



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

May 4, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush

Deputy Mayor Ray Krov

Committeeman Robert Thurgarland

Committeeman Scott Wilhelm

Committeewomen Lisa Mickey

Attorney Matthew Lyons

Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY MAY 4, 2021**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

Attend the meeting in person. However, due to social distancing, seating is limited

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/99136789505?pwd=bVBBRWJUWDV2dnFxSUN4NTlmeU9CQT09>

Meeting ID: 991 3678 9505

Passcode: 797459

By phone 646-558-8656

**The agenda will be posted on the Holland Township website by 4:00 pm Friday April 30, 2021.
hollandtownshipnj.gov**

APPROVAL OF MINUTES OF THE: April 6, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
30161	A.B.E. PARKING LOT S	Road Sweeping	\$ 3,608.00	\$ 3,608.00
30162	ALLEGRO ENTERPRISES,	Bottled Water for the Township	\$ 297.79	
		Water for RRCC	\$ 65.59	\$ 363.38
30163	Amazon.com RRCC	Stamps, Safe, Fireproof Bags	\$ 172.68	
		Magnetic Whiteboard	\$ 129.92	
		Architectural & Engineering Ruler f	\$ 15.95	\$ 318.55
30164	AMAZON.COM, LLC Police	monitor	\$ 197.00	\$ 197.00
30165	AMAZON.COM, LLC Police	monitor	\$ 139.99	\$ 139.99
30166	AQUA NEW JERSEY	RRCC Pool 8797	\$ 820.65	
		Lawn Irrigation (9078)	\$ 17.15	
		Pool (8796)	\$ 1,125.61	
		910 Milford Warren Glen Rd Seasonal	\$ 16.50	\$ 1,979.91
30167	Aquatic Distributors	AquaMax X4 Pool Cleaner	\$ 4,395.00	\$ 4,395.00
30168	BCI Truck Inc	Emission Test TRK 15	\$ 122.50	\$ 122.50
30169	CATHERINE M. MILLER	reimbursement for Zoom membership	\$ 159.83	\$ 159.83
30170	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	
		Shop Towels / Floor Mat service	\$ 22.75	\$ 62.65
30171	Colliers Engineering	Engineer Services thru 041121	\$ 293.95	
		Planner Services thru 041821	\$ 178.75	
		PB Highlands Council Task 1 Housing	\$ 150.00	
		PB Hunterdon County Econ Ordinance	\$ 455.00	
		PB Hunterdon County Econ Ordinance	\$ 746.25	
		PB Hunterdon County Econ Ordinance	\$ 767.50	\$ 2,591.45
30172	David Nenzo	Continuing Education - Victoria	\$ 110.00	\$ 110.00
30173	DEER CARCASS REMOVAL	Deer Carcass Removal	\$ 114.00	\$ 114.00
30174	Department of Finance	2Q2021 County	\$ 558,776.03	\$ 558,776.03

30175	Department of Finance	2Q2021 Library	\$ 53,943.37	\$ 53,943.37
30176	Department of Finance	2Q2021 Open Space	\$ 51,257.04	\$ 51,257.04
30177	Direct Energy	Propane	\$ 271.11	\$ 271.11
30178	Direct Energy Business	Account 1294536	\$ 378.40	
		Acct 1294540 Meter G21049495	\$ 8.57	
		Account 1294539	\$ 1,800.86	
		Electric Service 910 Milford Warre	\$ 330.42	
		129 Spring Mills Rd Account 1294415	\$ 6.06	
		Electric Service 129 Spring Mills	\$ 101.60	
		Account 1294535	\$ 77.97	\$ 2,703.88
30179	EASTON BLOCK & SUPPL	Concrete Wood Pallet	\$ 18.00	\$ 18.00
30180	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 386.37	
		Meter 14Y735578 Account 9890459292	\$ 101.55	\$ 487.92
30181	Enterprise Electrical	RRCC Ballfield Light Repair Work	\$ 720.00	\$ 720.00
30182	Finelli Consulting E	PB Holland Solar Farm B2 L1 02 ser	\$ 195.00	\$ 195.00
30183	GENERAL CODE, LLC	eCODE 360 ANNUAL MAINTENANCE FEE	\$ 1,195.00	\$ 1,195.00
30184	GOTTA HAVE IT	Chlorine, BGP Algae All, Lab Aqua C	\$ 1,541.90	\$ 1,541.90
30185	GRAINGER	Air Filters for Municipal Building	\$ 82.92	\$ 82.92
30186	Griffith-Allied Truck	Unleaded Gas	\$ 875.38	
		DULSD - Diesel DPW	\$ 312.67	\$ 1,188.05
30187	H.J. OPDYKE LUMBER C	Concrete Sealant for RRCC Pool	\$ 68.28	\$ 68.28
30188	HOLLAND TOWNSHIP	2021 Sewer Bill due June 1 910 Milford	\$ 4,812.51	\$ 4,812.51
30189	HOLLAND TOWNSHIP	2021 Sewer bill due June 1 Milford	\$ 192.50	\$ 192.50
30190	HOLLAND TOWNSHIP	2021 Sewer bill Jun 1 914 Milford W	\$ 288.75	\$ 288.75
30191	HOLLAND TOWNSHIP	2021 Sewer bill Jun 1 61 church rd	\$ 577.50	\$ 577.50
30192	HOLLAND TOWNSHIP COM	2021 Donation TC Approved	\$ 4,000.00	\$ 4,000.00
30193	HOLLAND TWP VOLUNTEE	2nd Qtr 2021	\$ 17,500.00	\$ 17,500.00
30194	HUNTERDON LAND TRUST	Riegelsville Road Closing costs	\$ 6,845.00	\$ 6,845.00
30195	JERSEY CENTRAL POWER	Account 100 003 579 271 Library 3/2	\$ 69.69	\$ 69.69
30196	JERSEY CENTRAL POWER	Account 100 004 555 858 Baseball 3	\$ 160.52	\$ 160.52
30197	JERSEY CENTRAL POWER	Account 100 004 555 932 Case Field	\$ 55.59	\$ 55.59
30198	JERSEY CENTRAL POWER	100 029 305 644	\$ 833.76	\$ 833.76
30199	JERSEY CENTRAL POWER	100 070 503 212 Pool Storage Garage	\$ 3.57	\$ 3.57
30200	JERSEY CENTRAL POWER	Account 100 077 061 016 3/21-4/20/2	\$ 220.88	\$ 220.88
30201	JERSEY CENTRAL POWER	Account 100 105 886 640 914 Milford	\$ 169.63	\$ 169.63
30202	Kleen & Fresh Company	Sanitizing 4/24/21 & 5/1/21	\$ 341.25	
		April 19, 22 & 24	\$ 330.00	
		police department carpet cleaning	\$ 277.50	\$ 948.75
30203	LEE MONDAY, PhD, D.A.B	Psychological Exam	\$ 425.00	\$ 425.00
30204	Lindabury, McCormick	BOA Seibel B12 L1 02 services thru	\$ 577.50	
		BOA Misc. general Matters thru 03312	\$ 313.50	\$ 891.00
30205	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
30206	LMR Disposal LLC	Recycle Dumpster	\$ 58.11	\$ 58.11
30207	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
30208	MARGARET PASQUA	Mileage Jan -April	\$ 25.48	\$ 25.48
30209	MILFORD SEWER UTILIT	2nd qtr 2021	\$ 50,000.00	\$ 50,000.00
30210	MILFORD-HOLLAND RESC	2021 2nd QUARTER DONATION	\$ 17,500.00	\$ 17,500.00
30211	NJ Advance Media	9948416	\$ 82.51	\$ 82.51

30212	PenTeleData	4/24/21-5/24/21	\$ 196.85	\$ 196.85
30213	PERFORMANCE TIRE COM	John Deere 524K Loader Tires	\$ 6,359.52	\$ 6,359.52
30214	PMG SM Holdings LLC	Crack Sealant	\$ 3,721.00	\$ 3,721.00
30215	Rutgers, The State U	Zoning Admin Cert class New Brunswick	\$ 361.00	
		Zoning Admin Cert class New Brunswick	\$ 522.00	\$ 883.00
30216	SHAMMY SHINE CAR WAS	car washes	\$ 150.00	
		car washes	\$ 175.00	\$ 325.00
30217	STAPLES BUSINESS ADV	toner	\$ 98.19	\$ 98.19
30218	STAPLES BUSINESS ADV	414A toner	\$ 158.75	\$ 158.75
30219	State Industrial Pro	Hand Soap Dispenser Public Works Bu	\$ 10.50	\$ 10.50
30220	Statewide Insurance	3rd 2021 Installment	\$ 43,867.25	\$ 43,867.25
30221	Supreme Heating & Ai	Various Repairs	\$ 860.75	
		Repair of thermostat	\$ 1,668.25	\$ 2,529.00
30222	THERESA VERDI	Cleaning RRCC	\$ 800.00	\$ 800.00
30223	Township of East Amwell	2nd Qtr 2021 CFO	\$ 12,188.50	\$ 12,188.50
30224	TREASURER,STATE OF N	Municipal Garage	\$ 2,300.00	\$ 2,300.00
30225	TREASURER,STATE OF N	Stormwater Discharge Permit	\$ 500.00	\$ 500.00
30226	VERIZON	4/18/21 billing	\$ 228.31	\$ 228.31
30227	VERIZON	4/25/21billing	\$ 1,001.01	\$ 1,001.01
30228	VERIZON	4/25/21 billing 908 995 9188	\$ 93.30	\$ 93.30
30229	VERIZON	4/25/21 billing 908 995 4849	\$ 99.99	\$ 99.99
		Total	\$ 869,341.68	\$ 869,341.68
	Manual Checks			
5032021	Guardian	May Dental	\$ 2,996.07	\$ 2,996.07
5042021	NJ State Health Benefits Program	May Retiree	\$ 1,974.93	\$ 1,974.93
5052021	NJ State Health Benefits Program	May Health Billing	\$ 32,030.87	\$ 32,030.87
		Total Manuals	\$ 37,001.87	\$ 37,001.87
		Total	\$ 906,343.55	\$ 906,343.55
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$853,111.05	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,460.00	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 50,000.00	
ESCROW		ESCROW FUNDS	\$ 772.50	
Checks issued 5-4-21				906,343.55
Manual Totals				
Total				<u>906,343.55</u>

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE-2021-08-Public Hearing/Final Adoption-Appropriation for Rescue Squad

ORDINANCE 2021-08

AN ORDINANCE THAT APPROPRIATED \$75,000.00 FROM THE RESERVE FOR PURCHASE OF AN AMBULANCE, IN THE AMOUNT OF \$75,000.00 FOR THE

**ACQUISITION OF AND APPURTENANCES REQUIRED FOR AN AMBULANCE IN THE
TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY
IN THE AMOUNT OF \$75,000.00.**

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$75,000.00 is hereby appropriated from the Reserve for Purchase of an Ambulance for acquisition of and appurtenances required for an ambulance in the amount of \$75,000.00.

SECTION TWO: The period of usefulness of the Ambulance by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of 2021 Farmer's Market schedule:

June 12, 19, 26

July 3, 10 17, 24, 31

August 7, 14, 21, 28

September 4, 11

-RESOLUTION- Interim Municipal Court Administrator Jacqueline Signorile for 2021

RESOLUTION

Interim Municipal Court Administrator Jacqueline Signorile

WHEREAS, on January 1, 2021 Holland Township entered into a shared service agreement with Raritan Township for the Shared Court of Raritan Township, and

WHEREAS, Jacqueline Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A.2B:12(e) since she was hired after May 25, 2011 and does not hold a municipal court administrator certificate, and

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one year commencing on the date of appointment, and

WHEREAS, the statute further states, “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a municipal court administrator, on an Interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete the program.”

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon and the state of New Jersey, that it hereby appoints Jacqueline Signorile as Interim Municipal Court Administrator for a one-year term commencing January 1, 2021 ending December 31, 2021

-RESOLUTION- to transfer Membership in the New Jersey State Firemen’s Association

RESOLUTION

Approving the transfer of Membership in the New Jersey State Firemen’s Association

WHEREAS, Justin E. Dorflinger, serves as a member of the Holland Township Volunteer Fire Company, and

WHEREAS, he previously served on the Raritan Township Fire Company, and

WHEREAS, in 2010 Justin applied for membership in the New Jersey State Fireman’s Association, as a member of the Raritan Township Fire Company, and

WHEREAS, Justin has petitioned for his Fireman’s Association membership to be transferred from Raritan Township Volunteer Fire Company to the Holland Township Volunteer Fire Company, and

WHEREAS, this process requires Governing Body approval.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, state of New Jersey, that the Township Committee approves the transfer of Justin E. Dorflinger’s membership in the New Jersey State Firemen’s Association from Raritan Township to Holland Township.

BE IT FURTHER RESOLVED that the Holland Township Committee commends Justin for his dedication to the Township in his service as a member of the Holland Township Volunteer Fire Company.

-RESOLUTION-Renewing membership in the Morris County Cooperative Pricing Council

RESOLUTION

Authorizing Execution of an Agreement with the Morris County Cooperative Pricing Council to Renew Membership Therein for the Period of October 1, 2021 through September 30, 2026

WHEREAS, the Morris County Cooperative Pricing Council ("MCCPC") was created in 1974 to conduct a voluntary cooperative pricing system with municipalities, boards of education, and other public bodies located in the County of Morris and adjoining counties; and

WHEREAS, the purpose of the MCCPC is to provide substantial savings on various goods and services to its members through the cooperative public bidding process; and

WHEREAS, Holland Township desires to enter into an Agreement with the MCCPC, which is administered by Randolph Township as Lead Agency, to **renew** its membership in the MCCPC for the period of October 1, 2021 through September 30, 2026.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, does hereby authorize the execution of an Agreement with the Morris County Cooperative Pricing Council by the Township of Randolph as Lead Agency dated October 1, 2021, pursuant to N.J.S.A. 40A:11-11(5). Said Agreement is for renewal of membership in the MCCPC for a five (5) year period from October 1, 2021, through September 30, 2026.

BE IT FURTHER RESOLVED, that the Holland Township Municipal Clerk is hereby directed to submit a copy of this adopted Resolution, along with an executed Agreement, to Randolph Township as Lead Agency of the MCCPC.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon final passage according to law.

BE IT FINALLY RESOLVED, that all appropriate Holland Township officials are authorized and directed to perform all required acts to affect the purpose of this Resolution.

-ORDINANCE- Special Duty Police Rate-This issue was tabled at the April 6, 2021 meeting

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____