



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
Phone (908) 995-4847 ext 210
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA

April 5, 2022

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 9, 2021** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

APPROVAL OF MINUTES OF THE: March 15, 2022 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
31767	Aqua New Jersey	910 Milford Warren Glen Road	\$ 321.32	\$ 321.32
31768	Aqua New Jersey	8796	\$ 306.20	\$ 306.20
31769	Aqua New Jersey	8797	\$ 41.25	\$ 41.25
31770	Aqua New Jersey	9078	\$ 17.79	\$ 17.79
31771	Aqua New Jersey	910 Milford Warren Glen Road	\$ 16.50	\$ 16.50
31772	AT & T Mobility	March	\$ 462.84	\$ 462.84

31773	Jersey Central Power & Light	100 004 555 858	\$ 884.68	\$ 884.68
31774	ABE MATERIALS - EASTON	Cold Patch/ Block Materials	\$ 406.68	\$ 406.68
31775	Affordable Housing Professionals of	Affordable Housing Webinar April 21	\$ 20.00	\$ 20.00
31776	ALLEGRO ENTERPRISES, INC.	Bottled Water for the Township	\$ 71.20	\$ 71.20
31777	Amazon	Netgear Adapter for Meeting Room	\$ 23.99	
		Replacement Bellows and Time Cards	\$ 83.64	\$ 107.63
31778	Amazon.com RRCC	Pine Sol	\$ 39.87	
		Lightbulbs	\$ 27.98	\$ 67.85
31779	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	\$ 379.92
31780	CAMPBELL FOUNDRY COMPANY	Compliant Curbs Backs and Grates	\$ 11,698.00	11,698.00
31781	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Mats for Municipal Building	\$ 79.80	
		Rugs for RRCC April 2022	\$ 77.10	\$ 179.65
31782	Colliers Engineering & Design Inc	HLT082 Library Roof Replacement	\$ 882.00	
		HTL001	\$ 277.50	
		HLT0057/HTL075	\$ 1,945.50	
		HTL018 Road Opening Permit	\$ 270.00	
		HTL018 Road Opening Permit	\$ 150.00	
		HTL086 Tax Map	\$ 42.00	
		HTL0084 Church Road Cost Estimate	\$ 42.00	
		HTL065 Valve Replacement	\$ 2,691.07	\$ 6,300.07
31783	Colliers Engineering & Design Inc	BOA Osuch B1 L3 services thru 02282	\$ 1,426.84	
		PB Hunterdon County Econ Ordinance	\$ 155.00	
		LUB Osuch B1 L3 services thru 03132	\$ 193.75	
		Planner Services thru 031322	\$ 348.75	\$ 2,124.34
31784	COOPER ELECTRICAL SUPPLY	Misc. Items for Building and Maintenance	\$ 62.07	\$ 62.07
31785	Direct Energy	Propane	\$ 585.80	\$ 585.80
31786	Direct Energy Business	129 Spring Mills Road Account 1294	\$ 6.06	
		Account 1294539	\$ 2,399.31	
		Account 1294535	\$ 78.14	
		Electric Service 129 Spring Mills	\$ 63.44	
		Acct 1294540 Meter G21049495	\$ 61.29	
		Acct 1294540 Meter G21049495	\$ 1.50	\$ 2,609.74
31787	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292	\$ 260.86	
		Meter 01061655 Account 93404665351	\$ 595.33	\$ 856.19
31788	Enterprise Electrical Inc.	Electrical Work	\$ 360.00	\$ 360.00
31789	FOX BROTHERS ALARM SERVICES, INC.	Alarm RRCC	\$ 210.00	\$ 210.00
31790	GEBHARDT & KIEFER, P.C.	Feb-22	\$ 3,151.50	\$ 3,151.50
31791	GEBHARDT & KIEFER, P.C.	PB Mill Rd Solar B4 L1 TC Attorney	\$ 33.00	\$ 33.00
31792	GEBHARDT & KIEFER, P.C.	PB Huntington Knolls B24 L 3 & 13 02	\$ 16.50	\$ 16.50
31793	General Plumbing Supply Inc	Misc. Items for Building and Maintenance	\$ 48.57	\$ 48.57
31794	GOTTA HAVE IT	90 Lb. Bucket of Chlorine	\$ 379.99	\$ 379.99
31795	GRAINGER	Portable Fuel Tank Materials	\$ 904.84	
		Shop Supplies/Building-Maintenance	\$ 303.31	\$ 1,208.15
31796	Griffith-Allied Trucking LLC	DULSD - Diesel DPW/Gasoline-Police	\$ 1,136.25	
		DULSD - Diesel DPW/Gasoline-Police	\$ 1,360.03	\$ 2,496.28
31797	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 59.37	
		Misc. Items for Building and Maintenance	\$ 9.85	

		Misc. Items for Building and Maintenance	\$ 7.90	
		Misc. Items for Building and Maintenance	\$ 102.42	\$ 179.54
31798	HOOVER TRUCK CENTERS INC	Heater Core Truck # 02	\$ 90.45	\$ 90.45
31799	Hunterdon County Central Printing	Business Cards	\$ 40.00	\$ 40.00
31800	HUNTERDON LOCK AND SAFE, INC.	Repair of Front Door	\$ 448.35	\$ 448.35
31801	J C Ehrlich Co Inc	Commercial Pest Maintenance service	\$ 130.00	
		Commercial Pest Maintenance service	\$ 170.00	
		Feb-22	\$ 260.00	\$ 560.00
31802	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 23.10	\$ 23.10
31803	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,360.85	\$ 1,360.85
31804	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 60.70	\$ 60.70
31805	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field	\$ 101.28	\$ 101.28
31806	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 2/1	\$ 78.45	\$ 78.45
31807	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage	\$ 1.42	\$ 1.42
31808	JERSEY CENTRAL POWER & LIGHT	100 029 305 644	\$ 859.09	\$ 859.09
31809	JERSEY CENTRAL POWER & LIGHT	Account 100 105 886 640 914 Milford	\$ 196.37	\$ 196.37
31810	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 2	\$ 308.81	\$ 308.81
31811	Jessica Dulin-Soto	Yoga March 2022	\$ 550.00	\$ 550.00
31812	JESSICA NEGLIA	Replacement handles for free weight	\$ 290.81	
		Lifeguard Management Course (REQUIR	\$ 120.00	\$ 410.81
31813	John P Gallina, Esq	PB Misc general Matters 31522	\$ 270.00	\$ 270.00
31814	Kleen & Fresh Company LLC	March 14, 17 & 19	\$ 380.00	
		March 21, 24 & 26	\$ 380.00	
		March 28 & 31, April 2	\$ 380.00	\$ 1,140.00
31815	Laura Knott	Yoga March 2022	\$ 220.00	\$ 220.00
31816	LAWN DOCTOR OF FLEMINGTON-CLINTON	2022 services Municipal Building	\$ 1,897.21	\$ 1,897.21
31817	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,140.00	\$ 1,710.00
31818	LUCILLE A. GROZINSKI	LUB 031422 meeting court reporter v	\$ 250.00	\$ 250.00
31819	MARIA ELENA JENNETTE KOZAK	Misc reimbursements prints	\$ 19.64	\$ 19.64
31820	MARTIN APPRAISAL ASSOCIATES INC	Appraisal	\$ 2,200.00	\$ 2,200.00
31821	MELANIE WOROB	Family Zumba Glow Party February 20	\$ 288.00	
		Zumba Kids Winter 2022	\$ 720.00	
		Zumba and Fitness Classes March 202	\$ 720.00	\$ 1,728.00
31822	MGL PRINTING SOLUTIONS	TC35 Tax Payment Stickers	\$ 120.50	\$ 120.50
31823	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck Parts / Tools / Equipment Fit	\$ 279.66	
		Truck Parts / Tools / Equipment Fit	\$ 2.02	\$ 281.68
31824	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 134.89	\$ 134.89
31825	Morton Salt Inc	Rock Salt	\$ 2,653.50	
		Rock Salt	\$ 2,784.47	
		Rock Salt	\$ 1,386.90	
		Rock Salt	\$ 5,088.70	
		Rock Salt	\$ 1,316.56	
		Rock Salt	\$ 1,260.29	\$ 14,490.42
31826	Nick Faust	Case 580 N Backhoe Bucket Welding/R	\$ 650.00	\$ 650.00
31827	NJ Advance Media	LUB Res adopted 031422 Osuch B1 L3	\$ 16.21	
		account 1160894	\$ 142.94	\$ 159.15
31828	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 7.15	\$ 7.15

31829	PenTeleData	3/24-4/24/22	\$ 196.85	\$ 196.85
31830	PEPSI-COLA	Water & Seltzer for fitness center	\$ 205.80	\$ 205.80
31831	POWERCO, INC.	Case 75c Mower Filters	\$ 189.00	\$ 189.00
31832	PRECAST MANUFACTURING COMPANY	Catch Basins w/ Knock out	\$ 1,490.00	\$ 1,490.00
31833	Princeton Computer Support Inc	2/14-3/24/22	\$ 2,133.75	
		Police	\$ 337.50	\$ 2,471.25
31834	RICHARD J. MILLER & SONS, INC.	Damaged Top Door Repair DPW Buildin	\$ 167.00	\$ 167.00
31835	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 93.95	\$ 93.95
31836	SERVICE ELECTRIC CABLE TV, INC.	RRCC cable/internet/phone	\$ 204.02	\$ 204.02
31837	SMITH MOTOR COMPANY, INC.	2015 F-350 Repair	\$ 298.65	\$ 298.65
31838	STAPLES BUSINESS ADVANTAGE	Tab Dividers	\$ 194.24	\$ 194.24
31839	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 262.97	\$ 262.97
31840	Stryker	Banquet Hall Rooftop	\$ 297.00	\$ 297.00
31841	Supreme Heating & Air Conditioning	Mixing Valve For Hot Water @ RRCC	\$ 1,260.00	\$ 1,260.00
31842	Sussex County Assessors Association	Seminar	\$ 45.00	\$ 45.00
31843	Tamatha Isenberg	Yoga March 2022	\$ 275.00	\$ 275.00
31844	THERESA VERDI	Cleaning RRCC 3/1-3-15	\$ 520.00	
		Cleaning RRCC 3/16 - 3/31	\$ 560.00	\$ 1,080.00
31845	This is Stageworks LLC	Stage for Community Day 2022	\$ 2,050.00	\$ 2,050.00
31846	Training Unlimited LLC	Municipal Ethics Awareness Webinar-	\$ 150.00	\$ 150.00
31847	TREASURER, STATE OF NJ	Municipal Garage	\$ 2,300.00	\$ 2,300.00
31848	TREASURER, STATE OF NJ	Stormwater Discharge Permit	\$ 500.00	\$ 500.00
31849	ULINE	Trash Bags	\$ 89.78	\$ 89.78
31850	VERIZON	3/18/22 billing	\$ 239.19	\$ 239.19
31851	VERIZON	3/25/22 billing 908 995 9188	\$ 89.32	\$ 89.32
31852	VERIZON	3/25/22 billing 908 995 4849	\$ 102.37	\$ 102.37
31853	VERIZON	3/25/22 billing	\$ 1,015.67	\$ 1,015.67
31854	VERIZON	3/25/22 billing	\$ 669.73	\$ 669.73
31855	WASTE MANAGEMENT OF NEW JERSEY, INC	Recycling Single Stream	\$ 426.10	\$ 426.10
31856	WB Mason Co Inc	Toilet bowl cleaner, file folder, h	\$ 209.52	
		Post It Notes & Tape Refill	\$ 40.96	
		Batteries, Paper Towels, Kleenex	\$ 235.09	\$ 485.57
31857	WILSON PRODUCTS	Propane for Recycling Building	\$ 35.25	\$ 35.25
		Totals	\$ 82,855.28	\$ 82,855.28
3172022	PERS	PERS Annual	\$ 110,012.00	\$ 110,012.00
3182022	PFRS	PFRS Annual	\$ 164,554.00	\$ 164,554.00
3292022	NJ State Health Benefits	April Retiree	\$ 2,604.48	\$ 2,604.48
4012022	NJ State Health Benefits	April	\$ 30,078.81	\$ 30,078.81
4022022	Guardian	April	\$ 2,928.24	\$ 2,928.24
		Total Manuals	\$ 310,177.53	\$ 310,177.53
		Total	\$ 393,032.81	\$ 393,032.81

CURRENT FUND

BUDGET AND APPROPRIATION RESERVES

77,661.98

GRANT FUND

BUDGET AND APPROPRIATION RESERVES

\$ 155.00

GENERAL CAPITAL FUNDS

BUDGET AND APPROPRIATION RESERVES

3,082.00

E SCROW

ESCROW FUNDS

1,956.30

Checks issued 4/5/22

82,855.28

Manual Totals

310,177.53

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session for the purposes of:

- Personnel-Police Department

Action will/may/will not be taken when the Township Committee returns to Open Session

-RESOLUTION-Introduction of the 2022 Budget to be Read by Title Public Hearing and Final Adoption will be May 3, 2022

Auditor Bill Colantano and Chief Finance Officer Margaret Pasqua are attending to answer questions

RESOLUTION

Introduction of the 2022 Budget

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less than a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, the local public library, and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Jersey, State of New Jersey, that the budget shall be read title only.

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2022	2021
1. Surplus	940,000.00	900,000.00
2. Total Miscellaneous Revenues	3,763,900.00	3,291,778.57
3. Receipts from Delinquent Taxes	225,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,600.00
Total General Revenues	6,122,500.00	5,595,378.57
Summary of Appropriations	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	2,041,200.00	1,950,400.00
Other Expenses	2,197,193.31	2,278,478.97
2. Deferred Charges & Other Appropriations	440,611.07	441,500.00
3. Capital Improvements	1,033,495.62	500,000.00
4. Debt Service (Include for School Purposes)		

5. Reserve for Uncollected Taxes	410,000.00	416,000.00
Total General Appropriations	6,122,500.00	5,595,378.57
Total Number of Employees	18 Full Time 29 Part Time	18 Full Time 29 Part Time

2022 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated	
	2022 Budget	2021 Budget
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	540,000.00	540,000.00
3. Deficit (General Budget)		
Total Revenues	590,000.00	590,000.00
Summary of Appropriations	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	5,000.00	5,000.00
Other Expenses	451,000.00	460,000.00
2. Capital Improvements	134,000.00	125,000.00
3. Debt Service	0.00	
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total Appropriations	590,000.00	590,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility - Other
Interest				
Principal				
Outstanding Balance				

RESOLUTION-Self Examination of Budget

**RESOLUTION
SELF-EXAMINATION OF BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Holland Township* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of *Holland, County of Hunterdon, State of New Jersey* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:

- a. Payment of interest and debt redemption charges
- b. Deferred charges and statutory expenditures
- c. Cash deficit of preceding year
- d. Reserve for uncollected taxes
- e. Other reserves and non-disbursement items
- f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
- a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Chief Financial Officer to be forwarded to the Director of the Division of Local Government Services upon adoption.

REMINDER/ANNOUNCEMENT

Shred Day- Saturday April 30th from 9:00am-Noon or until the truck is filled

Egg Hunt- Saturday April 9th at Riegel Ridge Community Center starts at 11:45 am

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2022-04-Public Hearing/Final Adoption- Accepting Bid for B 6 L 1.02 Park House

ORDINANCE 2022-04

**ACCEPTING THE BID OF VICTOR TIBURCIO
IN THE AMOUNT OF \$506,000, AND**

**AUTHORIZING THE SALE OF TOWNSHIP PROPERTY LOCATED AT BLOCK 6, LOT
1.02, 914 MILFORD-WARREN GLEN ROAD**

PUBLIC HEARING-

-ORDINANCE 2022-05-Public Hearing/Final Adoption -Authorizing the Sale of B 6 L 1.02 Park House

ORDINANCE 2022-05
AUTHORIZING THE SALE OF TOWNSHIP-OWNED PROPERTY AT
914 MILFORD-WARREN GLEN ROAD,
BLOCK 6, LOT 1.02

WHEREAS, the Township of Holland is the record owner of the property at 914 Milford-Warren Glen Road, Block 6, Lot 1.02 (the “Property”), on the Tax Map of the Township of Holland; and

WHEREAS, N.J.S.A. 40A:12-13(a) authorizes a municipality to enter into an open public sale at auction to the highest bidder for property that is not needed for public use; and

WHEREAS, the Township determined that the Property is not needed for public use, and that the Property should be sold by open public sale at auction to the highest bidder; and

WHEREAS, an auction was held on March 7, 2022, all bids were rejected; therefore, the Property should be sold to the highest bidder at a second auction; and

WHEREAS, N.J.S.A. 40A:12-13(a) requires the Township to advertise the sale of the property in the newspaper and hold a public auction.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township Holland, County of Hunterdon in the state of New Jersey as follows:

SECTION 1. The Mayor of the Township of Holland and other necessary Township officials are hereby authorized to enter into a second public sale of the Property owned by the Township, in accordance with N.J.S.A. 40A:12-13(a) and to take all reasonable, necessary and lawful steps to effectuate the sale of the property, including execution of the appropriate deed and transfer documents.

SECTION 2. The Township shall advertise the sale of the Property in a newspaper circulating in the Township by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale.

SECTION 3. The terms of sale shall be as follows:

- a. Bids shall be accepted electronically by GovDeals.com until Friday, April 29, 2022, at 4pm.
- b. Minimum bid price of \$500,000.00.
- c. The bid must be accompanied by a deposit made payable to the Township of Holland in the form of cash, bank check, or cashier's check in the amount of 20% of the total bid. Pending closing of title, this deposit will be held by the Township in a non-interest-bearing escrow account, with the total deposit to be credited to the purchase price at closing. Full payment of the purchase price must be received within thirty (30) days of the date of the acceptance of the bid. Unsuccessful bidders will have their deposits returned.
- d. In the event that the successful bidder fails to close title to the Property, the bidder shall forfeit all deposit monies made to the Township. No refunds whatsoever will be made by the Township in the event that the successful bidder fails to complete the purchase of the Property within thirty (30) days from the acceptance of the bid.

The Property is being sold “AS IS” “WHERE IS.” The Property is sold subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any assessments. No representation is made by the Township as to the utility, usability or environmental condition of the Property, except as otherwise set forth herein.

- e. The deed given by the Township to the Property will be a Quitclaim Deed. No title contingencies or conditions are permitted.
- f. The sale shall be subject to adjournment or cancellation by the Township Committee.
- g. The sale shall be subject to restrictions of record and local ordinances.
- h. The Township shall retain the right to reject all bids.

SECTION 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION 5. All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION 6. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

PUBLIC HEARING

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval for Parks and Recreation to hold a Hay Ride

-RESOLUTION-hiring Isabella Shuey-

RESOLUTION

Authorization to hire Isabella Shuey as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Isabella Shuey will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2022 rate of \$13.00 per/hr. contingent upon favorable background check results.

RESOLUTION-hiring Donald Breidt

RESOLUTION

Authorization to hire Donald Breidt as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Donald will be hired at Riegel Ridge Community Center as Front Desk Staff the 2022 rate of \$13.00per/hr. contingent on favorable results of all required background checks, effective April 5, 2022.

-RESOLUTION-Reappointing Interim Municipal Court Administrator

RESOLUTION

Reappointing Jacqueline Signorile as
Interim Municipal Court Administrator for a Second Term

WHEREAS, Jacqueline Signorile was appointed by the Township of Raritan as Municipal Court Administrator on April 1, 2021; and

WHEREAS, regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg.6.1) allows a non-certified Municipal Court Administrator to obtain conditional accreditation after successfully completing Phase I and Phase II of the three phases of the Municipal Court Administrator Certification Process; and

WHEREAS, pursuant to N.J.S.A. 2B:12-11(e) the Township Committee can appoint an individual with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

WHEREAS, the Statute further states, “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program;” and

WHEREAS, Ms. Signorile has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

WHEREAS, Ms. Signorile has demonstrated her skills, aptitude, and competence as the Interim Municipal Court Administrator over the past year; and

WHEREAS, the Township Administrator and the Municipal Court Judge recommend the reappointment of Ms. Signorile for a second term; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township and the Municipal Court to reappoint Jacqueline Signorile as the Interim Municipal Court Administrator for a second one-year term.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that Jacqueline Signorile is hereby reappointed as Interim Municipal Court Administrator for a second one-year term effective April 1, 2022 and ending on March 31, 2023.

BE IT FURTHER RESOLVED that if Jacqueline Signorile completes the Municipal Court Administrator Certification Process within the time allowed by N.J.S.A. 2B:12-11(e), Ms. Signorile will receive a salary increase of \$1,500.00.

-RESOLUTION-Awarding a cleaning contact

RESOLUTION

Awarding a Cleaning Contract for the Holland Township Municipal Building including the Police Department

WHEREAS, Holland Township requested quotes for cleaning services in the Municipal Building and the Police Department located at 61 Church Road in Holland Township, and

WHEREAS, quotes were received and reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in line items 01-201-26-310-683 for the Police Department and 01-201-26-310-604 for the Municipal Building.

WHEREAS this will be an initial 18 month contract beginning June 1, 2022 and ending December 31, 2023 with the option to extend (1) one additional year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey, that Holland Township be authorized to enter into an initial 18 month contract with an option to extend an additional year contract beginning June 1, 2022 with Theresa Verdi for cleaning services for the Holland Township Municipal Building, including the Police Department in the amount of \$300 per week for service on Monday, Wednesday and Friday.

-RESOLUTION-Contract for Pool Drain Cleaning

RESOLUTION

Award of Contract
Riegel Ridge Pool Main Drain Cleaning and Lining Work

WHEREAS, the main drain lines beneath the Riegel Ridge Community Pool must be cleaned and lined as part of the ongoing work to repair the pool drain lines; and

WHEREAS, this work is in addition to the work that is being conducted to repair drain lines outside the pool footprint by Salmon Brothers Inc. ("Salmon") in accordance with a February 15, 2022 contract award, and

WHEREAS, the Township of Holland ("Holland") is in receipt of a quote from Simple Drain Repairs Inc. ("SDR") for the cleaning and lining work in the amount of \$18,787.00; and

WHEREAS, SDR is a competent contractor that has the ability to conduct the required work; and

WHEREAS, CFO Pasqua has certified that funds have been allocated by Holland for the cleaning and lining work; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a contract be awarded to SDR in the amount of \$18,787.00 in accordance with its proposal of March 17, 2022.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that this resolution supersedes a previous contract award resolution relative to SDR adopted on March 15, 2022.

-RESOLUTION-Award of contract Mt. Joy Road Phase II

RESOLUTION

Award of Contract for Mt. Joy Improvement Project – Phase II

WHEREAS, on March 10, 2022, five bids were received and opened in public by Engineer Brandon Bundt of Colliers Engineering & Design with the following results:

<u>Contractors</u>	<u>Location</u>	<u>Bid Amount</u>
South State, Inc.	Bridgeton, NJ	\$150,000.00
Riverview Paving	Hackettstown, NJ	\$158,413.55
Top Line	Somerville, NJ	\$158,987.06
Reivax Construction Corp.	Flemington, NJ	\$160,896.21
Capital Paving	Annandale, NJ	\$168,484.56

WHEREAS, the engineer’s estimate for the project was \$169,125.66, and

WHEREAS, in a letter dated March 30, 2022, Holland Township Engineer, Paul M. Sterbenz, P.E., PP, recommended the project be awarded to the lowest bidder, South State Inc. in the amount of \$150,000.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that the contract for the Mt. Joy Improvement Project – Phase II be awarded to South State, Inc. of Bridgeton, NJ in the amount of \$150,000.00.

BE IT FURTHER RESOLVED, that this award is subject to the availability of funds and NJDOT approval for this project.

-ORDINANCE 2022-06 -Introduction/First Reading – Appropriations for Various Land and Building Improvements

Second reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-06

AN ORDINANCE THAT APPROPRIATED \$230,000.00 FROM THE AMERICAN RECOVERY PLAN FUNDS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS INCLUDING A NEW ROOF FOR THE RRCC BUILDING IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$230,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$230,000.00 is hereby appropriated from the **American Recovery Plan Funds** for Various Buildings & Land Improvements including a new roof for the RRCC building in the amount of \$230,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2022-07 -Introduction/First Reading – Appropriations for Various Building and Land Improvement

Second reading and Public Hearing set for May 3, 2022

ORDINANCE 2022- 07

AN ORDINANCE THAT APPROPRIATED \$150,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES INCLUDING A DIVING BOARD REPLACEMENT AND POOL AREA UPGRADES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$150,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties including a diving board replacement and pool area upgrades in the amount of \$150,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2022-08 -Introduction/First Reading - Appropriations for Church Road
Second reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-08

AN ORDINANCE APPROPRIATING \$275,000 FROM THE CAPITAL SURPLUS & AMERICAN RECOVERY PLAN FUNDING FOR IMPROVEMENTS TO CHURCH ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$275,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account & American Recovery Plan Funding for various upgrades and improvements to Church Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will use replacement funds from the American Recovery Plan Fund for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

-ORDINANCE 2022-09 -Introduction/First Reading – Appropriations for Police Equipment
Second reading and Public Hearing set for May 3, 2022

ORDINANCE 2022- 09

AN ORDINANCE THAT APPROPRIATED \$35,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$35,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$35,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of radios, and other equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2022-10 -Introduction/First Reading – Appropriations for various road improvements
Second reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-10

AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

-ORDINANCE 2022-11 -Introduction/First Reading – Appropriations for Spring Garden Road
Second reading and Public Hearing set for May 3, 2022

ORDINACE 2022- 11

AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL IMPROVEMENT FUNDS FOR IMPROVEMENTS TO SPRING GARDEN ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account for various upgrades and improvements to Spring Garden Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)