



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
Milford, New Jersey 08848
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
October 4, 2022

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Deputy Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 9, 2021** and **re-published with the Zoom information on April 28, 2022** by:
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM Tuesday October 4, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE FOR THE CONVENIENCE OF THE PUBLIC.

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.

Members of the public may

Attend the meeting in person.

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

Join Zoom Meeting

<https://us06web.zoom.us/j/85243778691?pwd=TmZMQ21qV3ZkcTgzYmNUTUZiTGxrUT09>

Meeting ID: 852 4377 8691

Passcode: 369072

Join by Phone

929 205 6099

APPROVAL OF MINUTES OF THE: September 20, 2022 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
32710	ALLEGRO ENTERPRISES, INC.	Water Delivery DPW Sept 2022	\$ 39.45	
		Bottled Water for the Township	\$ 147.33	\$ 186.78
32711	Amanda Muller	Magic Jack subscription renewals	\$ 187.48	\$ 187.48
32712	Amazon.com RRCC	Salt Packets	\$ 10.00	
		Reagents for Pool Chemicals	\$ 20.84	
		Lawn Game	\$ 25.50	
		Vacuum Cleaner Bags	\$ 27.97	
		Lightbulbs	\$ 35.99	
		Battery Back-Up For Pool	\$ 68.99	
		Lightbulbs	\$ 128.28	
		Garbage Bags	\$ 91.96	\$ 409.53
32713	Amazon.com RRCC	Pickleball Net	\$ 129.99	
		Broom	\$ 18.99	
		Trash & Recycle Cans for Community Day	\$ 185.84	
		Floor Tape, crock pot, garbage bags	\$ 112.92	
		Pickleball Rackets	\$ 39.99	\$ 487.73
32714	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 2.30	\$ 2.30
32715	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	\$ 16.50
32716	AQUA NEW JERSEY	Pool (8796)	\$ 280.40	\$ 280.40
32717	AQUA NEW JERSEY	RRCC Pool 8797	\$ 1,265.20	\$ 1,265.20
32718	BCI Truck Inc	Truck 17 Coolant Replacement Parts	\$ 344.23	\$ 344.23
32719	Chris's Lawn Mowing Inc	2022 Lawn mowing services	\$ 3,807.10	\$ 3,807.10
32720	CIOCCA CHRYSLER DODGE JEEP	Patrol vehicle repair	\$ 608.16	\$ 608.16
32721	CLEMENS UNIFORM	Mats for RRCC (delivery every 4 weeks)	\$ 70.35	
		Mats for Municipal Building	\$ 39.90	\$ 110.25
32722	Cornerstone Printing	Stuffing Tax Bills for Mailing	\$ 377.43	\$ 377.43
32723	COUNTY OF HUNTERDON	2Q2022 Health Inspections	\$ 600.00	\$ 600.00

32724	DAVIS BUSINESS MACHINES, INC.	Repair of Canon Printer (upstairs office	\$ 285.66	\$ 285.66
32725	Direct Energy	Propane	\$ 67.95	\$ 67.95
32726	Direct Energy Business	129 Spring Mills Rd Account 1294415	\$ 6.06	\$ 6.06
32727	DONNA K. GELEGONYA	Training for Pool Staff	\$ 360.00	\$ 360.00
32728	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 257.50	
		Meter 14Y735578 Account 9890459292 910	\$ 37.88	\$ 295.38
32729	Energy Fitness Wellness Solutions LLC	Repair of Elliptical	\$ 361.23	\$ 361.23
32730	Fred Beans Ford of Washington	15-11 Vehicle Repair	\$ 172.44	\$ 172.44
32731	Gall's	15-16 Vehicle Equipment	\$ 462.07	
		BIG EASY GLO LOCKOUT TOOL KIT	\$ 79.15	\$ 541.22
32732	GLOCK PROFESSIONAL, INC.	Glock Equipment	\$ 283.00	\$ 283.00
32733	GOTTA HAVE IT	RRCC Pool Chemicals/Materials	\$ 401.58	\$ 401.58
32734	GRAINGER	OEM Equipment	\$ 339.99	
		15-16 Equipment	\$ 208.96	\$ 548.95
32735	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 34.49	\$ 34.49
32736	HOLLAND TOWNSHIP FREE PUBLIC LIBRARY	2022 Aid to Library	\$ 30,000.00	\$ 30,000.00
32737	Home Depot Credit Services	Misc. Items for Building and Maintenance	\$ 55.54	\$ 55.54
32738	HOOVER TRUCK CENTERS INC	Trk 98 Repair	\$ 112.67	\$ 112.67
32739	Hunterdon County Central Printing	Envelopes	\$ 50.00	\$ 50.00
32740	IN THE SWIM	Anti Freeze for Pool Closing	\$ 253.24	\$ 253.24
32741	J C Ehrlich Co Inc	Commercial Pest Maintenance service Sept	\$ 65.00	\$ 65.00
32742	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 7/21/2	\$ 241.38	\$ 241.38
32743	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 8	\$ 1,333.97	\$ 1,333.97
32744	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 22.36	\$ 22.36
32745	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 59.57	\$ 59.57
32746	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 8/23/22-	\$ 86.85	\$ 86.85
32747	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 8/23/	\$ 126.80	\$ 126.80
32748	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 8/23/22-9/21/22	\$ 1,206.88	\$ 1,206.88
32749	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 8/23	\$ 4.09	\$ 4.09
32750	JESSICA NEGLIA	Community Day 2022	\$ 114.98	
		Community Day 2022	\$ 29.64	\$ 144.62
32751	John P Gallina, Esq	LUB Tilley/Lieb B24 L 5 review thru 091	\$ 270.00	
		PB Misc general Matters 091222	\$ 67.50	\$ 337.50
32752	KOLLMER EQUIPMENT	Roadside Maintenance Equipment- Trimmers	\$ 1,228.47	\$ 1,228.47
32753	LDI Connect	Copies for RRCC	\$ 15.68	\$ 15.68
32754	LMR Disposal LLC	Blanket for Dumpster pickup	\$ 1,230.00	\$ 1,230.00
32755	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Blanket for Truck Parts	\$ 508.62	\$ 508.62
32756	NJ Advance Media	Police Officer hiring ad	\$ 646.25	\$ 646.25
32757	NJ Event Service LLC	Community Day	\$ 755.00	\$ 755.00
32758	ODP BUSINESS SOLUTIONS, LLC	Office Supplies	\$ 44.18	\$ 44.18
32759	PenTeleData	9/24/22-10/24/22	\$ 196.85	\$ 196.85
32760	PERFORMANCE TIRE COMPANY	15-12 Vehicle Maintenance	\$ 188.62	
		Tires for Leaf Machine TUC39H	\$ 1,760.75	\$ 1,949.37
32761	Princeton Computer Support Inc	Barracuda Total Email Protection	\$ 995.00	
		May-August	\$ 6,041.25	\$ 7,036.25
32762	PRIORITY OF LIFE TRAINING AND CONSULTING	Officer Training	\$ 2,500.00	\$ 2,500.00
32763	RJ'S DIESEL AND AUTO REPAIR	15-11 Car Repair	\$ 1,505.18	\$ 1,505.18
32764	S & K Truck Parts Inc	Truck 02 Parts for Repair	\$ 148.58	\$ 148.58

32765	SEAN P. GUTSICK	Batteries	\$ 198.28	\$ 198.28
32766	SERVICE ELECTRIC CABLE TV, INC.	RRCC cable/internet/phone September 2022	\$ 205.68	\$ 205.68
32767	SHERWIN-WILLIAMS CO., THE	Striping Paint for RRCC/Municipal/Fireho	\$ 1,440.00	\$ 1,440.00
32768	St. of NJ/Dept of Labor/Workforce	2021 Unemployment Assessment	\$ 406.05	\$ 406.05
32769	SUPREME PLUMBING COMPANY LLC	RRCC Building/Maintenance Repairs- Chill	\$ 1,507.50	\$ 1,507.50
32770	THERESA VERDI	Cleaning services at Municipal Building	\$ 650.00	
		Cleaning RRCC 9/1-9/16	\$ 600.00	
		Cleaning POOL 9/1-CLOSE	\$ 200.00	\$ 1,450.00
32771	VERIZON	9/18/22 billing	\$ 243.16	\$ 243.16
32772	Warren Materials	Asphalt Material for Road Projects	\$ 476.07	\$ 476.07
32773	WatchGuard Inc	Body Cameras	\$ 5,453.00	\$ 5,453.00
32774	WB Mason Co Inc	Toilet Bowl Cleaner	\$ 41.99	
		Garbage Can with lid	\$ 179.98	\$ 221.97
32775	WILSON PRODUCTS	Nitrogen for Line Striping Machine	\$ 88.12	\$ 88.12
		Totals	\$ 75,595.78	\$ 75,595.78
9282022	NJ State Health Benefits Program	Health Insurance August Active	\$ 31,992.81	\$ 31,992.81
9292022	NJ State Health Benefits Program	Health Insurance August Retirees	\$ 2,604.48	\$ 2,604.48
10012022	Guardian	Dental Insurance August	\$ 3,067.18	\$ 3,067.18
9262022	Quadient Inc	Postage Refill	\$ 500.00	\$ 500.00
		Total manuals	\$ 38,164.47	\$ 38,164.47
		Grand total	\$ 113,760.25	\$ 113,760.25

REMINDER/ANNOUNCEMENT

-Holland Township Volunteer Fire Community Fall Yard Sale is Saturday October 8th 8:00am-4:00 pm

-Villa Milagro Vineyards will be hosting a Hunter's Moon Wine Tasting October 9th, 2022 from 4pm to 6pm Tickets are \$25.00 and goes towards supporting our Holland Free Public Library.

-The Township along with the Holland Township Women's Club will be hosting a Veterans Day ceremony on November 11th at 11:00am at the monument in front of the Municipal Building. Light refreshments will follow.

-The 2022 Annual Holiday Employee and Volunteer Appreciation Luncheon has been set for Tuesday, December 13, 2022 at 12:00pm.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**ORDINANCE 2022-19**-Public Hearing/Final Adoption - Appropriating \$300,000.00 from capital improvement & capital surplus for the purchase of property located at 802 Milford Warren Glen Road

ORDINANCE 2022-19

AN ORDINANCE THAT APPROPRIATED \$300,000.00 FROM CAPITAL IMPROVEMENT & CAPITAL SURPLUS FOR THE PURCHASE OF PROPERTY LOCATED AT 802 MILFORD-

**WARREN GLENN ROAD (BLOCK 8.06, LOT 1) IN THE TOWNSHIP OF HOLLAND,
COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$300,000.00.**

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$300,000.00 is hereby appropriated from Capital Improvements (\$150,000) and Capital Surplus (\$150,000) for the Purchase of office space for municipal purposes.

SECTION TWO: The period of usefulness of the Purchase of Property as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval of the 2023 Township Holiday Schedule and the 2023 Township Committee Meeting Schedule

2023 Holiday Schedule

January 2, 2023	New Year's Day 2023 (in lieu of Sunday January 1)
February 20	Presidents Day (Monday)
April 7	Good Friday (Friday)
May 29	Memorial Day (Monday)
July 4	Independence Day (Tuesday)
September 4	Labor Day (Monday)
November 7	General Election Day (Tuesday) Floating Holiday
November 10	Veterans Day (Friday) in lieu of November 11 th (Saturday) Floating Holiday
November 23	Thanksgiving (Thursday)
November 24	Day after Thanksgiving (Friday)
December 22	Christmas Eve (Friday) in lieu of December 24 (Sunday)
December 25	Christmas Day (Monday)
January 1, 2024	New Year's Day 2024

2023 Township Committee meeting dates-all meetings begin at 7:00 pm

January 3 (Re-org.) and Jan 17

July 5 (Wed) and 18

February 7 and 21
March 7 and 21
April 4 and 18
May 2 and 16
June 7 (Wed) and 20

August 1 and 15
September 5 and 19
October 3 and 17
November 8 (Wed) and 21
December 5 and 19

-Accepting the Letter of Resignation from Deputy Tax Collector, April Walker effective September 29, 2022.

-Accepting the Letter of Resignation from Patrolman, Robert C. Davis, effective October 10, 2022.

-RESOLUTION – Final Payment- Key Tech Laboratories- Mount Joy Road Improvements Project

RESOLUTION
Issuance of Final Payment
Key Tech Laboratories
Mount Joy Road Improvement Project – Phase II

WHEREAS, the Township of Holland (“Holland”) awarded a contract to South State Inc. (“South State”) in an amount not to exceed \$150,000.00 at the April 5, 2022 Township Committee meeting to improve Mount Joy Road from Adamic Hill Road to Bellis Road under a Local Aid Grant from the NJDOT; and

WHEREAS, South State has completed the required pavement resurfacing work under the Mount Joy Road Improvement Project; and

WHEREAS, the grant agreement between Holland and the NJDOT requires that the completed pavement resurfacing work be tested for compliance with the contract specifications; and

WHEREAS, Holland has engaged Key Tech Laboratories (“Key Tech”) to complete the pavement testing as required in accordance with the grant agreement; and

WHEREAS, Key Tech has prepared, and submitted a report summarizing the results of the pavement testing; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the Key Tech report is complete and satisfies the testing requirements under the grant agreement; and

WHEREAS, Key Tech has submitted an invoice for the work in the amount of \$1,820.00; and

WHEREAS, Key Tech is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Key Tech accurately reflects the work that was performed by Key Tech on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the invoice and authorize payment to Key Tech for the work that was performed on the project; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment to Key Tech in the amount of \$1,820.00 is approved based upon the Township Engineer’s recommendation.

-RESOLUTION – Redemption of Tax Sale Certificate

RESOLUTION
Authorizing the Redemption of Tax Sale Certificate to an Outside Lienholder

WHEREAS, at the Municipal Tax Sale held on December 16, 2021, a lien was sold on Block 17 Lot 52, also known as 421 Milford-Mt Pleasant, for unpaid 2020 Taxes; and

WHEREAS, The Estate of Michael Liskowacki owners of 421 Milford-Mt Pleasant, have posted redemption of Certificate # 2021-005 in the amount of \$7,309.08.

NOW, THEREFORE, BE RESOLVED, the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey directs the Chief Financial Officer to issue a check in the amount of \$7,309.08 for the lien to Fedigan, LLC, 474 Mary Allen Way, Mountainside, NJ 07092 on Tax Sale Certificate #2021-005.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN

DRAFT AGENDA