

September 7, 2021
Via Zoom due to storm damage to the Meeting Room from Hurricane Ida

The Holland Township Committee met via Zoom on the above date at 7:00 p.m.

Roll Call: Present were:

Mayor Dan Bush in the Clerk's Office
Deputy Mayor Ray Krov
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller in the Clerk's Office

There being a quorum this meeting was called to order by Mayor Bush at 7:03 p.m.
Mr. Bush welcomed all and explained that the meeting had to be held via Zoom because the Meeting Room sustained water damage including the lighting making it necessary to turn the electric off.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the "Pledge of Allegiance".

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement:
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 10, 2020** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.
3. this notice was amended due to an emergency in the Municipal Building due to storm damage including to the electric. Said amended notice was posted on the township website. Residents were able to attend the meeting via Zoom:

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR 7:00 PM TUESDAY MARCH 16, 2021

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD, TO TELECONFERENCE DUE TO COVID-19 OUTBRESK AND THE STATE OF EMERGENCY DECLARED BY GOVERNOR MURPHY.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

Members of the public can:

Attend the meeting via Zoom-see below for meeting login details

Zoom information:

<https://us06web.zoom.us/j/89432966760?pwd=TWVM3anYyMkdNRm10S0hlRy9PenNwUT09>

ID: 894 3296 6760

Passcode: 050036

Join by phone: 646-558-8656

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

The agenda will be posted on the Holland Township website by 4:00 pm September 3, 2021
hollandtownshipnj.gov

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APPROVAL OF MINUTES

Mr. Thurgarland moved and Mr. Krov seconded the motion to approve the minutes of the August 17, 2021 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey			X	
Scott Wilhelm			X	
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Krov moved and Mr. Wilhelm seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
30780	ALLEGRO ENTERPRISES,	Water for RRCC & Pool	\$ 161.77	
		Water Delivery RRCC	\$ 293.69	\$ 455.46
30781	Amazon.com RRCC	Cash Register Drawer, Water jug,	\$ 284.90	\$ 284.90
30782	AMBASSADOR MEDICAL S	Drug Testing	\$ 180.00	\$ 180.00
30783	Amerigas-Clinton 751	Snack Hut Propane	\$ 250.97	\$ 250.97
30784	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal	\$ 16.50	
		Lawn Irrigation (9078)	\$ 22.95	
		RRCC Pool 8797	\$ 958.72	
		Pool (8796)	\$ 206.20	
		001037094 0748928 7/28/21-8/26/21	\$ 321.32	\$ 1,525.69
30785	BCI Truck Inc	Trk 10 Repair/Inspection	\$ 1,924.92	
		TRK 15 Inspections/ Cert	\$ 256.00	\$ 2,180.92
30786	Big Wave Events Inc	Drive In Movie (Community Day)	\$ 2,250.00	\$ 2,250.00
30787	CATHERINE M. MILLER	Notary Renewal	\$ 30.00	\$ 30.00
30788	Chris's Lawn Mowing	2021 Lawn mowing services	\$ 3,307.10	\$ 3,307.10
30789	CHRISTINE FRENCHU	Agriculture misc. expenses	\$ 1,050.00	\$ 1,050.00
30790	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	
		Shop Towels / Floor Mat service	\$ 22.75	
		Mats and Cleaning Rags RRCC	\$ 63.50	\$ 126.15
30791	Colliers Engineering	HLT082 Library Roof Replacement	\$ 82.50	
		HLD0002 & HLD0003 Driveway Reviews	\$ 600.00	
		HLT083 FY2022 Municipal Aid Applica	\$ 106.25	
		HLT018 Road Opening Permit Review	\$ 330.00	
		HLT065 Valve Replacement/HLT085 Dem	\$ 4,512.92	
		HLT064 2019 Municipal Aid Grant	\$ 1,129.91	\$ 6,761.58
30792	Colliers Engineering	HLT078 2021 Road Project/HLT084 Chu	\$ 9,299.96	
		PB HK B24 L 3 13 review thru 073121	\$ 116.25	\$ 9,416.21
30793	COOPER ELECTRICAL SU	Electric Supplies	\$ 358.91	
		Electric Supplies	\$ 17.53	
		Misc. Items for Building and Maintenance	\$ 86.19	\$ 462.63
30794	DEER CARCASS REMOVAL	Deer Removal 8/1/21	\$ 57.00	\$ 57.00
30795	Dianne Ihling	Drinks for the Snack Hut	\$ 36.00	\$ 36.00
30796	Dingman's Dairy	Ice Cream Snack Hut	\$ 441.18	
		Ice Cream	\$ 195.55	
		Ice Cream For Snack Hut	\$ 195.35	
		Ice Cream for Snack Hut	\$ 213.61	\$ 1,045.69
30797	Direct Energy	Propane	\$ 61.34	\$ 61.34
30798	Direct Energy Business	129 Spring Mills Rd Account 1294415	\$ 6.06	
		Electric Service 129 Spring Mills	\$ 11.47	
		Account 1294535	\$ 44.75	
		Electric Service 910 Milford Warren Glen Rd	\$ 1,954.96	
		Account 1294539	\$ 2,225.57	

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		Acct 1294540 Meter G21049495	\$ 65.71	
		Account 1294536	\$ 345.24	\$ 4,653.76
30799	DONNA MACKEY	BOA 082521 meeting court reporter	\$ 225.00	\$ 225.00
30800	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351	\$ 227.34	
		Meter 14Y735578 Account 9890459292	\$ 29.60	\$ 256.94
30801	Enterprise Electrica	RRCC A/C Diagnostic	\$ 150.00	\$ 150.00
30802	Garden State Laborat	Pool Water Testing 2021 Season	\$ 2,295.00	\$ 2,295.00
30803	Gilbert Power LLC	refund of taxes	\$ 895.77	\$ 895.77
30804	GOTTA HAVE IT	Alkalinity Increaser	\$ 171.96	
		Sodium Bi Carb for Pool	\$ 319.96	
		Chlorine & Sodium Bi Carb	\$ 459.98	\$ 951.90
30805	GRAINGER	Office Supplies/ Carb Replacement f	\$ 279.81	\$ 279.81
30806	Griffith-Allied Truc	DULSD - Diesel DPW	\$ 696.23	
		Unleaded Gas	\$ 1,044.07	
		DULSD - Diesel DPW	\$ 746.10	\$ 2,486.40
30807	GROENDYKE ASSOCIATES	Volunteers	\$ 350.00	\$ 350.00
30808	H.J. OPDYKE LUMBER C	Mortar Mix/Portland for Basin Repair	\$ 88.96	\$ 88.96
30809	Home Depot Credit Se	Misc. Items for Building and Maintenance	\$ 127.24	\$ 127.24
30810	IN THE SWIM	DPD 3 TABS	\$ 17.99	
		Pool Supplies	\$ 49.97	\$ 67.96
30811	J C Ehrlich Co Inc.	Commercial Pest Maintenance service	\$ 260.00	\$ 260.00
30812	JERSEY CENTRAL POWER	Account 100 060 952 585 Street Lightning	\$ 55.76	\$ 55.76
30813	JERSEY CENTRAL POWER	Account 100 004 272 652 Street Lightning	\$ 1,250.02	\$ 1,250.02
30814	JERSEY CENTRAL POWER	Account 100 004 272 595 Street Lightning	\$ 21.21	\$ 21.21
30815	JERSEY CENTRAL POWER	100 029 305 644	\$ 949.60	\$ 949.60
30816	JERSEY CENTRAL POWER	Account 100 004 555 932 Case Field	\$ 99.52	\$ 99.52
30817	JERSEY CENTRAL POWER	Account 100 077 061 016 7/21/21-8/1	\$ 698.84	\$ 698.84
30818	JERSEY CENTRAL POWER	100 070 503 212 Pool Storage Garage	\$ 3.58	\$ 3.58
30819	JERSEY CENTRAL POWER	Account 100 105 886 640 914 Milford	\$ 57.72	\$ 57.72
30820	JERSEY CENTRAL POWER	Account 100 004 555 858 Baseball 7	\$ 385.39	\$ 385.39
30821	JERSEY CENTRAL POWER	Account 100 003 579 271 Library 7/	\$ 44.81	\$ 44.81
30822	Jessica Dulin-Soto	Yoga August 2021	\$ 220.00	\$ 220.00
30823	JESSICA NEGLIA	Supplies for Snack Hut	\$ 200.78	
		Bleach	\$ 19.16	\$ 219.94
30824	Kleen & Fresh Company	August 9, 12 & 14 August 16, 19 &	\$ 990.00	\$ 990.00
30825	KOLLMER EQUIPMENT	Misc. Items for Building and Maintenance	\$ 137.00	\$ 137.00
30826	LAWSON PRODUCTS, INC	DPW Shop Hardware Supplies	\$ 209.43	\$ 209.43
30827	Lindabury, McCormick	BOA Misc general Matters thru 07312	\$ 165.00	
		BOA Seibel B12 L1 02 services thru	\$ 198.00	\$ 363.00
30828	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
30829	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
30830	LMR Disposal LLC	Recycle Dumpster	\$ 58.11	\$ 58.11
30831	Mathusek Incorporate	Screen/Refinish Gymnasium Floor	\$ 2,400.00	\$ 2,400.00
30832	MELANIE WOROB	Fitness Classes	\$ 720.00	\$ 720.00
30833	MILFORD/FRENCHTOWN A	Misc. Items for DPW Equipment Service	\$ 113.54	\$ 113.54
30834	MILFORD/FRENCHTOWN A	Battery for Ingersoll Compressor	\$ 97.78	\$ 97.78
30835	MILFORD/FRENCHTOWN A	Compressor Part for Repair	\$ 315.06	\$ 315.06
30836	MONINGHOFF APPLIANCE	Supplies	\$ 69.90	\$ 69.90
30837	NEW JERSEY PLANNING	BOA Cinquemani PB Preston Mandatory	\$ 240.00	\$ 240.00
30838	NJ Advance Media	10063628	\$ 75.04	
		10071894 & 10071900 & 10063677	\$ 143.87	\$ 218.91
30839	NJ DEPT OF HEALTH &	Aug-21	\$ 4.80	\$ 4.80
30840	P3 Generators LLC	RRCC Generator Service Call	\$ 147.00	\$ 147.00
30841	PenTeleData	8/24/21-9/24/21	\$ 196.85	\$ 196.85
30842	PERFORMANCE TIRE COM	Front Tires for 80C Roadside Mower	\$ 1,768.70	\$ 1,768.70
30843	PRECAST MANUFACTURIN	Catch Basin Riser	\$ 360.00	\$ 360.00
30844	Princeton Computer S	7/7-8/12/21	\$ 2,565.00	\$ 2,565.00

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30845	R & R Provisions Co	Food for snack hut	\$ 104.10	
		Food/Supplies for Snack Hut	\$ 363.36	
		Food for Snack Hut	\$ 203.26	\$ 670.72
30846	RICOH USA Inc	Copies RRCC	\$ 824.51	\$ 824.51
30847	RTG 2, LLC	Tub Grinding to recycle wood debris	\$ 1,880.00	\$ 1,880.00
30848	Rutgers, The State U	EC NJ Forestry Core Training 0910-1	\$ 30.00	\$ 30.00
30849	S & S WORLDWIDE	Beads for Summer Camp	\$ 46.73	\$ 46.73
30850	SERVICE ELECTRIC CAB	Internet Service	\$ 88.95	\$ 88.95
30851	SERVICE ELECTRIC CAB	RRCC Telephone, Internet, Cable	\$ 23.23	\$ 23.23
30852	SHI International Co	Intellishift Coverage	\$ 1,264.45	\$ 1,264.45
30853	STAPLES BUSINESS ADV	HP414A Toner	\$ 213.86	\$ 213.86
30854	Steven Underhill	PERC test witness mileage	\$ 5.35	\$ 5.35
30855	STRYKER	Firehouse repairs	\$ 610.00	
		Firehouse repairs	\$ 382.28	
		Firehouse repairs	\$ 529.09	\$ 1,521.37
30856	Supreme Heating & Ai	Service Call for no AC	\$ 238.00	
		Air Conditioning Repair RRCC	\$ 1,584.64	\$ 1,822.64
30857	Tamatha Isenberg	Yoga Classes August 2021	\$ 275.00	\$ 275.00
30858	THERESA VERDI	Cleaning RRCC	\$ 760.00	
		Cleaning Pool House	\$ 680.00	\$ 1,440.00
30859	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$ 6,750.00	\$ 6,750.00
30860	ULINE	Gloves & Trash Liner	\$ 296.62	\$ 296.62
30861	VERIZON	8/18/21 billing	\$ 243.22	\$ 243.22
30862	Warren Materials	Asphalt Material for Road Projects	\$ 445.70	\$ 445.70
30863	WB Mason Co Inc	Office Supply - Paper	\$ 47.98	
		Paper Towels, Oven Cleaner	\$ 226.38	
		Toner	\$ 250.97	\$ 525.33
		Total	\$ 78,199.53	\$ 78,199.53
	Manual Checks			
9012021	GUARDIAN	Dental-September	\$ 2,855.86	\$ 2,855.86
8312021	NJ STATE HEATH BENEFITS	Health benefits-September	\$ 29,134.65	\$ 29,134.65
8302021	NJ STATE HEATH BENEFITS	Retiree Billing-September	\$ 1,974.93	\$ 1,974.93
		Total Manuals	\$ 33,965.44	\$ 33,965.44
		Total	\$ 112,164.97	\$ 112,164.97
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES		\$ 66,661.86	
GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES		\$ 10,618.62	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES		\$ 4.80	
ESCROW	ESCROW FUNDS		\$ 914.25	
DEVELOPMENT FEES				
	development fees		\$ -	
Checks issued 9/7/21				78,199.53
	Manual Totals			<u>33,965.44</u>
Total				<u><u>112,164.97</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Ray Krov, Deputy Mayor	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

Saturday September 11, 2021 at Riegel Ridge Community Center:

- 9/11 20th Anniversary Memorial Service 7:00 pm (Frenchtown American Legion Color Guard)
- DVRR Jr. Terriers Cheerleaders
- Holland Township Community Movie Night: 8:00 pm-Disney/Pixar SOUL. There will be food-trucks and movie snacks sold by the DVRR Jr. Terriers and DVBL

-HURRICANE IDA STORM UPDATE Police Chief/Emergency Management Coordinator Sean Gutsick updated the Committee on the storm recovery and introduced our new Police Administrator/OEM Secretary, Amanda Muller.

-DISCUSSION-Holland Free Public Library Librarian Matheson Westlake of the discussed the library's roll in the community.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-2021 Salaries and Wages Update #2

Mr. Krov moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION
2021 Salaries and Wages
Update #2

WHEREAS, the Township Committee adopt the 2021 Salary Resolution on December 15, 2020, and

WHEREAS, the Township Committee adopted the 2021 Salary Resolution Update #1 on January 19, 2021, and

WHEREAS, the Township Committee wishes to add a newly hired Police Administrator/Emergence Management Secretary/Police Records Custodian, Deputy Tax Collector and Tax Collector (denoted with *), and

WHEREAS, the Township Committee wishes to make additional updates to the Salary Resolution, and

WHEREAS, the following update #2 to the 2021Salary Resolution falls within the ranges established by Holland Township Salary Ordinance 2020-2 adopted on Final Reading February 4, 2020.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following update is effective September 7, 2021.

2021 Holland Township Salaries and Wages

	Position (Name)	2021 Salary
Township Committee	(Bush)	\$4,000.00
Township Committee	(Krov)	\$4,000.00
Township Committee	(Thurgarland)	\$4,000.00
Township Committee	(Wilhelm)	\$4,000.00
Township Committee	(Mickey)	\$4,000.00
Township Clerk	(Miller)	\$74,727.00
Registrar	(Miller)	\$5,975.00
Deputy Township Clerk	(Tigar)	\$25,259.00
Deputy Registrar	(Tiger)	\$3,139.00
Substitute Secretarial Help	(Hammerstone)	\$16.50
Substitute Secretarial Help	(Mayer)	\$15.00
Census 2020 Official		

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Chief Finance Officer (Pasqua)	
Finance Assistant (Stevens)	\$21.22
Qualified Purchasing Agent (Hance)	\$5,858.00
Animal Control Secretary (Colucci)	\$19.32
*Tax Collector (Boxwell) [Resigned effective 6/30/2021]	\$23,241.00
*Sewer Rent Collector (Boxwell) [Resigned effective 6/30/2021]	\$4,330.00
*Deputy Tax Collector (Walker) 7/1-12/31/2021 (Resolution 2021-06-15)	\$9,100.00
*Sewer Rent Collector (Walker) 7/1-12/31/2021 (Resolution 2021-06-15)	\$4,000.00
*Tax Collector (Silvia) 7/1-12/31/2021 (Resolution 2021-06-15)	\$12,000.00
Tax Assessor (Trivigno)	\$42,305.00
<u>Planning / Zoning:</u>	
Land Use Administrator (Kozak) [#1: New 1/1/20]	\$48,960.00
Planning Secretary (Kozak) [Included #1]	\$0.00
Zoning Secretary (Kozak) [Included #1]	\$0.00
Municipal Housing Liaison (Kozak) [Included #1]	\$0.00
Zoning Officer (Creveling) [Included #1]	\$0.00
Development Reg Officer (Creveling) [Included #1]	\$0.00
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Davis)	\$19.00
PERC Witness, per hour (Underhill)	\$17.00
PERC Witness, per hour (Martin)	\$17.00
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008]	\$116,171.00
*Police Administrative Coordinator (Pursell) [Resigned 1/1/2021-7/8/2021]	\$46,178.00
*Deputy Police Records Custodian (Pursell) [Resigned 1/1/2021-7/8/2021]	\$1,892.00
*Emergency Management Secretary (Pursell) [Resigned 1/1/2021-7/8/2021]	\$1,680.00
*Police Administrative Coordinator (Muller) (9/7/2021-12/31/2021)	\$46,000.00
*Emergency Management Secretary (Muller) (9/7/2021-12/31/2021)	\$2,000.00
<u>Per PBA Contract:</u>	
Sergeant	\$3,900.00
(Annual salaries change on anniversary date)	
Heilig	\$105,138.00
Davis	\$75,990.00
Young	\$91,290.00
LaTouche [Resigned 10/6/20]	
Phillips [Resolution 5/21/19] (\$50,490: 1/1 to 5/31/21, \$55,590: 6/1-12/31/21)	\$55,590.00
Yasunas [Resolution 5/21/19] (\$50,490: 1/1 to 6/30/21, \$55,590: 7/1-12/31/21)	\$55,590.00
DeCataldo...[Resolution 12/15/2020]	\$45,390.00
Part-Time Police Officer (Paolicelli, doh 2/6/18)	\$21.12
Part-Time Police Officer (Cvecich, doh 3/2018)	\$21.12
<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$80,111.00
increased by \$4,000 after receiving CPWM Certification effective 1/1/2021)	*\$84,111.00
<u>Per Teamster's Contract (For Information Only):</u>	
(Hourly rates change on anniversary date)	
Mazur (2,080 hours @ \$36.00 per hour)	\$74,880.00
Modica (2,080 hours @ \$36.00 per hour)	\$74,880.00

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Holder (2,080 hours @ \$27.00 per hour)	\$56,160.00
Mayer (2,080 hours @ \$27.00 per hour)	\$56,160.00
(\$26 per hr 1/1-5/31/21, \$27 per hr 6/1-12/31/21)	
Langreder (2,080 hours @ \$25.00 per hour)	\$52,000.00
(\$23 per hr 1/1-7/31/21, \$25 per hr 8/1-12/31/21)	
Hammerstone (2,080 hours @ \$23.00 per hour)	\$47,840.00
(\$21 per hr 1/1-8/31/21, \$23 per hr 9/1-12/31/21)	
 Public Works Temporary Supervisor, per hour	 \$4.35
 <u>Part Time Snow Removal:</u>	
Croasdale	\$26.50
Scott	\$26.50
VanGilson	\$25.50
 Part Time Seasonal Employees (Public Works)	 \$13.25
 <u>Buildings and Grounds:</u>	
Kirkpatrick	\$16.00
Jacobs, George	\$12.98
 <u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$18.36
Bellick (Fills in during absences)	\$12.00
Vacant	\$12.00
 <u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$90.00
Board of Health Secretary (Hammerstone)	\$90.00
Environmental Commission Secretary (Kozak)	\$90.00
Historic Preservation Secretary (Kirby-McDonough)	\$90.00
*Agriculture Advisory (Kirby-McDonough)	\$90.00
 <u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$60,023.00
Member Services Rep. (Pecchia, Melissa)	\$14.03
Member Services Rep. (Ihling, Dianne)	\$14.03
Member Services Rep. (Bajak, Thomas)	\$13.26
Member Services Rep. (Jenkins, Heather)	\$13.26
Member Services Rep. (Mayer, Marie)	\$13.26
Member Services Rep. (Heller, Melanie)	\$13.26
 <u>Pool Supervisor:</u>	
Neglia	\$8,043.00
 <u>Front Desk Staff:</u>	
*Blomgren, Zoe	\$12.00
Cooley, Harry	\$12.00
Furmanek, Jennifer	\$12.00
Hulsman, Mariel	\$12.00
*Nicholas Hults	\$12.00
Geissler, Jamie	\$12.00
*Gordon, Mae (hire date 9/7/2021)	\$12.00
Kraynanski, John	\$12.00
Levy, Brett	\$12.00
Nugent, Clare	\$12.00
*Pasculli, Anthony	\$12.00

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Scott, Madison	\$12.00
Scott, Mikaela	\$12.00
Jacobs, George	\$12.00
*Verdi, Victoria	\$12.00

Child Watch:

Doyle, Jessica	\$12.00
Heller, Amelia	\$12.00
Nugent, Clare	\$12.00

Toddler Time:

*Bet, Heather	\$16.00
*Clarke, Lauren	\$16.50
Rainey, Sybil	\$17.32
Jenkins, Heather	\$16.65

Group Exercise Instructors (Per Class):

Hatch, Gayle	\$30.02
Rummel, Robin	\$26.01
Verdi, Angela	\$26.01

Certified Personal Trainers (Per Session):

Hatch, Gayle	\$35.14
Neglia, Jessica	\$35.14
Verdi, Angela	\$31.21

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-ORDINANCE 2021-14- Public Hearing/Final Adoption- Maintenance of lawns and other areas surrounding dwellings-
Mayor Bush advised the Committee and the public that **this Ordinance will be effective upon publication on September 16, 2021**

Ms. Mickey moved and Mr. Wilhelm seconded the motion to adopt Ordinance 2021-14 on Final Reading

ORDINANCE 2021-14
**AMENDING CHAPTER 109 - MAINTENANCE OF PROPERTY,
OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HOLLAND,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

WHEREAS, the Township of Holland is desirous to update and revise its Municipal Code pertaining to Chapter 109.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, in the County of Hunterdon, that the Municipal Code of the Township of Holland pertaining to Chapter 109-4, is rescinded and replaced with the following:

SECTION 1.

Chapter 109-4. Maintenance of lawns and other areas surrounding dwellings.

A. Cutting of plant life close to dwellings.

All areas installed with lawns or other ground areas surrounding a dwelling or other building designed for human occupancy, to a distance of 100 feet therefrom on the side or rear thereof, and

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the entire area between such dwelling or other such building and the street on which such lot fronts, shall be maintained to a lawn or ground cover growth of not more than 8 inches. Planted shrubs, hedges, bushes, trees and other plant life in these areas shall be maintained so as not to pose a danger to persons or property, and dead plant life and downed trees shall be removed. This provision shall not apply to areas of natural growth not ordinarily maintained, such as forested areas or wetlands, and shall not apply to areas actively devoted to agriculture.

B. Parties.

The owner, tenant, occupant, agent, and lessee of lands in Holland Township shall all be subject to the provisions of this Ordinance.

C. Notice to Cut.

All brush, grass, shrubs, hedges, bushes, trees, or other plant life growing or remaining on the property in violation of Section(A) above, shall be cut so that it complies with such requirements within ten (10) days after notice to cut the same has been given to the owner, occupant, lessee, agent and tenant of the property by the Township. Such notice shall be in writing by the Zoning Officer, and shall be served personally upon the owner, occupant, lessee, agent, and tenant of the property, or by sending a notice by registered mail, return receipt requested, or regular mail to the last known address of the owner, as shown on the tax records of the Township, by posting on the subject property, or by any combination thereof.

D. Removal by Township; bill owner.

If the owner, occupant, lessee, agent or tenant fails to comply with such notice within the time provided, the Zoning Officer shall arrange for the cutting and/or removal of the grass, brush, hedge, tree, or other plant life and shall thereafter certify to the Township Committee the cost of same, and if found correct, the Township Committee shall send the bill to the owner for payment.

E. Lien.

If payment is not made within thirty (30) days, the amount so charged shall forthwith become a lien upon such lands and shall be added to and become and form a part of the taxes next to be assessed and levied upon such lands, the same to bear interest at the same rate as other taxes and shall be collected and enforced by the same officers and in the same manner as taxes.

F. Violations and penalties.

Violations of the provisions of this article, by any owner, occupant, lessee, agent or tenant of the subject property who received notice of same as provided in Section (B), shall be punishable as provided in §1-15. The imposition of any fine or punishment shall not constitute a bar to the right of the Township to also collect reimbursement for the cost of the removal and lien as set forth in Sections (C) and (D).

SECTION 2. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION 3. All ordinances or parts or ordinances deemed to be inconsistent with this Ordinance are hereby repealed.

SECTION 4. This Ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

Public Hearing

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Mickey-reported on the Community Movie event

Wilhelm-

-has been in communications with Land Use Administrator Maria Elena Kozak regarding Zoning issues

Thurgarland-

-thanked all First Responders-Police, CERT, Fire, Rescue, Department of Public Works, our residents and our partners at JCP&L for everything they did to help the Township get through the storm (Hurricane Ida)

-both the Municipal Building and the Riegel Ridge Community Center sustained leaks due to the storm. Insurance claims have been submitted. The Municipal Building roof will be replaced through the Emergency Resolution on the agenda.

Krov-

-working with Department of Public Works Superintendent Colaluce and Mayo Bush to get the Recycling Center open longer hours this weekend. The Center was open this past weekend for Dumpster material damaged from the storm at no cost.

Bush-

-Thank you to all First Responders –DPW employees were on duty all through the night to aid the First Responders.

-report from Holland Township Volunteer Fire Company and the Milford Holland Rescue Squad

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Appointment by Mayor-Mayor announces his appointment of Beverly Kirby-McDonough as Secretary of the Agricultural Advisory Commission effective September 2, 2021. Beverly currently serves as secretary of the Historic Preservation Commission.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the Mayors appointment of Beverly Kirby-McDonough as Secretary of the Agricultural Advisory Commission effective September 2, 2021

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Approval-of Two Raffle Applications

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve

- Application for Raffle 2021-05 **Matheny School & Hospital Inc.-Tricky Tray**
- Application for Raffle 2021-06 **Matheny School & Hospital Inc.-On-Premises Draw Raffle for Cash (50/50)**

To be held September 28, 2021 9:00am-8:00 p.m. at Oak Hill Golf Club

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUION-Awarding contract for IT services

Mr. Thurgarland moved and Mr. Krov seconded the motion to adopt the following Resolution:

RESOLUTION
Awarding contract for IT services

WHEREAS, two proposals were received on August 31, 2021 for IT Services for the Township; and

WHEREAS, it has been determined that Princeton Computer Support, Inc. has the best value; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the municipal budget.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that Holland Township be authorized to enter into a contract with Princeton Computer Support, Inc. for the period of September 4, 2021 – September 3, 2022. The terms include a fee of \$425 per month for remote monitoring (\$5,100) and a rate of \$135 per hour for any services provided billed in 15 minute increments.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Emergency roof replacement

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION
Emergency Roof Replacement

WHEREAS, rain and wind from Hurricane Henri on August 23, 2021 and Hurricane Ida on September 1, 2021 have caused damage to the roof on the Holland Township Municipal Building ; and

WHEREAS, the damage to the roof caused leaks in the first floor meeting room, and

WHEREAS, due to the safety of the employees and residents of Holland Township, the Township Committee had to enter into an emergency contract to replace the Municipal Building roof without going through the bidding process; and

WHEREAS, Township Committee Person, Robert Thurgarland, liaison for Buildings and Grounds, have confirmed that the repairs required are of an emergency nature and must be completed immediately to prevent additional damage and additional cost to the Township; and

WHEREAS, the Township anticipates the insurance company and FEMA will refund part or all of the repair costs incurred; and

WHEREAS, N.J.S.A. 40A:11-6 allows the Township to enter into such a contract due to the emergency caused by the weather and the immediate need for the replacement of the roof due to the safety and welfare of the employees residents and contents of the Municipal Building.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to pay CSK Roofing (Kroemmelbein) \$37,004.00 for the replacement of the Municipal Building roof.

BE IT FINALLY RESOLVED, that the following, is the work to be done, according to the quote submitted: Remove existing roof and dispose. Apply ice & water shield on the first 3 feet of roof, install tiger paw underlayment, install 30 year Tampko Architectural shingles (rust slate), fabricate copper pipe flanges on all plumbing vents, custom make copper chimney flashing and counter flashing including cricket in back chimney.]

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Award of Contract- Pool Valve Replacement Project
Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution;

RESOLUTION
Award of Contract
K&A Paving Contractors LLC
Pool Valve Replacement Project

WHEREAS, the Township of Holland sought proposals from qualified contractors to remove and replace outfall piping for the Riegel Ridge Community Pool perimeter drainage system; and

WHEREAS, quotes were solicited from the following:

- DeSapio Construction, Inc. of Frenchtown, NJ
- Top Line Construction Group of Somerville, NJ
- K & A Paving Contractors, LLC of Belvidere, NJ

WHEREAS, only one quote was received and reviewed by Holland Township Municipal Engineer Paul Sterbenz; and

WHEREAS, the submitted quote, for the required work, was from K&A Paving Contractors LLC (K&A), of Belvidere, NJ in the amount of \$24,950.00; and

WHEREAS, Engineer Sterbenz advised that K&A is a qualified contractor and has the experience to perform the required work on the project; and

WHEREAS, Holland Township Chief Financial Officer Margaret Pasqua has certified that the Township has sufficient funds to award this contract.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that K&A of Belvidere, NJ is hereby authorized to perform the pool outfall piping work at the Riegel Ridge Community Pool in the amount of \$24,950.00; and

BE IT FURTHER RESOLVED, that the Mayor and Municipal Clerk are authorized to sign a contract with K & A for this project in the amount of \$24,950.00.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- Cancellation of Balances
Tabled indefinitely for more information

RESOLUTION
Cancellation of Balances

WHEREAS, there exist, on the books, a record of various funds of the Township of Holland certain balances that after review by the Chief Financial Officer it has been determined that said balances should be cancelled, and

September 7, 2021
Via Zoom due to storm damage to the Meeting Room from Hurricane Ida

NOW THEREFORE BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that, the following balances should be cancelled:

HUNTERDON COUNTY HISTORICAL GRANT
Grant Receivable 25,000.00

-RESOLUTION- an Agreement between the Township of Holland and Farmers Sportsman’s Club Mr. Krov moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Approving an Agreement Between
the Township of Holland and Farmers Sportsman’s Club

WHEREAS, the Township Committee is hereby authorized to approve the Service Agreement dated September 14, 2021, between the Township of Holland and Farmers Sportsman’s Club (“Agreement”); and

WHEREAS, a copy of the Agreement is attached hereto as Exhibit A; and

WHEREAS, this Agreement concerns the control of the white tailed deer population and maintenance of the designated lands of property known as Block 26, Lot 10, (known as 315 Riegelsville Road).

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. The Service Agreement between the Township of Holland and Farmers Sportsman’s Club, dated September 14, 2021, is hereby approved.

BE IT FURTHER RESOLVED, Mayor and Municipal Clerk are hereby authorized and directed to execute any documents necessary to effectuate the September 14, 2021, Service Agreement.

BE IT FINALLY RESOLVED, that this Resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION- hiring Police Administrator/EM Secretary Mr. Thurgarland move and Mr. Wilhelm seconded the motion to adopt the following Resolution:

RESOLUTION
Hiring Amanda Muller as Full-time Police
Administrator/Emergency Management Secretary/Custodian of Police Records

WHEREAS, the Township Committee of the Township of Holland and the Holland Township Department of Police and Public Safety shall require the services of a Full-time Police Administrator/ Emergency Management Secretary, and

WHEREAS, at a regular and duly convened meeting of the Holland Township Committee held on Tuesday August 17, 2021, Police Chief Sean Gutsick was authorized to hire Ms. Muller, and

WHEREAS, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee.

September 7, 2021

Via Zoom due to storm damage to the Meeting Room from Hurricane Ida

WHEREAS, this appointment is contingent upon favorable results received from all required background checks, and

WHEREAS, this employee will receive a copy of the Holland Township Police Department Rules and Regulations and will be subject to those Rules and Regulations, and

WHEREAS, this employee will be eligible for health and dental benefits currently offered to the full-time employees, and

WHEREAS; this employee will be required to enrollment in the New Jersey Public Employment Retirement System.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective September 7, 2021 Amanda Muller will be hired as Full-time Police Administrator at a salary of \$46,000.00 per year and Emergency Management Secretary at the salary of \$2,000.00 per year.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

-RESOLUTION-Hiring Mae Gordon

Ms. Mickey moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Mae Gordon as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee was employed at the Riegel Ridge Community Pool in the summer of 2021 and submitted to a background check for that position, therefore she will not be required to submit to all background checks for this position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Mae Gordon will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2021 rate of \$12.00 per/hr.

September 7, 2021
Via Zoom due to storm damage to the Meeting Room from Hurricane Ida

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Tony Rizzello asked:

-if Holland participate in the County Electric Co-op- Mr. Krov advised the Township joined the ESC electric Co-op about 10 years ago and has determined it was in the Townships best interest to remain in that Co-op

-if the Township will consider approving Class I Cannabis Cultivation, possibly at the abandoned paper mill. Mr. Wilhelm advised the Township will consider all possibilities and determine what is best for the Township and residents

ADJOURN

Mr. Krov moved and Mr. Wilhelm seconded the motion to adjourn at 7:45 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Ray Krov, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Krov, Deputy Mayor