

January 4, 2022  
HOLLAND TOWNSHIP COMMITTEE  
2022 RE-ORGANIZATIONAL MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:05 p.m.

**CLERK MILLER CALLS THE MEETING TO ORDER**-The January 4, 2022 meeting of the Holland Township Committee will now come to order

**Roll Call:** Present were:

Committeeman Daniel Bush  
Committeeman Robert Thurgarland via Zoom  
Committeeman Scott Wilhelm  
Committeewomen Lisa Mickey via Zoom  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

**FLAG SALUTE**

Clerk Miller invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

**CLERK MILLER READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Municipal Clerk **December 9, 2021** by:

- 1) posting such notice on the bulletin board at the municipal building; on the Holland Township Website and
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND  
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM TUESDAY January 4, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE DUE TO THE UPSERGE OF COVID-19 CASES IN NEW JERSEY

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building masked and socially distanced**

**Members of the public may**

**Attend the meeting in person. However, due to social distancing, seating is limited**

**Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the “raise your hand” function and the host will unmute you for your comment.

**Join Zoom Meeting online**

<https://us06web.zoom.us/j/84270022360?pwd=WDFEV3ZkcmhPN3pCS0pINjNjcnlRQT09>

Meeting ID: 842 7002 2360

Passcode: 869670

**Join meeting by phone**

(646) 558-8656

**The agenda will be posted on the Holland Township website by 4:00 pm Monday January 3, 2022.  
hollandtownshipnj.gov**

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**OATH OF OFFICE**

Attorney Lyons swears in Committeeman Dan Bush to his new 3 year terms

**ELECTION OF MAYOR**

-Clerk Miller requests a motion to nominate the Holland Township Mayor for 2022

Mr. Wilhelm moved and Ms. Mickey seconded the motion to elect Dan Bush as Mayor for 2022

-Clerk Miller takes roll call vote

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Scott Wilhelm	x			
Robert Thurgarland	x			
Dan Bush	x			

-Attorney Matthew Lyon swears in Dan Bush as Mayor for 2022

-Mayor Bush takes the center seat on the dais

**ELECTION OF THE DEPUTY MAYOR**

-Mayor Bush requests nominations for Deputy Mayor in 2022

Mr. Bush moved and Mr. Thurgarland seconded the motion to elect Scott Wilhelm as Deputy Mayor for 2022

-Clerk takes roll call vote

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

-Attorney Matthew Lyon swears in Scott Wilhelm as Deputy Mayor or 2022

-Deputy Mayor Wilhelm takes the seat to the left of the Mayor

**APPROVAL OF MINUTES OF THE:**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the minutes of the December 21, 2021 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Thurgarland moved and Ms. Mickey seconded the motion to approve the bills as presented:

Check#	Vendor	Description	Payment	Check Total
31359	Amazon.com RRCC	Lightbulbs	\$ 54.95	
		100 Watt Lightbulbs	\$ 18.90	
		Electric Kettle	\$ 15.50	
		Christmas Tree Lights	\$ 37.96	
		Christmas Tree Skirt	\$ 24.89	

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		Small American Flags	\$ 8.99	\$ 161.19
31360	Amerigas-Clinton 7510	Propane Bethany Ridge 538.2gal del 12/17	\$ 998.16	\$ 998.16
31361	CARLA CIELO	Hager/Harder	\$ 3,435.00	\$ 3,435.00
31362	CLEMENS UNIFORM	Mats for Municipal Building	\$ 39.90	\$ 39.90
31363	COOPER ELECTRICAL SUPP	Toggle Bolt	\$ 83.50	\$ 83.50
31364	Direct Energy	Propane	\$ 410.41	\$ 410.41
31365	Direct Energy Business	Electric Service 129 Spring Mills Road	\$ 15.50	
		Account 1294535	\$ 53.49	\$ 68.99
31366	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 207.40	
		Meter 01061655 Account 93404665351 RRCC	\$ 511.21	\$ 718.61
31367	Eng Fitness Wellness	Replacement Part and repair of treadmill	\$ 628.81	\$ 628.81
31368	FINCH FUEL OIL CO, INC	#2 Fuel Oil Heat DPW/Library	\$ 1,178.70	\$ 1,178.70
31369	Finelli Consulting Eng	PB Holland Solar Farm B2 L1 02 services	\$ 1,170.00	\$ 1,170.00
31370	GRAINGER	Misc. Items for Building and Maintenance	\$ 856.50	
		Misc. Items for Building and Maintenance	\$ 65.40	\$ 921.90
31371	Hunterdon County Centr	Business Cards	\$ 40.00	\$ 40.00
31372	JERSEY CENTRAL POWER &	Account 100 105 886 640 914 Milford Warr	\$ 75.76	\$ 75.76
31373	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 11/1	\$ 4.09	\$ 4.09
31374	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 11/19/21	\$ 55.98	\$ 55.98
31375	JERSEY CENTRAL POWER &	Account 100 077 061 016 11/19/21-12/17/2	\$ 130.72	\$ 130.72
31376	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 11/19	\$ 85.47	\$ 85.47
31377	Kleen & Fresh Company	December 13, 16, 18, 20, 23 25?, 27 & 29	\$ 890.00	\$ 890.00
31378	Lindabury, McCormick,	BOA Seibel B12 L1 02 services thru 08312	\$ 264.00	
		BOA Misc general Matters thru 113021	\$ 495.00	\$ 759.00
31379	LMR Disposal LLC	30 yard r/o empty and return	\$ 1,140.00	
		30 yard r/o empty and return	\$ 1,140.00	\$ 2,280.00
31380	MARIA ELENA JENNETTE K	Misc miles 2020	\$ 172.81	\$ 172.81
31381	MILFORD/FRENCHTOWN AUT	Tools/ Vehicle Parts	\$ 15.52	
		Tools/ Vehicle Parts	\$ 680.08	
		Tools/ Vehicle Parts	\$ 123.78	
		Tools/ Vehicle Parts	\$ 949.76	\$ 1,769.14
31382	MILFORD/FRENCHTOWN AUT	Headlight Bulb	\$ 16.49	\$ 16.49
31383	MONINGHOFF APPLIANCE &	Misc. Items for Building and Maintenance	\$ 105.98	\$ 105.98
31384	National Emergency Num	2022 NENA Membership	\$ 142.00	\$ 142.00
31385	NJ Advance Media	10187086	\$ 19.94	\$ 19.94
31386	NJ DEPT OF HEALTH & SE	Dec-21	\$ 25.80	\$ 25.80
31387	PenTeleData	12/24/21-1/24/22	\$ 196.85	\$ 196.85
31388	PERFORMANCE TIRE COMPA	Tires for TRK 10 Replacement	\$ 909.43	
		Tire Repair Patch	\$ 73.86	\$ 983.29
31389	POSITIVE PROMOTIONS, I	Office Supplies	\$ 631.37	\$ 631.37
31390	Princeton Computer Sup	PD-Computer upgrade	\$ 128.43	
		December	\$ 476.25	
		12/20/21 Firearms Mailbox	\$ 33.75	\$ 638.43
31391	RENEE S. SOPKO SEAMSTR	PD uniform alterations	\$ 75.00	\$ 75.00
31392	SERVICE ELECTRIC CABLE	Phone, Internet, Cable	\$ 183.21	\$ 183.21
31393	STEM BROTHERS, INC.	Propane for Recycling Building	\$ 265.93	\$ 265.93
31394	Supreme Heating & Air	Unpaid Balance	\$ 144.50	\$ 144.50
31395	Thomas H Cox & Son, In	Envelopes, Dog Licensing, Dumpster Passes	\$ 656.05	
		Envelopes, Dog Licensing, Dumpster Passes	\$ 848.10	\$ 1,504.15
31396	TREASURER, STATE OF NE	Marriage License 4th Quarter	\$ 125.00	\$ 125.00
31397	VERIZON	12/18/21 billing	\$ 241.25	\$ 241.25
31398	Warren Materials	Asphalt Material for Road Projects	\$ 426.60	\$ 426.60
31399	WatchGuard Inc	Body Worn Camera charging station	\$ 780.00	\$ 780.00
		Total	\$ 22,583.93	\$ 22,583.93
31357	Aqua NJ	November/December	\$ 2,398.06	\$ 2,398.06
31358	Aqua NJ	November/December	\$ 364.27	\$ 364.27

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	Total Manuals	\$ 2,762.33	\$ 2,762.33
	Total	\$ 25,346.26	\$ 25,346.26
CURRENT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 19,496.03	
GRANT FUND	BUDGET AND APPROPRIATION RESERVES	\$ 780.00	
ANIMAL CONTROL	BUDGET AND APPROPRIATION RESERVES	\$ 873.90	
ESCROW	ESCROW FUNDS	\$ 1,434.00	
Checks issued 12/31/21			22,583.93
Manual Totals			<u>2,762.33</u>
Total			<u><u>25,346.26</u></u>

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**ADOPTION OF THE CONSENT AGENDA**

-Mayor Bush asks the Committee if any member wishes to remove any item from the Consent Agenda for separate discussion/consideration/vote. There were no requests to do so.

-Mayor Bush requests a motion to adopt the Consent Agenda  
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the Consent Agenda as presented

**CONSENT AGENDA**

**Authorizing the Chief Financial Officer** to charge \$20.00 for any checks that are returned by the bank

**Authorizing the Clerk** to charge \$10.00 for mailing of meetings notices upon request.

**Authorizing the Tax Assessor** to charge \$10.00 for an affidavit listing names of property owners as under the Municipal Land Use Law.

**Adopting the following Resolutions:**

**-RESOLUTION-**Designating Official Newspapers

**RESOLUTION**

Designating the Official Newspapers of the Township of Holland  
in Accordance with The Open Public Meetings Act

**WHEREAS**, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

**WHEREAS**, the Open Public Meetings Act (N.J.S. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

**WHEREAS**, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, of the Township of Holland in the County of Hunterdon, State of New Jersey that:

The Township Committee hereby adopts the first and third Tuesday of each month as its regular meeting dates, to be held at 7:00 p.m. in the Municipal Building, 61 Church Road in Holland

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Township or such other date or place as designated or rescheduled in conformity with the said Act as follows:

January 4 (Re-org.) and Jan 18	July 5 and 19
February 1 and 15	August 2 and 16
March 1 and 15	September 6 and 20
April 5 and 19	October 4 and 18
May 3 and 17	November 1 and 15
June 8 (Wed.) and 21	December 6 and 20

The Township Committee hereby designates the following newspapers as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

The *Hunterdon County Democrat* which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality, of meetings of the public bodies of the Township of Holland and is designated as the Official Newspaper of the Township.

The following newspaper(s) are hereby designated as alternate newspapers to receive any of the notices described above in the event that the Primary newspaper is unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

- The *Star Ledger* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.
- The *Express Times* which is hereby determined to be the alternate newspaper which has the greatest likelihood of informing the public of this municipality of meetings of this public body and may be utilized when necessary to receive such notices in order to conform to the maximum extent possible with the time and notice requirements of the Act.

**-RESOLUTION-Appointing Township Officials**

**RESOLUTION**  
Appointing Township Officials

**WHEREAS**, there exists a need for the following Township Officials in 2022:

Deputy Clerk, Deputy Registrar, Tax Search Officer, Sewer Rent Collector, Public Information Coordinator/Custodian of Official Records, Custodian of Police Records, Dog Licensing Officer, Zoning Officer/Development Regulations Officer, Municipal Housing Liaison, and Certified Recycling Coordinator, Certified Clean Communities Coordinator, Qualified Purchasing Agent.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey that the following be appointed effective 1/1/2022-12/31/2022:

- Melissa Tigar as Deputy Clerk
- Virginia Colucci as Dog Licensing Officer
- April Walker as Tax Search Officer
- April Walker as Sewer Rent Collector
- Maria Elena Kozak as Land Use Administrator (Zoning Officer and Development Regulations Officer, COAH Administrator, Land Use Board Secretary)
- Maria Elena Kozak as Municipal Housing Liaison
- Municipal Clerk Catherine M. Miller as Public Information Coordinator/Custodian of Official Records
- Police Administrator Amanda Muller as Custodian of Police Records
- William Hance as Qualified Purchasing Agent
- Engineer Richard Roseberry of Colliers Engineering and Design as Licensed Sewer Operator

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- Rebecca Lunger (Manager of Hunterdon County Division of Solid Waste/Recycling) as Certified Recycling Coordinator
- Department of Public Works Superintendent Corey Colaluce as Clean Communities Coordinator
- Registrar Catherine M. Miller announces her appointment, of Melissa S. Tigar as Deputy Registrar for 2022

**-RESOLUTION-** Supporting the Sustainable Jersey Green Team

**RESOLUTION**

Supporting the Holland Township Sustainable Jersey Green Team

**WHEREAS**, on July 5, 2011 the Holland Township Committee adopted a resolution establishing the Holland Town Sustainable Jersey Green Team and authorized the Township to participate in the Sustainable Jersey program, and

**WHEREAS**, each year thereafter, the Township Committee has continued to support the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland in the County of Hunterdon in the State of New Jersey, that the entire Holland Township Committee and our residents continue to support the Team's efforts to pursue Sustainable Jersey certification.

**BE IT FINALLY RESOLVED**, that we applaud the members of the Township's Green Team and congratulate them on achieving Bronze Level Certification.

**-RESOLUTION-** reappointing the Creative Team as part of the Sustainable Jersey Green Team

**RESOLUTION**

Establishing a Creative Team within the  
Holland Township Sustainable Jersey Green Team

**WHEREAS**, the Holland Township Committee has, since July 5, 2011, continually supported the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January, and

**WHEREAS**, the Holland Township Green Team wishes to establish a Creative Team, as part of the Green Team, to pursue activities promoting the arts and culture within Holland Township, and

**WHEREAS**, the Holland Township Library Association has volunteers to serve as the Holland Township Creative Team.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Holland Township Committee establishes a Creative Team for the Holland Township Green Team by naming the Holland Township Library Association as the Creative Team effective for calendar year 2022.

**BE IT FURTHER RESOLVED**, that the Holland Township Committee directs the Municipal Clerk to include the re-appointment of the Creative Team along with the Green Team as part of the annual re-organizational meeting resolution.

**-RESOLUTION-** Naming a Public Agency Compliance Officer

**RESOLUTION**

Naming Affirmative Action P.A.C.O. of the Township of Holland for 2022

**BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L 1975 C. 127 (N.J.A.C. 17:27), does

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hereby designate the Public Agency Compliance Officer of the Township of Holland in Hunterdon County, New Jersey for the year 2022 to be:

Catherine M. Miller, RMC  
Municipal Clerk  
61 Church Road Milford, New Jersey 08848  
Phone (908) 995-4847 ext 210 Fax (908) 995-7112  
clerk@hollandtownship.org

**-RESOLUTION-Authorization to Acquire Excess Department of Defense Equipment, 1033 Program  
RESOLUTION**

Authorizing the Township of Holland Through the Holland Township Police Department, a Local Law Enforcement Agency, to Participate in the Defense Logistics Agency Law Enforcement Support Office, 1033 Program to Enable the Holland Township Police Department to Request and Acquire Excess Department of Defense Equipment

**WHEREAS**, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

**WHEREAS**, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

**WHEREAS**, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

**WHEREAS**, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

**WHEREAS**, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county approve, by a majority of the full membership, both enrollment in, and the acquisition of any property through, the 1033 Program; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the [County/Municipal LEA] is hereby authorized to enroll in the 1033 Program for no more than a one-year period, with authorization to participate terminating on December 31 of the current calendar year from January 1, 2022 to December 31, 2022.

**BE IT FURTHER RESOLVED**, that Holland Township Police Department is hereby authorized to acquire items of non-controlled property designated "DEMIL A," which may include office supplies, office furniture, computers, electronic equipment, generators, field packs, non-military vehicles, clothing, traffic and transit signal systems, exercise equipment, farming and moving equipment, storage devices and containers, tools, medical and first aid equipment and supplies, personal protection equipment and supplies, construction materials, lighting supplies, beds and sleeping mats, wet and cold weather equipment and supplies, respirators, binoculars, and any other supplies or equipment of a non-military nature identified by the LEA, if it shall become available in the period of time for which this resolution authorizes, based on the needs of the Holland Township Police Department without restriction; and

**BE FURTHER RESOLVED**, that Holland Township Police Department is hereby authorized to acquire the following "DEMIL B through Q" property, if it shall become available in the period of time for which this resolution authorizes controlled property items and

**BE IT FURTHER RESOLVED** that the Holland Township Police Department shall develop and implement a full training plan and policy for the maintenance and use of the acquired property; and

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**BE IT FURTHER RESOLVED** that the Holland Township Police Department shall provide a quarterly accounting of all property obtained through the 1033 Program which shall be available to the public upon request; and

**BE IT FURTHER RESOLVED**, that the Holland Township Police Department will notify the Township Committee prior to acquiring any items that would have an impact on the Municipal Budget.

**BE IT FINALLY RESOLVED**, that this resolution shall take effect immediately and shall be valid to authorize requests to acquire “DEMIL A” property and “DEMIL B through Q” property that may be made available through the 1033 Program during the period of time for which this resolution authorizes; with Program participation and all property request authorization terminating on December 31st of the current calendar year from January 1, 2022 to December 31, 2022.

**-RESOLUTION-Approval of a Cash Management Plan for 2022**

**RESOLUTION**

Regarding Cash Management Plan for the Year 2022

**WHEREAS**, P.L. 1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.A.; 40A:5-14, has been amended to require that each municipality designate a Cash Management Plan for the deposit of local unit’s monies, January 4, 2022 Re-organization

**BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon , in the State of New Jersey, that the following Cash Management Plan be adopted by the Township of Holland thereafter “Municipality”:

**A. DESIGNATION OF OFFICIAL DEPOSITORIES**

1. The following financial institutions are designated official depositories; under the direction of the Chief Financial Officer.

Fulton Bank	Wells Fargo	New Jersey Cash Management Fund
PNC Bank	Unity Bank	Somerset Savings Bank
Peapack-Gladstone Bank	Northfield Bank	Yardville National Bank/PNC Bank
The Provident Bank	Sovereign Bank	Valley National Bank
TD Bank		

2. Designated Official Depositories are required to submit to the Chief Financial Officer of this municipality a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution’s Annual Report” on an annual basis.

**B. DEPOSIT OF FUNDS**

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and debt service funds may be deposited into interest bearing accounts. Noninterest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

**C. DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS**

The Municipality may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C. 17:9-44).



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1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.
2. All depositories shall obtain the highest amount possible FDIC and or FSLIC coverage of all Municipal Assets (Demand and Certificate of Deposit).
3. Collateral will be required for all deposits and investment of the Municipality, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent (100%) of all deposits and investments.
4. The Township shall be permitted to invest in certain governmental Securities in accordance with 40A:5-15.1

#### D. REPORTING PROCEDURES

The Chief Financial Officer shall prepare for the Municipal Governing Body the following investment reports:

1. Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times required by the auditors.

#### E. MAXIMUM MATURITY POLICY

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State governments.

#### F. INVESTMENT PROCEDURES

1. Bids for Certificates of Deposit and Repurchase Agreements will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.
2. Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.
3. The depository shall specify the principal amount of the investment bid on, interest rate, and number of days used to calculate the interest to be paid on maturity.
4. Interest paid shall be from the date the bid was awarded to the day of maturity.
5. All bidders may request the results of the bid after the bid is formally awarded.
6. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.
7. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturity and rates. A bid form of the Municipality may be used.
8. The Chief Financial Officer is authorized to invest and reinvest funds of the various accounts of this municipality without formal resolution of this governing body for each investment or turnover of funds, provided that investments are made at the highest available rate of interest consistent with applicable laws and regulations.

#### G. CONTROLS

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designated for telephone orders, wire transfers and securities safekeeping, only specifically designated personnel of the department of finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation by the designated depository. The Chief Financial Officer shall review each day's activity

#### H. COMPLIANCE

The Cash Management Plan of the Municipality shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

**-RESOLUTION-Official Municipal Signatories**

#### **RESOLUTION**

Authorizing Official Municipal Signatories of the Township of Holland for 2022

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**BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, that the following Township Officials are hereby designated as those authorized to sign checks and warrants for the withdrawal of funds from the official depositories of the Township of Holland for the year 2022:

Mayor                      Deputy Mayor                      Chief Financial Officer  
Municipal Clerk              Deputy Municipal Clerk

**-RESOLUTION-** Interest Rate/Grace Period/Year End Penalty

**RESOLUTION**

Resolution Authorizing Interest Rate/Grace Period/Year End Penalty

**WHEREAS**, N.J.S.A. 54:4-67 et seq., permits the governing body to fix the rate of interest to be charged for the nonpayment of taxes, assessments, or other municipal charges.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Holland that the rate of interest on unpaid taxes shall be eight (8) percent per annum on the first One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the tax was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and,

**BE IT FURTHER RESOLVED**, that the rate of interest on unpaid sewer bills shall be eight (8) percent per annum up to One Thousand Five Hundred (\$1,500) Dollars of delinquency and eighteen (18) percent per annum on any amount in excess of One Thousand Five Hundred (\$1,500) Dollars to be calculated from the date the bill was payable until the date of actual payment, provided that no interest shall be charged if payment of any installment is made on or before the tenth calendar day following the date upon which the same became payable; and

**BE IT FURTHER RESOLVED**, that in addition to the interest provided above, on all delinquencies in excess of Ten Thousand (\$10,000.00) Dollars which are not paid prior to the end of the calendar year, the tax collector shall also collect a penalty of six (6) percent of the amount of the delinquency in excess of Ten Thousand (\$10,000) Dollars.

**BE IT FINALLY RESOLVED**, that the Municipal Clerk provide a certified copy of this resolution to the Tax Collector.

**-RESOLUTION-**Checks Returned for Insufficient Funds

**RESOLUTION**

Authorizing the Tax Collector to Charge a Fee for Checks Returned for Insufficient Funds

**WHEREAS**, N.J.S.A. 40:5-19 has been enacted to allow a municipality the authority to impose a service charge to be added on an account where payment by check or other written instrument was returned for insufficient funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, does hereby authorize the Tax Collector to charge the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

**BE IT FURTHER RESOLVED**, that the Tax Collector may require future payments to be tendered in certified check, cashier's check, or cash, and,

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

January 4, 2022  
HOLLAND TOWNSHIP COMMITTEE  
2022 RE-ORGANIZATIONAL MEETING MINUTES

**-RESOLUTION-Cancellation of Overpayments and Delinquencies**

**RESOLUTION**

Cancellation of Tax Overpayments/Sewer Overpayments and Delinquencies

**WHEREAS**, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

**WHEREAS**, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

**WHEREAS**, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of sewer rent overpays or delinquencies of less than \$5.00.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland of the County of Hunterdon, State of New Jersey, the Tax Collector and Sewer Rent Collector are hereby authorized to cancel said tax and sewer amounts as deemed necessary.

**BE IT FINALLY RESOLVED**, that a certified copy of this Resolution be forwarded to the Tax Collector, Sewer Rent Collector and Township Auditor.

**-RESOLUTION-Authorizing Tax Receiving Agency**

**RESOLUTION**

Authorizing Tax Receiving Agency-“Lock Box Collections”

**WHEREAS**, N.J.S.A. 54:4-122.9 permits municipalities to designate a bank or trust company to receive current taxes under the supervision of the Tax Collector; and

**WHEREAS**, **Northfield Community Bank** is an official depository in accordance with N.J.S.A. 40A:5-14 and has contracted to provide said lock box collections service at no extra cost to the Township of Holland; and

**WHEREAS**, written advice has been received from the municipal auditor, William Colantano Jr., CPA, that said contract and policy with **Northfield Community Bank** complies with the relevant law, rules, and proper internal control procedures, and

**WHEREAS**, in accordance with N.J.S.A. 54:4-122.9, notification shall be made to all taxpayers at least once annually and at least 30 days prior to the next payment due, that such service has been contracted;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Holland Township, County of Hunterdon, State of New Jersey, that **Northfield Community Bank** be designated as a tax receiving agency in accordance with N.J.S.A. 54:4-122.9;

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution and report of the auditor shall be provided to the Director, Division of Local Government Services, within three days of adoption of said resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**END OF CONSENT AGENDA**

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**-RESOLUTION-Professional Services**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION  
PROFESSIONAL SERVICES**

Resolution Authorizing the Award of a Contract for Certain Township Professionals Not Utilizing the Process Defined in the Third Definition Under N.J.S.A. 19:4A-20.7

**WHEREAS**, there exists a need for Municipal Engineer, Municipal Attorney, Municipal Planner, Insurance Advisors, Municipal Auditor, and Occupational & Environmental Engineer, in the Township of Holland, County of Hunterdon, in the year **2022** and

**WHEREAS**, there is a need for Township insurance advisors, with respect to casualty insurance and other similar insurance, and with respect to health insurance; and

**WHEREAS**, the Chief Financial Officer of the Township has certified that sufficient funds are available to pay the costs of professional services contracts for these purposes; and

**WHEREAS**, said Chief Financial Officer has certified that the contracts (recited below), could exceed \$36,000 in value, and such parties have furnished to the Township [or will furnish prior to the effectiveness of an award of a contract to them] a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) and that they will not, during the term of their contract make any political contribution so reportable; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et. seq.) requires a resolution authorizing the award of contracts for Professional Services without competitive bidding must be advertised.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, New Jersey in a meeting assembled as follows:

(A) That the Mayor and Clerk of the Township of Holland are hereby authorized and directed to execute contracts with following, all being for a one year period beginning **January 1, 2022**, contingent upon receipt from each of the following where the contract would exceed \$36,000 of a Business Entity Disclosure Certification certifying that their entity has not made any reportable contributions under the New Jersey Local Unit Pay-To-Play Law (N.J.S.A. 19:4A-20.4 et seq.) within the 12 month period prior to the contract award, and that they will not, during the term of their contract make any political contribution so reportable, and also contingent upon receipt of a Political Contribution Disclosure Certification prescribed by N.J.S.A. 19:44A-20.26.

**Gebhardt & Kiefer**, P. C., 1318 Route 31, Clinton, New Jersey as Township Attorney, having rendered Holland Township such services in the past.

**Scholl & Whittlesey LLC** Countryside Plaza North 361 State Route 31 Building C, Suite 801 Flemington, New Jersey 08822, as Township Labor Attorney, having rendered Holland Township such services in the past.

**Richard Roseberry, Colliers engineering and Design** 53 Frontage Road Suite 110 Hampton, New Jersey as Township Engineer and as Licensed Sewer Operator having rendered Holland Township such services in the past.

**Darlene Green, Colliers Engineering and Design** 53 Frontage Road Suite 110 Hampton, New Jersey as Township Planner and Township Highlands Planner having rendered Holland Township such services in the past.

**RK Occupational & Environmental Analysis Inc.** of Phillipsburg, New Jersey to provide the necessary training programs, to survey the Townships hazardous substances and to properly label these substances, having rendered Holland Township such services in the past.

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**Bedard, Kurowicki & Co, CPA (BKC)**, 114 Broad Street, Flemington, New Jersey as Township Auditor, having rendered Holland Township such services in the past.

**Groendyke Associates** of Califon, New Jersey as Township Insurance Agent, having rendered Holland Township such services in the past.

**Rosko Associates, Inc.** of Blairstown, New Jersey as Township Health Insurance Agent, having rendered Holland Township such services in the past.

**Delaware Valley Family Health Center**, 200 Frenchtown Rd, Milford, NJ as Township Physician having rendered Holland Township such services in the past.

(B) These contracts are awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**Accepting the resignation** of Committeeman Ray Krov effective January 1, 2022.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to accept, with regret, the resignation of Committeeman Ray Krov effective January 1, 2022

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-Approval of Raffle Application**

Mr. Thurgarland moved and Ms. Mickey seconded the motion to approve Application for Raffle 2022-01 **Holland Township Volunteer Fire Co.** [On-premise draw raffle awarding cash-50/50: (To be held 02/05/22 7:00-10:00 p.m. at Whispering Pines Banquet Hall)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-APPOINTMENTS AND REAPPOINTMENTS BY THE MAYOR**-Mayor Bush announces his appointments and reappointments for the 2022 Boards and Commissions

**2022 LAND USE BOARD**

NAME	CLASS	TERM EXPIRES
Dan Bush	I (1 yr term) Mayor	12/31/2022

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Mike Keady	II (1 yr term) Twp Official other than Twp Committee	12/31/2022
Ken Grisewood	IV	12/31/2025
Mike Miller	IV	12/31/2025
David Grossmueller	IV	12/31/2024
Bill Ethem	IV	12/31/2023
William Martin	IV	12/31/2023
Jerry Bowers	IV	12/31/2022

ALTERNATES #1: (2 year term)

Nickolas Moustakas	12/31/2023
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ALTERNATES #2: (2 year term)

Ryan Preston	12/31/2023
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ALTERNATES #3: (2 year term)

Joe Cinquemani	12/31/2023
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ALTERNATES #4: (2 year term)

Kelly O'Such	12/31/2022
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**2022 MUNICIPAL AGRICULTURE ADVISORY COMMITTEE**

NAME	TERM EXPIRES
Larry LaFevre	12/31/2022
John Bonham	12/31/2022
Edith Kozak	12/31/2022
Susan Dufek	12/31/2022
Laura Wilson	12/31/2022

ALTERNATES #1 (1 year term):

Kyle Young	12/31/2022
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ALTERNATES #2 (1 year term):

Ron Lozowski	12/31/2022
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**2022 EMERGENCY MANAGEMENT OFFICIAL**

NAME	TERM EXPIRES
Gail Rader Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Richard Botto Jr. Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Catherine Elder Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022
Deputy Wiklanski Deputy Emergency Management Coordinator (1 Year Term)	12/31/2022

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**2022 ENVIRONMENTAL COMMISSION**

**CHAIRPERSON:** (Appointed by the Mayor) Michael Keady

NAME	TERM EXPIRES
David Harrison	12/31/2024
Dwight Pederson	12/31/2024
Susan Meacham	12/31/2024

**2022 Stormwater Committee**

NAME
Michael Keady
Jerry Bowers
Susan Meacham
Maria Elena Kozak-Secretary

**Musconetcong River Management Council  
with the Musconetcong Watershed Association**

NAME
Dwight Pederson

**2022 SUSTAINABLE JERSEY GREEN TEAM**

NAME	TERM EXPIRES
Township Committee Liaison /	12/31/2022
Resident Citizen Representative / Susan Fleisher	12/31/2022
Resident Citizen Representative /	12/31/2022
Resident Citizen Representative /	12/31/2022
Resident Citizen Representative /	12/31/2022
Representative of Board of Health /	12/31/2022
Representative of Planning Board / Mike Miller	12/31/2022
Representative of Environmental Commission / Mike Keady	12/31/2022
Administrator/Secretary / Mike Miller	12/31/2022

**2022 OFFICE OF AGING MEMBERS**

NAME	TERM EXPIRES
	12/31/2022

**2022 PARKS & RECREATION COMMITTEE**

NAME	TERM EXPIRES
Tomasina McGuire	12/31/2023
David Wiklanski	12/31/2023
Patricia Anderson	12/31/2023
Joseph Somers	12/31/2023

**-APPOINTMENTS AND REAPPOINTMENTS BY THE TOWNSHIP COMMITTEE-**  
Mayor announces the Committee’s appointments and reappointments for 2022 Boards and Commissions and asks for a formal vote to approve

Ms. Mickey moved and Mr. Thurgarland seconded the motion to approve the Township Committee appointments and reappointments.

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2022 RE-ORGANIZATIONAL MEETING MINUTES

**2022 LAND USE BOARD**

NAME	CLASS	TERM EXPIRES
Scott Wilhelm	III (1 yr) Member of the Governing Body	12/31/2022

**2022 BOARD OF HEALTH MEMBERS**

NAME	CLASS	TERM EXPIRES
	I (1 yr) Member of the Governing Body	12/31/2022
Karen Young	II (4 yr)	12/31/2025
Donna Lizanich	II (4 yr)	12/31/2025

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-**Approval of 2022 Holland Township Volunteer Fire Company Roster and Officers

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Approval of the 2022 Holland Township Volunteer Fire Company  
Roster of Members and Officers

**BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2022 Holland Township Volunteer Fire Company Roster is approved:

Adams Josh	Mike Bent	Jerry Bowers	Ben Cialone
Joe Cinquemani	Chris Collins	Monica Cookman	Rich Davi
Pete Davis	Robert Davis	Robert Desmelyk	John Desmelyk
Justin Dorflinger	Tom Dougherty	Tom Erwin	Bill Etham
Sean Gutsick	Mike Hiel	Harry Hults	Pete Kanakaris
Ben Karmondi	Samuel Kirkpatrick	Carl Knight	Skip LaVigna
Bill Lewis	Bob Lippincott	Bill Martin	Mike Miller
Mike Murphy	Anthony Roselle	Chris Spitzer	Richard Theesfeld
Jeff Underhill	Steve Underhill	Tom Welsh	

Junior Members: Jordan Knight

Contributory Member: Jeremy Donaldson





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HOLLAND TOWNSHIP COMMITTEE  
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Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-**Adoption of the 2022 Temporary Municipal Budget and the 2022 Sewer Budget  
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Temporary Budget and Temporary Sewer Budget

**WHEREAS**, N.J.S. 40:A4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2022 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year,

**WHEREAS**, the total appropriations in the 2021 budget, exclusive of any interest and debt redemption charges, capital improvement and public assistance, is the sum of \$5,051,968.68 and

**WHEREAS**, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$1,326,141.78,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

**2022 TEMPORARY OPERATING BUDGET**

		AMOUNT
TOWNSHIP COMMITTEE	Salaries & Wages	5,000.00
	Other Expenses	10,000.00
MUNICIPAL CLERK	Salaries & Wages	30,000.00
	Other Expenses	7,500.00
FINANCIAL ADMINISTRATION	Salaries & Wages	6,000.00
	Other Expenses	15,500.00
AUDIT SERVICES	Other Expenses	10,000.00
ASSESSMENT OF TAXES	Salaries & Wages	11,000.00
	Other Expenses	1,000.00
COLLECTION OF TAXES	Salaries & Wages	6,000.00
	Other Expenses	4,000.00
COMMUNICATIONS/IT SERVICES	Other Expenses	5,000.00
LEGAL SERVICES & COSTS	Other Expenses	15,000.00

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ENGINEERING SERVICES & COSTS	Other Expenses	7,000.00
MUNICIPAL COURT	Salaries & Wages	
	Other Expenses	15,000.00
PUBLIC BUILDINGS & GROUNDS	Salaries & Wage	9,000.00
	Other Expenses	71,000.00
LAND USE BOARD	Salaries & Wages	11,000.00
	Other Expenses	7,000.00
ZONING	Salaries & Wages	5,000.00
	Other Expenses	500.00
FIRE	Other Expenses	5,500.00
	Aid to Vol. Fire Co.	17,500.00
POLICE	Salaries & Wages	170,000.00
	Other Expenses	15,000.00
FIRST AID ORGANIZATIONS	Contributions	17,500.00
EMERGENCY MANAGEMENT	Salaries & Wages	2,000.00
	Other Expenses	1,100.00
ROAD REPAIRS & MAINTENANCE	Salaries & Wages	115,000.00
	Other Expenses	40,000.00
SNOW REMOVAL	Other Expenses	40,000.00
RECYCLING	Salaries & Wages	3,000.00
	Other Expenses	5,000.00
BOARD OF HEALTH	Salaries & Wages	500.00
	Other Expenses	1,000.00
WASTEWATER MANAGEMENT	Other Expenses	5,000.00
ANIMAL CONTROL	Other Expenses	5,000.00
RRCC	Salaries & Wages	70,000.00
	Other Expenses	40,000.00

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OTHER RECREATIONAL PROGRAMS	Salaries & Wages	1,000.00
	Other Expenses	3,300.00
SWIMMING POOL	Salaries & Wages	2,000.00
	Other Expenses	6,000.00
SNACK	Salaries & Wages	100.00
	Other Expenses	500.00
HISTORIC PRESERVATION COMMISSION	Salaries & Wages	300.00
	Other Expenses	1,000.00
AGRICULTURAL ADVISORY COMMITTEE	Salaries & Wages	300.00
	Other Expenses	2,500.00
INSURANCE	Worker's Comp.	20,000.00
	Group Insurance	95,000.00
	Other Insurance	40,000.00
UTILITY EXPENSES	Electricity	10,000.00
	Street Lighting	7,000.00
	Telephone	7,000.00
	NATURAL GAS	8,000.00
	Fuel Oil -Heating	3,000.00
	Gasoline and Diesel	6,000.00
	Dumpsters	5,000.00
SUB TOTAL		1,022,600.00
STATUTORY EXPENDITURES		
Social Security		25,000.00
Unemployment Compensation		1,950.00
DCRP		1,371.00
PERS		116,360.00
PFRS		158,719.00
TOTAL STATUTORY EXPENDITURES		303,400.00
COAH		
AID TO LIBRARY		
	Other Expenses	
TOTAL TEMPORARY CURRENT BUDGET	\$	1,326,000.00

**2022 TEMPORARY SEWER BUDGET**

Salaries & Wages	5,000.00
Other Expenses- Milford	110,000.00
Other Expenses	7,500.00
Social Security	250.00
Unemp Comp	1.00
TOTAL TEMPORARY SEWER BUDGET	\$ 122,751.00

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Requesting Chief Gutsick be Temporarily Excused from Air National Guard Responsibilities

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**

Requesting Chief Gutsick be Temporarily Excused From Air National Guard Responsibilities While the Township of Holland is Experiencing Staffing Shortages in the Police Department

**WHEREAS**, Holland Township Police/Public Safety Chief Gutsick also serves as the Holland Township Emergency Management Coordinator, and

**WHEREAS**, serving in both of those positions, Chief Gutsick is responsible for public safety throughout the Township, and

**WHEREAS**, due to Covid-19, Holland Police/Public Safety Department is experiencing manpower shortages, and

**WHEREAS**, Chief Gutsick serves with the New Jersey Air National Guard as a Power Production Specialist in the Civil Engineering Squadron out of McGuire Air Force Base, and

**WHEREAS**, Chief Gutsick is required to participate in Unit Training Assembly weekends, and

**WHEREAS**, the Governing Body of the Township of Holland, the Holland Township Committee, feels it is necessary to have Chief Gutsick available for Township emergencies.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that they request that Chief Sean Gutsick be temporarily excused from his Air National Guard responsibilities while we are experiencing Police Department shortages.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Accept Grant Funds and Participation in the SFY21 Body-Worn Camera Grant Program

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**

Authorizing the Holland Township Police Department to Accept Grant Funds and Participation in the SFY21 Body-Worn Camera Grant Program Administered by the State of New Jersey, Department of Law and Public Safety

**WHEREAS**, the Holland Township Police Department has been awarded a Body Worn Camera grant, from the New Jersey Department of Law and Public Safety, Office of the Attorney General; and

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**WHEREAS**, the Subaward number is 21-BWC-200; and

**WHEREAS**, these grants are available to successful applicants and are funded through the FY2021 Body Worn Camera Grant Program for the dates of January 1, 2021 through December 31, 2025; and

**WHEREAS**, the Grant, consisting of a total of \$30,570.00 state award (no match required) which will be used for the Holland Township Police Department for the funding of equipment, consumable supplies and services in regards to body worn cameras; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that they accept the Body Worn Camera grant for the purpose of purchasing body worn cameras and its components.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**-ORDINANCE 2022-01-Introduction/First Reading-CAP BANK-Exceeding the Municipal Budget Appropriation Limits and Establish a Cap Bank**

Ms. Wilhelm moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-01 on First Reading and set the Public Hearing for February 1, 2022.

**ORDINANCE 2022-01**  
**CALENDAR YEAR 2022**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION  
LIMITS AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation, and the 3.5% percentage rate as an exception to its final appropriation in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase the CY 2022 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$160,550.25 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and the N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$160,550.25, and that the CY 2022 municipal budget for the township of Holland be approved and adopted in accordance with this ordinance; and,

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**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that the Municipal Clerk submit a certified copy of this ordinance as introduced to the Chief Finance Officer, with the recorded vote included thereon, to be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FINALLY ORDAINED**, that the Municipal Clerk submit a certified copy of this ordinance upon Final Adoption to the Chief Finance Office, with the recorded vote included thereon, to be filed with said Director within 5 days after such adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

No report

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

Ted Harwick-asked about the Lock Box Resolution-do people actually drop tax payments off at the bank? Mayor Bush advised that many of the residents do travel to the bank to deposit their taxes and sewer payments.

**ADJOURN**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:28 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Lisa Mickey	x			
Robert Thurgarland	x			
Scott Wilhelm, Deputy Mayor	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor