



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
July 5, 2022

MEETING CALLED TO ORDER

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Cathy Miller
Deputy Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 9, 2021** and **re-published with the Zoom information on April 28, 2022** by:
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM Tuesday _____, 2022**

PLEASE TAKE NOTICE.
THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE FOR THE CONVENIENCE OF THE PUBLIC.

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.

Members of the public may

Attend the meeting in person.

Attend the meeting via Zoom-see below for meeting login details

Join Zoom Meeting

<https://zoom.us/j/97555140894?pwd=a29ZQXE0ek5VRGdrSkRRbGNzTXpjdz09>

Meeting ID: 975 5514 0894

Passcode: 815329

Join by Phone 929 205 6099

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

HOLLAND TOWNSHIP SCHOOL Board of Education President Matthew Davis and Superintendent Stephanie Snyder will present an overview of their plans for the future. This will not be a joint meeting of the BOE and Township Committee. There will be no public participation during this presentation. Members of the public with questions for the Board of Educations should attend the next Board of Education meeting August 23, 2022 at 7:00pm.

APPROVAL OF MINUTES OF THE: June 21, 2022 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
32254	ABE MATERIALS -	Cold Patch/ Block Materials	537.48	537.48
32255	ALLEGRO ENTERPR	Bottled Water for the Township	69.01	69.01
32256	Amazon.com RRCC	Insect Sting Swabs	59.88	
		Snack Hut Items - Food Prep Storage Cont	19.49	
		Carabiner Clips	13.99	
		Sticky Note Easel Pad	41.58	
		Disposable Gloves	139.93	
		No Rub Calamine Plus Spray	7.98	282.85
32257	Amazon.com RRCC	Summer Camp Nurse Supplies	41.91	
		Gallon Size Zipper Bags	10.33	
		Chips for Snack Hut	74.86	
		Camp Lunch Box Lunch containers	68.97	
		Three Way Radio	140.97	
		Yearly Prime Membership	139	476.04
32258	AMAZON.COM, LLC	Sealer for postage machine	30.35	30.35

32259	Amerigas-Clinton	Propane Bethany Ridge 6/16/22	139.98	
		Snack Hut Propane	37.11	177.09
32260	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	16.5	16.5
32261	AQUA NEW JERSEY	Lawn Irrigation (9078)	33.28	33.28
32262	AQUA NEW JERSEY	Fox Hill 001037164 0748991	379.92	379.92
32263	AQUA NEW JERSEY	910 Milford Warren Glen Rd.	321.32	321.32
32264	AQUA NEW JERSEY	2nd Qtr Hydrant	3,688.56	3,688.56
32265	AQUA NEW JERSEY	RRCC Pool 8797	2,365.26	2,365.26
32266	AQUA NEW JERSEY	Pool (8796)	183.62	183.62
32267	AUSTIN PISCITEL	Background check (fingerprinting)	43.25	43.25
32268	BIS Digital Inc	Technical Support Agreement	1,284.00	1,284.00
32269	BROOKE TESTA	Background check (fingerprinting)	43.25	43.25
32270	City Connection	2022 Web Service	6,000.00	6,000.00
32271	CLEMENS UNIFORM	Mats for RRCC June 2022 (delivery every	66.8	
		Mats for Municipal Building	39.9	106.7
32272	Colliers Engine	HLT0091 OLD RIVER RD FY 2023 GRANT APPLI	1,413.75	
		HLT075	1,274.87	
		HTL0084 Church Road Cost Estimate	801.52	
		HLT057	1,799.38	
		HLT086 Tax Map Amendments	192.1	
		HLT0088 Diving Board Plans	2,122.00	
		HLT0089 Roof Replacement RRCC	2,548.79	10,152.41
32273	Colliers Engine	HLT065 RR Valve Replacement	1,256.00	
		HLT0082 LIBRARY ROOF IMPROVEMENTS	1,541.49	
		LUB Zinn B22 L 59 review thru 061222 Pla	77.5	2,874.99
32274	Direct Energy	Propane	110.93	110.93
32275	Direct Energy B	Account 1294535	42.24	
		Acct 1294540 Meter G21049495	68.07	
		Account 1294539	2,503.93	2,614.24
32276	ELIZABETHTOWN G	Meter 14Y735578 Account 9890459292 910	30.99	
		Meter 01061655 Account 93404665351 RRCC	256.7	287.69
32277	GARDEN STATE HI	Sign Post Replenishment	1,361.30	1,361.30
32278	GEBHARDT & KIEF	May-22	610.5	
		May-22	4,174.50	4,785.00
32279	Griffith-Allied	Gasoline Police	2,399.45	2,399.45
32280	Home Depot Cred	Misc. Items for Building and Maintenance	49.96	49.96
32281	J C Ehrlich Co	Commercial Pest Maintenance service June	195	195
32282	Jason Czerna	background check	43.25	43.25
32283	JERSEY CENTRAL	Account 100 004 272 595 Street Lights	22.3	22.3
32284	JERSEY CENTRAL	Account 100 004 272 652 Street Lights	1,332.33	1,332.33
32285	JERSEY CENTRAL	Account 100 060 952 585 Street Lights	59.49	59.49
32286	JERSEY CENTRAL	100 070 503 212 Pool Storage Garage 5/22	4.09	4.09
32287	JERSEY CENTRAL	Account 100 004 555 932 Case Field 5/22/	195.29	195.29
32288	JERSEY CENTRAL	Account 100 105 886 640 914 Milford Warr	166.58	166.58
32289	JERSEY CENTRAL	Account 100 077 061 016 4/19/22-6/20/2	274.41	274.41
32290	JERSEY CENTRAL	Account 100 004 555 858 Baseball 4/19/2	183.72	183.72
32291	JERSEY CENTRAL	100 029 305 644 - 4/19/22-6/20/22	1,099.30	1,099.30
32292	JERSEY CENTRAL	Account 100 003 579 271 Library 5/21/22-	46.76	46.76
32293	John P Gallina,	LUB Kaszas B3 L 66 Site Plan review thru	337.5	
		LUB Hatch B24 L 4 01 Var Ap review thru	101.25	438.75

32294	L.J. ZUCCA INC.	Candy/Cheese for Snack Hut	228.75	228.75
32295	Leonard A. LaGu	Camp T-Shirts	3,351.35	3,351.35
32296	LMR Disposal LL	Blanket for Dumpster pickup	1,830.00	1,830.00
32297	NJ Advance Medi	account 1160894	80.37	
		account 1160894	61.03	141.4
32298	PenTeleData	6/24/22-7/24/22	196.85	196.85
32299	PRECAST MANUFAC	Catch Basin Inlets	1,220.00	1,220.00
32300	Princeton Compu	March - May	2,906.25	2,906.25
32301	REBECCA MATTHEW	Background check (fingerprinting)	43.25	43.25
32302	Samuel Kirkpatr	Background check (fingerprinting)	43.25	43.25
32303	SEAN P. GUTSICK	reimbursement	1,662.34	1,662.34
32304	SUPREME PLUMBIN	Bethany Ridge Furnace Service Call	365	365
32305	Toadshade Wildf	EC speaker 062322 If you plant them...y	285	285
32306	TREE KING, INC.	Tree Removals	3,775.00	3,775.00
32307	VERIZON	6/18/22 billing	238.45	238.45
32308	Warren Material	Asphalt Material for Road Projects	611.81	611.81
32309	Y-Pers, Inc	Safety Clothing Per Union Contract	175	175
				\$
	totals		\$ 61,809.42	61,809.42
	Manuals			
70122	Guardian	July	\$ 2,928.24	\$ 2,928.24
6292022	Hunterdon County Open Space Trust	Rolph Closing B 17 L 19 90.128 acres	\$ 55,879.36	\$ 55,879.36
32620	NJ Sales Tax	Sales Tax 2nd Qtr 2022	\$ 88.39	\$ 88.39
7022022	NJ State Health Benefits	July Retiree	\$ 2,604.48	\$ 2,604.48
7012022	NJ State Health Benefits	July	\$ 30,078.81	\$ 30,078.81
		total manuals	\$ 91,579.28	\$ 91,579.28
		Grand total	\$ 153,388.70	\$ 153,388.70
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	50,750.53	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 1,662.34	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 8,880.30	
ESCROW		ESCROW FUNDS	\$ 516.25	
DEVELOPMENT FEES		development fees		
Checks issued 7/5/22				61,809.42
		Manual Checks		91,579.28
Total				<u>153,388.70</u>

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2022-15-Public Hearing/Final Adoption-Appropriation of Sewer Funds from Capital

ORDINANCE 2022-14

AN ORDINANCE APPROPRIATING \$100,000 FROM SEWER CAPITAL IMPROVEMENT FUND FOR THE IMPROVEMENTS AND REPAIR TO THE SEWER LINES AND ALL OTHER APPURTENANCES REQUIRED TO MAINTAIN THE SEWER LINES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey, as follows:

SECTION ONE: The sum of \$100,000 is hereby appropriated from the Capital Improvement Fund, in the Sewer Capital Account for the Improvement and repair to the sewer lines and all other appurtenances required in the Township, including all work and materials necessary therefor and incidental thereto.

SECTION TWO: The improvement described in Section One, above, is hereby authorized. The period of usefulness of the said improvement, as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The Capital Budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon its publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Change Order-Salmon Brothers Invoice for Pool Piping Repairs

RESOLUTION

Change Order #2

Salmon Brothers Inc.

Riegel Ridge Pool Drain Repairs

WHEREAS, Holland Township awarded a contract to Salmon Brothers Inc. on February 16, 2022 in the amount of \$20,460.00 for Riegel Ridge Pool Drain Repairs; and

WHEREAS, on April 19, 2022, Holland Township approved a change order to the original contract for supplemental work to remove rock from unscreened top soil increasing the contract by \$1,845.00 to a total of \$22,305.00; and

WHEREAS, due to the increased cost of materials, the contractor is requesting change order #2 in the amount of \$9,520.20 to bring the contract total to \$31,825.20; and

WHEREAS, pursuant to regulations implementing the Local Public Contracts Law N.J.A.C. 5:30-11.9, Holland Township Engineer Paul Sterbenz has certified and explained the necessity for this change order as required when the amount is increased by more than 20%, and

WHEREAS, Holland Township Chief Financial Officer Kristi Gano has certified that funds are available in the following account: 04-215-10-250-015 2022 (Building Improvements).

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that change order #2 to the contract of Salmon Brothers Inc. for an increase of \$9,520.20 is hereby approved and that the contract sum, including this change order, is \$31,825.20.

BE IT FURTHER RESOLVED, that the Mayor is hereby authorized to sign the Change Order #2 form and that the Clerk is authorized to advertise this contract change order.

-RESOLUTION-South State-Church Road

RESOLUTION
Award of Contract
South State Inc.
Church Road Milling and Resurfacing

WHEREAS, the Township of Holland (“Holland”) is seeking to improve the entirety of Church Road in the summer of 2022; and

WHEREAS, a purchase order has been issued to Asphalt Paving Systems to oil and chip the roadway; and

WHEREAS, prior to the placement of the oil and chip materials, several deteriorated segments of Church Road must be milled and repaved; and

WHEREAS, Holland has budgeted \$125,000.00 for the required milling and repaving work; and

WHEREAS, Holland plans on utilizing South State Inc. (“South State”) through its membership in the Morris County Cooperative Pricing Council (“MCCPC”) to perform the required milling and paving work; and

WHEREAS, South State is a qualified contractor and has the experience to perform the required work on the project; and

WHEREAS, Chief Finance Officer Kristi Gano certifies that the Township has sufficient funds in the Capital Ordinance 2022-10 Road Improvements adopted on May 3, 2022 to retain South State; and

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that South State is hereby authorized to perform milling and paving work on Church Road at a cost not to exceed \$125,000.00; and

BE IT FURTHER RESOLVED, that this authorization is subject to the Township Chief Financial Officer certifying the availability of funds for this project.

BUSINESS FROM TOWNSHIP ATTORNEY*

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT AGENDA