phase 2 Project.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that they formally approve the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Mt. Joy Road Improvements Phase 2-00682 to the New Jersey Department of Transportation on behalf of the Township of Holland.

BE IT FINALLY RESOLVED that the Mayor and Municipal Clerk are authorized to sign the grant agreement on behalf of the Township of Holland and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____