

January 19, 2021

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

**Roll Call:** when your name is called, please respond with “present”

Mayor Dan Bush  
Deputy Mayor Ray Krov-Remote via Zoom  
Committeeman Robert Thurgarland  
Committeeman Scott Wilhelm  
Committeewomen Lisa Mickey-Absent  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:05 p.m.  
Mr. Bush asked all who were present that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement:  
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 10, 2020** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM TUESDAY JANUARY 19, 2020**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building**

**Members of the public can:**

- Attend the meeting in person. However, due to social distancing, seating is limited**
- Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/98812253569?pwd=VStuRTk4VEZjNkVmK0tIMTJSS2pmQT09>

Meeting ID: 988 1225 3569

Passcode: 611767

646 558 8656 US

**The agenda will be posted on the Holland Township website by 4:00 pm Monday January 18, 2020.  
[hollandtownshipnj.gov](http://hollandtownshipnj.gov)**

**APPROVAL OF MINUTES**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the minutes of the January 5, 2021 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Thurgarland moved and Mr. Krov seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
29642	Delaware Valley Regional High School	Tax Payment due 1/1/21	\$ 757,905.00	\$ 757,905.00
29643	Holland Township Board of Education	Tax Payment due 1/1/21	\$ 1,611,522.50	\$ 1,611,522.50
29644	Adam Seid & Christopher Moore	refund for mailbox	\$ 50.00	\$ 50.00
29645	ADR TOWING, INC.	Towing Service for TRK 02	\$ 330.00	\$ 330.00
29646	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 86.20	
		Water RRCC	\$ 12.24	\$ 98.44
29647	AMBASSADOR MEDICAL SERVICES	Drug Testing	\$ 60.00	
		Drug Testing	\$ 240.00	\$ 300.00
29648	Amerigas-Clinton 7510	Propane Tank for Municipal Rental 12/01/	\$ 200.00	\$ 200.00
29649	ANJEC	EC 2021 Membership dues	\$ 450.00	\$ 450.00
29650	AQUA NEW JERSEY	4th Qtr Hydrant	\$ 3,073.80	
		001037094 0748928 11/28-12/27	\$ 321.32	
		Fox Hill 001037164 0748991	\$ 379.92	\$ 3,775.04
29651	AT&T MOBILITY	Cell Phones - December 2020	\$ 411.33	\$ 411.33
29652	BCI Truck Inc	Truck 10 Repair	\$ 1,966.71	\$ 1,966.71
29653	BEN SHAFFER RECREATION INC.	Swings for Pool	\$ 657.59	\$ 657.59
29654	Capital Paving & Contracting LLC	Bellis Road Phase III	\$ 199,825.58	
		Bellis Road Phase III-Change Orders	\$ 13,769.66	\$ 213,595.24
29655	CLEMENS UNIFORM	Mats for RRCC	\$ 63.50	
		Shop Towels / Floor Mat service	\$ 21.75	
		Mats for Municipal Bldg	\$ 39.90	\$ 125.15
29656	COOPER ELECTRICAL SUPPLY	Supplies RRCC	\$ 168.42	\$ 168.42
29657	Daxko LLC	Software January 2021	\$ 559.20	\$ 559.20
29658	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 57.00	\$ 57.00
29659	FEDERAL EXPRESS	drug testing	\$ 49.66	\$ 49.66
29660	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 1,112.96	\$ 1,112.96
29661	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 332.50	\$ 332.50
29662	FLEMINGTON DEPARTMENT STORE	RRCC Employee Winter Jacket	\$ 79.99	\$ 79.99
29663	FOX BROTHERS ALARM SERVICES, INC.	Alarm RRCC	\$ 165.00	\$ 165.00
29664	FOX HILL CONDOMINIUM ASSOC., LLC	Reimbursement for Street Lighting	\$ 585.90	\$ 585.90
29665	FRANK RYMON & SONS, INC.	Misc. Items for Roadside Work	\$ 223.74	\$ 223.74
29666	Garden State Laboratories Inc	Pool Water Testing 2021 Season	\$ 2,295.00	\$ 2,295.00
29667	GEBHARDT & KIEFER, P.C.	November Riegelsville Road	\$ 1,815.00	\$ 1,815.00
29668	GEBHARDT & KIEFER, P.C.	November General	\$ 1,270.50	\$ 1,270.50
29669	GEBHARDT & KIEFER, P.C.	Mt Laurel legal services 110120-113020 1	\$ 201.83	\$ 201.83
29670	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 &13 110120	\$ 231.00	\$ 231.00
29671	Griffith-Allied Trucking LLC	Unleaded Gas	\$ 605.35	\$ 605.35
29672	HUNTERDON LOCK AND SAFE, INC.	Repair broken door @ RRCC	\$ 392.62	\$ 392.62
29673	INDUSTRIAL COMMUNICATIONS COMPANY	Holland Township Tower Site Lease Jan to	\$ 2,962.92	\$ 2,962.92
29674	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 12/5/20-1/6/21	\$ 311.94	\$ 311.94
29675	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 12/5/20-1/6/21	\$ 67.90	\$ 67.90

January 19, 2021

29676	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914	\$ 278.35	\$ 278.35
29677	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 11/1	\$ 3.10	\$ 3.10
29678	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 11/18	\$ 93.66	\$ 93.66
29679	JERSEY CENTRAL POWER & LIGHT	January 2021 billing dated 11/19/20-12/1	\$ 38.51	
		January 2021 billing dated 11/19/20-12/1	\$ 906.28	\$ 944.79
29680	JESSICA NEGLIA	When I work App	\$ 45.00	\$ 45.00
29681	John P Gallina, Esq	PB Misc general Matters 011121	\$ 270.00	\$ 270.00
29682	Karl Miller	EC Tree Plaques including Arbor Day 2020	\$ 135.89	\$ 135.89
29683	Kleen & Fresh Company LLC	January 4, 7 & 9	\$ 330.00	
		Sanitizing 1/2/21 & 1/9/21	\$ 975.00	\$ 1,305.00
29684	KOLLMER EQUIPMENT	RRCC Snow Blower Repair	\$ 660.74	\$ 660.74
29685	Kyle McManus Associates LLC	BOA ATT B19 L12 01 services thru 010820	\$ 35.50	\$ 35.50
29686	LDI Color Toolbox	Contract Usage Charge 10/11/20-1/10/21	\$ 669.96	\$ 669.96
29687	Lindabury, McCormick, Estabrook & C	BOA Misc general Matters thru 113020	\$ 429.00	
		BOA ATT B19 L12 01 services thru 113020	\$ 4,218.00	\$ 4,647.00
29688	Lisa Rasimowicz	refund	\$ 69.00	\$ 69.00
29689	LMR Disposal LLC	Recycle Dumpster	\$ 58.11	\$ 58.11
29690	LMR Disposal LLC	Dumpster Pickup Service	\$ 956.64	
		Dumpster Pickup Service	\$ 183.36	\$ 1,140.00
29691	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
29692	Mary Ann C Appel	Fitness Center Re-Open Flyer	\$ 126.00	\$ 126.00
29693	MASER CONSULTING PA	PB Mill Rd Solar B4 L1 services thru 12	\$ 702.50	
		PB HK B24 L 3 13 review thru 120620	\$ 75.00	
		Planner Services thru 121320	\$ 108.75	\$ 886.25
29694	MILFORD SEWER UTILITY	1st qtr 2021	\$ 50,000.00	\$ 50,000.00
29695	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Motor oil for the F550's	\$ 314.70	\$ 314.70
29696	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Tire Repair Cement / Plugs	\$ 29.88	\$ 29.88
29697	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Battery Charger/ Test Clip	\$ 179.00	\$ 179.00
29698	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Misc. Items and Tools for Shop, Road, Bu	\$ 2,126.88	\$ 2,126.88
29699	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Tire Repair Patch	\$ 33.99	\$ 33.99
29700	MILFORD/FRENCHTOWN AUTO PARTS, INC.	NAPAGOLD Oil Filter	\$ 363.26	\$ 363.26
29701	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Filters for Vehicle Maintenance	\$ 252.06	\$ 252.06
29702	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 2.97	
		Various Items (Keys, shovel, salt)	\$ 107.55	\$ 110.52
29703	MONTAGE ENTERPRISES, INC.	Snow Plow Parts	\$ 760.00	\$ 760.00
29704	Morton Salt Inc	Road Salt	\$ 3,917.18	
		Road Salt	\$ 4,982.46	\$ 8,899.64
29705	MUNICIPAL SOFTWARE, INC.	2021 Annual Support	\$ 9,966.50	
		2021 Annual Support	\$ 1,207.50	
		2021 Annual Support	\$ 408.00	\$ 11,582.00
29706	New Jersey Registrar's Association	2021 Membership Dues for Cathy and Melissa	\$ 50.00	\$ 50.00
29707	Nicole Barbella	refund	\$ 110.68	\$ 110.68
29708	NJ Advance Media	2020-17	\$ 13.08	\$ 13.08
29709	NJ DEPT OF HEALTH & SENIOR SERVICES	Dec-20	\$ 1.20	\$ 1.20
29710	NJ Event Service LLC	Monthly Toilet Rental January 2020	\$ 280.00	\$ 280.00
29711	NJAPZA	PB/BOA Membership Dues 01/01/2021-12/31/	\$ 100.00	\$ 100.00
29712	NJLM	2021 Membership Dues	\$ 617.00	\$ 617.00
29713	OFFICE DEPOT, INC.	stamp	\$ 51.99	\$ 51.99
29714	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 17.16	\$ 17.16
29715	Princeton Computer Support Inc	January Managed Services	\$ 425.00	
		September & October & November 2020	\$ 2,042.67	\$ 2,467.67
29716	Promed Office Cleaners LLC	Cleaning EOC	\$ 80.00	\$ 80.00
29717	RUTGERS, THE STATE UNIVERSITY OF NJ	Municipal Clerks Review Class	\$ 653.00	\$ 653.00
29718	SHAMMY SHINE CAR WASH, INC.	car washes	\$ 150.00	\$ 150.00
29719	SMITH MOTOR COMPANY, INC.	Part for Service of F550	\$ 47.22	\$ 47.22
29720	STAPLES BUSINESS ADVANTAGE	storage boxes for finance	\$ 78.94	\$ 78.94
29721	STAPLES BUSINESS ADVANTAGE	1099-NEC	\$ 85.47	\$ 85.47

January 19, 2021

29722	STAPLES BUSINESS ADVANTAGE	7321993677/7321968899	\$ 299.04	\$ 299.04
29723	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 149.65	\$ 149.65
29724	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
29725	TREASURER, STATE OF NEW JERSEY	Fourth Quarter Marriage License	\$ 275.00	\$ 275.00
29726	TREASURER, STATE OF NJ	2021 BFCE Annual Renew Fire Code Fee 61	\$ 1,076.50	\$ 1,076.50
29727	TREASURER, STATE OF NJ	2021 BFCE Annual Renew Fire Code Fee 910	\$ 1,006.00	\$ 1,006.00
29728	TREASURER, STATE OF NJ	2021 BFCE Annual Renew Fire Code Fee 131	\$ 931.00	\$ 931.00
29729	VERIZON	12/25/20 billing	\$ 987.74	\$ 987.74
29730	VERIZON	12/25/20 billing 908 995 9188	\$ 90.91	\$ 90.91
29731	VERIZON	12/25/2020 billing	\$ 667.56	\$ 667.56
29732	VERIZON	12/25/20 billing 908 995 4849	\$ 98.84	\$ 98.84
29733	Warren Materials	High Performance Cold Patch	\$ 299.52	\$ 299.52
29734	WB Mason Co Inc	Ruler & Planner	\$ 26.68	
		Toner	\$ 109.88	\$ 136.56
		Total	\$ 2,703,257.44	\$ 2,703,257.44
	Manual Checks			
1072021	Bertone Piccini	Deposit for Closing	\$ 50,000.00	\$ 50,000.00
1112021	NJ STATE HEALTH BENEFITS	January 2021 Retiree Billing	\$ 1,974.93	\$ 1,974.93
1082021	NJ STATE HEALTH BENEFITS	January 2021 Health Benefits	\$ 31,091.97	\$ 31,091.97
1062021	Quadient Inc	replenish postage machine	\$ 500.00	\$ 500.00
1042021	GUARDIAN	January 2021 Dental	\$ 3,000.25	\$ 3,000.25
		Total Manuals	\$ 86,567.15	\$ 86,567.15
		Total	\$ 2,789,824.59	\$ 2,789,824.59
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 2,430,315.85	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 2,096.64	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 213,595.24	
SEWER FUND	BUDGET AND APPROPRIATION RESERVES		\$ 51,246.01	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$ 409.20	
ESCROW	ESCROW FUNDS		\$ 5,594.50	
Checks issued 1-19-21				2,703,257.44
Manual Totals				86,567.15
Total				<u>2,789,824.59</u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

-Request for Extension of Agreement for working remotely from Land use Administrator Maria Elena Kozak. A Rice Notice was sent to Ms. Kozak and she advised she would like the issue to be discussed in Open Session.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the extension of the revised hours whereas a hybrid work schedule of 2 days in office and 3 days working remotely for up to 90 days or until the school is back to full time in school instruction and if after 90 days the school is not back in session, Ms. Kozak will come back before the Committee

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

January 19, 2021

**-RESOLUTION-2021 Salaries Resolution Update #1**

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

**RESOLUTION**  
2021 Salaries and Wages  
Update #1

**WHEREAS**, the Township Committee adopt the 2021 Salary Resolution on December 15, 2020, and

**WHEREAS**, the Township Committee has determined that a salary adjustment is necessary for the Superintendent of Public Works as he has obtained his CPWM and as per the promoting agreement, his current salary will be increased by \$4,000 (denoted with \*), and

**WHEREAS**, the Township Committee wishes to add a newly hired police officer, hired by Resolution December 15, 2020 (denoted with \*\*), and

**WHEREAS**, the following update #1 to the 2021Salary Resolution falls within the ranges established by Holland Township Salary Ordinance 2020-2 adopted on Final Reading February 4, 2020.

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following update is effective January 1, 2021.

**2021 Holland Township Salaries and Wages**

<b>Position (Name)</b>	<b>2021 Salary</b>
Township Committee (Bush)	\$4,000.00
Township Committee (Krov)	\$4,000.00
Township Committee (Thurgarland)	\$4,000.00
Township Committee (Wilhelm)	\$4,000.00
Township Committee (Mickey)	\$4,000.00
Township Clerk (Miller)	\$74,727.00
Registrar (Miller)	\$5,975.00
Deputy Township Clerk (Tigar)	\$25,259.00
Deputy Registrar (Tiger)	\$3,139.00
Substitute Secretarial Help (Hammerstone)	\$16.50
Substitute Secretarial Help (Mayer)	\$15.00
Census 2020 Official	
Chief Finance Officer (Pasqua)	
Finance Assistant (Stevens)	\$21.22
Qualified Purchasing Agent (Hance)	\$5,858.00
Animal Control Secretary (Colucci)	\$19.32
Tax Collector (Boxwell)	\$23,241.00
Sewer Rent Collector (Boxwell)	\$4,330.00
Tax Assessor (Trivigno)	\$42,305.00
<u>Planning / Zoning:</u>	
Land Use Administrator (Kozak) [#1: New 1/1/20]	\$48,960.00
Planning Secretary (Kozak) [Included #1]	\$0.00
Zoning Secretary (Kozak) [Included #1]	\$0.00
Municipal Housing Liaison (Kozak) [Included #1]	\$0.00
Zoning Officer (Creveling) [Included #1]	\$0.00
Development Reg Officer (Creveling) [Included #1]	\$0.00
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Davis)	\$19.00
PERC Witness, per hour (Underhill)	\$17.00

January 19, 2021

PERC Witness, per hour (Martin)	\$17.00
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008]	\$116,171.00
Police Administrative Coordinator (Pursell)	\$49,178.00
Deputy Police Records Custodian (Pursell)	\$1,892.00
Emergency Management Secretary (Pursell)	\$1,680.00
<u>Per PBA Contract:</u>	
Sergeant	\$3,900.00
(Annual salaries change on anniversary date)	
Heilig	\$105,138.00
Davis	\$75,990.00
Young	\$91,290.00
LaTouche [Resigned 10/6/20] [Vacant]	
Phillips [Resolution 5/21/19]	\$55,590.00
(\$50,490: 1/1 to 5/31/21, \$55,590: 6/1-12/31/21)	
Yasunas [Resolution 5/21/19]	\$55,590.00
(\$50,490: 1/1 to 6/30/21, \$55,590: 7/1-12/31/21)	
**DeCataldo...[Resolution 12/15/2020]	\$45,390.00
Part-Time Police Officer (Paolicelli, doh 2/6/18)	\$21.12
Part-Time Police Officer (Cvecich, doh 3/2018)	\$21.12
<u>Public Works:</u>	
*DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$80,111.00
increased by \$4,000 after receiving CPWM Certification effective 1/1/2021)	*\$84,111.00
<u>Per Teamster's Contract (For Information Only):</u>	
(Hourly rates change on anniversary date)	
Mazur (2,080 hours @ \$36.00 per hour)	\$74,880.00
Modica (2,080 hours @ \$36.00 per hour)	\$74,880.00
Holder (2,080 hours @ \$27.00 per hour)	\$56,160.00
Mayer (2,080 hours @ \$27.00 per hour)	\$56,160.00
(\$26 per hr 1/1-5/31/21, \$27 per hr 6/1-12/31/21)	
Langreder (2,080 hours @ \$25.00 per hour)	\$52,000.00
(\$23 per hr 1/1-7/31/21, \$25 per hr 8/1-12/31/21)	
Hammerstone (2,080 hours @ \$23.00 per hour)	\$47,840.00
(\$21 per hr 1/1-8/31/21, \$23 per hr 9/1-12/31/21)	
Public Works Temporary Supervisor, per hour	\$4.35
<u>Part Time Snow Removal:</u>	
Croasdale	\$26.50
Scott	\$26.50
VanGilson	\$25.50
Part Time Seasonal Employees (Public Works)	\$13.25
<u>Buildings and Grounds:</u>	
Kirkpatrick	\$16.00
Jacobs, George	\$12.98
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$18.36
Bellick (Fills in during absences)	\$12.00

Vacant	\$12.00
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$90.00
Board of Health Secretary (Hammerstone)	\$90.00
Environmental Commission Secretary (Kozak)	\$90.00
Historic Preservation Secretary (Kirby-McDonough)	\$90.00
Agriculture Advisory (vacant)	\$90.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$60,023.00
Member Services Rep. (Pecchia, Melissa)	\$14.03
Member Services Rep. (Ihling, Dianne)	\$14.03
Member Services Rep. (Bajak, Thomas)	\$13.26
Member Services Rep. (Jenkins, Heather)	\$13.26
Member Services Rep. (Mayer, Marie)	\$13.26
Member Services Rep. (Heller, Melanie)	\$13.26
<u>Pool Supervisor:</u>	
Neglia	\$8,043.00
<u>Front Desk Staff:</u>	
Cooley, Harry	\$12.00
Furmanek, Jennifer	\$12.00
Hulsman, Mariel	\$12.00
Geissler, Jamie	\$12.00
Kraynanski, John	\$12.00
Levy, Brett	\$12.00
Nugent, Clare	\$12.00
Scott, Madison	\$12.00
Scott, Mikaela	\$12.00
Jacobs, George	\$12.00
<u>Child Watch:</u>	
Doyle, Jessica	\$12.00
Heller, Amelia	\$12.00
Nugent, Clare	\$12.00
<u>Toddler Time:</u>	
Rainey, Sybil	\$17.32
Jenkins, Heather	\$16.65
<u>Group Exercise Instructors (Per Class):</u>	
Hatch, Gayle	\$30.02
Rummel, Robin	\$26.01
Verdi, Angela	\$26.01
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$35.14
Neglia, Jessica	\$35.14
Verdi, Angela	\$31.21

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm				
Robert Thurgarland				
Ray Krov, Deputy Mayor				
Dan Bush, Mayor				

**LIAISON REPORTS**

**Mickey**

-Three residents have submitted Volunteer forms for the expressing an interest in serving on the Parks and Recreation Committee. The first of those to be received, Joe Somers is on the agenda for appointment tonight. The remaining two forms will be kept on file in the Clerk’s office.  
-The Park Committee has approx. \$10,000 they would like to donate towards benches for the Park property

**Wilhelm**

-January 11, 2021 emailed Mr. Davis at the County regarding Bethany Ridge. No response received

**Thurgarland**

-Will give a report on costs for 2021 Holland Happenings at the February 2, 2021 meeting  
-Mayor Bush will be the 2021 Liaison to the Environmental Commission. Mr. Thurgarland thanked the members of the Environmental Commission for all the work they do, it was a pleasure working with the Commission for the past 4 years.  
-At their meeting tonight the County Freeholders adopted a Resolution approving Holland Townships grant for the acquisition of the GENON property.

**Krov**

-working with Chief Finance Officer Margaret Pasqua on the 2021 Budget. Should have more for the February 2, 2021 meeting.

**Bush**-announced the 2021 Committee Liaisons

**Mayor Dan Bush**

- Joint Court
- Senior Services
- Planning Board (Class 1)
- Public Works/Engineering
- Holland Township School
- Environmental Commission
- Administration/Personnel/Legal
- Agricultural Advisory Committee
- Historic Preservation Commission
- Public Safety (Police/OEM/Fire/Rescue)
- Assistant Budget/Finance/ Purchasing

**Deputy Mayor Ray Krov**

- Recycling
- Economic Development
- Budget/Finance/Purchasing
- Public Utilities/Cable/Sewer
- Employee Union Contract Liaison
- Sustainable Jersey/ Green Team
- Assistant Administration/Personnel/ Legal

**Committeeman Robert Thurgarland**

- Website/IT
- Animal Control
- Holland Happenings
- Buildings and Grounds
- Holland Township Library
- Assistant Recycling
- Assistant Parks/Recreation/Pool
- Assistant Public Safety  
(Police/OEM/Fire/Rescue)

**Committeewomen Lisa Mickey**

- Board of Health
- Parks/Recreation/Pool
- Assistant Planning & Land Use
- Zoning / State Code / COAH / Highlands
- Assistant Joint Court
- Assistant Economic Development
- Holland Park/Holland Park House

**Committeeman Scott Wilhelm**

- Cable Committee
- Planning & Land Use
- Planning Board (Class III)
- Employee Union Contract Liaison
- Holland Park/Holland Park House

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

-**Appointment by Mayor**-Mayor Bush announces his appointment of Joseph Somers Jr. to the Holland Township Parks and Recreation Committee. Term expiring 12/31/2021



**-Reappointment** of the Governing Body-Governing Body reappointment

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the reappointment of Board of Health Alternate Steven Vann Smith. Term expiring 12/31/2022

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				x
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**-RESOLUTION**-appointing a Labor Attorney

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION  
PROFESSIONAL SERVICES  
Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the  
Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7**

**WHEREAS**, there exists a need for a Labor Attorney/ Special Council, in the Township of Holland, County of Hunterdon, in the year **2021**, and

**WHEREAS**, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for this purpose; and

**WHEREAS**, said Chief Financial Officer has certified that the contract (recited below) with SCHOLL & WHITTLESEY LLC could exceed \$26,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Municipal Clerk of the Township of Holland are hereby authorized and directed to execute a contract with SCHOLL & WHITTLESEY LLC being for a period beginning January 19, 2021 and ending December 31, 2021, contingent upon receipt of the following where the contract would exceed \$26,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

SCHOLL & WHITTLESEY LLC Countryside Plaza North 361 State Route 31  
Building C, Suite 801 Flemington, New Jersey 08822

(B) This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				x
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**-RESOLUTION-** Revision to the Municipal Alliance Agreement

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Municipal Alliance Revision  
**FORM 1B**

**WHEREAS**, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Hunterdon;

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon, State of New Jersey hereby recognizes the following:

1. The Township Committee does hereby authorize submission of a strategic plan for the Delaware Valley Municipal Alliance grant for fiscal year R 2021 in the amount of:

DEDR	\$ <u>5,396.00</u>
Cash Match	\$ <u>1,349.00</u>
In-Kind	\$ <u>4,047.00</u>

2. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.
3. The Township Committee further acknowledges that the Hunterdon County Educational Services Commission shall act as Fiscal Agent to all Hunterdon County Municipal Alliance Consortiums to provide a streamlined process for the reimbursement of expenditures.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**-RESOLUTION-** Approval of grant submission-Mt. Joy Road II Requested by NJDOT

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**

Approval to Submit a Grant Application and Execute a Grant Contract with the New Jersey Department of Transportation for the Improvements to Mt. Joy Road Phase 2 Project.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that they formally approve the grant application for the above stated project.

**BE IT FURTHER RESOLVED**, that the Mayor and Municipal Clerk are hereby authorized to submit an electronic grant application identified as MA-2021-Mt. Joy Road Improvements Phase 2-00682 to the New Jersey Department of Transportation on behalf of the Township of Holland.

**BE IT FINALLY RESOLVED** that the Mayor and Municipal Clerk are authorized to sign the grant agreement on behalf of the Township of Holland and that their signatures constitute acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

January 19, 2021

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**BUSINESS FROM TOWNSHIP ATTORNEY**

-Mayor Bush asked if there is a way for the Township to move the Dog License Application deadline/penalty back one month as the Dog Licensing Official will be unavailable, for approximately 4 weeks, to process the incoming payments and issue the licenses.

Attorney Lyons advised that could be done at the next meeting by Resolution

-Mayor Bush also asked if there would be any kind of relief for the 48 hour requirement to deposit funds received by the Township.

Mr. Krov advised that the Chief Finance Officer should contact the Municipal Auditors to see if there is a solution.

**-RESOLUTION-Extending the Deadline for submission of the 2021 Dog Licenses**

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**

Extending the licensing period for the 2021 Dog Licenses

**WHEREAS**, in Holland Township annual dog license applications are required to be submitted on or before March 30, 2021, and

**WHEREAS**, a late fee is charged for license applications received or postmarked after that date, and

**WHEREAS** the state of New Jersey is experiencing a dramatic rise in COVID-19 cases and exposures which are creating a low staffing issue in Holland Township.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Holland in the County of Hunterdon in the state of New Jersey that, due to low staffing caused by the COVID-19 pandemic, during the 2021 Dog Licensing Application period, the Township Committee has extend the deadline for the submission of the 2021 Dog License Applications by 30 days. **A Late Fee will be charged on applications received/postmarked after April 30, 2021**

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

**MEETING OPEN TO PUBLIC-**

-Ted Harwick asked for clarification on the appointment to the Parks and Recreation Committee and the salaries of the police officers

-Jerry Bowers- thanked Bob Thurgarland for his work with the Environmental Commission

-Mike Keady also thanked Bob Thurgarland for his work with the Environmental Commission

**ADJOURN**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 8:50 p.m.

January 19, 2021

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey				X
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

Respectfully submitted,

Approved by,

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Catherine M. Miller  
Municipal Clerk

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Dan Bush, Mayor  
Krov, Deputy Mayor