

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
2022 RE-ORGANIZATIONAL MEETING AGENDA
January 4, 2022
7:00 pm

CLERK MILLER CALLS THE MEETING TO ORDER-The January 4, 2022 meeting of the Holland Township Committee will now come to order

Clerk Miller takes Roll Call: when your name is called, please respond with “present”

Committeeman Dan Bush
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

CLERK MILLER LEADS FLAG SALUTE

“At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance”

CLERK MILLER READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Municipal Clerk **December 9, 2021** by:

- 1) posting such notice on the bulletin board at the municipal building; on the Holland Township Website and
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY January 4, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE DUE TO THE UPSERGE OF COVID-19 CASES IN NEW JERSEY

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building masked and socially distanced

Members of the public may

Attend the meeting in person. However, due to social distancing, seating is limited

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting online

<https://us06web.zoom.us/j/84270022360?pwd=WDFEV3ZkcmhPN3pCS0pINjNjcnlRQT09>

Meeting ID: 842 7002 2360

Passcode: 869670

Join meeting by phone

646 558 8656

**The agenda will be posted on the Holland Township website by 4:00 pm Monday January 3, 2022.
hollandtownshipnj.gov**

OATH OF OFFICE

Swearing in Committeeman Dan Bush to his new 3 year terms

ELECTION OF MAYOR

-Clerk Miller requests a motion to nominate the Holland Township Mayor for 2022

-Clerk Miller takes roll call vote

-Attorney Matthew Lyon swears in the newly elected Mayor

-The Mayor takes the center seat on the dais

ELECTION OF THE DEPUTY MAYOR

-The Mayor requests nominations for Deputy Mayor in 2022

-Clerk takes roll call vote

-Attorney Matthew Lyon swears in the newly elected Deputy Mayor

-The Deputy Mayor takes the seat to the left of the Mayor

-The remaining Committee members take a seat in the appropriate seats socially distancing

APPROVAL OF MINUTES OF THE: December 21, 2021 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
31359	Amazon.com RRCC	Lightbulbs	\$ 54.95	
		100 Watt Lightbulbs	\$ 18.90	
		Electric Kettle	\$ 15.50	
		Christmas Tree Lights	\$ 37.96	

		Christmas Tree Skirt	\$ 24.89	
		Small American Flags	\$ 8.99	\$ 161.19
31360	Amerigas-Clinton 7510	Propane Bethany Ridge 538.2gal del 12/17	\$ 998.16	\$ 998.16
31361	CARLA CIELO	Hager/Harder	\$ 3,435.00	\$ 3,435.00
31362	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	\$ 39.90
31363	COOPER ELECTRICAL SUPP	Toggle Bolt	\$ 83.50	\$ 83.50
31364	Direct Energy	Propane	\$ 410.41	\$ 410.41
31365	Direct Energy Business	Electric Service 129 Spring Mills Road	\$ 15.50	
		Account 1294535	\$ 53.49	\$ 68.99
31366	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 207.40	
		Meter 01061655 Account 93404665351 RRCC	\$ 511.21	\$ 718.61
31367	Energ Fitness Wellness	Replacement Part and repair of treadmill	\$ 628.81	\$ 628.81
31368	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 1,178.70	\$ 1,178.70
31369	Finelli Consulting Eng	PB Holland Solar Farm B2 L1 02 services	\$ 1,170.00	\$ 1,170.00
31370	GRAINGER	Misc. Items for Building and Maintenance	\$ 856.50	
		Misc. Items for Building and Maintenance	\$ 65.40	\$ 921.90
31371	Hunterdon County Centr	Business Cards	\$ 40.00	\$ 40.00
31372	JERSEY CENTRAL POWER &	Account 100 105 886 640 914 Milford Warr	\$ 75.76	\$ 75.76
31373	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 11/1	\$ 4.09	\$ 4.09
31374	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 11/19/21	\$ 55.98	\$ 55.98
31375	JERSEY CENTRAL POWER &	Account 100 077 061 016 11/19/21-12/17/2	\$ 130.72	\$ 130.72
31376	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 11/19	\$ 85.47	\$ 85.47
31377	Kleen & Fresh Company	December 13, 16, 18, 20, 23 25?, 27 & 29	\$ 890.00	\$ 890.00
31378	Lindabury, McCormick,	BOA Seibel B12 L1 02 services thru 08312	\$ 264.00	
		BOA Misc general Matters thru 113021	\$ 495.00	\$ 759.00
31379	LMR Disposal LLC	30 yard r/o empty and return	\$ 1,140.00	
		30 yard r/o empty and return	\$ 1,140.00	\$ 2,280.00
31380	MARIA ELENA JENNETTE K	Misc miles 2020	\$ 172.81	\$ 172.81
31381	MILFORD/FRENCHTOWN AUT	Tools/ Vehicle Parts	\$ 15.52	
		Tools/ Vehicle Parts	\$ 680.08	
		Tools/ Vehicle Parts	\$ 123.78	
		Tools/ Vehicle Parts	\$ 949.76	\$ 1,769.14
31382	MILFORD/FRENCHTOWN AUT	Headlight Bulb	\$ 16.49	\$ 16.49
31383	MONINGHOFF APPLIANCE &	Misc. Items for Building and Maintenance	\$ 105.98	\$ 105.98
31384	National Emergency Num	2022 NENA Membership	\$ 142.00	\$ 142.00
31385	NJ Advance Media	10187086	\$ 19.94	\$ 19.94
31386	NJ DEPT OF HEALTH & SE	Dec-21	\$ 25.80	\$ 25.80
31387	PenTeleData	12/24/21-1/24/22	\$ 196.85	\$ 196.85
31388	PERFORMANCE TIRE COMPA	Tires for TRK 10 Replacement	\$ 909.43	
		Tire Repair Patch	\$ 73.86	\$ 983.29
31389	POSITIVE PROMOTIONS, I	Office Supplies	\$ 631.37	\$ 631.37
31390	Princeton Computer Sup	PD-Computer upgrade	\$ 128.43	
		December	\$ 476.25	
		12/20/21 Firearms Mailbox	\$ 33.75	\$ 638.43
31391	RENEE S. SOPKO SEAMSTR	PD uniform alterations	\$ 75.00	\$ 75.00
31392	SERVICE ELECTRIC CABLE	Phone, Internet, Cable	\$ 183.21	\$ 183.21
31393	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 265.93	\$ 265.93
31394	Supreme Heating & Air	Unpaid Balance	\$ 144.50	\$ 144.50

31395	Thomas H Cox & Son, In	Envelopes, Dog Licensing, Dumpster Passes	\$ 656.05	
		Envelopes, Dog Licensing, Dumpster Passes	\$ 848.10	\$ 1,504.15
31396	TREASURER, STATE OF NE	Marriage License 4th Quarter	\$ 125.00	\$ 125.00
31397	VERIZON	12/18/21 billing	\$ 241.25	\$ 241.25
31398	Warren Materials	Asphalt Material for Road Projects	\$ 426.60	\$ 426.60
31399	WatchGuard Inc	Body Worn Camera charging station	\$ 780.00	\$ 780.00
		Total	\$ 22,583.93	\$ 22,583.93
31357	Aqua NJ	November/December	\$ 2,398.06	\$ 2,398.06
31358	Aqua NJ	November/December	\$ 364.27	\$ 364.27
		Total Manuals	\$ 2,762.33	\$ 2,762.33
		Total	\$ 25,346.26	\$ 25,346.26
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 19,496.03	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 780.00	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 873.90	
ESCROW		ESCROW FUNDS	\$ 1,434.00	
Checks issued 12/31/21				22,583.93
Manual Totals				<u>2,762.33</u>
Total				<u><u>25,346.26</u></u>

ADOPTION OF THE CONSENT AGENDA

-Mayor asks the Committee if any member wishes to remove any item from the Consent Agenda for separate discussion/consideration/vote.

-Mayor requests motion and seconded to adopt the Consent Agenda

CONSENT AGENDA

Authorizing the Chief Financial Officer to charge \$20.00 for any checks that are returned by the bank

Authorizing the Clerk to charge \$10.00 for mailing of meetings notices upon request.

Authorizing the Tax Assessor to charge \$10.00 for an affidavit listing names of property owners as under the Municipal Land Use Law.

Adopting the following Resolutions:

-RESOLUTION-Designating Official Newspapers

RESOLUTION

Designating the Official Newspapers of the Township of Holland
in Accordance with The Open Public Meetings Act

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

WHEREAS, the Open Public Meetings Act (N.J.S. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Holland in the County of Hunterdon, State of New Jersey that:

The Township Committee hereby adopts the first and third Tuesday of each month as its regular meeting dates, to be held at 7:00 p.m. in the Municipal Building, 61 Church Road in Holland Township or such other date or place as designated or rescheduled in conformity with the said Act as follows:

January 4 (Re-org.) and Jan 18	July 5 and 19
February 1 and 15	August 2 and 16
March 1 and 15	September 6 and 20
April 5 and 19	October 4 and 18
May 3 and 17	November 1 and 15
June 8 (Wed.) and 21	December 6 and 20

The Township Committee hereby designates the following newspapers as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

The *Hunterdon County Democrat* which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality, of meetings of the public bodies of the Township of Holland and is designated as the Official Newspaper of the Township.

The following newspaper(s) are hereby designated as alternate newspapers to receive any of the notices described above in the event that the Primary newspaper is unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

- The *Star Ledger* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
- The *Express Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

-RESOLUTION-Appointing Township Officials

RESOLUTION
Appointing Township Officials

WHEREAS, there exists a need for the following Township Officials in 2022:

Deputy Clerk, Deputy Registrar, Tax Search Officer, Sewer Rent Collector, Public Information Coordinator/Custodian of Official Records, Custodian of Police Records, Dog Licensing Officer,

Zoning Officer/Development Regulations Officer, Municipal Housing Liaison, and Certified Recycling Coordinator, Certified Clean Communities Coordinator, Qualified Purchasing Agent.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey that the following be appointed effective 1/1/2022-12/31/2022:

- Melissa Tigar as Deputy Clerk
- Virginia Colucci as Dog Licensing Officer
- April Walker as Tax Search Officer
- April Walker as Sewer Rent Collector
- Maria Elena Kozak as Land Use Administrator (Zoning Officer and Development Regulations Officer, COAH Administrator, Land Use Board Secretary)
- Maria Elena Kozak as Municipal Housing Liaison
- Municipal Clerk Catherine M. Miller as Public Information Coordinator/Custodian of Official Records
- Police Administrator Amanda Muller as Custodian of Police Records
- William Hance as Qualified Purchasing Agent
- Engineer Richard Roseberry of Colliers Engineering and Design as Licenses Sewer Operator
- Rebecca Lunger (Manager of Hunterdon County Division of Solid Waste/Recycling) as Certified Recycling Coordinator
- Department of Public Works Superintendent Corey Colaluce as Clean Communities Coordinator
- Registrar Catherine M. Miller announces her appointment, of Melissa S. Tigar as Deputy Registrar for 2022

-RESOLUTION-Supporting the Sustainable Jersey Green Team

RESOLUTION

Supporting the Holland Township Sustainable Jersey Green Team

WHEREAS, on July 5, 2011 the Holland Township Committee adopted a resolution establishing the Holland Town Sustainable Jersey Green Team and authorized the Township to participate in the Sustainable Jersey program, and

WHEREAS, each year thereafter, the Township Committee has continued to support the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland in the County of Hunterdon in the State of New Jersey, that the entire Holland Township Committee and our residents continue to support the Team's efforts to pursue Sustainable Jersey certification.

BE IT FINALLY RESOLVED, that we applaud the members of the Township's Green Team and congratulate them on achieving Bronze Level Certification.

-RESOLUTION-reappointing the Creative Team as part of the Sustainable Jersey Green Team

RESOLUTION

Establishing a Creative Team within the

Holland Township Sustainable Jersey Green Team

WHEREAS, the Holland Township Committee has, since July 5, 2011, continually supported the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January, and

WHEREAS, the Holland Township Green Team wishes to establish a Creative Team, as part of the Green Team, to pursue activities promoting the arts and culture within Holland Township, and

WHEREAS, the Holland Township Library Association has volunteers to serve as the Holland Township Creative Team.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Holland Township Committee establishes a Creative Team for the Holland Township Green Team by naming the Holland Township Library Association as the Creative Team effective for calendar year 2022.

BE IT FURTHER RESOLVED, that the Holland Township Committee directs the Municipal Clerk to include the re-appointment of the Creative Team along with the Green Team as part of the annual re-organizational meeting resolution.

-RESOLUTION- Naming a Public Agency Compliance Officer

RESOLUTION

Naming Affirmative Action P.A.C.O. of the Township of Holland for 2022

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L 1975 C. 127 (N.J.A.C. 17:27), does hereby designate the Public Agency Compliance Officer of the Township of Holland in Hunterdon County, New Jersey for the year 2022 to be:

Catherine M. Miller, RMC
Municipal Clerk
61 Church Road Milford, New Jersey 08848
Phone (908) 995-4847 ext 210 Fax (908) 995-7112
clerk@hollandtownship.org

-RESOLUTION- Authorization to Acquire Excess Department of Defense Equipment, **1033 Program**

RESOLUTION

Authorizing the Township of Holland Through the Holland Township Police Department, a Local Law Enforcement Agency, to Participate in the Defense Logistics Agency Law Enforcement Support Office, 1033 Program to Enable the Holland Township Police Department to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the [County/Municipal LEA] is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022.

BE IT FURTHER RESOLVED, that Holland Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Holland Township Police Department without restriction; and

BE FURTHER RESOLVED, that Holland Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes controlled property items and

BE IT FURTHER RESOLVED that the Holland Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

BE IT FURTHER RESOLVED that the Holland Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

BE IT FURTHER RESOLVED, that the Holland Township Police Department will notify the Township Committee prior to acquiring any items that would have an impact on the Municipal Budget.

BE IT FINALLY RESOLVED, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire "DEMIL A" property and "DEMIL B through Q" property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on

December 31st of the current calendar year from January 1, 2022 to December 31, 2022.

-RESOLUTION-Approval of a Cash Management Plan for 2022

RESOLUTION

Regarding Cash Management Plan for the Year 2022

WHEREAS, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A.; 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of local unit's monies, January 4, 2022 Re-organization

BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, in the State of New Jersey, that the following Cash Management Plan be adopted by the Township of Holland hereinafter "Municipality":

A. DESIGNATION OF OFFICIAL DEPOSITORIES

1. The following financial institutions are designated official depositories; under the direction of the Chief Financial Officer.

Fulton Bank	Wells Fargo	New Jersey Cash Management Fund
PNC Bank	Unity Bank	Somerset Savings Bank
Peapack-Gladstone Bank	Northfield Bank	Yardville National Bank/PNC Bank
The Provident Bank	Sovereign Bank	Valley National Bank
TD Bank		

2. Designated Official Depositories are required to submit to the Chief Financial Officer of this municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and debt service funds may be deposited into interest bearing accounts. Noninterest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State of Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS

The Municipality may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C. 17:9-44).

1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.
2. All depositories shall obtain the highest amount possible FDIC and or FSLIC coverage of all Municipal Assets (Demand and Certificate of Deposit).

3. Collateral will be required for all deposits and investment of the Municipality, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent (100%) of all deposits and investments.

4. The Township shall be permitted to invest in certain governmental Securities in accordance with 40A:5-15.1

D. REPORTING PROCEDURES

The Chief Financial Officer shall prepare for the Municipal Governing Body the following investment reports:

1. Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.

2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times required by the auditors.

E. MAXIMUM MATURITY POLICY

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State governments.

F. INVESTMENT PROCEDURES

1. Bids for Certificates of Deposit and Repurchase Agreements will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.

2. Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.

3. The depository shall specify the principal amount of the investment bid on, interest rate, and number of days used to calculate the interest to be paid on maturity.

4. Interest paid shall be from the date the bid was awarded to the day of maturity.

5. All bidders may request the results of the bid after the bid is formally awarded.

6. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.

7. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturity and rates. A bid form of the Municipality may be used.

8. The Chief Financial Officer is authorized to invest and reinvest funds of the various accounts of this municipality without formal resolution of this governing body for each investment or turnover of funds, provided that investments are made at the highest available rate of interest consistent with applicable laws and regulations.

G. CONTROLS

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping, only specifically designated personnel of the department of finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day's activity

H. COMPLIANCE

The Cash Management Plan of the Municipality shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

-RESOLUTION-Official Municipal Signatories

RESOLUTION

Authorizing Official Municipal Signatories of the Township of Holland for 2022

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, that the following Township Officials are hereby designated as those authorized to sign checks and warrants for the withdrawal of funds from the official depositories of the Township of Holland for the year 2022:

Mayor Deputy Mayor Chief Financial Officer
Municipal Clerk Deputy Municipal Clerk

-RESOLUTION- Interest Rate/Grace Period/Year End Penalty

RESOLUTION

Resolution Authorizing Interest Rate/Grace Period/Year End Penalty

WHEREAS, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Holland that the rate of interest on unpaid taxes shall be eight (8) percent per annum on the first One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and,

BE IT FURTHER RESOLVED, that the rate of interest on unpaid sewer bills shall be eight (8) percent per annum up to One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

BE IT FURTHER RESOLVED, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars which are not paid prior to the end of the calendar year, the tax collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000) Dollars.

BE IT FINALLY RESOLVED, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

-RESOLUTION-Checks Returned for Insufficient Funds

RESOLUTION

Authorizing the Tax Collector to Charge a Fee for Checks Returned for Insufficient Funds

WHEREAS, N.J.S.A. 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or other written instrument was returned for insufficient funds.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, does hereby authorize the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

-RESOLUTION-Cancellation of Overpayments and Delinquencies

RESOLUTION

Cancellation of Tax Overpayments/Sewer Overpayments and Delinquencies

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of sewer rent overpays or delinquencies of less than \$5.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland of the County of Hunterdon, State of New Jersey, the Tax Collector and Sewer Rent Collector are hereby authorized to cancel said tax and sewer amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, Sewer Rent Collector and Township Auditor.

-RESOLUTION-Authorizing Tax Receiving Agency

RESOLUTION

Authorizing Tax Receiving Agency-"Lock Box Collections"

WHEREAS, N.J.S.A. 54:4-122.9 permits municipalities to designate a bank or trust company to receive current taxes under the supervision of the Tax Collector; and

WHEREAS, **Northfield Community Bank** is an official depository in accordance with N.J.S.A. 40A:5-14 and has contracted to provide said lock box collections service at no extra cost to the Township of Holland; and

WHEREAS, written advice has been received from the municipal auditor, William Colantano Jr., CPA, that said contract and policy with **Northfield Community Bank** complies with the relevant law, rules, and proper internal control procedures, and

WHEREAS, in accordance with N.J.S.A. 54:4-122.9, notification shall be made to all taxpayers at least once annually and at least 30 days prior to the next payment due, that such service has been contracted;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Holland Township, County of Hunterdon, State of New Jersey, that **Northfield Community Bank** be designated as a tax receiving agency in accordance with N.J.S.A. 54:4-122.9;

BE IT FURTHER RESOLVED that a certified copy of this Resolution and report of the auditor shall be provided to the Director, Division of Local Government Services, within three days of adoption of said resolution.

END OF CONSENT AGENDA

-RESOLUTION-Professional Services

**RESOLUTION
PROFESSIONAL SERVICES**

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

WHEREAS, there exists a need for Municipal Engineer, Municipal Attorney, Municipal Planner, Insurance Advisors, Municipal Auditor, and Occupational & Environmental Engineer, in the Township of Holland, County of Hunterdon, in the year **2022** and

WHEREAS, there is a need for Township insurance advisors, with respect to casualty insurance and other similar insurance, and with respect to health insurance; and

WHEREAS, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for these purposes; and

WHEREAS, said Chief Financial Officer has certified that the contracts (recited below), could exceed \$36,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute contracts with following, all being for a one year period **ending January 1, 2022**, contingent upon receipt from each of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political

contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

Scholl & Whittlesey LLC Countryside Plaza North 361 State Route 31 Building C, Suite 801 Flemington, New Jersey 08822, having rendered Holland Township such services in the past.

Bedard, Kurowicki & Co, CPA (BKC), 114 Broad Street, Flemington, New Jersey as Township Auditor, having rendered Holland Township such services in the past.

Gebhardt & Kiefer, P. C., 1318 Route 31, Clinton, New Jersey as Township Attorney, having rendered Holland Township such services in the past.

Richard Roseberry, Colliers engineering and Design 53 Frontage Road Suite 110 Hampton, New Jersey as Township Engineer and as Licensed Sewer Operator having rendered Holland Township such services in the past.

Darlene Green, Colliers Engineering and Design 53 Frontage Road Suite 110 Hampton, New Jersey as Township Planner and Township Highlands Planner having rendered Holland Township such services in the past.

RK Occupational & Environmental Analysis Inc. of Phillipsburg, New Jersey to provide the necessary training programs, to survey the Townships hazardous substances and to properly label these substances, having rendered Holland Township such services in the past.

Groendyke Associates of Califon, New Jersey as Township Insurance Agent, having rendered Holland Township such services in the past.

Rosko Associates, Inc. of Blairstown, New Jersey as Township Health Insurance Agent, having rendered Holland Township such services in the past.

Delaware Valley Family Health Center, 200 Frenchtown Rd, Milford, NJ as Township Physician having rendered Holland Township such services in the past.

(B) These contracts are awarded without competitive bidding as a "Professional Service" in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

Accepting the resignation of Committeeman Ray Krov effective January 1, 2022.

-Approval of Raffle Application: (To be held 02/02/22 7:00-10:00 p.m. at Whispering Pines Banquet Hall)

Application for Raffle 2022-01 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50]

-RESOLUTION- Interim Municipal Court Administrator Jacqueline Signorile

RESOLUTION

Interim Municipal Court Administrator Jacqueline Signorile

WHEREAS, on January 1, 2021 Holland Township entered into a shared service agreement with Raritan Township for the Shared Court of Raritan Township, and

WHEREAS, Jacqueline Signorile is currently considered an Interim Municipal Court Administrator pursuant to N.J.S.A.2B:12(e) since she was hired after May 25, 2011 and does not hold a municipal court administrator certificate, and

WHEREAS, the statute allows the governing body to appoint a person as Municipal Court Administrator that is not a certified Municipal Court Administrator, on an interim basis, for a period not to exceed one year commencing on the date of appointment, and

WHEREAS, the statute further states, “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as a municipal court administrator, on an Interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete the program.”

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon and the state of New Jersey, that it hereby appoints Jacqueline Signorile as Interim Municipal Court Administrator for a one-year term commencing January 1, 2022 ending December 31, 2022.

-APPOINTMENTS AND REAPPOINTMENTS BY THE MAYOR-Mayor announces his appointments and reappointments for the 2022 Boards and Commissions

2022 LAND USE BOARD

	CLASS	TERM EXPIRES
	I Mayor	12/31/2022
	II Twp Official other than Twp Committee	12/31/2022
	IV	12/31/2025
	IV	12/31/2025
	IV	12/31/2024
	IV	12/31/2023
	IV	12/31/2023
	IV	12/31/2022

ALTERNATES #1: (2 year term)

	12/31/2023
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ALTERNATES #2: (2 year term)

	12/31/2023
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ALTERNATES #3: (2 year term)

	12/31/2023
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ALTERNATES #4: (2 year term)

	12/31/2022
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2022 MUNICIPAL AGRICULTURE ADVISORY COMMITTEE

NAME	TERM EXPIRES
Larry LaFevre	12/31/2022
John Bonham	12/31/2022
Edith Kozak	12/31/2022
Susan Dufek	12/31/2022
Laura Wilson	12/31/2022

ALTERNATES #1 (1 year term):

Kyle Young	12/31/2022
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ALTERNATES #2 (1 year term):

Ron Lozowski	12/31/2022
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2022 EMERGENCY MANAGEMENT OFFICIAL

NAME	TERM EXPIRES
Gail Rader Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Richard Botto Jr. Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Catherine Elder Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Deputy Wiklanski Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022

2022 ENVIRONMENTAL COMMISSION MEMBERS

NAME	TERM EXPIRES
David Harrison	12/31/2024
Dwight Pederson	12/31/2024
Susan Meacham	12/31/2024

2022 Stormwater Committee-

NAME
Michael Keady
Jerry Bowers
Maria Elena Kozak
Susan Meacham

Musconetcong River Management Council with the Musconetcong Watershed Association

NAME
Dwight Pederson

2022 SUSTAINABLE JERSEY GREEN TEAM

NAME	TERM EXPIRES
Township Committee Liaison /	12/31/2022
Resident Citizen Representative / Susan Fleisher	12/31/2022
Resident Citizen Representative /	12/31/2022
Resident Citizen Representative /	12/31/2022
Resident Citizen Representative /	12/31/2022
Representative of Board of Health /	12/31/2022
Representative of Planning Board / Mike Miller	12/31/2022
Representative of Environmental Commission / Mike Keady	12/31/2022
Administrator/Secretary / Mike Miller	12/31/2022

2022 OFFICE OF AGING MEMBERS

NAME	TERM EXPIRES
	12/31/2022

2022 PARKS & RECREATION COMMITTEE MEMBERS

NAME	TERM EXPIRES
Tomasina McGuire	12/31/2023
David Wiklanski	12/31/2023
Patricia Anderson	12/31/2023
Joseph Somers	12/31/2023

-APPOINTMENTS AND REAPPOINTMENTS BY THE TOWNSHIP COMMITTEE-

Mayor announces the Committee's appointments and reappointments for 2021 Boards and Commissions and asks for a formal vote to approve

2022 LAND USE BOARD

	III Member of Governing Body	12/31/2022
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2022 BOARD OF HEALTH MEMBERS

NAME	CLASS	TERM EXPIRES
	I (1 yr) Member of the Governing Body	12/31/2022
Karen Young	II (4 yr)	12/31/2025
Donna Lizanich	II (4 yr)	12/31/2025

-RESOLUTION-Approval of 2022 Holland Township Volunteer Fire Company Roster and Officers

RESOLUTION

Approval of the 2022 Holland Township Volunteer Fire Company
Roster of Members and Officers

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2022 Holland Township Volunteer Fire Company Roster is approved:

Adams Josh	Mike Bent	Jerry Bowers	Ben Cialone
Joe Cinquemani	Chris Collins	Monica Cookman	Rich Davi
Pete Davis	Robert Davis	Robert Desmelyk	John Desmelyk
Justin Dorflinger	Tom Dougherty	Tom Erwin	Bill Etham
Sean Gutsick	Mike Hiel	Harry Hults	Pete Kanakaris
Ben Karmondi	Samuel Kirkpatrick	Carl Knight	Skip LaVigna
Bill Lewis	Bob Lippincott	Bill Martin	Mike Miller
Mike Murphy	Anthony Roselle	Chris Spitzer	Richard Theesfeld
Jeff Underhill	Steve Underhill	Tom Welsh	

Junior Members: Jordan Knight

Contributory Member: Jeremy Donaldson

Inactive/On Leave: Kyle Davi, Jack Jenkins, Ben Karmondi Jr., Mark Lowe, Eric Strangefeld, Jeff Underhill, Gabby Underhill

Line Officers:

Chief Tom Dougherty	Deputy Chief Carl Knight	Assistant Chief Tom Welsh
Captain Rich Davi	Captain Chris Collins	

Executive Officers

President William Martin	Vice President William Ethem	Secretary Anthony Roselle
	Treasurer Michael Miller	

Trustees

Chairman Rich Davi	Jerry Bowers	Peter Davis	William Lewis
	Chris Spitzer	Steven Underhill	

RESOLUTION-Approval of 2022 Holland Township CERT Roster

RESOLUTION

Approval of the 2022 Holland Township Community Emergency Response Team (CERT) Roster of Members

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2022 Holland Township Community Emergency Response Team Roster is approved:

Elizabeth Bantel	Frederick Ferry	Dennis MacMinn
Walter Baumgarten	Natalie Ferry	Judy MacMinn
Jill Boethig	David Gansfuss	Alberto Maneri
Richard Botto	Jessica Gutsick	Frank Maneri
Denise Botto	Linda Harris	Jeffrey Modica
Alyce Brophy	Jean Hewens	Betsy Molter
Jim Brophy	Teresa Klapper	Ronald Mortensen
David Burchett	George Knoedl	Susan Panzer
Barbara Chilmonik	Joan Kolonia	Sandy Phillips
William Cordasco	Bob Lizanich	Dante Pillon III
Don DeLorenzo	Donna Lizanich	Daniel Rader
Lisa DiStefano	Carmine Lombardi	Gail Rader
Catherine Elder	Adam Mackow	Alejandra Rivera

Juan Rosado
Marta Rosado
Michael Rusnak
Beth Silva
Joseph Somers

Julie Somers
Kelly Tolles
Wyatt Tolles
David Van Gilson
Charles Weber

Debra Weber
Dave Wiklanski
Annette Worswick
Stephen (Bruce) Worswick

-RESOLUTION-Adoption of the 2022 Temporary Municipal Budgets and the 2022 Sewer Budget

RESOLUTION

Temporary Budget and Temporary Sewer Budget

WHEREAS, N.J.S. 40:A4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year,

WHEREAS, the total appropriations in the 2021 budget, exclusive of any interest and debt redemption charges, capital improvement and public assistance, is the sum of \$5,051,968.68 and

WHEREAS, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$1,326,141.78,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

2022 TEMPORARY OPERATING BUDGET

		AMOUNT
MAYOR & TOWNSHIP COMMITTEE	Salaries & Wages	5,000.00
	Other Expenses	10,000.00
MUNICIPAL CLERK	Salaries & Wages	30,000.00
	Other Expenses	7,500.00
FINANCIAL ADMINISTRATION	Salaries & Wages	6,000.00
	Other Expenses	15,500.00
AUDIT SERVICES	Other Expenses	10,000.00
ASSESSMENT OF TAXES	Salaries & Wages	11,000.00
	Other Expenses	1,000.00
COLLECTION OF TAXES	Salaries & Wages	6,000.00

	Other Expenses	4,000.00
Communications/IT Services	Other Expenses	5,000.00
LEGAL SERVICES & COSTS	Other Expenses	15,000.00
ENGINEERING SERVICES & COSTS	Other Expenses	7,000.00
MUNICIPAL COURT	Salaries & Wages	-
	Other Expenses	15,000.00
PUBLIC BUILDINGS & GROUNDS	Salaries & Wage	9,000.00
	Other Expenses	71,000.00
LAND USE BOARD	Salaries & Wages	11,000.00
	Other Expenses	7,000.00
ZONING	Salaries & Wages	5,000.00
	Other Expenses	500.00
FIRE	Other Expenses	5,500.00
	Aid to Vol. Fire Co.	17,500.00
POLICE	Salaries & Wages	170,000.00
	Other Expenses	15,000.00
FIRST AID ORGANIZATIONS	Contributions	17,500.00
EMERGENCY MANAGEMENT	Salaries & Wages	2,000.00
	Other Expenses	1,100.00
ROAD REPAIRS & MAINTENANCE	Salaries & Wages	115,000.00
	Other Expenses	40,000.00
SNOW REMOVAL	Other Expenses	40,000.00
RECYCLING	Salaries & Wages	3,000.00
	Other Expenses	5,000.00

BOARD OF HEALTH	Salaries & Wages	500.00
	Other Expenses	1,000.00
WASTEWATER MANAGEMENT	Other Expenses	5,000.00
ANIMAL CONTROL	Other Expenses	5,000.00
RRCC	Salaries & Wages	70,000.00
	Other Expenses	40,000.00
OTHER RECREATIONAL PROGRAMS	Salaries & Wages	1,000.00
	Other Expenses	3,300.00
SWIMMING POOL	Salaries & Wages	2,000.00
	Other Expenses	6,000.00
SNACK	Salaries & Wages	100.00
	Other Expenses	500.00
HISTORIC PRESERVATION COMMISSION	Salaries & Wages	300.00
	Other Expenses	1,000.00
AGRICULTURAL ADVISORY COMMITTEE	Salaries & Wages	300.00
	Other Expenses	2,500.00
INSURANCE	Worker's Comp.	20,000.00
	Group Insurance	95,000.00
	Other Insurance	40,000.00
UTILITY EXPENSES	Electricity	10,000.00
	Street Lighting	7,000.00
	Telephone	7,000.00
	NATURAL GAS	8,000.00
	Fuel Oil -Heating	3,000.00
	Gasoline and Diesel	6,000.00
	Dumpsters	5,000.00
SUB TOTAL		1,022,600.00

STATUTORY EXPENDITURES

Social Security	25,000.00
Unemployment Compensation	1,950.00
DCRP	1,371.00
PERS	116,360.00
PFRS	158,719.00
TOTAL STATUTORY EXPENDITURES	303,400.00
COAH	
AID TO LIBRARY	
Other Expenses	-
TOTAL TEMPORARY CURRENT BUDGET	\$ 1,326,000.00

2022 TEMPORARY SEWER BUDGET

Salaries & Wages	5,000.00
Other Expenses- Milford	110,000.00
Other Expenses	7,500.00
Social Security	250.00
Unemp Comp	1.00
TOTAL TEMPORARY SEWER BUDGET	\$ 122,751.00

-RESOLUTION-Accept Grant Funds and Participation in the SFY21 Body-Worn Camera Grant Program

RESOLUTION

Authorizing the Holland Township Police Department to Accept Grant Funds and Participation in the SFY21 Body-Worn Camera Grant Program Administered by the State of New Jersey, Department of Law and Public Safety

WHEREAS, the Holland Township Police Department has been awarded a Body Worn Camera grant, from the New Jersey Department of Law and Public Safety, Office of the Attorney General; and

WHEREAS, the Subaward number is 21-BWC-200; and

WHEREAS, these grants are available to successful applicants and are funded through the FY2021 Body Worn Camera Grant Program for the dates of January 1, 2021 through December 31, 2025; and

WHEREAS, the Grant, consisting of a total of \$30,570.00 state award (no match required) which will be used for the Holland Township Police Department for the funding of equipment, consumable supplies and services in regards to body worn cameras; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that they accept the Body Worn Camera grant for the purpose of purchasing body worn cameras and its components.

-ORDINANCE 2022-01-Introduction/First Reading-**CAP BANK-**Exceeding the Municipal Budget Appropriation Limits and Establish a Cap Bank
Public Hearing and Final Adoption set for February1, 2022

ORDINANCE 2022-01
CALENDAR YEAR 2021
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation, and the 3.5% percentage rate as an exception to its final appropriation in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase the CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$160,550.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and the N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$160,550.25, and that the CY 2022 municipal budget for the township of Holland be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance as introduced to the Chief Finance Officer, with the recorded vote included thereon, to be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FINALLY ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance upon Final Adoption to the Chief Finance Office, with the recorded vote included thereon, to be filed with said Director within 5 days after such adoption.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____ pm

DRAFT AGENDA