



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

May 18, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY MAY 18, 2021**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERRING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building

Members of the public can:

Attend the meeting in person. However, due to social distancing, seating is limited

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/96190709159?pwd=K0ZCYXVyMkpFaitHdVErTDdBa2NBdz09>

Meeting ID: 961 9070 9159

Passcode: 468733

646 558 8656

The agenda will be posted on the Holland Township website by 4:00 pm May 14, 2021.

hollandtownshipnj.gov

<https://zoom.us/j/96190709159?pwd=K0ZCYXVyMkpFaitHdVErTDdBa2NBdz09>

Meeting ID: 961 9070 9159

Passcode: 468733

(646) 558-8656

APPROVAL OF MINUTES OF THE: May 4, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
30230	ALFONS MAYER	Bridge Toll Reimbursement	\$ 3.00	\$ 3.00
30231	AT&T MOBILITY	Cell Phones	\$ 411.98	\$ 411.98
30232	Big Wave Events Inc.	Drive In Movie (Community Day)	\$ 2,250.00	\$ 2,250.00
30233	CLEMENS UNIFORM	Mat Service RRCC	\$ 63.50	
		Mats for Municipal Building	\$ 39.90	\$ 103.40
30234	CODY COMPUTER SERVICES, INC.	Desktop License	\$ 1,400.00	\$ 1,400.00
30235	Colliers Engineering & Design	HTL054/HTL001	\$ 1,203.75	
		HTL046 MSRP Annual Stormwater Report	\$ 632.80	
		2021 Road Project	\$ 517.50	
		HLT064/HLT080	\$ 2,144.45	\$ 4,498.50
30236	COOPER ELECTRICAL SUPPLY	Fuse	\$ 23.84	\$ 23.84
30237	Crimecheck Holdings LLC	Background Checks	\$ 141.00	\$ 141.00
30238	Daxko LLC	RRCC Software	\$ 564.16	\$ 564.16
30239	DEER CARCASS REMOVAL SERVICE,	Deer Carcass Removal	\$ 57.00	\$ 57.00
30240	Direct Energy Business	Account 1294536	\$ 280.35	\$ 280.35
30241	DONNA MACKAY	PB court recorder 051021	\$ 225.00	\$ 225.00

30242	EASTON BLOCK & SUPPLY	Mortar Mix/Portland for Basin Repairs	\$ 376.68	\$ 376.68
30243	Energ Fitness Wellness Soluti	Repair of Fitness Equipment (Leg Press,	\$ 363.00	\$ 363.00
30244	FEDERAL EXPRESS	drug testing	\$ 52.01	\$ 52.01
30245	GEBHARDT & KIEFER, P.C.	General & Riegelsville rd	\$ 4,331.00	\$ 4,331.00
30246	GOTTA HAVE IT	Algaecide	\$ 115.96	\$ 115.96
30247	GRAINGER	Safety Equipment / Roadside Cleanup Bags	\$ 361.10	\$ 361.10
30248	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 709.02	
		Diesel / Unleaded Gas	\$ 1,832.76	\$ 2,541.78
30249	H.J. OPDYKE LUMBER COMPANY, I	Wood for Backstop/Sand for Pool @ RRCC	\$ 497.77	
		Gray Concrete Sealant	\$ 68.28	\$ 566.05
30250	Hunterdon County Central Print	Envelopes for Tax Collector	\$ 225.00	\$ 225.00
30251	IMPERIAL SEAMLESS GUTTER & LE	gutter repair on DPW	\$ 400.00	\$ 400.00
30252	IN THE SWIM	Pool Paint	\$ 228.96	
		Prep Magic for Pool Paint	\$ 25.49	\$ 254.45
30253	Intellishred LLC	Paper Shred Service for 2021-Invoice 522	\$ 750.00	\$ 750.00
30254	J C Ehrlich Co Inc.	Commercial Pest Maintenance service April	\$ 260.00	
		Commercial Pest Maintenance service May2	\$ 260.00	\$ 520.00
30255	Janet L Mowder	refund of 2nd Qtr 2021 taxes for widow h	\$ 733.14	\$ 733.14
30256	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 4/7/21-5/6/21	\$ 68.47	\$ 68.47
30257	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 4/7/21-5/6/21	\$ 315.01	\$ 315.01
30258	JERSEY CENTRAL POWER & LIGHT	April 2021 billing dated 3/18/21-4/19/21	\$ 5.79	
		April 2021 billing dated 3/18/21-4/19/21	\$ 397.99	\$ 403.78
30259	Jessica Dulin-Soto	April Yoga @ RRCC	\$ 275.00	\$ 275.00
30260	JESSICA NEGLIA	When I Work App	\$ 45.00	
		Summer Camp Nurses Log	\$ 19.94	
		Start Up Money for Pool	\$ 500.00	\$ 564.94
30261	John P Gallina, Esq	PB Holland Solar Farm B2 L1 02 services	\$ 101.25	\$ 101.25
30262	Kleen & Fresh Company LLC	Sanitizing 4/24/21 & 5/1/21	\$ 341.25	
		Sanitizing 5/8/21 & 5/15/21	\$ 195.00	
		Sanitizing 5/8/21 & 5/15/21	\$ 146.25	
		April 26 & 29 & May 1	\$ 330.00	
		May 3, 5, 8	\$ 330.00	\$ 1,342.50
30263	Lauren Clarke	Background Check	\$ 42.00	\$ 42.00
30264	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
30265	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
30266	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
30267	LUCILLE A. GROZINSKI	BOA 04/28/21 meeting court reporter	\$ 225.00	\$ 225.00
30268	Mary Ann C Appel	RRCC Borders	\$ 126.00	\$ 126.00
30269	Maxx's Fleet Repairs, LLC	Repair to 15-12 (report # 21-1267)	\$ 275.00	\$ 275.00
30270	MELANIE WOROB	April Zumba @ RRCC	\$ 160.00	\$ 160.00
30271	Michael J Clarke	Replace Dented Mailbox	\$ 45.96	\$ 45.96
30272	MONINGHOFF APPLIANCE & SUPPLY	Misc. Items for Building and Maintenance	\$ 261.85	
		Various Supplies	\$ 106.87	\$ 368.72
30273	NJ Advance Media	Ord 2021-03, 04, 05, 06 & 07	\$ 42.35	
		Rabies Clinic	\$ 203.00	\$ 245.35
30274	NJ DEPT OF HEALTH & SENIOR SE	Apr-21	\$ 36.00	\$ 36.00
30275	NJ Event Service LLC	Monthly Toilet Rental May2020	\$ 210.00	\$ 210.00
30276	OFFICE DEPOT, INC.	clipboards for shelter	\$ 51.34	

	chair mats		\$ 122.80	
	chair mat		\$ 43.19	\$ 217.33
30277	On Deck Sports	RRCC Baseball Field Fence Topper	\$ 1,523.90	\$ 1,523.90
30278	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 11.44	\$ 11.44
30279	PowerDMS Inc	Annual Subscription	\$ 1,968.33	\$ 1,968.33
30280	Promed Office Cleaners LLC	Cleaning EOC	\$ 80.00	\$ 80.00
30281	Quadient Leasing USA Inc.	Lease Period - 6/8/21-9/7/21	\$ 528.00	\$ 528.00
30282	Quality Auto Glass, Inc.	Windshield Repair 2016 Ford	\$ 352.48	\$ 352.48
30283	R & L DATACENTERS, INC.	Municipal Payroll	\$ 348.82	\$ 348.82
30284	Richard Buda Jr	refund	\$ 7,653.85	\$ 7,653.85
30285	RICOH USA Inc.	Copies RRCC	\$ 188.94	\$ 188.94
30286	Robert Martucci	BOA Seibel B12 L1 02 Planner services	\$ 720.00	
		BOA ATT B19 L12 01 services thru 05/05/	\$ 600.00	\$ 1,320.00
30287	RR DONNELLEY	Certified Paper	\$ 73.50	\$ 73.50
30288	SANICO, INC.	Monthly Invoice 2 YD FL Cont 1 pu/wk Ma	\$ 94.56	
		May 2021 Account 101037	\$ 85.78	
		Monthly Invoice 4 YD Cont 1 pu/wk Milfo	\$ 162.16	\$ 342.50
30289	SERVICE ELECTRIC CABLE TV, IN	Cable, Internet, TV	\$ 188.44	\$ 188.44
30290	SERVICE ELECTRIC CABLE TV, IN	Internet Service	\$ 88.95	\$ 88.95
30291	South State Inc.	Mt Joy Road Project	\$ 2,427.71	\$ 2,427.71
30292	St. Hubert's Animal Welfare C	Animal Control Services 2nd Qtr 2021	\$ 1,322.75	\$ 1,322.75
30293	STAPLES BUSINESS ADVANTAGE	Kleenex	\$ 123.62	\$ 123.62
30294	STAPLES BUSINESS ADVANTAGE	Push Pin Magnets	\$ 43.65	\$ 43.65
30295	Supreme Heating & Air Conditioning	Repair Dirty Chiller Coils	\$ 221.00	\$ 221.00
30296	THERESA VERDI	Cleaning RRCC	\$ 640.00	\$ 640.00
30297	TREASURER,STATE OF NJ	Site Remediation LSPR Assessed	\$ 3,260.00	\$ 3,260.00
30298	ULINE	Windproof Sign, Safety Shield	\$ 649.98	\$ 649.98
30299	VERIZON	4/25/21billing	\$ 679.07	\$ 679.07
30300	VERIZON WIRELESS	Air Cards	\$ 152.08	\$ 152.08
30301	WB Mason Co Inc.	Toilet Bowl Deodorizer, Toilet Cleaner,	\$ 355.12	\$ 355.12
30302	WILSON PRODUCTS	Propane Tank Refill Recycling / Acetylene	\$ 412.49	
		Propane for Recycling Building	\$ 35.25	\$ 447.74
		Total	\$ 53,842.58	\$ 53,842.58
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 47,624.08	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 487.50	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 2,945.21	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 5.79	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 1,358.75	
ESCROW		ESCROW FUNDS	\$ 1,421.25	
Total				<u>\$ 53,842.58</u>

REMINDER/ANNOUNCEMENT

-Rescheduled Rabies Clinic Saturday May 22, 2021 Holland Fire house Route 519 from 10:00 am – 12:00 pm rain or shine. The late fee for submission of the 2021 license applications has been extended from April 30 to May 30.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Corrected Resolution-this Resolution was adopted by the Holland Township Committee on May 4, 2021. It was determined that the incorrect appointment dates were used in that Resolution.

RESOLUTION

Correcting a Previously Adopted Resolution Appointing
Jacqueline Signorile as Interim Municipal Court Administrator

WHEREAS, on January 1, 2021 Holland Township entered into a shared service agreement with Raritan Township for the Shared Court of Raritan Township, and

WHEREAS, the Raritan Township Shared Municipal Court has requested this Resolution pursuant to the Shared Services Agreement, and

WHEREAS, Jacqueline Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A.2B:12(e) since she was hired after May 25, 2011 and does not hold a municipal court administrator certificate, and

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one year commencing on the date of appointment, and

WHEREAS, the statute further states, "Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a municipal court administrator, on an Interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete the program."

WHEREAS, on May 4, 2021 the Holland Township Committee adopted a Resolution appointing Jacqueline Signorile as Interim Municipal Court Administrator from January 1, 2021-December 31, 2021.

WHEREAS, this Resolution is necessary to correct those dates and supersedes any previously adopted Resolutions.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon and the state of New Jersey, that it hereby appoints Jacqueline Signorile as Interim Municipal Court Administrator for a one-year term commencing April 1, 2021 ending March 31, 2022.

-ORDINANCE 2021-09-Public Hearing/Final Adoption-Land Use Terminology

ORDINANCE 2021-09

**AN ORDINANCE OF THE TOWNSHIP OF HOLLAND AMENDING AND SUPPLEMENTING
CHAPTER 100 ENTITLED "LAND USE", ARTICLE III ENTITLED "TERMINOLOGY",
SECTION 6 ENTITLED "DEFINITIONS"**

WHEREAS, the Township Planning Board adopted a 2020 Master Plan & Development Regulations Reexamination (“Reexamination”) on July 13, 2020; and

WHEREAS, the Reexamination makes several recommendations to add, update, and enhance the definitions found in Section 100-6 of the Township’s Land Use Ordinance; and

WHEREAS, the Township Committee has reviewed the Reexamination and agree Chapter 100 should be amended to add, update, and expand the definitions in the Township’s Land Use Ordinance to provide clarification for officials, businesses, and potential applicants.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holland, as follows:

SECTION 1. Chapter 100 of the Code of the Township of Holland entitled “Land Use”, Article III entitled “Terminology”, Section 6 entitled “Definitions” is hereby amended and supplemented by adding the following underlined text in alphabetical order and deleting text in ~~strikeout~~:

BUSINESS AND PROFESSIONAL OFFICES

An establishment consisting of a room or group of rooms used for conducting the affairs of a business, profession, service, industry, or government and generally furnished with desks, tables, files, and communication equipment.

CHILD-CARE CENTER

A facility which is maintained for the care, development, and/or supervision of six or more children who attend for less than 24 hours per day and which is licensed by the New Jersey Department of Human Services.

DRIVE-IN FOOD STAND

An establishment where food and/or beverages are sold in a form ready for consumption, where all of the consumption takes place outside of the confines of the building, and where ordering and pickup of food may take place from an automobile. This use does not include a drive-through window.

FAMILY DAYCARE

The private residence of a family day care provider, which is registered as a family day care home pursuant to the Family Day Care Provider Registration Act.

HEIGHT OF BUILDINGS

Unless otherwise specified in this Part 1, the height of buildings shall be measured from the average elevation of the post-disturbance grade ~~ground level~~ at the foundation of the building to the highest point of the highest ridgeline of the roof.

LOT WIDTH

The horizontal distance between the side lines of a lot measured along a straight line parallel to the front lot line. Said measurement shall occur at the minimum required front setback line. However, in the case of lots on the circle of a cul-de-sac, the distance shall be measured along an arc at the minimum required front setback line and shall be at least 50 feet. ~~The straight and horizontal distance between side lot lines at setback points on each side lot line measured an equal distance back from the street line. The minimum lot width shall be measured at the minimum required setback line; provided, however, that the width of the lot between side lot lines at their foremost points (along the frontage) shall not be less than 80% of the required lot width except in the case of lots on the turning circle of a cul-de-sac, where the lot frontage shall be at least 50 feet.~~

MANUFACTURE OF LIGHT MACHINERY

An establishment engaged in the mechanical or chemical transformation of materials or substances into light machinery, including the assembling of component parts and the creation of products. Ancillary business offices shall be permitted within the same structure.

PERSONAL SERVICE

An establishment primarily engaged in providing services involving the care of a person or his or her personal goods or apparel. Personal service establishments shall include, but are not limited to, salons, barbershops, nail salons, clothing and shoe cleaning and repair, tailors, and the like.

RETAIL SALES

An establishment engaged in selling goods or merchandise to the general public for personal or household consumption and rendering services incidental to the sale of such goods.

WAREHOUSING

A building used for the storage of goods and materials. Space within a building may be leased to separate entities. Ancillary business offices shall be permitted within the warehouse building.

SECTION 2. All other sections of this Ordinance shall remain in full force and effect.

SECTION 3. All Ordinances and parts of Ordinances inconsistent with the provisions hereof are hereby repealed.

SECTION 4. This Ordinance shall take effect immediately upon passage and publication as required by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Discussion-July meetings-July 6 and July 20

August meetings-August 3 and August 17

-Approval of proposed Community Day events, establishing a timeline and determining drive-in vs lawn seating

The movie Parks & Recreation chose was Soul (\$1100)

Screen has been reserved Big Wave Entertainment (\$4500)

Two Food trucks: The Pirate Cupcake & Doggie Style Gourmet Hotdogs

Football has agreed to sell candy & popcorn and they would also like their cheerleaders to do small performance before the movie starts

The time of the event has to be decided on and the committee also has to decide if they want the movie to be a drive in or have people bring lawn chairs and sit outside

-RESOLUTION-hiring Clare Nugent as Toddler Time Staff

RESOLUTION

Authorization to hire Clare Nugent as part time
Toddler Time Staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Toddler Time staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Clare Nugent will be hired at Riegel Ridge Community Center as Toddler Time Staff at the 2021 rate of \$16.00 per/hr., effective May 18, 2021. This employee already completed a background check.

--RESOLUTION- Hiring Zoe Blomgren as Front Desk staff

RESOLUTION

Authorization to hire Zoe Blomgren as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Zoe Blomgren will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2021 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective May 18, 2021.

-RESOLUTION-Hiring Nicholas Hults as Front Desk Staff

RESOLUTION

Authorization to hire Nicholas Hults as part time
Front Desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Nicholas Hults will be hired as Riegel Ridge Community Center as Front Desk Staff at the 2021 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective May 18, 2021.

-RESOLUTION-Hiring Victoria Verdi as Front Desk Staff

RESOLUTION

Authorization to hire Victoria Verdi as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Victoria Verdi will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2021 rate of \$12.00 per/hr. contingent on favorable results of all required background checks, effective May18, 2021.

-RESOLUTION-2021 Pool Salaries

2021 SALARY RESOLUTION

Riegel Ridge Community Pool

Authorization to hire the following 2021 seasonal part time
Managers, Lifeguards and Pool Front Desk at Riegel Ridge Community Pool

WHEREAS, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 3 month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

**Riegel Ridge Pool-Life Guards and Pool Front Desk Staff
Payroll Increase Schedule
Approved May 18, 2021**

Position	2021 Increase/Hour	2021 Per Hour
Lifeguard:		
Lifeguard Year 1	\$0.80	\$11.30
Lifeguard Year 2	\$0.80	\$11.55
Lifeguard Year 3	\$0.80	\$11.80
Lifeguard Year 4	\$0.80	\$12.05
Lifeguard Year 5	\$0.80	\$12.30
Lifeguard Year 6	\$0.80	\$12.55
Lifeguard Year 7	\$0.80	\$13.30
Lifeguard Year 8 plus	\$0.80	\$13.55
Pool Managers:		
Pool Manager Year 1	\$1.00	\$13.00
Pool Manager Year 2	\$1.00	\$13.50
Pool Manager Year 3	\$1.00	\$14.00
Pool Manager Year 4	\$1.00	\$14.50
Pool Manager Year 5	\$1.00	\$15.00
Pool Manager Year 6	\$1.00	\$15.50
Pool Manager Year 7	\$1.00	\$16.00
Pool Manager Year 8 plus	\$1.00	\$16.50
Pool Desk & Snack Hut Staff		
Year 1	\$0.80	\$11.10
Year 2	\$0.75	\$11.25
Year 3	\$0.75	\$11.50
Year 4	\$0.75	\$11.75
Year 5	\$0.75	\$12.00
Year 6	\$0.75	\$12.25
Year 7	\$0.75	\$12.50
Year 8 plus	\$0.75	\$12.75

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal

part-time employees contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective June 1, 2021.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance

2021 Riegel Ridge Community Pool Salaries

Senior Pool Managers		Salary
Jessica	Bidwell	\$16.00
Pool Managers		
Lucas	Grabowich	\$13.00
Madison	Hesse	\$13.50
Shannon	Hesse	\$13.00
Clare	Nugent	\$14.00
Kelsey	O'Connor	\$14.00
Claire	Polin	\$13.50
Mikaela	Scott	\$13.00
Lifeguards		
Alex	Bellick	\$11.55
Madison	Brogan	\$12.55
Jason	Czerna	\$11.80
Peter	Evanowski	\$11.55
Mae	Gordon	\$11.30
Lucas	Grabowich	\$12.05
Ethan	Henry	\$11.55
Madison	Hesse	\$12.30
Shannon	Hesse	\$12.30
Sarah	Kania	\$12.30
Ethan	Laible	\$12.30
Sophia	Latini	\$11.30
Julia	LaVigna	\$11.55
Josie	LaVigna	\$11.30
Sean	Marek	\$11.55
Miles	McCaslin	\$11.30
Garrett	Modig	\$11.55
Clare	Nugent	\$12.55
Kelsey	O'Connor	\$12.55
Anderson	Olcott	\$11.30
Claire	Polin	\$12.30
Olivia	Reeder	\$11.30
Mikaela	Scott	\$11.55
Group Swim Instructors		
Jessica	Bidwell	\$15.30
Shannon	Hesse	\$14.28

Madison	Hesse	\$14.28
Ethan	Laible	\$13.26
Clare	Nugent	\$14.28
Private Swim instructors		
Jessica	Bidwell	\$18.36
Shannon	Hesse	\$15.30
Madison	Hesse	\$15.30
Ethan	Laible	\$14.28
Clare	Nugent	\$15.30
Pool Front Desk		
Jamie	Geissler	\$11.50
Brianna	Glacken	\$11.10
Dianne	Ihling	\$14.03
Brett	Levy	\$11.50
Elise	Mitchell	\$11.10
Madelynn	Neyra	\$11.10
Julia	Patterson	\$11.25
Melissa	Pecchia	\$14.03
Kevin	Schaming	\$11.10
Mikaela	Scott	\$11.75
Snack Hut		
Kaitlyn	Fike	\$11.10
Nicholas	Hults	\$11.50
Brett	Levy	\$11.75
Rebecca	Matthews	\$11.25
Madelynn	Neyra	\$11.10
Anthony	Pasculli	\$11.10
Julia	Patterson	\$11.25
Simeon	Pecchia	\$11.10
Colby	Raymond	\$11.10
Victoria	Verdi	\$11.50

-RESOLUTION- Refund of Homestead Credit-Mowder

RESOLUTION
Refund of Homestead Credit-Mowder

WHEREAS, Block 21 Lot 30.02 received a Homestead credit on the second quarter of 2021 in the amount of \$733.14 for the 2017 tax year; and

WHEREAS, the property has a disabled veteran's exemption effective December 4th, 2020;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to

refund Janet Mowder, 50 Dogwood Drive, Milford, New Jersey 08848 the amount of the Homestead credit.

-RESOLUTION-Award of Contract-Road resurfacing

RESOLUTION
Award of Contract
South State Inc.
2021 Roadway Resurfacing Program

WHEREAS, the Township of Holland (“Holland”) is seeking to improve four (4) roadways under its 2021 Roadway Resurfacing Program including McEntee Road, Heritage Drive, West Kinney Road, and Quail Run Road; and

WHEREAS, Holland has budgeted \$150,000.00 for the required work on McEntee Road, Heritage Drive, West Kinney Road, and Quail Run Road; and

WHEREAS, the Chief Finance Officer certifies that the township has sufficient funds in the Capitol Ordinance 2021-07 Road Improvements adopted on April 20, 2021, and

WHEREAS, Holland plans on utilizing South State Inc. (“South State”) through its membership in the Morris County Cooperative Pricing Council (“MCCPC”) to perform the required milling and paving work; and

WHEREAS, South State is a qualified contractor and has the experience to perform the required work on McEntee Road, Heritage Drive, West Kinney Road, and Quail Run Road; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the state of New Jersey that South State is hereby authorized to to perform milling and paving work and the resetting of sanitary sewer manholes on McEntee Road, Heritage Drive, West Kinney Road, and Quail Run Road at a cost that is not to exceed \$150,000.00; and

BE IT FURTHER RESOLVED, that this authorization is subject to the Township Chief Financial Officer certifying the availability of funds for this project.

-RESOLUTION-Approving a Change Order-Mt. Jo Road

RESOLUTION
Approving a Final Change Order to Reflect
Final as-Built Quantities on the
Mt. Joy Road Improvement Project

WHEREAS, South State Inc. (“South State”) was awarded a contract by the Township of Holland in October 2020 to improve a portion of Mt. Joy Road in the amount of \$129,382.66; and

WHEREAS, South State has completed all of the work on the project; and

WHEREAS, the final adjusted contract amount is \$121,385.51; and

WHEREAS, a final change order is required to reflect the final as-built improvement quantities and the final adjusted contract amount; and

WHEREAS, the Township Engineer has prepared the final change order to reflect the final as-built quantities and final adjusted contract amount;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the final change order for the Mt. Joy Improvement Project is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute copies of the final change order.

-RESOLUTION-Issuance of final payment-Mt. Joy Road

RESOLUTION

Authorizing the Issuance of a Final Payment
to South State Inc.

Mt. Joy Road Improvement Project

WHEREAS, South State Inc. (“South State”) was awarded a contract by the Township of Holland in October 2020 to improve a portion of Mt. Joy Road in the amount of \$129,382.66; and

WHEREAS, South State performed the work in the fall of 2020 in accordance with the contract; and

WHEREAS, all work has been completed to the satisfaction of the Township; and

WHEREAS, a partial payment in the amount of \$118,957.80 was authorized by the Township in February 2021; and

WHEREAS, South State is due another \$2,427.71 for the work that was performed; and

WHEREAS, the Township Engineer recommends that a final payment in the amount of \$2,427.71 be issued by the Township as all work has been satisfactorily completed;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that a final payment be approved and issued to South State in the amount of \$2,427.71 for the work that was performed on Mt. Joy Road;

-ORDINANCE 2021-10 Introduction/First Reading-Fees for Police outside jobs and road jobs
Second reading and Public Hearing set for June 15, 2021

ORDINANCE 2021-10

**AN ORDINANCE REVISING CHAPTER 32, SECTION 13,
OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HOLLAND**

WHEREAS, the Municipal Code of the Township of Holland, Chapter 32, speaks to Police and Public Safety; and

WHEREAS, Section 32–13 speaks specifically to fees for certain documents and services from the Police Department; and

WHEREAS, the Police Department provides Police Officers for specified outside jobs and road jobs; and

WHEREAS, it is necessary to fix the fee for the entities seeking these Police services for outside jobs and road jobs.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, that the fee for outside jobs and road jobs performed by the Holland Township Police Department shall be calculated as follows:

SECTION 1.

- F. The initial rate shall be \$82.00 per hour payable to the officer for outside jobs and/or road jobs (minimum of 2 hours), plus an additional administrative fee of \$ 12.30 per hour related to the cost of the Township for insurance, FICA and SDI. Both rates shall be subject to future adjustment by the Township Committee by adoption of the Township Salary Resolution;
- G. The initial rate shall be \$50 per hour payable to the officer for outside jobs for volunteer and non-profit organizations when the activity is designed to benefit the Holland Township community plus an additional administrative fee of \$7.50 per hour related to the cost of the Township for insurance, FICA and SDI. Both rates shall be subject to future adjustment by the Township Committee by adoption of the Township Salary Resolution;
- H. If any outside job or road job entails the use of a police vehicle, there shall be an additional charge of \$18 per hour for the use of the vehicle.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

-ORDINANCE 2021-11-Introduction/First Reading-Police Rules and Regulations
Second reading and Public Hearing set for June 15, 2021

ORDINANCE 2021-11

ADOPTING THE RULES AND REGULATIONS OF THE HOLLAND TOWNSHIP POLICE DEPARTMENT AS SECTION 32-12 OF THE CODE OF HOLLAND TOWNSHIP

WHEREAS, the Chief of Police has assisted and prepared changes to the Rules and Regulations of the Holland Township Police Department to be consistent with the current PBA Local #188 Contract, laws, rules and regulations, attached hereto as Exhibit "A;" and

WHEREAS, Ordinance 1993-2 officially designated the Township Committee as the "Appropriate Authority" pursuant to N.J.S.A. 40:14-188; and

WHEREAS, pursuant to N.J.S.A. 40A:14-118, the Appropriate Authority hereby issues and promulgates the rules and regulations for the government of the force and the discipline of its members.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee, of the Township of Holland, in the County of Hunterdon, State of New Jersey that effective immediately they do hereby adopt the Rules and Regulations of the Holland Township Police Department.

BUSINESS FROM TOWNSHIP ATTORNEY

-Report and discussion on Cannabis Ordinance

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA