



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
Fax (908) 995-7112

www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
July 20, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

- Mayor Dan Bush
- Deputy Mayor Ray Krov
- Committeeman Robert Thurgarland
- Committeeman Scott Wilhelm
- Committeewomen Lisa Mickey
- Attorney Matthew Lyons
- Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: July 6, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
30569	Hillman Consulting	GenOn Closing	\$ 4,200.00	\$ 4,200.00
30570	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 35.85	
		Water for RRCC & Pool	\$ 185.77	\$ 221.62
30571	Amerigas-Clinton 7510	Snack Hut Propane	\$ 154.58	\$ 154.58
30572	AT&T MOBILITY	Cell Phones - 5/22/21-6/21/21	\$ 411.98	\$ 411.98
30573	BCI Truck Inc	Emission Test TRK 98	\$ 122.50	\$ 122.50
30574	Chris's Lawn Mowing Inc	2021 Lawn mowing services	\$ 3,307.50	
		Pool Area June	\$ 500.00	\$ 3,807.50

30575	CLEMENS UNIFORM	Mats for Munic 7/14/21	\$ 39.90	
		Shop Towels / Floor Mat service	\$ 22.75	\$ 62.65
30576	Colliers Engineering & Design Inc	PB HK B24 L 3 13 review thru 063021 Engi	\$ 908.75	\$ 908.75
30577	COOPER ELECTRICAL SUPPLY	Exit Signs	\$ 52.25	\$ 52.25
30578	Department of Community Affairs	Permit fee	\$ 54.00	\$ 54.00
30579	Dingman's Dairy	Ice Cream For Snack Hut	\$ 1,026.24	
		Ice Cream For Snack Hut	\$ 307.01	\$ 1,333.25
30580	Direct Energy Business	Acct 1294540 Meter G21049495	\$ 50.99	\$ 50.99
30581	Enterprise Electrical Inc	Emergency Exit Lights/Municipal Building	\$ 175.00	\$ 175.00
30582	FERGUSON - LAKEWOOD #501	Misc. Items for Building and Maintenance	\$ 131.52	\$ 131.52
30583	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 325.00	\$ 325.00
30584	Gall's	Altama Maritime Assault low booy	\$ 459.74	\$ 459.74
30585	GEBHARDT & KIEFER, P.C.	General & Bethany Ridge	\$ 2,887.50	\$ 2,887.50
30586	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 050121-	\$ 495.00	\$ 495.00
30587	GEBHARDT & KIEFER, P.C.	Tax Appeals	\$ 33.00	\$ 33.00
30588	General Plumbing Supply Inc	Drainage Materials	\$ 2,278.26	
		Misc. Items for Roadside Work	\$ 22.18	\$ 2,300.44
30589	GOPHER SPORTS	Camp Sports Supplies	\$ 70.14	\$ 70.14
30590	GOTTA HAVE IT	Pool Chemicals	\$ 1,039.80	
		Pool Chemicals	\$ 1,114.86	\$ 2,154.66
30591	Griffith-Allied Trucking LLC	DULSD - Diesel DPW	\$ 1,243.07	
		Unleaded Gas	\$ 584.75	\$ 1,827.82
30592	Hard Rock Hotel & Casino	NJLM Ref 584 Pin Code 6834	\$ 2,880.00	\$ 2,880.00
30593	HOLLAND TOWNSHIP FREE PUBLIC LIBRAR	2021 Aid to Library	\$ 30,000.00	\$ 30,000.00
30594	IN THE SWIM	Pool Chemicals	\$ 647.94	\$ 647.94
30595	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 6/8/21-7/7/21	\$ 313.66	\$ 313.66
30596	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 6/8/21-7/7/21	\$ 68.21	\$ 68.21
30597	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 4/21/2	\$ 499.00	\$ 499.00
30598	JESSICA NEGLIA	When I Work App	\$ 150.00	\$ 150.00
30599	JHM Signs	Safety Signs for Pool	\$ 100.00	\$ 100.00
30600	John P Gallina, Esq	PB Huntington Knolls B24 L 3 & 13 060121-	\$ 303.75	\$ 303.75
30601	Kleen & Fresh Company LLC	July 5, 7 & 10	\$ 330.00	
		July 12, 14 & 17	\$ 330.00	
		Sanitizing 6/28 & 7/3	\$ 195.00	
		Cleaning for Pool & RRCC	\$ 875.00	\$ 1,730.00
30602	L.J. ZUCCA INC. DISTRIBUTORS	Snack Hut Food/Candy	\$ 124.17	\$ 124.17
30603	LDI Color Toolbox	Contract Usage Charge 4/11/21-7/10.21	\$ 392.10	\$ 392.10
30604	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
30605	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
30606	MONINGHOFF APPLIANCE & SUPPLY CORP.	Supplies for RRCC maintenance	\$ 429.19	
		Misc. Items for Building and Maintenance	\$ 98.50	\$ 527.69
30607	Morton Salt Inc	Road Salt	\$ 5,597.57	\$ 5,597.57
30608	MUNICIPAL CLERKS' ASSOC OF NJ, INC.	2021-2022 MCANJ Dues for Cathy	\$ 175.00	\$ 175.00
30609	NJ Advance Media	Rabies Clinic	\$ 203.00	\$ 203.00
30610	NJ Event Service LLC	Monthly Toilet Rental July 2020	\$ 210.00	\$ 210.00
30611	OFFICE DEPOT, INC.	Cleaner	\$ 757.67	\$ 757.67
30612	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 17.16	\$ 17.16
30613	PRECAST MANUFACTURING COMPANY	Road Drainage Materials	\$ 900.00	\$ 900.00

30614	Prestige Dry Cleaner LLC	Drycleaning	\$ 235.50	\$ 235.50
30615	Princeton Computer Support Inc	July Managed Services	\$ 425.00	\$ 425.00
30616	Quadient Inc	Postage Ink Catridge	\$ 194.00	\$ 194.00
30617	R & L DATACENTERS, INC.	Municipal Payroll	\$ 631.46	\$ 631.46
30618	Robin Nugent	Summer Camp Supplies	\$ 92.64	\$ 92.64
30619	RTG 2, LLC	Wood Recycling	\$ 1,880.00	\$ 1,880.00
30620	SANICO, INC.	4 YD Cont 1 pu/wk Milford Warren Glen J	\$ 162.16	
		July 2021 Account 101037	\$ 85.78	
		2 YD FL Cont 1 pu/wk July 2021 acct 201	\$ 94.56	
		Holland Twp Pool 201746 June, 2021	\$ 132.12	\$ 474.62
30621	SERVICE ELECTRIC CABLE TV, INC.	Telephone, Internet, Cable	\$ 256.51	\$ 256.51
30622	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 88.95	\$ 88.95
30623	St. Hubert's Animal Welfare Center	Animal Control Services 2nd Qtr 2021	\$ 1,322.75	\$ 1,322.75
30624	THERESA VERDI	Cleaning RRCC & Pool	\$ 560.00	\$ 560.00
30625	Treasurer, State of New Jersey	2 " 1L12, 2021-2022 cooking permits &	\$ 216.00	\$ 216.00
30626	TROP	ID 741/588 Pin Code 7699/2835	\$ 1,071.00	\$ 1,071.00
30627	US Foods Inc	July 1 and July 8 2021 Snack Hut Food/Su	\$ 1,521.34	\$ 1,521.34
30628	VERIZON	6/25/21billing	\$ 1,002.55	\$ 1,002.55
30629	VERIZON	6/25/21 billing 908 995 4849	\$ 104.05	\$ 104.05
30630	VERIZON	6/25/21 billing 908 995 9188	\$ 95.86	\$ 95.86
30631	VERIZON	6/25/21billing	\$ 685.82	\$ 685.82
30632	VERIZON WIRELESS	Air Cards	\$ 152.04	\$ 152.04
30633	Warren Materials	Asphalt Material for Road Projects	\$ 308.98	
		Asphalt Material for Road Projects	\$ 688.50	\$ 997.48
30634	WASTE MANAGEMENT OF NEW JERSEY, INC	Recycling Single Stream	\$ 124.45	\$ 124.45
		Total	\$ 81,678.83	\$ 81,678.83
	Manual Checks			
7082021	NJ Sales Tax	2nd qtr 2021	\$ 546.44	\$ 546.44
7142021	The Bank of New York Treasury Services	GenOn Closing Twp Portion	\$ 154,145.48	\$ 154,145.48
		Total Manuals	\$ 154,691.92	\$ 154,691.92
		Total	\$ 236,370.75	\$ 236,370.75
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 74,123.58	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 4,200.00	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 1,322.75	
ESCROW		ESCROW FUNDS	\$ 2,032.50	
Checks issued 7-20-21				81,678.83
Manual Totals				<u>154,691.92</u>
Total				<u><u>236,370.75</u></u>

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2021-13-Public Hearing/Final Adoption- Adding Deputy Tax Collector and reducing the minimum for Tax Collector

ORDINANCE 2021-13

AN ORDINANCE TO AMEND ORDINANCE 2020-2 TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey that Ordinance 2020-2 be amended to include the position of Deputy Tax Collector and change the Minimum of the Tax Collector as follows:

OFFICE OR TITLE	MINIMUM	MAX
Deputy Tax Collector	1,000.00	15,000.00
Tax Collector	1,000.00	50,000.00

Amounts stated above as payable per year shall be considered salaries, or ranges of salaries, and shall be payable for the calendar year. However, where a range of salary or wage is specified or a collective bargaining agreement is specified, the exact salary or wage, within that range, shall be such exact annualized salary, or hourly wage, as is specified for the employee or position in a resolution from time to time adopted by the Township Committee or as defined in the collective bargaining agreement, during the time this Ordinance is effective.

BE IT FURTHER RESOLVED that all other sections of Ordinance 2020-2 not amended hereby shall remain in effect, and

BE IT FURTHER ORDAINED by said Township Committee that this Ordinance shall take effect immediately after final adoption and publication in accordance with the laws of the State of New Jersey.

SECTION 6. This Ordinance shall take effect upon final passage and publication according to law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Bellis III- Accepting a Refund Check and Approval of a Final Change Order

RESOLUTION

Accepting a Refund Check and Approval of a Final Change Order
Capital Paving and Contracting LLC
Bellis Road Phase III Improvement Project
Township of Holland, Hunterdon County, New Jersey

WHEREAS. Capital Paving and Contracting LLC (“Capital”) was awarded a contract by the Township of Holland to improve a portion of Bellis Road in October 2020 in the amount of \$203,903.66; and

WHEREAS, Capital performed the work in the fall of 2020 in accordance with the contract; and

WHEREAS, Capital addressed miscellaneous punch-list work items in the spring of 2021 to address comments put forth by the Township Engineer; and

WHEREAS, all work has been completed to the satisfaction of the Township and a close out of the project is sought by all parties at this time; and

WHEREAS, a partial payment in the amount of \$213,595.24 was authorized by the Township Committee in January 2021 at the recommendation of C. Richard Roseberry of Colliers Engineering and Design; and

WHEREAS, the final adjusted contract amount of the project is \$207,523.94; and

WHEREAS, the final adjusted contract amount is less than the amount of the first partial payment due to an **air void penalty** that was determined subsequent to the issuance of the first partial payment; and

WHEREAS, the Township is due a reimbursement from Capital due to the air void penalty in the amount of \$6,071.30; and

WHEREAS, Capital has furnished a check to the Township in the amount of \$6,071.30, dated June 30, 2021, to reimburse the Township as part of the close out; and

WHEREAS, the Township of Holland accepts the refund check from Capital in the amount of \$6,071.30 to allow for a close out of the contract with Capital; and

WHEREAS, a change order must also be processed by the Township as part of the close out of the contract with Capital to reflect final as-built quantities and the final adjusted contract amount on the project; and

WHEREAS, the Township Engineer has prepared a final change order to reflect the final as-built quantities and the final adjusted contract amount; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the State of New Jersey, that the final change order, which increased the contract award amount from \$203,903.66 to \$207,523.94 for the Bellis Road Phase 3 Improvement Project is hereby approved; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to execute copies of the final change order once the Township Attorney approves the maintenance bond that was furnished by Capital for the project.

-RESOLUTION- Municipal Alliances

RESOLUTION
Municipal Alliance
FORM 1B

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, The Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Hunterdon;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$ <u>6,379.00</u>
Cash Match	\$ <u>1,594.75</u>
In-Kind	\$ <u>4,784.25</u>
2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

-ORDINANCE 2021-15-Introduction/First Reading-Easements- construction of an extension of the storm sewer Block 8.04, Lot 1; and Block 8.04, Lot 8
Second reading and Public Hearing set for August 17, 2021

ORDINANCE 2020-15
**ORDINANCE AUTHORIZING THE ACQUISITION OF CERTAIN INTERESTS
IN REAL PROPERTIES BY NEGOTIATION, PURCHASE**

WHEREAS, there are two properties in Holland Township that have conditions which require the Township to acquire certain easements;

WHEREAS, during severe rain events, the current system is unable to handle the volume of water; and

WHEREAS, the inability to handle such high levels of flow jeopardizes the health and welfare of the residents of the Township; and

WHEREAS, upon advice of the Township Engineer, the governing body of the Township has determined that installation of additional storm water piping would transfer the water to a different location by a gravity line improving public safety; and

WHEREAS, such gravity line must be constructed across certain residential properties designated on the Tax Map of the Township of Holland at Block 8.04, Lot 1; and Block 8.04, Lot 8; and

WHEREAS, the Township, therefore, requires temporary construction easements on the above-referenced properties for the purpose of access and construction of an extension of the storm sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the

purpose of maintaining, repairing and replacing storm sewer structures, which are more particularly described on Schedule A and B attached hereto; and

WHEREAS, the Township has attempted in good faith to negotiate the purchase of temporary construction easements for the purpose of access and construction of an extension of the sanitary sewer to benefit the Township and permanent storm sewer easements on the above-referenced properties for the purpose of maintaining, repairing and replacing storm sewer structures; and

WHEREAS, the Township has come to an agreement with the owners of Block 8.04, Lot 1; and Block 8.04, Lot 8; to purchase the easements for \$1.00; and

WHEREAS, the Mayor and Committee of the Township further find that a public use and purpose would be served for the benefit of the Township by acquiring certain property interests in the aforesaid properties.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, as follows:

SECTION 1. The above recitals are incorporated into this section of the Ordinance as if specifically set forth at length herein.

SECTION 2. The Mayor and Committee of the Township of Holland, if advisable, specially authorize any and all necessary and appropriate actions by Township officials including the Mayor, Township Clerk, Township Engineer, Township Attorney, in conjunction with the New Jersey Department of Environmental Protection and/or any other appropriate State or Federal entity, for obtaining of certain property interests in the properties as set forth herein through negotiation, purchase, including, but not limited to, the hiring of any experts, engaging the services of land surveyors, title insurance companies, appraisers, and any other professional whose services are necessary or appropriate to implement the purposes of this Ordinance, the making of any offer by the Township to the property owner(s) in the amount of \$1.00 interest that the Township seeks to acquire in said property, and to negotiate in good faith with the record owner(s) of the property for its voluntary acquisition in accordance with N.J.S.A. 20:3-6, and in the event that the negotiations for the voluntary acquisition of the property interest are unsuccessful for any reason to commence a condemnation action by the filing of a Verified Complaint and Declaration of Taking, depositing the estimated just compensation with the Clerk of the Superior Court, filing a Lis Pendens, and taking any and all other actions of any administrative or other nature necessary to complete the process contemplated by this Ordinance.

SECTION 3. The portions of properties for which a taking of property interests is authorized by negotiation, purchase pursuant to this Ordinance are located in the Township and listed on the Township tax map, the legal descriptions of which are attached as Schedule A to this Ordinance and specifically incorporated into this Ordinance by reference. The property interests to be acquired are temporary construction easements and irrevocable, perpetual, permanent easements in the properties identified herein.

SECTION 4. All appropriate officials of the Township, including, but not limited, to the Mayor, Township Clerk, Township Engineer, Township Attorney, and any and all experts or others acting on behalf of the Township are authorized by this Ordinance to sign any and all documentation and take any and all action necessary to effectuate the purposes and intention of this Ordinance.

SECTION 5. All appropriate officials of the Township, including, but not limited to, the Mayor, Township Clerk, Township Engineer, Township Attorney, are authorized by this Ordinance to sign any and all documentation to effectuate the purchase of the property interests by the Township.

SECTION 6. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 7. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 8. This Ordinance shall take effect upon final passage and publication according to law.

-ORDINANCE 2021-16 Introduction/First Reading-Appropriations for various building and land improvements

Second reading and Public Hearing set for August 17, 2021

ORDINANCE 2021-16

AN ORDINANCE THAT APPROPRIATED \$200,000.00 FROM THE CAPITAL IMPROVEMENT FUND, FOR VARIOUS BUILDING & LAND IMPROVEMENTS INCLUDING A NEW ROOF FOR THE DPW/LIBRARY BUILDING IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$200,000.00.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$200,000.00 is hereby appropriated from the Capital Improvement Fund for Various Buildings & Land Improvements including a new roof for the DPW/Library building in the amount of \$200,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA