

February 15, 2022  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

**Roll Call:** Present were:

Committeeman Duane Young  
Committeewomen Lisa Mickey  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:12 p.m.  
Mr. Bush asked that all electronic equipment be turned off or silenced.

**Mayor Bush announced that this meeting had been advertised as available on Zoom. But, there are technical problems with the internet service and that Zoom is not available.**

**PUBLIC NOTICE**  
**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM TUESDAY February 15, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE DUE TO THE UPSERGE OF COVID-19 CASES IN NEW JERSEY

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.**

**Members of the public may**

**Attend the meeting in person.**

**Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

**Join Zoom Meeting online**

<https://us06web.zoom.us/j/84646190495?pwd=cU1STCs1ODB0VFp4Y1dyV0htUGJ4Zz09>

Meeting ID: 846 4619 0495

Passcode: 79911

**Join meeting by phone**

(646) 558 8656

**The agenda will be posted on the Holland Township website by 4:00 pm Monday February 14 2022.  
hollandtownshipnj.gov**

**FLAG SALUTE**

Mr. Bush invited the audience to join the Committee in reciting the "Pledge of Allegiance".

**OPEN PUBLIC MEETINGS STATEMENT**

Clerk Miller announced publicly at the commencement of this meeting the following statement:

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Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 9, 2021** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

**APPROVAL OF MINUTES**

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the minutes of the February 1, 2022 Regular Meeting

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | X    |      |         |        |
| Lisa Mickey                 | X    |      |         |        |
| Scott Wilhelm, Deputy Mayor | X    |      |         |        |
| Robert Thurgarland          | X    |      |         |        |
| Dan Bush, Mayor             | X    |      |         |        |

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the bills as submitted:

| Check# | Vendor                       | Description                               | Payment         | Check Total     |
|--------|------------------------------|---|-----------------|-----------------|
| 31550  | ALLEGRO ENTERPRISES, INC.    | Bottled Water for the Township            | \$ 111.42       |                 |
|        |                              | Water Delivery February 2022              | \$ 35.85        | \$ 147.27       |
| 31551  | Amerigas-Clinton 7510        | Propane Bethany Ridge 787.3gal del 2/3/2  | \$ 1,608.61     | \$ 1,608.61     |
| 31552  | AT&T MOBILITY                | Cell Phones - 12/22/21-1/21/22            | \$ 315.74       | \$ 315.74       |
| 31553  | City Fire Equipment Co       | FE Inspection 100                         | \$ 277.75       | \$ 277.75       |
| 31554  | City Fire Equipment Co       | FE Inspection Annual Fire Extinguishers   | \$ 749.50       | \$ 749.50       |
| 31555  | CLEMENS UNIFORM              | Shop Towels / Floor Mat service           | \$ 22.75        |                 |
|        |                              | Mats for Municipal Building               | \$ 39.90        |                 |
|        |                              | Rugs for RRCC February 2022               | \$ 66.80        | \$ 129.45       |
| 31556  | COUNTY OF HUNTERDON          | Health Inspections 4th Qtr. 2021          | \$ 400.00       | \$ 400.00       |
| 31557  | Daxko LLC                    | Daxko Software February 2022              | \$ 576.08       | \$ 576.08       |
| 31558  | DELAWARE VALLEY REG. HIGH SC | Tax Payments 2021/2022                    | \$ 773,153.00   | \$ 773,153.00   |
| 31559  | FINCH FUEL OIL CO, INC       | #2 Fuel Oil Heat DPW/Library              | \$ 2,133.39     | \$ 2,133.39     |
| 31560  | Finelli Consulting Engineers | PB Holland Solar Farm B2 L1 02 services   | \$ 1,570.00     | \$ 1,570.00     |
| 31561  | Funplex                      | Summer Camp Field Trip Deposit            | \$ 585.00       | \$ 585.00       |
| 31562  | GEBHARDT & KIEFER, P.C.      | PB Huntington Knolls B24 L 3 & 13 120121- | \$ 99.00        | \$ 99.00        |
| 31563  | GEBHARDT & KIEFER, P.C.      | PB Mill Rd Solar B4 L1 TC Attorney ser    | \$ 49.50        | \$ 49.50        |
| 31564  | GENERAL CODE, LLC            | Supplement #19                            | \$ 2,551.05     | \$ 2,551.05     |
| 31565  | GERARD BOWERS                | mailbox damage                            | \$ 44.97        | \$ 44.97        |
| 31566  | Gotham Shredders & Binding I | Annual Maintenance Agreement              | \$ 99.00        | \$ 99.00        |
| 31567  | Griffith-Allied Trucking LLC | DULSD - Diesel DPW/Gasoline-Police        | \$ 986.74       | \$ 986.74       |
| 31568  | HOLLAND TOWNSHIP BOARD OF ED | Tax Payments 2021/2022                    | \$ 1,691,054.67 | \$ 1,691,054.67 |
| 31569  | JERSEY CENTRAL POWER & LIGHT | 100 004 557 474 1/7/22-2/4/22             | \$ 74.21        | \$ 74.21        |
| 31570  | JERSEY CENTRAL POWER & LIGHT | 100 004 556 468 1/7/22-2/4/22             | \$ 341.32       | \$ 341.32       |
| 31571  | JERSEY CENTRAL POWER & LIGHT | January 2022 billing dated 12/19/21-1/19  | \$ 24.81        |                 |
|        |                              | January 2022 billing dated 12/19/21-1/19  | \$ 83.18        | \$ 107.99       |
| 31572  | Jessica Dulin-Soto           | Yoga January 2022                         | \$ 440.00       | \$ 440.00       |
| 31573  | JESSICA NEGLIA               | Sirius XM radio for fitness center (year  | \$ 383.88       |                 |
|        |                              | When I work (February 2022)               | \$ 30.00        | \$ 413.88       |
| 31574  | Johnson Controls Fire Protec | Fire Alarm Monitoring, Fire Alarm Testing | \$ 3,027.12     | \$ 3,027.12     |
| 31575  | Kimball Midwest              | Hand / Cleanup Wipes                      | \$ 151.08       | \$ 151.08       |
| 31576  | Kleen & Fresh Company LLC    | January 31 February 3 & 5                 | \$ 380.00       |                 |
|        |                              | February 7, 10 & 12                       | \$ 380.00       | \$ 760.00       |
| 31577  | KOLLMER EQUIPMENT            | RRCC Mower Winter Service/Maintenance     | \$ 1,893.99     | \$ 1,893.99     |
| 31578  | Laura Knott                  | Yoga January 2022                         | \$ 220.00       | \$ 220.00       |

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|                       |                              |  |                 |                        |
|-----------------------|------------------------------|--|-----------------|------------------------|
| 31579                 | LEHIGH VALLEY ZOO            | Summer Camp Field Trip                   | \$ 450.00       | \$ 450.00              |
| 31580                 | LIFESAVERS, INC.             | AED Pads                                 | \$ 228.96       | \$ 228.96              |
| 31581                 | LISA MICKEY                  | PR 2021 House Decorating Contest Gift Ca | \$ 500.00       | \$ 500.00              |
| 31582                 | LMR Disposal LLC             | Dumpster Pickup Service                  | \$ 570.00       | \$ 570.00              |
| 31583                 | LMR Disposal LLC             | Recycle Dumpster January 2022            | \$ 58.11        | \$ 58.11               |
| 31584                 | LogMein Communications Inc   | RRCC Phones February 2022                | \$ 103.55       | \$ 103.55              |
| 31585                 | MELANIE WROB                 | Zumba/Fitness Classes January 2022       | \$ 640.00       | \$ 640.00              |
| 31586                 | MILFORD SEWER UTILITY        | 1st qtr. 2022                            | \$ 50,000.00    | \$ 50,000.00           |
| 31587                 | MILFORD/FRENCHTOWN AUTO PART | Truck Parts / Tools / Equipment Fittings | \$ 74.63        |                        |
|                       |                              | Truck Parts / Tools / Equipment Fittings | \$ 61.43        | \$ 136.06              |
| 31588                 | MONINGHOFF APPLIANCE & SUPPL | Salt Spreader                            | \$ 39.99        | \$ 39.99               |
| 31589                 | NJ Advance Media             | 10225953                                 | \$ 112.39       | \$ 112.39              |
| 31590                 | NJ DEPT OF HEALTH & SENIOR S | Jan-22                                   | \$ 282.00       | \$ 282.00              |
| 31591                 | NJ STATE ASSOC. OF CHIEFS OF | Chief's training                         | \$ 350.00       | \$ 350.00              |
| 31592                 | ONE CALL CONCEPTS, INC.      | One Call Locate Service                  | \$ 28.60        | \$ 28.60               |
| 31593                 | P3 Generators LLC            | low battery ac                           | \$ 122.50       | \$ 122.50              |
| 31594                 | Pat's Window Cleaning Inc    | Window/Mirror Cleaning RRCC December 202 | \$ 275.00       | \$ 275.00              |
| 31595                 | PenTeleData                  | 1/24/22-2/24/22                          | \$ 196.85       | \$ 196.85              |
| 31596                 | PERFORMANCE TIRE COMPANY     | Front Tire Replacement Trk 15            | \$ 581.79       | \$ 581.79              |
| 31597                 | POWERCO, INC.                | Case 580 N Backhoe Light Bulb            | \$ 15.84        | \$ 15.84               |
| 31598                 | Princeton Computer Support I | January                                  | \$ 1,080.00     |                        |
|                       |                              | Feb-22                                   | \$ 1,017.49     | \$ 2,097.49            |
| 31599                 | Promed Office Cleaners LLC   | Cleaning Fitness Center January 2022     | \$ 180.00       | \$ 180.00              |
| 31600                 | Quadient Leasing USA Inc     | Lease Period -3/8/22-6/7/22              | \$ 528.00       | \$ 528.00              |
| 31601                 | R & L DATACENTERS, INC.      | Municipal Payroll                        | \$ 1,540.90     | \$ 1,540.90            |
| 31602                 | RICOH USA Inc                | Copies for RRCC                          | \$ 229.82       | \$ 229.82              |
| 31603                 | Scholl & Whitesey LLC        | December 2021 & January 2022             | \$ 295.00       | \$ 295.00              |
| 31604                 | SPRING MILLS VETERINARY HOSP | Holland Township Free Rabies Clinic 2022 | \$ 376.00       | \$ 376.00              |
| 31605                 | STAPLES BUSINESS ADVANTAGE   | Legal Handing File Folders               | \$ 23.52        | \$ 23.52               |
| 31606                 | State Industrial Products    | Pro Lube XT-S Grease 14oz                | \$ 1,758.93     | \$ 1,758.93            |
| 31607                 | Statewide Insurance Fund     | 1st 2022 Installment                     | \$ 47,047.50    | \$ 47,047.50           |
| 31608                 | STEM BROTHERS, INC.          | Propane for Recycling Building           | \$ 59.22        | \$ 59.22               |
| 31609                 | Tamatha Isenberg             | Yoga January 2022                        | \$ 110.00       | \$ 110.00              |
| 31610                 | THERESA VERDI                | Cleaning RRCC 1/15-1/31                  | \$ 520.00       | \$ 520.00              |
| 31611                 | VERIZON                      | 1/25/22 billing                          | \$ 1,004.63     | \$ 1,004.63            |
| 31612                 | VERIZON                      | 1/25/22 billing 908 995 4849             | \$ 102.37       | \$ 102.37              |
| 31613                 | VERIZON                      | 1/25/22 billing 908 995 9188             | \$ 90.24        | \$ 90.24               |
| 31614                 | VERIZON                      | 1/25/22 billing                          | \$ 679.60       | \$ 679.60              |
| 31615                 | VERIZON WIRELESS             | Air Cards                                | \$ 152.04       | \$ 152.04              |
| 31616                 | WB Mason Co Inc.             | Paper Towels, Enzyme Concentrate, Heater | \$ 133.96       | \$ 133.96              |
| 31617                 | WILSON PRODUCTS              | Propane for Recycling Building           | \$ 35.25        | \$ 35.25               |
|                       |                              | Total                                    | \$ 2,595,616.42 | \$ 2,595,616.42        |
| 2022022               | NJ State Health Benefits     | February Retiree                         | \$ 2,604.48     | \$ 2,604.48            |
| 2032022               | NJ State Health Benefits     | February Health                          | \$ 30,078.81    | \$ 30,078.81           |
| 2072022               | Quadient Inc                 | Refill Postage Machine 2/7/22            | \$ 500.00       | \$ 500.00              |
| 31549                 | Aqua NJ                      | 12/29-1/28/22                            | \$ 321.32       | \$ 321.32              |
|                       |                              | Total Manuals                            | \$ 33,504.61    | \$ 33,504.61           |
|                       |                              | Total                                    | \$ 2,629,121.03 | \$ 2,629,121.03        |
| CURRENT FUND          |                              | BUDGET AND APPROPRIATION RESERVES        | \$ 2,543,215.11 |                        |
| SEWER FUND            |                              | BUDGET AND APPROPRIATION RESERVES        | \$ 50,024.81    |                        |
| ANIMAL CONTROL        |                              | BUDGET AND APPROPRIATION RESERVES        | \$ 658.00       |                        |
| ESCROW                |                              | ESCROW FUNDS                             | \$ 1,718.50     |                        |
| Checks issued 2/15/22 |                              |  |                 | \$ 2,595,616.42        |
|                       |                              | Manual Totals                            |                 | \$ 33,504.61           |
| Total                 |                              |  |                 | <u>\$ 2,629,121.03</u> |

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| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 |      |      | x       |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**LIAISON REPORTS**

**-Mickey**

-Parks & Recreation will host a summer movie night on Saturday July 9, 2022 with a rain date of July 10, 2022 to provide set up and showing for \$4,500. Will still have to purchase a license to show a movie or purchase a DVD for approximately \$400-\$450. Looking at food trucks and would like to waive the licensing fee

-Girl Scouts would like to use RRCC for a Father Daughter dance

**-Bush**-Letter from Rick Sasso Re: Township Committee opting out of cannabis retail  
Mayor Bush read the following letter from Rick Sasso owner of Holland Liquor,

*Ladies and Gentleman:*

*First off let me apologize for not coming to the council meeting in person but family commitments preclude me from attending. I would appreciate it if this letter could read into the minutes of tonight's meeting.*

*I am writing to address the issue of marijuana permits in Holland Township. It is my understanding that the council has opted to not allow permits. While I understand the reservations some may have I would like the council to reconsider. I have operated Holland Liquors for over 20 years without incident and honestly feel that marijuana, while rightly designated a controlled substance, is innocuous when compared to alcohol, especially spirit alcohol. The detrimental physical effects of alcohol abuse far outweigh those of marijuana. That being said it is obvious that alcohol is not going away, neither is recreational use marijuana. If the council does not allow sales in Holland consumers will just go to Milford, Alpha and surrounding areas to purchase it. Which brings me to my last point.*

*A townships health and well being is determined primarily by the health and well being of it's infrastructure, citizens and businesses. By not allowing sales in Holland Township you put Holland businesses at a distinct disadvantage and force residents to take their purchasing dollars for marijuana as well as beer and wine outside the township, and you deny the township any revenue derived from licensees and fees.*

*If you have any questions or would like to discuss the issue further I am at your disposal. Thank you for your time.*

*Sincerely,  
Rick Sasso  
Holland Liquors*

-Hosted a meeting with Holland Township School Superintendent and School Board President, Police Chief Sean Gutsick and via phone, Committeewomen Lisa Mickey-Topics included

- o Township assisting with salting at the end of storms
- o Resource Officer
- o Mask use

-Candidate for CFO-retiring and will be interviewing a candidate on March 3, 2022. Consensus was Municipal Clerk Miller should advertise the Chief Municipal Finance Officer and finance Clerk position on the Township website and on the Township Facebook page.

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**Young-**

-Received calls about tree trimming on Route 627 north of the Narrows. Contacted JCP & L and was informed it is not their work. Call into PSE & G to see if it was their work as they do have a line there.

**Wilhelm**

-attended Land Use Board meeting

**Thurgarland**

-Home Town Press contract received-Spring Issue mail date May 15, with a content due date March 31, and Fall Issue mail date Nov 15 content due date September 30; at no cost to the township for publication or postage.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Accepting resignation from CFO Pasqua**

Mr. Wilhelm moved and Ms. Mickey second the motion to accept, with regrets, the resignation of Chief Finance Officer Margaret Pasqua effective July 1, 2022

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-Authorization to sign a contract for Movie Night with Big Wave** for rental of a movie

Ms. Mickey moved and Mr. Thurgarland seconded the motion to authorize the Mayor to sign the contract with Big Wave to provide equipment for the July 9, 2022 Movie Night (Rain date July 10, 2022)

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**Authorization to sign contract with Home Town Press** for 2022 Spring and Fall additions of the Holland

Mr. Wilhelm moved and Mr. Young seconded the motion to authorize Committeeman Robert Thurgarland to sign a contract with Home Towns Press for publication of the 2022 Spring and Fall Holland Happenings Newsletter at no cost to the Township.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-Authorization for the Mayor to sign** a contract with Johnson Controls

Mr. Wilhelm moved and Mr. Young seconded the motion to authorize the Mayor to sign a contract Johnson Controls for the Riegle Ridge Community Center Fire Alarm and sprinkler system for May 2022-April 2023. Total \$3,027.12

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| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-Approval of Raffle Application 2022-02: Milford Lions Club**

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve **Raffle Application 2022-02: To be held June 5, 2022 12:00-4:00 p.m. at Farmers Sportsman’s Club Application for Raffle Milford Lions Club [Off-premise draw raffle awarding cash-50/50]**

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-DISCUSSION-waiving the fee** for the food trucks Parks and Recreation sponsored Movie Night, a Resolution will be on the March 1, 2022 agenda.

Ms. Mickey moved and Mr. Thurgarland seconded the motion to waive the food license fee for the food trucks for the July 9, 2022 Movie Night sponsored by the Holland Township Parks and Recreation Committee., (A Resolution will be on the March 1, 2022 agenda.)

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-DISCUSSION-Approval to send** letter regarding fracking water discharge into the Delaware River Environmental Commission Chairman, Mike Keady explained the reason for the letter Deadline for comments is February 24, 2022.

A draft letter was reviewed by the Land Use Board at their February 21, 2022 meeting. They suggested modifications. Mr. Keady was unable to make those modifications in time for this meeting but, advised he would make the modifications and get a copy to the Mayor ASAP.

Mr. Wilhelm moved and Mr. Young seconded the motion, keeping the February 23, 2022 comment due date in mind, to authorize the Mayor to sign a letter expressing the Township’s concerns with the discharge of fracking water into the Delaware River, once the Township Committee members have had a chance to review the revised letter.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-RESOLUTION-Temporary Emergency Budget #2**

Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following Resolution:

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**RESOLUTION**  
Temporary Emergency Budget #2

**WHEREAS**, an emergent condition has arisen in that the Township is expected to expend funds, enter in contracts, commitments or payments prior to the 2022 budget adoption for the aforesaid purposes, and

And no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes, and

**WHEREAS**, N.J.S. 40A:4-20 provides for the creation of an emergency temporary resolution for said purpose, and

**WHEREAS**, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$295,921.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$223,921.00 as follows:

| ACCOUNT NUMBER    | <u>DESCRIPTION</u>           | <u>Amount</u> |
|-------------------|------------------------------|---------------|
| 01-201-28-372-010 | Swimming Pool S/W            | \$1,000.00    |
| 01-201-20-145-010 | Tax Collection S/W           | \$2,000.00    |
| 01-201-36-471-200 | PERS                         | -\$5,360.00   |
| 01-201-36-475-200 | PFRS                         | \$6,281.00    |
| 01-201-20-130-200 | Finance O/E                  | \$10,000.00   |
| 01-201-20-165-200 | Engineering O/E              | \$3,000.00    |
| 01-201-26-295-200 | Snow Removal O/E             | \$25,000.00   |
| 01-201-31-460-200 | Gasoline & Diesel O/E        | \$10,000.00   |
| 01-201-32-465-200 | Dumpster O/E                 | \$5,000.00    |
| 01-201-23-220-200 | Employee Group Insurance O/E | \$50,000.00   |
| 01-201-25-240-010 | Police S/W                   | \$70,000.00   |
| 01-201-36-474-200 | Unemployment Comp Insurance  | \$3,000.00    |
| 01-201-24-140-200 | Communications O/E           | \$2,000.00    |
| 01-201-36-472-200 | Social Security              | \$15,000.00   |
| 01-201-26-290-010 | Public Works S/W             | \$40,000.00   |
| 01-201-20-120-010 | Clerk S/W                    | \$10,000.00   |
| 01-201-20-120-200 | Clerk O/E                    | \$2,000.00    |
| 01-201-20-150-010 | Tax Assessor S/W             | \$4,000.00    |
| 01-201-21-182-010 | Land Use S/W                 | \$2,000.00    |
| 01-201-23-210-200 | Other Insurance O/E          | \$25,000.00   |
| 01-201-23-215-200 | Workman's Comp O/E           | \$15,000.00   |
| 01-201-25-252-010 | Emergency Management S/W     | \$1,000.00    |

2. Said emergency temporary appropriation will be provided for in the 2022 budget

3. That the Municipal Clerk will furnish one certified copy of this resolution to the Chief Finance Officer to be filed with the Director, Division of Local Government Services

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

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**-RESOLUTION-Pool Repair Project**

**RESOLUTION**  
Award of Contract  
Riegel Ridge Pool Drain Repairs

**WHEREAS**, the Township of Holland (“Holland”) previously sought proposals and awarded a contract to K&A Paving Contractors LLC (K&A) to remove and replace outfall piping for the Riegel Ridge Community Pool; and

**WHEREAS**, K&A has substantially completed work on the contract award and has removed and replaced the outfall piping; and

**WHEREAS**, Holland began to fill the pool after K&A completed the outfall piping work; and

**WHEREAS**, the pool was not retaining water; and

**WHEREAS**, a video inspection was performed and found that the piping between the pool wall and limits of the K&A work has a sag in the pipe, as well as debris and water in the pipe at the location of the sag; and

**WHEREAS**, due to the defect found during the video inspection, it is necessary for Holland to replace the piping between the wall of the pool and the limits of the K&A work; and

**WHEREAS**, the Township Engineer sought proposals from three (3) contractors to remove and replace the piping in the above described limits; and

**WHEREAS**, proposals were received from three (3) contractors including Salmon Brothers Inc. of Netcong, New Jersey and Fred Devens Construction of Ringwood, New Jersey; and

**WHEREAS**, Salmon Brothers Inc. (“Salmon”) provided a proposal for work that would be invoiced on a time and materials basis in the amount of \$20,460.00, which includes an estimated materials cost of \$2,500.00; and

**WHEREAS**, Salmon is able to commence work on this project during the week of February 21<sup>st</sup> to 25<sup>th</sup>; and

**WHEREAS**, Fred Devens Construction (“Devens”) provided a proposal for work that would be invoiced on a time and materials basis in the amount of \$18,407.36 which excludes any materials; and

**WHEREAS**, Devens is only able to perform the work that is required on this project on February 18<sup>th</sup>, 19<sup>th</sup>, and 21<sup>st</sup> and would not be available beyond February 21<sup>st</sup> to perform the work; and

**WHEREAS**, there is a need to replace the piping between the limits of the K&A work and the wall of the pool at this time; and

**WHEREAS**, Salmon provided a more complete proposal from a cost perspective and has much more availability to perform the required work for Holland; and

**WHEREAS**, CFO Pasqua has certified that funds are available for the repair work; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a contract be awarded to Salmon Brothers Inc. in the amount of \$20,460.00 in accordance with its proposal of February 15, 2022.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |



February 15, 2022  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

**-RESOLUTION-**Lawn mowing services for 2022

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Awarding the Contract for Lawn Mowing Services for 2022

**WHEREAS**, Holland Township requested quotes for lawn mowing at the Riegel Ridge Community Center, the stone house at the end of the roadway and the Holland Township Municipal Building from spring to October 31, 2022.

**WHEREAS**, the quotes were reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that Holland Township be authorized to enter into a contract with Chris' Lawn Mowing Service for a total cost of \$23,150 to be paid in 7 payments of \$3,307.15.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-RESOLUTION-**Budget Transfer

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**

Budget Transfer

**WHEREAS**, the Municipal Budget for the year 2021 was approved on March 16, 2021 and adopted on April 20, 2021, and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

| <u>APPROPRIATION</u>                | <u>FROM AMOUNT</u> | <u>TO AMOUNT</u>  |
|-------------------------------------|--------------------|-------------------|
| <b>Employee Group Insurance O/E</b> | <b>\$1,000.00</b>  |                   |
| <b>Tax Assessor. O/E</b>            |                    | <b>\$1,000.00</b> |

**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

February 15, 2022  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

**-RESOLUTION-** Authorizing the Appointment of a Tax Collector  
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Authorizing the Appointment  
of a Tax Collector

**WHEREAS**, N.J.S.A. 40A:9-141 requires that municipalities appoint a Tax Collector; and

**WHEREAS**, Ann Marie Silvia was initially appointed as Holland Township Tax Collector effective July 1, 2021-December 31, 2021 to finish out the unexpired term of Kris Boxwell, and

**WHEREAS**, the Township Committee desires to reappointment Ann Marie Silvia for a four-year term, as Holland Township Tax Collector, whose duties will include overseeing the Deputy Tax Collector and Sewer Rent Collector, effective January 1, 2022 to serve on a part-time basis; and

**WHEREAS**, the Township Committee and Ann Marie Silvia agreed that she will continue to work an average of twelve (12) hours per month on a schedule mutually agreed upon between her and the Township Committee Liaison; and

**WHEREAS**, for the position of Tax Collector, Ann Marie Silvia shall be paid an annual salary of \$12,000, and

**WHEREAS**, Ann Marie Silvia’s terms of employment will be in accordance with the Township’s Personnel Policies and Procedures Manual; and

**WHEREAS**, the Chief Financial Officer determined that there are sufficient funds available to pay for these services;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey:

1. Ann Marie Silvia is hereby appointed as Tax Collector for a four-year term beginning January 1, 2022.
2. Ann Marie Silvia will be paid an annual salary of \$12,000 for the position of Tax Collector.
3. The Municipal Clerk is hereby directed to provide a certified copy of this Resolution to the Tax Collector to be filed with the Director of the Division of Local Government Services.
4. This Resolution is effective January 1, 2022.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**-RESOLUTION-** Award of Riegel Ridge Community Center Roof Evaluation Contract  
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Award of Contract  
Riegel Ridge Recreation Center Roof Evaluation

February 15, 2022  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

**WHEREAS**, the Township of Holland (“Holland”) is seeking to improve the roof over the Riegel Ridge Recreation Center to prevent damages to interior floor space areas due to leaking water; and

**WHEREAS**, the first step in the improvement process is to evaluate the roof and determine the extent of the repairs that must be made; and

**WHEREAS**, the Township Engineer has obtained a proposal from Roof Maintenance Systems, a consultant with expertise in building roofs, to perform the required evaluation and prepare a report with repair recommendations and repair cost estimates; and

**WHEREAS**, Chief Finance Officer Pasqua has certified that funds have been allocated by Holland for the evaluation; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that Roof Maintenance Systems is authorized to perform an evaluation on the roof over the Riegel Ridge Recreation Center in accordance with its February 9, 2022 proposal and for a fee not to exceed \$4,700.00.

| Roll Call Vote              | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

**BUSINESS FROM TOWNSHIP ATTORNEY**

-Bethany Ridge-Received 3 bid deposits

Open House held by GovDeals to be held February 23, 2022 for select showing for those who have made deposit. (Biding started February 1, 2022. Bidding ends March 7, 2022 at 4:30 p.m.)

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Alison Stem-Asked for status on her requests for private meetings with Attorney Lyons, Mayor Bush and the Township Committee regarding an OPRA request submitted February 1, 2022. Mr. Lyons advised he has conferred repeatedly with the Municipal Clerk and Police Chief to see to it that the necessary steps are taken to be responsive to her request asking for previously requested (and received) redacted body cam footage. Ms. Stem advised she still has the data in bits and pieces that were disposed of by someone other than herself. Ms. Stem acknowledged that she is seeking copies of documents (body cam footage) that she previously received.

Mr. Wilhelm advised that as a public body the Township Committee does not meet as a whole in private. Ms. Stem advised that was OK.

**ADJOURN**

Mr. Wilhelm moved and Mr. Young seconded the motion to adjourn at 8:01 p.m.

| Voice Vote                  | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young                 | x    |      |         |        |
| Lisa Mickey                 | x    |      |         |        |
| Scott Wilhelm, Deputy Mayor | x    |      |         |        |
| Robert Thurgarland          | x    |      |         |        |
| Dan Bush, Mayor             | x    |      |         |        |

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor