



Township of Holland
IN
HUNTERDON COUNTY

61 Church Road
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www.hollandtownshipnj.gov

Draft Agenda-Business to the extent known

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
December 20, 2022

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Cathy Miller
Deputy Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 9, 2021** and **re-published with the Zoom information on April 28, 2022** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Join Zoom Meeting
<https://us06web.zoom.us/j/82816658029?pwd=RG1LdGFiQTJZRUC3eTFnRithMU85dz09>
Meeting ID: 828 1665 8029
Passcode: 010855
Join by Phone
929 205 6099

APPROVAL OF MINUTES OF THE: December 6, 2022 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Check#	Vendor	Description	Payment	Check Total
33066	ALLEGRO ENTERPRISES, INC.	Water Delivery RRCC	\$ 96.77	
		Water Delivery RRCC (December 2022)	\$ 39.45	
		Bottled Water for the Township	\$ 32.06	
		Water Delivery DPW Dec 2022	\$ 54.23	\$ 222.51
33067	Allstate Office Interiors	Basement Hallway Flooring	\$ 9,082.19	\$ 9,082.19
33068	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 44.61	\$ 44.61
33069	AQUA NEW JERSEY	RRCC Pool 8797	\$ 41.25	\$ 41.25
33070	AQUA NEW JERSEY	Pool (8796)	\$ 486.59	\$ 486.59
33071	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	\$ 16.50
33072	AT&T MOBILITY	OEM New Cell Phones November	\$ 217.30	
		Cell Phones - 9/27/22-10/26/22	\$ 469.89	
		Cell Phones - 10/27/22-11/26/22	\$ 875.65	\$ 1,562.84
33073	Bruce E Holder	Clothing Allowance per Union Contract- 2	\$ 177.08	\$ 177.08
33074	CARROT-TOP INDUSTRIES, INC	Flags	\$ 502.90	\$ 502.90
33075	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Mats for Municipal Building	\$ 39.90	
		Mats for RRCC (delivery every 4 weeks)	\$ 77.85	
		Mats for Municipal Building	\$ 39.90	\$ 180.40
33076	Colliers Engineering & Design Inc	HLT018 Road Opening - Gas Service Hook D	\$ 337.33	
		PB HK B24 L 3 13 review thru 113022 Engi	\$ 378.00	
		LUB Kaszas B3 L 66 review thru 113022 En	\$ 120.00	
		LUB Hatch B24 L 5 01 review thru 113022	\$ 160.00	
		HLT0089 Roof Replacement RRCC	\$ 2,811.00	
		HLT0092 490 Shire Road Preliminary Asses	\$ 207.75	
		HLT046	\$ 193.40	\$ 4,207.48
33077	Colliers Engineering & Design Inc	HLT075 2021 Municipal Aid	\$ 206.00	
		HLT0082 LIBRARY ROOF IMPROVEMENTS	\$ 894.00	\$ 1,100.00
33078	Daxko LLC	RRCC Daxko Software December 2022	\$ 579.76	\$ 579.76
33079	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 114.00	\$ 114.00
33080	DENVILLE LINE PAINTING, INC.	Line Striping Service	\$ 22,431.09	
		Line Striping Service Church Road	\$ 15,139.92	\$ 37,571.01
33081	DONNA MACKEY	LUB 121322 meeting court reporter	\$ 350.00	\$ 350.00
33082	Finelli Consulting Engineers Inc.	PB Holland Solar Farm B2 L1 02 services	\$ 1,065.00	\$ 1,065.00
33083	Gall's	OEM Uniforms	\$ 157.37	\$ 157.37
33084	GEBHARDT & KIEFER P.C.	Oct-22	\$ 99.00	
		Oct-22	\$ 5,973.00	\$ 6,072.00
33085	GEBHARDT & KIEFER P.C.	Oct-Nov 2022	\$ 1,380.25	
		Oct-Nov 2022	\$ 561.00	\$ 1,941.25
33086	GEBHARDT & KIEFER P.C.	Aug-22	\$ 2,592.62	\$ 2,592.62
33087	GEBHARDT & KIEFER P.C.	PB Mill Rd Solar B4 L1 TC Attorney ser	\$ 49.50	\$ 49.50
33088	GEBHARDT & KIEFER P.C.	PB Huntington Knolls B24 L 3 & 13 110122-	\$ 49.50	\$ 49.50
33089	GoTo Communications Inc.	RRCC Phones December 2022	\$ 136.31	\$ 136.31
33090	Griffith-Allied Trucking LLC	Diesel DPW	\$ 4,123.57	
		Gasoline Police	\$ 2,316.61	\$ 6,440.18

33091	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 205.10	\$ 205.10
33092	HOLLAND TOWNSHIP WOMAN'S CLUB	Christmas Ornament	\$ 15.00	\$ 15.00
33093	HUNTERDON MILL & MACHINE SUPPLY	Bolts/Nuts for DPW Plow Repairs	\$ 117.84	\$ 117.84
33094	J C Ehrlich Co Inc.	Commercial Pest Maintenance service Dec	\$ 275.60	\$ 275.60
33095	Jake Langreder	Clothing Allowance per Union Contract	\$ 264.85	\$ 264.85
33096	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 11/8/22-12/7/22	\$ 73.74	\$ 73.74
33097	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 11/8/22-12/7/22	\$ 338.94	\$ 338.94
33098	JERSEY CENTRAL POWER & LIGHT	December 2022 billing thru 11/22/22	\$ 10.26	
		December 2022 billing thru 11/22/22	\$ 398.41	\$ 408.67
33099	JESSICA NEGLIA	When I Work App (Dec 2022)	\$ 45.00	
		Audio Fetch System for Fitness Center	\$ 1,399.88	\$ 1,444.88
33100	John P Gallina, Esq	PB Misc Litigation Mill Rd Solar	\$ 1,215.00	\$ 1,215.00
33101	LAWRENCE LaFEVRE	Print and mount large preserved land map	\$ 79.92	\$ 79.92
33102	LCB SERVICES	Training	\$ 45.00	\$ 45.00
33103	Leonard A. LaGuardia	Parks & Rec 2021 Art contest and holiday	\$ 150.00	\$ 150.00
33104	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
33105	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	\$ 570.00
33106	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
33107	MARIA ELENA JENNETTE KOZAK	Misc miles 2021	\$ 138.52	\$ 138.52
33108	MELANIE WORO	Group Exercise Classes (11/22 & 11/30)	\$ 120.00	\$ 120.00
33109	MILFORD/FRENCHTOWN AUTO PARTS	Blanket for Truck Parts	\$ 532.10	\$ 532.10
33110	MILFORD/FRENCHTOWN AUTO PARTS	Filters	\$ 638.12	\$ 638.12
33111	MONINGHOFF APPLIANCE & SUPPLY	Misc. Items for Building and Maintenance	\$ 177.92	\$ 177.92
33112	Nick Faust	Misc. Welding Repairs to Equipment	\$ 1,375.00	\$ 1,375.00
33113	NJ DIV ALCOHOLIC BEVERAGE CONTROL	Maintenance & Preparation of 2022-2023 L	\$ 12.00	\$ 12.00
33114	NJ Event Service LLC	Temporary Restrooms 12/3-1/3/23	\$ 330.00	\$ 330.00
33115	Northeast Roof Maintenance, Inc.	Recover the Roof and Install a Lightning	\$ 112,000.00	\$ 112,000.00
33116	ONE CALL CONCEPTS, Inc.	One Call Locate Service	\$ 34.32	\$ 34.32
33117	PEPSI-COLA	Water Delivery for fitness center	\$ 160.00	\$ 160.00
33118	POWERCO, INC.	Hoses,Tube Hydraulics,Fitting, Overhang	\$ 7,703.04	\$ 7,703.04
33119	PRESERVATION NEW JERSEY, INC.	PNJ Commission Membership	\$ 100.00	\$ 100.00
33120	Princeton Computer Support Inc.	Dec-22	\$ 1,017.49	
		Electric Back UPS PRO interactive Tower	\$ 319.98	
		Lenovo ThinkPad 15.6" notebook & 3 yr pr	\$ 1,130.00	
		Billable Services Travel, Onsite, Remote	\$ 2,092.50	
		Barracuda Total Email Protection	\$ 221.00	
		Lenovo ThinkPad 15.6" notebook & 3 yr pr	\$ 1,003.45	\$ 5,784.42
33121	PRIORITY OF LIFE TRAINING AND CONSULTING	OEM Training: Sgt. Young	\$ 185.00	\$ 185.00
33122	Quadient Inc	ink stamp for postage machine	\$ 185.59	\$ 185.59
33123	R & L DATACENTERS, INC.	Municipal Payroll	\$ 368.60	\$ 368.60
33124	S & K Truck Parts Inc	Truck 02 Parts for Repair	\$ 148.58	\$ 148.58
33125	SANICO, INC.	4 YD Cont 1 pu/wk Milford Warren Glen D	\$ 170.16	
		December 2022 Account 101037	\$ 101.78	
		2 YD FL Cont 1 pu/wk Decmeber 2022 acct	\$ 112.56	
		Holland Twp Pool 201746 November 2022	\$ 39.00	\$ 423.50
33126	SERVICE ELECTRIC	Internet Service	\$ 187.90	\$ 187.90
33127	SERVICE ELECTRIC	RRCC cable/internet/phone November 2022	\$ 204.72	\$ 204.72
33128	South State Inc	Mt Joy Phase II	\$ 142,955.30	\$ 142,955.30

33129	State Industrial Products	Blanket for Misc Aerosols, Greases & Che	\$	1,453.03	\$	1,453.03
33130	STEM BROTHERS, INC	Propane for Recycling Building	\$	193.96	\$	193.96
33131	Steven Underhill	PERC test witness mileage	\$	151.87	\$	151.87
33132	STRYKER	Holland Twsp Volunteer Fire Dept. Roofto	\$	297.00	\$	297.00
33133	THERESA VERDI	Cleaning RRCC 11/15 - 11/31	\$	440.00		
		Cleaning services at Municipal Building	\$	600.00		
		Cleaning RRCC 12/16-12/31	\$	480.00		
		Cleaning services at Municipal Building	\$	700.00	\$	2,220.00
33134	Tyrex Resources LLC	Tire Recycling	\$	490.00	\$	490.00
33135	U.S. MUNICIPAL SUPPLY, INC.	Plow Parts/ Spreader Parts/ Chains / Equ	\$	1,330.95	\$	1,330.95
33136	Valerie Phillips	Trunk or Treat 2022-Candy	\$	136.32	\$	136.32
33137	VERIZON	11/25/22 billing	\$	674.12	\$	674.12
33138	VERIZON	11/25/22 billing	\$	1,026.32	\$	1,026.32
33139	VERIZON	11/25/22 billing 908 995 8810	\$	59.10	\$	59.10
33140	VERIZON	11/25/22 billing 908 995 9188	\$	91.86	\$	91.86
33141	VERIZON	10/25/22 billing 908 995 8810	\$	58.62	\$	58.62
33142	VERIZON	10/25/22 billing 908 995 9188	\$	91.09	\$	91.09
33143	Warren Materials	Asphalt Material for Road Projects	\$	202.83	\$	202.83
33144	WB Mason Co Inc	Garbage Bags, Planner, calendar	\$	55.21	\$	55.21
33145	WILSON PRODUCTS	Propane for Recycling Building	\$	36.00	\$	36.00
32928	ABE Parking Lot Striping	Road Sweeping	\$	18,999.00	\$	18,999.00
	November 1 not on bill list					
		total manuals	\$	18,999.00	\$	18,999.00
		Grand total	\$	383,559.30	\$	383,559.30

REMINDER/ANNOUNCEMENT

-The Holland Township Committee will reorganize on Tuesday January 3, 2023 at 7:00pm

-The Holland Township Environmental Commission will host their 3rd lecture on January 19, 2023 at 7pm at the Holland Township Municipal Building. The topic will be Hiking the Highlands Trails with Zac Cole. RSVP to Maria Elena Kozak

OLD BUSINESS FROM TOWNSHIP COMMITTEE

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-**Accepting the resignation** of David Grossmueller from the Holland Township Land Use Board effective January 1, 2023. Term expires 12/31/2024

-RESOLUTION-Budget Transfer

-RESOLUTION-2023 Salaries and wages

-RESOLUTION-Appointment of Municipal Clerk

-RESOLUTION- Final Payment South State, Inc. Mt. Joy Road Improvement Project (Phase 2)

RESOLUTION

Issuance of Final Payment and Change Order I
South State, Inc.
Mt. Joy Road Improvement Project (Phase 2)

WHEREAS, the Township of Holland (“Holland”) awarded a contract to South State, Inc. (“South State”) to perform milling and paving work on Mt. Joy Road in the amount of \$150,000.00; and

WHEREAS, South State has completed the required work on Mt. Joy Road; and

WHEREAS, South State has submitted an invoice for the work in the amount of \$142,955.30; and

WHEREAS, a change order must be approved to reflect the final quantities and final adjusted contract amount; and

WHEREAS, South State is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that South State performed the work in a satisfactory manner; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that Change Order 1 and the invoice submitted by South State accurately reflects the work that was performed by South State on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the change order and invoice and authorize payment to South State for the work that was performed on the project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that Change Order 1 and a final payment in the amount of \$142,955.30 is approved based upon the Township Engineer’s recommendation in an email dated December 14, 2022.

-RESOLUTION- Final Payment Northeast Roof Maintenance Inc. RRCC Roof Recover Project

RESOLUTION

Issuance of Final Payment
Northeast Roof Maintenance Inc.
Roof Recover Project at Riegel Ridge Community Center
Township of Holland, Hunterdon County, NJ

WHEREAS, the Township of Holland (“Holland”) awarded a contract to Northeast Roof Maintenance Inc. (“NERM”) of Perth Amboy, NJ in the amount of \$112,000.00 to recover the roof and install a lightning protection system at the Riegel Ridge Community Center; and

WHEREAS, NERM has completed the work required under the contract; and

WHEREAS, NERM is now seeking a final payment in the amount of \$112,000.00 for the work performed on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that NERM performed the work in a satisfactory manner; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by NERM accurately reflects the work that was performed by NERM on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the invoice and authorize payment to NERM for the work that was performed on the project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment in the amount of \$112,000.00 is approved based upon the Township Engineer’s recommendation.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that NERM’s check shall not be released by Holland until the CFO and Township Clerk receive confirmation from the Township Engineer that all the items in his December 14,2022 email to the contractor (see attached copy) have been satisfactorily addressed by NERM.

-RESOLUTION- Final Payment Denville Line Painting Inc., Inc. Church Road Improvement Project

RESOLUTION

Issuance of Final Payment
Denville Line Painting Inc., Inc.
Church Road Improvement Project

WHEREAS, the Township of Holland (“Holland”) authorized Denville Line Painting Inc. (“Denville”) to perform striping work on Church Road; and

WHEREAS, Denville has completed the required work on Church Road; and

WHEREAS, Denville has submitted an invoice for the work in the amount of \$15,139.92; and

WHEREAS, Denville is requesting that the invoice be approved and payment released by Holland; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that Denville performed the work in a satisfactory manner; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Denville accurately reflects the work that was performed by Denville on the project; and

WHEREAS, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve the invoice and authorize payment to Denville for the work that was performed on the project.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment in the amount of \$15,139.92 is approved based upon the Township Engineer's recommendation in an email dated December 14, 2022.

-RESOLUTION-Release of Bond for Elizabethtown Gas Road Opening Permits from 2017

RESOLUTION

Release of \$227,000.00 Performance Bond
Restoration of Various Street Openings
Township of Holland, Hunterdon County, NJ

WHEREAS, Elizabethtown Gas Company ("EGC") posted a \$227,000.00 performance bond with the Township of Holland in June 2018 as a condition of the issuance of a road opening permit for openings on seven (7) separate roadways as part of a gas main extension program; and

WHEREAS, the work has been completed by EGC; and

WHEREAS, the work was performed in accordance with a June 20, 2017 Road opening permit issued by C. Richard Roseberry, P.E.; and

WHEREAS, EGC is requesting release of the \$227,000.00 performance bond; and

WHEREAS, the Township Engineer, is recommending that the performance bond be released since the work has been completed; and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that the performance bond in the amount of \$227,000.00 that was posted by EGC as a condition of the issuance of a June 20, 2017 road opening permit be released.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____