

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
March 2, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY MARCH 2, 2021**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

- Attend the meeting in person. However, due to social distancing, seating is limited**
- Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/93449857058?pwd=UkhiaU1kMTRPS1RRcVJHRVJFaXRoQT09>

Meeting ID: 934 4985 7058

Passcode: 988263

Dial by your location

646 558 8656 US (New York)

**The agenda will be posted on the Holland Township website by 4:00 pm Monday March1, 2021.
hollandtownshipnj.gov**

APPROVAL OF MINUTES OF THE: February 16, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
29878	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 90.81	\$ 90.81
29879	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 1,015.98	\$ 1,015.98
29880	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 17.15	
		RRCC Pool 8797	\$ 41.25	

		Pool (8796)	\$ 1,335.30	
		910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	\$ 1,410.20
29881	COUNTY OF HUNTERDON	Health Inspections 4th Qtr 2020	\$ 200.00	\$ 200.00
29882	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 114.00	\$ 114.00
29883	Direct Energy Business	129 Spring Mills Rd Account 1294415	\$ 6.06	
		Propane	\$ 655.40	\$ 661.46
29884	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 686.97	
		Meter 14Y735578 Account 9890459292 910	\$ 185.50	\$ 872.47
29885	International Association of Chief	Annual Dues 01/01/2021 - 12/31/2021	\$ 190.00	\$ 190.00
29886	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 1	\$ 1,239.57	\$ 1,239.57
29887	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 20.92	\$ 20.92
29888	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 1/20/	\$ 11.55	\$ 11.55
29889	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 1/20/2	\$ 165.83	\$ 165.83
29890	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 1/21/21-	\$ 44.34	\$ 44.34
29891	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford Warren Glen	\$ 6.00	\$ 6.00
29892	JERSEY CENTRAL POWER & LIGHT	100 029 305 644	\$ 1,076.58	\$ 1,076.58
29893	JOINT MUNICIPAL COURT	final payment for lease	\$ 8,833.33	\$ 8,833.33
29894	KAREN STAVAC	refund	\$ 69.00	\$ 69.00
29895	Kleen & Fresh Company LLC	Sanitizing 2/13/2021	\$ 536.25	
		February 8, 11 & 13	\$ 330.00	
		February 15, 18, 20	\$ 330.00	
		Sanitizing 2/20/2021	\$ 536.25	\$ 1,732.50
29896	Lindabury, McCormick, Estabrook & C	BOA ATT B19 L12 01 services thru 013121	\$ 495.00	
		BOA Misc. general Matters thru 013121	\$ 539.25	\$ 1,034.25
29897	NJ Advance Media	Professional Services PB Sub Legal and P	\$ 115.19	\$ 115.19
29898	Prestige Dry Cleaner LLC	Dry-cleaning	\$ 230.00	\$ 230.00
29899	Promed Office Cleaners LLC	Cleaning EOC	\$ 80.00	\$ 80.00
29900	REGINA BARNA	refund	\$ 50.00	\$ 50.00
29901	Ronald Farr	EC State Forestry Grant Project consultant	\$ 10,000.00	\$ 10,000.00
29902	South State Inc.	Mt Joy Road Project	\$ 106,217.80	
		Mt Joy Road Project-Change Order	\$ 12,740.00	\$ 118,957.80
29903	STAPLES BUSINESS ADVANTAGE	2/10/2021	\$ 77.05	\$ 77.05
29904	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$ 6,750.00	\$ 6,750.00
29905	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 21.75	
		Mats for Munic 2/24/21	\$ 39.90	\$ 61.65
29906	Direct Energy Bus	Electric Service 910 Milford	\$ 30.00	
		Acct 1294540 Meter G21049495	\$ 7.24	
		Account 1294536	\$ 307.58	
		Account 1294539	\$ 1,626.96	
		Electric Service 129 Spring	\$ 78.57	
		Account 1294535	\$ 48.03	\$ 2,098.38
29907	GENERAL CODE, LLC	Supplement #17	\$ 941.08	\$ 941.08
29908	GOOD IMPRESSIONS,	2021 Directory Card	\$ 109.23	\$ 109.23
29909	Kleen & Fresh Com	February22, 20 & 18	\$ 330.00	
		Sanitizing 2/27/2021	\$ 341.25	\$ 671.25
29910	NJ Advance Media	9890727	\$ 39.55	\$ 39.55
29911	PenTeleData	2/24/21-3/24/21	\$ 196.85	\$ 196.85
29912	RICOH USA Inc	Copies RRCC	\$ 194.44	\$ 194.44
29913	THERESA VERDI	Cleaning RRCC	\$ 440.00	\$ 440.00
29914	Thomas Wright	refund	\$ 24.00	\$ 24.00
29915	VERIZON	2/18/21 billing	\$ 315.80	\$ 315.80
29916	WB Mason Co Inc.	Lysol Spray	\$ 119.90	\$ 119.90
		Total	\$ 160,260.96	\$ 160,260.96
		Manual Checks		
3012021	Guardian	March Dental	\$ 3,069.72	\$ 3,069.72
3022021	NJ State Health benefits Program	March Retiree	\$ 1,974.93	\$ 1,974.93
3032021	NJ State Health benefits Program	March Health Benefits	\$ 32,969.77	\$ 32,969.77
		Total Manuals	\$ 38,014.42	\$ 38,014.42
		Total	\$ 198,275.38	\$ 198,275.38
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 30,808.16	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 10,000.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 118,957.80	
ESCROW		ESCROW FUNDS	\$ 495.00	

Checks issued 3-2-21
Manual Totals
Total

160,260.96
38,014.42
198,275.38

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-Holland Happenings

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Accepting the Report on Variance Applications – 2020 Holland Township Board of Adjustment

-RESOLUTION- Subordination of a Mortgage

RESOLUTION

Resolution Authorizing the Subordination of a Mortgage Between
the Township of Holland to Madeline Lozowski

WHEREAS, on or about February 13, 2013, Madeline Lozowski (Borrower) made a mortgage to the Township of Holland for property located at Block 1.01, Lot 5 and known as 2110 Milford-Warren Glen Road, Bloomsbury, New Jersey 08804-2033, said mortgage being filed the Hunterdon County Clerk's Office on September 10, 2013 in Mortgage Book 3790 at Page 76 which mortgage was second and subordinate to a First Mortgage between Borrower and her mortgage lender; and,

WHEREAS, such Mortgage between Borrower and the Township was amended by a Mortgage dated October 22, 2013 and recorded in the Hunterdon County Clerk's Office on December 5, 2013 in Mortgage Book 3806 at Page 125; and

WHEREAS, in or about October 2020, Borrower sought to refinance her First Mortgage with Bank of America and requested that the mortgage held by the Township be subordinated to the refinanced mortgage; and

WHEREAS, the Township Committee adopted Resolution 2020-10-06 on October 6, 2020 authorizing such transaction and recorded such Resolution with the Clerk of the County of Hunterdon; and

WHEREAS, however, Borrower was unable to finalize the refinance with Bank of America; and

WHEREAS, Borrower seeks to refinance her First Mortgage, and a condition of her refinance is that the mortgage (as amended) held by the Township of Holland be subordinated to the new refinanced mortgage with Riegel Federal Credit Union and become the second priority mortgage; and,

WHEREAS, the governing body of the Township of Holland have reviewed the proposed form of Mortgage Subordination Agreement and has determined that it may be executed without detriment to the Township of Holland and herein authorize the appropriate individuals to execute the Mortgage Subordination Agreement in the form annexed to this resolution.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Mayor and Municipal Clerk are authorized on behalf of the Township of Holland to execute the approved Subordination of Mortgage Agreement in the form annexed hereto; and,

BE IT FURTHER RESOLVED, that a signed copy of the Mortgage Subordination Agreement shall be placed in any file that the Township maintains regarding this matter; and

BE IT FURTHER RESOLVED that the Township Attorney is authorized to transmit the signed Mortgage Subordination Agreement to Borrower and Riegel Federal Credit Union or its representatives.

BE IT FURTHER RESOLVED, Township Committee Resolution 2020-10-06 is hereby rescinded.

BE IT FURTHER RESOLVED, the Municipal Clerk is authorized to file the fully executed Subordination Agreement with the Clerk of the County of Hunterdon.

-RESOLUTION-Temporary Budget Update

RESOLUTION
Temporary Emergency Budget #2

WHEREAS, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2021 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2021 temporary budget for the aforesaid purposes, and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$243,000.00.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$ 243,000.00 as follows:

01-201-20-120-010	Municipal Clerk S/W	\$10,000.00
01-201-20-130-010	Finance S/W	\$5,000.00
01-201-20-130-200	Finance O/E	\$15,000.00
01-201-21-180-010	Planning Board S/W	\$3,000.00
01-201-23-220-200	Employee Group Insurance O/E	\$35,000.00
01-201-20-140-200	Communications O/E	\$25,000.00
01-201-25-240-010	Police S/W	\$50,000.00
01-201-26-290-010	Public Works S/W	\$40,000.00
01-201-26-310-200	Buildings & Grounds O/E	\$50,000.00
01-201-31-460-200	Gasoline & Diesel O/E	\$5,000.00
01-201-32-465-200	DCRP O/E	\$5,000.00

2. Said emergency temporary appropriation will be provided for in the 2021 budget

3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services

-RESOLUTION-Submission of Tonnage Report

RESOLUTION
Authorization to Submit 2020 Tonnage Report and Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the **2020 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the **2020** Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Rebecca Lunger (Manager of Hunterdon County Division of Solid Waste/Recycling) to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

-RESOLUTION-Hiring Recycling employee

RESOLUTION
Hiring Alec Armenti

WHEREAS, the Township Committee of the Township of Holland is in need of part time Recycling Center help, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a part time “at will” employee with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Certified Recycling Coordinator, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required safety training; and

WHEREAS, this employee will be required to submit to a background check required for this position and that until results of the background check have been received, this employee will be supervised by a current Recycling Center employee, and

WHEREAS, a background check with favorable results has been received.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Alec Armenti will be hired as part time Recycling Center Help at a **2021 salary of \$12.00 per hour**, per adopted Salary Resolution, contingent on receipt of all paperwork required by the Township Officials.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____