



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

September 21, 2021

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Mayor Dan Bush
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Township Clerk on December 10, 2020 by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR

7:00 PM TUESDAY SEPTEMBER 21, 2021

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO STORM DAMAGE TO THE MUNICIPAL BUILDING. IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

Members of the public can:

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://us06web.zoom.us/j/89941732093?pwd=NmhLT1Y1a2E3WFZQWjhhT0F1WENtZz09>

Meeting ID: 899 4173 2093

Passcode: 729693

By Phone: 646 558 8656

**The agenda will be posted on the Holland Township website by 4:00 pm Friday September 17, 2021.
hollandtownshipnj.gov**

APPROVAL OF MINUTES OF THE: September 7, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
30864	VERIZON	7/25 & 8/25 BILLING	\$ 682.91	\$ 682.91
30865	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 70.20	\$ 70.20
30866	Amazon.com RRCC	Flags for Community Center	\$ 143.96	\$ 143.96
30867	AT&T MOBILITY	Cell Phones - 7/22/21-8/21/21	\$ 361.63	\$ 361.63
30868	BCI Truck Inc	Vehicle Repairs/ Inspections	\$ 133.50	
		Vehicle Repairs/ Inspections	\$ 132.50	\$ 266.00
30869	Ben Kirkpatrick	Road Toll Reimbursement	\$ 3.00	\$ 3.00
30870	CATHERINE M. MILLER	Reimbursement for Notary Stamp	\$ 23.90	\$ 23.90
30871	Colliers Engineering & Des	PB Mill Rd Solar B4 L1 services thru 08	\$ 937.50	
		HTL0083 FY2022 Municip9pal Aid Application	\$ 493.75	
		HTL0084 Church Road Cost Estimate	\$ 1,683.16	
		HLT065 Valve Replacement/HLT085 Demolition	\$ 2,672.42	\$ 5,786.83
30872	Colliers Engineering & Des	HLT076 Sycamore Drainage/HLT075 2021 Mun	\$ 5,663.82	
		HLT064 2019 Municipal Aid Grant-Final Be	\$ 165.00	
		HLT082 Library Roof Improvements	\$ 300.00	
		Engineer Services thru 083121 Zoning	\$ 93.87	
		PB HK B24 L 3 13 review thru 083121 Engi	\$ 116.25	\$ 6,338.94
30873	COOPER ALARM SYSTEMS, INC.	Camera Repair	\$ 487.00	\$ 487.00
30874	COOPER ELECTRICAL SUPPLY	Misc. Items for Building and Maintenance	\$ 1,058.94	
		Misc. Items for Building and Maintenance	\$ 118.60	
		Misc. Items for Building and Maintenance	\$ 57.18	\$ 1,234.72
30875	CSK Roofing & Sheet Metal	emergency roof replacement	\$ 37,004.00	\$ 37,004.00
30876	Daxko LLC	Sep-21	\$ 586.72	\$ 586.72
30877	DEER CARCASS REMOVAL SERVI	Deer Carcass Removal	\$ 57.00	\$ 57.00
30878	DEL VAL ALL SPORTS BOOSTER	Roadside Cleanup	\$ 500.00	\$ 500.00
30879	DONNA MACKAY	PB court recorder 091321	\$ 225.00	\$ 225.00

30880	Enterprise Electrical Inc	Electrical Work	\$ 2,250.00	\$ 2,250.00
30881	Gall's	t shirts	\$ 37.05	\$ 37.05
30882	GEBHARDT & KIEFER, P.C.	employee issue	\$ 693.00	\$ 693.00
30883	Griffith-Allied Trucking L	DULSD - Diesel DPW	\$ 1,920.00	\$ 1,920.00
30884	HUNTERDON CTY POLICE CHIEF	Cannabis-The Colorado Experience Training	\$ 380.00	\$ 380.00
30885	HUNTERDON LOCK AND SAFE, I	Repair of RRCC Front Door	\$ 516.84	\$ 516.84
30886	IN THE SWIM	Ladder Step & Bolts	\$ 96.96	\$ 96.96
30887	JERSEY CENTRAL POWER & LIG	100 004 557 474 8/6/21-9/7/21	\$ 68.30	\$ 68.30
30888	JERSEY CENTRAL POWER & LIG	100 004 556 468 8/6/21-9/7/21	\$ 314.11	\$ 314.11
30889	JERSEY CENTRAL POWER & LIG	August 2021 billing dated 7/22/21-8/21/2	\$ 3.41	
		August 2021 billing dated 7/22/21-8/21/2	\$ 367.10	\$ 370.51
30890	JESSICA NEGLIA	When I work App	\$ 150.00	
		When I work Credits	\$ 25.00	\$ 175.00
30891	John P Gallina, Esq	PB Misc. general Matters 091421	\$ 337.50	\$ 337.50
30892	Johnson Controls Fire Prot	Service Call Class A Trouble	\$ 108.60	\$ 108.60
30893	Kleen & Fresh Company LLC	August 30, September 2 & 4	\$ 330.00	
		September 6, 9 & 11	\$ 330.00	
		September 13, 16 & 18	\$ 330.00	\$ 990.00
30894	KOCHES REPAIRS, INC.	Towing	\$ 147.00	\$ 147.00
30895	Leonard A. LaGuardia	T-Shirts	\$ 172.00	\$ 172.00
30896	Lindabury, McCormick, Esta	BOA Misc. general Matters thru 083121	\$ 165.00	
		BOA Thompson B25 L45 services thru 0831	\$ 346.50	
		BOA Seibel B12 L1 02 services thru 08312	\$ 99.00	\$ 610.50
30897	Mary Ann C Appel	Flyers	\$ 210.00	\$ 210.00
30898	MILFORD SEWER UTILITY	Balance of 2020 expenses	\$ 90,745.53	\$ 90,745.53
30899	MILFORD-HOLLAND RESCUE SQU	Purchase of Ambulance	\$ 75,000.00	\$ 75,000.00
30900	MONINGHOFF APPLIANCE & SUP	Building Supplies (August)	\$ 88.34	\$ 88.34
30901	NJ Event Service LLC	Monthly Toilet Rental September 2021	\$ 210.00	\$ 210.00
30902	OFFICE DEPOT, INC.	office supplies	\$ 11.20	
		stamps/first aid	\$ 36.84	
		office Microwave	\$ 52.79	
		computer cord	\$ 8.99	
		office supplies	\$ 38.67	\$ 148.49
30903	OFFICE DEPOT, INC.	Office Supplies	\$ 42.28	
		Office Supplies	\$ 199.99	\$ 242.27
30904	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 8.58	\$ 8.58
30905	PERFORMANCE TIRE COMPANY	tires	\$ 716.44	\$ 716.44
30906	Princeton Computer Support	September Managed Services	\$ 425.00	
		Backup & Disaster Recover BDR-Datto SEP	\$ 574.99	\$ 999.99
30907	Promed Office Cleaners LLC	Cleaning EOC August	\$ 80.00	\$ 80.00
30908	R & L DATACENTERS, INC.	Municipal Payroll	\$ 548.52	\$ 548.52
30909	Rackspace US Inc	Annual Renewal 9/8/21-9/7/22	\$ 3,604.20	\$ 3,604.20
30910	Robert Martucci	BOA Thompson B25 L45 services thru 0825	\$ 420.00	\$ 420.00
30911	SANICO, INC.	4 YD Cont 1 pu/wk Milford Warren Glen A	\$ 164.16	
		September 2021 Account 101037	\$ 87.78	
		2 YD FL Cont 1 pu/wk September 2021 acc	\$ 96.56	

		Holland Twp Pool 201746 August, 2021	\$ 134.12	\$ 482.62
30912	SEAN P. GUTSICK	hotel	\$ 593.72	\$ 593.72
30913	SERVICE ELECTRIC TELEPHONE	Service Electric (Sept.)	\$ 197.62	\$ 197.62
30914	St. Hubert's Animal Welfare	August, 2021	\$ 1,322.75	\$ 1,322.75
30915	VERIZON	8/25/21billing	\$ 1,008.77	\$ 1,008.77
30916	VERIZON	8/25/21 billing 908 995 4849	\$ 103.82	\$ 103.82
30917	VERIZON	8/25/21 billing 908 995 9188	\$ 92.73	\$ 92.73
30918	VERIZON	8/25/21billing	\$ 684.58	\$ 684.58
30919	VERIZON WIRELESS	Air Cards	\$ 304.10	\$ 304.10
30920	Visual Computer Solutions	POSS - Essentials	\$ 990.00	\$ 990.00
30921	WB Mason Co Inc.	Toner, Paper, trash liners	\$ 496.06	
		Paper Towels	\$ 113.94	
		Toner	\$ 110.99	\$ 720.99
		Total	\$ 242,483.24	\$ 242,483.24

CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$28,182.57	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	\$120,309.73	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES	\$ 90,748.94	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 1,322.75	
ESCROW	ESCROW FUNDS	\$ 1,919.25	
Checks issued 9/21/21			242,483.24
Total			<u>242,483.24</u>

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Accepting the Letter of Resignation from Substitute Recycling Center employee, Alex Bellick effective October 31, 2021.

-Approval of Classes for Deputy Tax Collector April Walker:

Class Title: Principles of Municipal Tax Collection 1
 Cost: \$1129
 Online Class Dates: 11/6, 11/13, 11/20, 12/4, 12/11, 12/18
 Instructor: Ashlesha Deshpande

-Approval of Raffle Application: (To be held October 30, 2021 6:00-8:00 p.m. at Case Field)
 Application for Raffle 2021-07 **DVRR Jr. Terriers Corp** [Off-premise draw raffle awarding cash-50/50]

-Approval of Raffle Application: (To be held October 16 & 30, 2021 2:30-8:00 p.m. at Case Field)
 Application for Raffle 2021-08 **DVRR Jr. Terriers Corp** [On-premise draw raffle awarding cash-50/50]

-Approval of the 2022 Township Holidays and 2022 Township Committee Meeting Schedule
2022 Holiday Schedule

January 3, 2022	New Year's Day (Monday) in Lieu of January 1 (Saturday)
February 21	Presidents Day (Monday)
April 15	Good Friday (Friday)
May 30	Memorial Day (Monday)
July 4	Independence Day (Monday)
September 5	Labor Day (Monday)
November 8	General Election Day (Tuesday) Floating Holiday
November 11	Veterans Day (Friday) Floating Holiday
November 24	Thanksgiving (Thursday)
November 25	Day after Thanksgiving (Friday)
December 23	Christmas Eve (Friday) in lieu of December 24 (Saturday)
December 26	Christmas Day (Monday) in lieu of December 25 (Sunday)
January 3, 2023	New Year's Day 2023 (Monday) in lieu of January 1 (Sunday)

2022 Township Committee meeting dates-all meetings begin at 7:00 pm

January 4 (Re-org.) and Jan 18	July 5 and 19
February 1 and 15	August 2 and 16
March 1 and 15	September 6 and 20
April 5 and 19	October 4 and 18
May 3 and 17	November 1 and 15
June 8 (Wed) and 21	December 6 and 20

-RESOLUTION-DPW Roof

RESOLUTION

Authorization to advertise for bids

WHEREAS, the Holland Township Committee has determined that the roof on the Department of Public Works/Library is in need of replacement, and

WHEREAS, plans have been received and funds have been allocated for this project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Municipal Engineer is authorized to advertise a request for bids for the replacement of the roof on the Public Works/Library building at 131 Spring Mills-Little Road in Holland Township.

-RESOLUTION-Permission to Stage Units at the Riegel Ridge Community Center and Holland Township Volunteer Fire Station I

RESOLUTION

Granting the Garden State Underwater Recovery Unit Permission to Stage Units at the Riegel Ridge Community Center and Holland Township Volunteer Fire Station I

WHEREAS, the Garden State Underwater Recovery Unit is a non-profit Emergency Response Unit, established in 1960 and based at 160 York Road in Milford Hunterdon County and

WHEREAS, they are completely self-supported and receive no funding from municipal, county, state or federal governments, and

WHEREAS, they are available to respond to any water-related emergency, in coordination with other public safety agencies, and

WHEREAS, this volunteer water rescue and dive recovery team has responded to hundreds of water-related emergencies, rescued trapped flood victims from homes and cars, recovered drowning victims, assisted law enforcement agencies with underwater evidence searches, and provided water safety assistance at numerous community events, and

WHEREAS, in a letter dated September 16, 2021, Garden State Underwater Recovery Unit Captain Gerry Boylan asked for permission from the Township Committee to stage equipment (possibly one truck and one boat) at the Riegel Ridge Community Center parking lot when possible flood issues are suspected.

WHEREAS, he advised that pre-staging boats would give the Unit a better chance to respond to emergencies when called into service locally and throughout the state, and

WHEREAS, Captain Boylan also advised they will stage a seconded truck and boat in a second location in the county if they find it necessary.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that the Garden State Underwater Recovery Unit is granted permission to stage units in the Riegel Ridge Community Center parking lot when possible flood issues are suspected and they will remove them after the flooding threat has subsided.

BE IT FURTHER RESOLVED that the Garden State Underwater Recovery Unit also has permission to stage at Fire Station I on Milford Warren Glen with Holland Township Volunteer Fire Company approval.

BE IT FINALLY RESOLVED, that the Garden State Underwater Recovery Unit will provide a current Certificate of Insurance by March 1st of each year.

-RESOLUTION-Approval of Recommendation from Police Chief Sean Gutsick for date and times for Trick or Treat and advisory curfew

RESOLUTION

Setting Trick or Treating and Halloween Curfew

WHEREAS, the Holland Township Committee wishes a safe Halloween season for all Holland residents and visitors in the township, and

WHEREAS, on Friday September 17, 2021 a memo was received from Police Chief Sean Gutsick, recommending the following:

- Setting 2021 Trick or Treating for **Sunday October 31, 2021** from 5:30 p.m.-8:00 p.m.
- Setting a **Temporary Advisory Curfew** from **Friday October 22, 2021-Monday November 8, 2021**.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the state of New Jersey that **2021 Trick or Treating** is set for Thursday October 31 from 5:30 p.m.-8:00 p.m.

BE IT FURTHER RESOLVED that there will be a **Temporary Advisory Curfew** from **Friday October 22, 2021- Monday November 8, 2021** during which time, all persons under the age of eighteen (18), unless accompanied by an adult responsible for them, must be off the streets and public ways of Holland Township by 8:00 pm. Parents are advised and reminded that they and their children will be held responsible for the actions of said juveniles in the manner provided by law.

-RESOLUTION- Authorizing Bids for License to Farm-315 Riegelsville Road

RESOLUTION

Authorizing Bids for License to Farm

WHEREAS, the Township of Holland owner of certain real property located on Block 26, Lot 10 (known as 315 Riegelsville Road) on the tax map of the Township of Holland, County of Hunterdon and State of New Jersey, for the years 2021 through 2023; and

WHEREAS, the Township Committee has determined that the Property should be farmed, and wishes to request bids for Non-Exclusive License to Farm; and

WHEREAS, N.J.S.A. 40A:12-13(a) requires the Township to advertise the Request for Bids in the newspaper.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that the Township is authorized to accept sealed bids for License to Farm, for property located at Block 26, Lot 10, 315 Riegelsville Road, Holland Township, due by October 7, 2021, 10 a.m.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____