



**Township of Holland**  
IN  
HUNTERDON COUNTY

61 Church Road  
Milford, New Jersey 08848  
Phone (908) 995-4847 ext 210  
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[www.hollandtownshipnj.gov](http://www.hollandtownshipnj.gov)

**Draft Agenda-Business to the extent known**

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
May 3, 2022

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

Committeeman Duane Young  
Committeewomen Lisa Mickey  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **April 28, 2022** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND  
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM TUESDAY MAY 3, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE FOR THE CONVENIENCE OF THE PUBLIC.

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.**

**Members of the public may**

**Attend the meeting in person.**

**Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting online

<https://zoom.us/j/97603754676?pwd=a1BpS0FpYnJjOHJlY1I3WUJIN2xwdz09>

Meeting ID: 976 0375 4676

Passcode: 208625

Join meeting by phone

19292056099

**APPROVAL OF MINUTES OF THE: April 19, 2022 Regular Meeting**

**APPROVAL OF BILLS AS SUBMITTED**

Check#	Vendor	Description	Payment	Check Total
31937	ADT SECURITY SERVICES	Holland Township Bethany Ridge Security	\$ 169.71	\$ 169.71
31938	ALLEGRO ENTERPRISES, I	Bottled Water for the Township	\$ 61.54	\$ 61.54
31939	Amanda Muller	Mileage	\$ 117.08	\$ 117.08
31940	Amazon.com RRCC	Stencils for Pool	\$ 10.99	
		Forever Stamps	\$ 79.65	\$ 90.64
31941	AMAZON.COM, LLC Police	Office Supplies	\$ 13.18	\$ 13.18
31942	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen Rd	\$ 321.32	\$ 321.32
31943	AT&T MOBILITY	Cell Phones - 3/22/22-4/21/22	\$ 315.03	\$ 315.03
31944	Ben Kirkpatrick	Work Boots	\$ 150.00	\$ 150.00
31945	BEN SHAFFER RECREATION	Playground Mulch RRCC	\$ 2,149.29	\$ 2,149.29
31946	BILL KAPPUS PLUMBING &	New Toilet for women's room & repair uri	\$ 915.50	\$ 915.50
31947	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Mats for Municipal Building	\$ 39.90	
		Mats for RRCC - May 2022	\$ 70.35	\$ 133.00
31948	Colliers Engineering &	HLT0086/HLT082/HLT075/HLT057/HLT018/HLT0	\$ 5,966.19	
		HLT0086/HLT082/HLT075/HLT057/HLT018/HLT0	\$ 5,308.56	
		HLT0086 2021 Tax Map Amendments	\$ 3,069.40	\$ 14,344.15
31949	COUNTY OF HUNTERDON	1Q2022 Health Inspections	\$ 200.00	\$ 200.00
31950	Department of Community Affairs	Permit fee	\$ 108.00	\$ 108.00
31951	Department of Community Affairs	Permits for RRCC	\$ 324.00	\$ 324.00
31952	Department of Finance	2Q2022	\$ 558,776.03	\$ 558,776.03

31953	Department of Finance	2Q2022 Library	\$ 53,943.37	\$ 53,943.37
31954	Department of Finance	2Q2022 Open Space	\$ 51,257.04	\$ 51,257.04
31955	Direct Energy	Propane	\$ 341.62	\$ 341.62
31956	Direct Energy Business	129 Spring Mills Road	\$ 6.06	
		Acct 1294540 Meter G21049495	\$ 1.55	
		Account 1294539	\$ 1,762.95	
		Account 1294535	\$ 84.00	
		Electric Service 129 Spring Mills Road	\$ 108.46	
		Account 1294536	\$ 435.40	\$ 2,398.42
31957	DOROTHY BARTKIEWICZ	mailbox damage	\$ 50.00	\$ 50.00
31958	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 417.73	
		Meter 14Y735578 Account 9890459292 910	\$ 159.78	\$ 577.51
31959	Enterprise Electrical	Electrical Work	\$ 650.00	
		Electrical Work	\$ 175.00	\$ 825.00
31960	EPPEC Uniforms	OEM Uniforms - DEMC Wiklanski	\$ 331.80	\$ 331.80
31961	Gabrielli Truck Sales	Quote GABR2020000114A112	\$ 118,713.90	\$ 118,713.90
31962	Gall's	15-16 Patrol Car Equipment	\$ 249.81	\$ 249.81
31963	GANN LAW BOOKS	LUB Cox Books 2022	\$ 809.00	\$ 809.00
31964	Garden State Laborator	Pool Water Testing Summer 2022	\$ 2,495.00	\$ 2,495.00
31965	GEBHARDT & KIEFER, P.C	Mar-22	\$ 5,725.50	\$ 5,725.50
31966	Griffith-Allied Trucki	DULSD - Diesel DPW/Gasoline-Police	\$ 1,150.58	
		DULSD - Diesel DPW/Gasoline-Police	\$ 1,578.13	\$ 2,728.71
31967	Hendersen Products Inc	Truck Body	\$ 78,823.00	
		adjustment for material costs	\$ 8,391.60	\$ 87,214.60
31968	Hershey Entertainment	Training Conference 04/18/2022-04/21/20	\$ 1,298.70	\$ 1,298.70
31969	HUNTERDON EQUIPMENT RE	Hydro Seeder	\$ 900.00	\$ 900.00
31970	IN THE SWIM	Water Testing Kit	\$ 173.99	
		Paint and tile cleaner for pool	\$ 677.82	\$ 851.81
31971	Institute for Forensic	Psychological Evaluation	\$ 2,250.00	\$ 2,250.00
31972	J C Ehrlich Co Inc	DPW Pest Control 129 Spring Mill	\$ 65.00	
		Exterior Bait Stations	\$ 115.00	\$ 180.00
31973	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 3/19/	\$ 59.05	\$ 59.05
31974	JERSEY CENTRAL POWER &	100 029 305 644	\$ 805.06	\$ 805.06
31975	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 3/19	\$ 4.09	\$ 4.09
31976	JERSEY CENTRAL POWER &	Account 100 105 886 640 914 Milford Warr	\$ 129.70	\$ 129.70
31977	JERSEY CENTRAL POWER &	Account 100 004 555 858 Baseball 3/19/2	\$ 215.09	\$ 215.09
31978	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 3/19/22-	\$ 79.80	\$ 79.80
31979	Jessica Dulin-Soto	Yoga April 2022	\$ 385.00	\$ 385.00
31980	John P Gallina, Esq	PB Misc general Matters 041122	\$ 202.50	
		PB HK B24 L 3 13 review thru 041222 Engi	\$ 607.50	\$ 810.00
31981	Kleen & Fresh Company	April 18, 21 & 23	\$ 380.00	
		April 25, 28 & 30	\$ 380.00	\$ 760.00
31982	Laura Knott	Yoga April 2022	\$ 275.00	\$ 275.00
31983	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,140.00	\$ 2,280.00
31984	LMR Disposal LLC	Recycle Dumpster April 2022	\$ 58.11	\$ 58.11
31985	MELANIE WOROB	Zumba and Fitness Classes April 2022	\$ 800.00	\$ 800.00
31986	MILFORD/FRENCHTOWN AUT	Patrol Vehicle Maintenance	\$ 16.98	\$ 16.98
31987	NATURAL STRUCTURES	3 X 5 Landing Pad for Frog Slide @ Pool	\$ 1,500.00	\$ 1,500.00

31988	NJ Advance Media	account 1160894	\$ 221.98	\$ 221.98
31989	NJ STATE ASSOC. OF CHI	Training	\$ 2,450.00	\$ 2,450.00
31990	NJMVC	PD 15-16 MV title fee	\$ 60.00	\$ 60.00
31991	OFFICE DEPOT, INC.	Office Supplies	\$ 5.19	\$ 5.19
31992	PenTeleData	4/24-5/24/22	\$ 196.85	\$ 196.85
31993	Pop's Bees & Trees	refund	\$ 100.00	\$ 100.00
31994	Power Pool Plus Inc	Generator Service/Repairs	\$ 490.00	\$ 490.00
31995	Prestige Dry Cleaner L	Uniform Dry Cleaning	\$ 481.50	\$ 481.50
31996	SMITH MOTOR COMPANY, I	Vehicle Maintenance	\$ 362.45	\$ 362.45
31997	SUPREME PLUMBING COMPA	Repair of Leaky valve	\$ 1,341.21	\$ 1,341.21
31998	Tamatha Isenberg	Yoga April 2022	\$ 220.00	\$ 220.00
31999	THERESA VERDI	Cleaning RRCC 4/1 - 4/15	\$ 480.00	
		Cleaning RRCC 4/16 - 4/30	\$ 440.00	\$ 920.00
32000	VERIZON	4/18/22 billing	\$ 238.45	\$ 238.45
32001	VERIZON	4/25/22 billing 908 995 4849	\$ 102.12	\$ 102.12
32002	VERIZON	4/25/22 billing 908 995 9188	\$ 88.85	\$ 88.85
32003	VERIZON	4/25/22 billing	\$ 1,006.55	\$ 1,006.55
32004	VERIZON	4/25/22 billing	\$ 667.14	\$ 667.14
32005	Visual Computer Soluti	Renewal Service	\$ 1,019.70	\$ 1,019.70
32006	WILLIAM HANCE	zoom	\$ 149.90	\$ 149.90
32007	WILSON PRODUCTS	Propane for Recycling Building	\$ 35.25	\$ 35.25
		Totals	\$ 929,665.28	\$ 929,665.28
4202022	Quadient	refill postage machine	\$ 500.00	\$ 500.00
4272022	NJ State Health Benefit	May Retiree	\$ 2,604.48	\$ 2,604.48
4262022	NJ State Health Benefit	May Health Benefits	\$ 30,078.81	\$ 30,078.81
		Total Manuals	\$ 33,183.29	\$ 33,183.29
		Total	\$ 962,848.57	\$ 962,848.57
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	714,403.28	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,450.00	
OTHER TRUST FUNDS				
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES		
ESCROW		ESCROW FUNDS	\$ 607.50	
DEVELOPMENT FEES		development fees		
Checks issued 5/3/22				929,665.28
		Manual Totals		33,183.29
Total				<u>962,848.57</u>

**REMINDER/ANNOUNCEMENT**

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-** 2022 Budget to be Read by Title

Chief Finance Officer Margaret Pasqua and Township Auditor Willian Colantano will be attending to answer any questions

**RESOLUTION**

Authorizing the Budget be read by Title

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget be read by title only, at the time of public hearing if a resolution is passed by not less that a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the **Municipal Building**, delivered to the **Holland Township Free Public Library**, and copies have been made **available by the Clerk to persons requesting them**; and

**WHEREAS**, the Township Committee does advise that these conditions have been met.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Jersey, State of New Jersey, that the budget shall be read title only.

**-BUDGET HEARING AND ADOPTION OF THE 2022 MUNICIPAL BUDGET**

**RESOLUTION**

Adoption of the 2021 Municipal Budget

**BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2022	2021
1. Surplus	940,000.00	900,000.00
2. Total Miscellaneous Revenues	3,763,900.00	3,291,778.57
3. Receipts from Delinquent Taxes	225,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,600.00
Total General Revenues	6,122,500.00	5,595,378.57
Summary of Appropriations	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	2,041,200.00	1,950,400.00
Other Expenses	2,730,688.93	2,278,478.97
2. Deferred Charges & Other Appropriations	440,611.07	441,500.00
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	410,000.00	416,000.00
Total General Appropriations	6,122,500.00	5,595,378.57
Total Number of Employees	18 Full Time 29 Part Time	18 Full Time 29 Part Time

2020 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated
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	2022 Budget	2021 Budget
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	540,000.00	540,000.00
3. Deficit (General Budget)		
Total Revenues	590,000.00	590,000.00
<b>Summary of Appropriations</b>		
	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	5,000.00	5,000.00
Other Expenses	451,000.00	460,000.00
2. Capital Improvements	134,000.00	125,000.00
3. Debt Service	0.00	
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total Appropriations	590,000.00	590,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt				
	General	Water Utility	Sewer Utility	Utility - Other
Interest				
Principal				
Outstanding Balance				

PUBLIC HEARING

**-ORDINANCE 2022-06** - Public Hearing/Final Adoption – Appropriations for Various Land and Building Improvements

**ORDINANCE 2022-06**

**AN ORDINANCE THAT APPROPRIATED \$230,000.00 FROM THE AMERICAN RECOVERY PLAN FUNDS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS INCLUDING A NEW ROOF FOR THE RRCC BUILDING IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$230,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$230,000.00 is hereby appropriated from the **American Recovery Plan Funds** for Various Buildings & Land Improvements including a new roof for the RRCC building in the amount of \$230,000.00.

**SECTION TWO:** The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING

**-ORDINANCE 2022-07** - Public Hearing/Final Adoption – Appropriations for Various Building and Land Improvement

**ORDINANCE 2022- 07**

**AN ORDINANCE THAT APPROPRIATED \$150,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES INCLUDING A DIVING BOARD REPLACEMENT AND POOL AREA UPGRADES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$150,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties including a diving board replacement and pool area upgrades in the amount of \$150,000.00.

**SECTION TWO:** The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING

**-ORDINANCE 2022-08** - Public Hearing/Final Adoption - Appropriations for Church Road

**ORDINANCE 2022-08**

**AN ORDINANCE APPROPRIATING \$275,000 FROM THE CAPITAL SURPLUS & AMERICAN RECOVERY PLAN FUNDING FOR IMPROVEMENTS TO CHURCH ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$275,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account & American Recovery Plan Funding for various upgrades and improvements to Church Road.

**SECTION TWO:** The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

**SECTION THREE:** The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

**SECTION FOUR:** It is expected that the Township will use replacement funds from the American Recovery Plan Fund for the project funded by this appropriation.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

PUBLIC HEARING

**-ORDINANCE 2022-09 - Public Hearing/Final Adoption – Appropriations for Police Equipment**

**ORDINANCE 2022- 09**

**AN ORDINANCE THAT APPROPRIATED \$35,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$35,000.00**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$35,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of radios, and other equipment for the Police Department.

**SECTION TWO:** The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.



**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING

**-ORDINANCE 2022-10** Public Hearing/Final Adoption – Appropriations for various road improvements

**ORDINANCE 2022-10**

**AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$250,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$250,000.00.

**SECTION TWO:** The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING

**-ORDINANCE 2022-11** - Public Hearing/Final Adoption – Appropriations for Spring Garden Road

**ORDINANCE 2022- 11**

**AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL IMPROVEMENT FUNDS FOR IMPROVEMENTS TO SPRING GARDEN ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$250,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account for various upgrades and improvements to Spring Garden Road.

**SECTION TWO:** The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

**SECTION THREE:** The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

**SECTION FOUR:** It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

PUBLIC HEARING

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-** Authorizing submission of the 2022 Tonnage Report and Grant Application

**RESOLUTION**

Authorization to Submit 2022 Tonnage Report and Grant Application

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing this municipality to apply for the **2022 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the **2022 Recycling Tonnage Grant Application** to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Rebecca Lunger (Manager of Hunterdon County Division of Solid Waste/Recycling) to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**-RESOLUTION-** Authorizing the execution of a contract for purchase of real estate for Block 22, Lot 4, Church Road

**RESOLUTION**

Authorizing the Execution of a Contract for Purchase of Real Estate for Block 22, Lot 4, Church Road Holland Township Hunterdon County, NJ

**WHEREAS**, the Township of Holland (the "Township") wishes to acquire approximately 44.94 acres of land designated as Block 22, Lot 4 on the Township Tax Map, located at Church Road (the "Property"); and

**WHEREAS**, the Township wishes to enter into a Contract for Sale of Real Estate with John G. Oliver for the property, at a price of \$400,000.00;

**WHEREAS**, the Township's purchase of the Property will be contingent upon the closing of sale of property known as 914 Milford-Warren Glen Road, Block 6, Lot 1.02, Holland Township, New Jersey (the "Park House"), which proceeds will be utilized to fund the purchase of the Property.

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby authorizes the execution of a Contract for Sale of Real Estate to acquire the property designated as Block 22, Lot 4 on the Township Tax Map, located at Church Road pursuant to the Contract attached hereto as "Exhibit A," subject to final review of the Township Attorney.

**BE IT IS FURTHER RESOLVED** that counsel and all other appropriate Township officials and personnel are authorized to prepare any and all related documents and perform all tasks, which will effectuate the purposes of this Resolution.

**-RESOLUTION-** Hiring Isabella Pinto

**RESOLUTION**

Hiring Isabella Pinto part time  
Front Desk staff at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

**WHEREAS**, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, this employee will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required training; and

**WHEREAS**, this employee will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

**THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Isabella Pinto will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2022 rate of \$13.00 per/hr. contingent upon favorable background check results. Effective April 16, 2022.

**-RESOLUTION-** Insertion of a Special Item of Revenue in the Budget

**RESOLUTION**

Chapter 159

Insertion of a Special Item of Revenue in the Budget-  
SFY2021 Body Worn Camera Grant Program

**WHEREAS**, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$30,570.00 from SFY2021 Body Worn Camera Grant Program and wishes to amend the 2022 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$30,570.00

Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set with Appropriations:  
Dept of Law & Public Safety-Body Worn Camera

**BE IT FURTHER RESOLVED**, that the sum of \$30,570.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:  
Dept of Law & Public Safety-Body Worn Camera

**BE IT FINALLY RESOLVED**, that the Municipal Clerk will forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

**RESOLUTION-Approving a bid for the purchase of Park House**

#### **RESOLUTION**

**Approving the Leading Bid in the Amount of \$ \_\_\_\_\_  
for the Purchase of Township Property Located at Block 6, Lot 1.02, 914 Milford-Warren Glen  
Road**

**-ORDINANCE 2022-13 -Introduction/First Reading-Purchase of Property Block 22 Lot 4, Church  
Road**

Second Reading and Public Hearing set for Wednesday June 8, 2022

#### **ORDINANCE 2022-13**

**AN ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY  
DESIGNATED AS BLOCK 22, LOT 4  
TOWNSHIP OF HOLLAND  
HUNTERDON COUNTY, NEW JERSEY**

**WHEREAS**, John G. Oliver is the owner of Block 22, Lot 4, Open Space Lot; and

**WHEREAS**, the Township wishes to acquire the Open Space Lot; and

**WHEREAS**, the Open Space Lot offers attractive recreational uses and environmental preservation benefits, including water quality and supply protection and habitat conservation; and

**WHEREAS**, based upon two appraisals, Township and the Property Owner agreed on a purchase price of \$400,00.00; and

**WHEREAS**, the Township will be funding the purchase with the proceeds of sale of property known as 914 Milford-Warren Glen Road, Block 6, Lot 1.02, Holland Township, New Jersey (the “Park House”); and

**WHEREAS**, the New Jersey Local Land and Buildings Law, N.J.S.A. 40A:12-3, *et seq.*, requires adoption of an ordinance to authorize the acquisition of the Property.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holland, the County of Hunterdon in the state of new Jersey, as follows:

**SECTION 1.**

Subject to the availability of funds described herein, the Township is hereby authorized acquire the Open Space Lot as referenced hereinabove.

**SECTION 2.**

The Deputy Mayor and Clerk are hereby authorized and directed to take all necessary actions and execute all necessary documents, including but not limited to a deed of conveyance, HUD-1 settlement statement, affidavit of title, and such other closing documents in order to authorize both the acquisition and conveyance of the Open Space Lot.

**SECTION 3.**

This Ordinance shall take effect after final passage and publication as prescribed by law.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_

