

April 5, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: Present were:

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm- **arriving shortly, joined the meeting at 7:27 pm**
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Cathy Miller

There being a quorum this meeting was called to order by Mayor Bush at 7:00 p.m.
Mr. Bush asked that all electronic equipment be turned off or silenced.

FLAG SALUTE

Mr. Bush invited the audience to join the Committee in reciting the “Pledge of Allegiance”.

OPEN PUBLIC MEETINGS STATEMENT

Clerk Miller announced publicly at the commencement of this meeting the following statement:
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Township Clerk on **December 9, 2021** by:

1. Posting such notice on the bulletin board at the municipal building and the Holland Township website.
2. Mailing the same to the Hunterdon County Democrat and the Express-Times.

-RESOLUTION-to enter into Executive Session-

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution at 7:04 p.m.

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Police Personnel-N.J.S.A. 10:4-12 b8

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

Mr. Wilhelm joined the Committee as they were coming out of Executive Session

The Committee returned to Open Session at 7:27 p.m.

APPROVAL OF MINUTES

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Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the minutes of the March 15, 2022 Regular Meeting and Executive Session

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

APPROVAL OF BILLS AS SUBMITTED

Mr. Thurgarland moved and Ms. Mickey seconded the motion to approve the bills as submitted:

| Check# | Vendor | Description | Payment | Check Total |
|--------|-------------------------------------|--|--------------|--------------|
| 31767 | Aqua New Jersey | 910 Milford Warren Glen Road | \$ 321.32 | \$ 321.32 |
| 31768 | Aqua New Jersey | 8796 | \$ 306.20 | \$ 306.20 |
| 31769 | Aqua New Jersey | 8797 | \$ 41.25 | \$ 41.25 |
| 31770 | Aqua New Jersey | 9078 | \$ 17.79 | \$ 17.79 |
| 31771 | Aqua New Jersey | 910 Milford Warren Glen Road | \$ 16.50 | \$ 16.50 |
| 31772 | AT & T Mobility | March | \$ 462.84 | \$ 462.84 |
| 31773 | Jersey Central Power & Light | 100 004 555 858 | \$ 884.68 | \$ 884.68 |
| 31774 | ABE MATERIALS - EASTON | Cold Patch/ Block Materials | \$ 406.68 | \$ 406.68 |
| 31775 | Affordable Housing Professionals of | Affordable Housing Webinar April 21 | \$ 20.00 | \$ 20.00 |
| 31776 | ALLEGRO ENTERPRISES, INC. | Bottled Water for the Township | \$ 71.20 | \$ 71.20 |
| 31777 | Amazon | Netgear Adapter for Meeting Room | \$ 23.99 | |
| | | Replacement Bellows and Time Cards | \$ 83.64 | \$ 107.63 |
| 31778 | Amazon.com RRCC | Pine Sol | \$ 39.87 | |
| | | Lightbulbs | \$ 27.98 | \$ 67.85 |
| 31779 | AQUA NEW JERSEY | Fox Hill 001037164 0748991 | \$ 379.92 | \$ 379.92 |
| 31780 | CAMPBELL FOUNDRY COMPANY | Compliant Curbs Backs and Grates | \$ 11,698.00 | \$ 11,698.00 |
| 31781 | CLEMENS UNIFORM | Shop Towels / Floor Mat service | \$ 22.75 | |
| | | Mats for Municipal Building | \$ 79.80 | |
| | | Rugs for RRCC April 2022 | \$ 77.10 | \$ 179.65 |
| 31782 | Colliers Engineering & Design Inc | HLT082 Library Roof Replacement | \$ 882.00 | |
| | | HTL001 | \$ 277.50 | |
| | | HLT0057/HTL075 | \$ 1,945.50 | |
| | | HTL018 Road Opening Permit | \$ 270.00 | |
| | | HTL018 Road Opening Permit | \$ 150.00 | |
| | | HTL086 Tax Map | \$ 42.00 | |
| | | HTL0084 Church Road Cost Estimate | \$ 42.00 | |
| | | HTL065 Valve Replacement | \$ 2,691.07 | \$ 6,300.07 |
| 31783 | Colliers Engineering & Design Inc | BOA Osuch B1 L3 services thru 02282 | \$ 1,426.84 | |
| | | PB Hunterdon County Econ Ordinance | \$ 155.00 | |
| | | LUB Osuch B1 L3 services thru 03132 | \$ 193.75 | |
| | | Planner Services thru 031322 | \$ 348.75 | \$ 2,124.34 |
| 31784 | COOPER ELECTRICAL SUPPLY | Misc. Items for Building and Maintenance | \$ 62.07 | \$ 62.07 |
| 31785 | Direct Energy | Propane | \$ 585.80 | \$ 585.80 |
| 31786 | Direct Energy Business | 129 Spring Mills Road Account 1294 | \$ 6.06 | |
| | | Account 1294539 | \$ 2,399.31 | |
| | | Account 1294535 | \$ 78.14 | |
| | | Electric Service 129 Spring Mills | \$ 63.44 | |
| | | Acct 1294540 Meter G21049495 | \$ 61.29 | |
| | | Acct 1294540 Meter G21049495 | \$ 1.50 | \$ 2,609.74 |
| 31787 | ELIZABETHTOWN GAS | Meter 14Y735578 Account 9890459292 | \$ 260.86 | |
| | | Meter 01061655 Account 93404665351 | \$ 595.33 | \$ 856.19 |
| 31788 | Enterprise Electrical Inc. | Electrical Work | \$ 360.00 | \$ 360.00 |
| 31789 | FOX BROTHERS ALARM SERVICES, INC. | Alarm RRCC | \$ 210.00 | \$ 210.00 |
| 31790 | GEBHARDT & KIEFER, P.C. | Feb-22 | \$ 3,151.50 | \$ 3,151.50 |

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|-------|-------------------------------------|--|-------------|--------------|
| 31791 | GEBHARDT & KIEFER, P.C. | PB Mill Rd Solar B4 L1 TC Attorney | \$ 33.00 | \$ 33.00 |
| 31792 | GEBHARDT & KIEFER, P.C. | PB Huntington Knolls B24 L 3 & 13 02 | \$ 16.50 | \$ 16.50 |
| 31793 | General Plumbing Supply Inc | Misc. Items for Building and Maintenance | \$ 48.57 | \$ 48.57 |
| 31794 | GOTTA HAVE IT | 90 Lb. Bucket of Chlorine | \$ 379.99 | \$ 379.99 |
| 31795 | GRAINGER | Portable Fuel Tank Materials | \$ 904.84 | |
| | | Shop Supplies/Building-Maintenance | \$ 303.31 | \$ 1,208.15 |
| 31796 | Griffith-Allied Trucking LLC | DULSD - Diesel DPW/Gasoline-Police | \$ 1,136.25 | |
| | | DULSD - Diesel DPW/Gasoline-Police | \$ 1,360.03 | \$ 2,496.28 |
| 31797 | H.J. OPDYKE LUMBER COMPANY, INC. | Misc. Items for Building and Maintenance | \$ 59.37 | |
| | | Misc. Items for Building and Maintenance | \$ 9.85 | |
| | | Misc. Items for Building and Maintenance | \$ 7.90 | |
| | | Misc. Items for Building and Maintenance | \$ 102.42 | \$ 179.54 |
| 31798 | HOOVER TRUCK CENTERS INC | Heater Core Truck # 02 | \$ 90.45 | \$ 90.45 |
| 31799 | Hunterdon County Central Printing | Business Cards | \$ 40.00 | \$ 40.00 |
| 31800 | HUNTERDON LOCK AND SAFE, INC. | Repair of Front Door | \$ 448.35 | \$ 448.35 |
| 31801 | J C Ehrlich Co Inc | Commercial Pest Maintenance service | \$ 130.00 | |
| | | Commercial Pest Maintenance service | \$ 170.00 | |
| | | Feb-22 | \$ 260.00 | \$ 560.00 |
| 31802 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 272 595 Street Lights | \$ 23.10 | \$ 23.10 |
| 31803 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 272 652 Street Lights | \$ 1,360.85 | \$ 1,360.85 |
| 31804 | JERSEY CENTRAL POWER & LIGHT | Account 100 060 952 585 Street Lights | \$ 60.70 | \$ 60.70 |
| 31805 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 555 932 Case Field | \$ 101.28 | \$ 101.28 |
| 31806 | JERSEY CENTRAL POWER & LIGHT | Account 100 003 579 271 Library 2/1 | \$ 78.45 | \$ 78.45 |
| 31807 | JERSEY CENTRAL POWER & LIGHT | 100 070 503 212 Pool Storage Garage | \$ 1.42 | \$ 1.42 |
| 31808 | JERSEY CENTRAL POWER & LIGHT | 100 029 305 644 | \$ 859.09 | \$ 859.09 |
| 31809 | JERSEY CENTRAL POWER & LIGHT | Account 100 105 886 640 914 Milford | \$ 196.37 | \$ 196.37 |
| 31810 | JERSEY CENTRAL POWER & LIGHT | Account 100 004 555 858 Baseball 2 | \$ 308.81 | \$ 308.81 |
| 31811 | Jessica Dulin-Soto | Yoga March 2022 | \$ 550.00 | \$ 550.00 |
| 31812 | JESSICA NEGLIA | Replacement handles for free weight | \$ 290.81 | |
| | | Lifeguard Management Course (REQUIR | \$ 120.00 | \$ 410.81 |
| 31813 | John P Gallina, Esq | PB Misc general Matters 31522 | \$ 270.00 | \$ 270.00 |
| 31814 | Kleen & Fresh Company LLC | March 14, 17 & 19 | \$ 380.00 | |
| | | March 21, 24 & 26 | \$ 380.00 | |
| | | March 28 & 31, April 2 | \$ 380.00 | \$ 1,140.00 |
| 31815 | Laura Knott | Yoga March 2022 | \$ 220.00 | \$ 220.00 |
| 31816 | LAWN DOCTOR OF FLEMINGTON-CLINTON | 2022 services Municipal Building | \$ 1,897.21 | \$ 1,897.21 |
| 31817 | LMR Disposal LLC | Dumpster Pickup Service | \$ 570.00 | |
| | | Dumpster Pickup Service | \$ 1,140.00 | \$ 1,710.00 |
| 31818 | LUCILLE A. GROZINSKI | LUB 031422 meeting court reporter v | \$ 250.00 | \$ 250.00 |
| 31819 | MARIA ELENA JENNETTE KOZAK | Misc reimbursements prints | \$ 19.64 | \$ 19.64 |
| 31820 | MARTIN APPRAISAL ASSOCIATES INC | Appraisal | \$ 2,200.00 | \$ 2,200.00 |
| 31821 | MELANIE WOROBY | Family Zumba Glow Party February 20 | \$ 288.00 | |
| | | Zumba Kids Winter 2022 | \$ 720.00 | |
| | | Zumba and Fitness Classes March 202 | \$ 720.00 | \$ 1,728.00 |
| 31822 | MGL PRINTING SOLUTIONS | TC35 Tax Payment Stickers | \$ 120.50 | \$ 120.50 |
| 31823 | MILFORD/FRENCHTOWN AUTO PARTS, INC. | Truck Parts / Tools / Equipment Fit | \$ 279.66 | |
| | | Truck Parts / Tools / Equipment Fit | \$ 2.02 | \$ 281.68 |
| 31824 | MONINGHOFF APPLIANCE & SUPPLY CORP. | Misc. Items for Building and Maintenance | \$ 134.89 | \$ 134.89 |
| 31825 | Morton Salt Inc | Rock Salt | \$ 2,653.50 | |
| | | Rock Salt | \$ 2,784.47 | |
| | | Rock Salt | \$ 1,386.90 | |
| | | Rock Salt | \$ 5,088.70 | |
| | | Rock Salt | \$ 1,316.56 | |
| | | Rock Salt | \$ 1,260.29 | \$ 14,490.42 |
| 31826 | Nick Faust | Case 580 N Backhoe Bucket Welding/R | \$ 650.00 | \$ 650.00 |
| 31827 | NJ Advance Media | LUB Res adopted 031422 Osuch B1 L3 | \$ 16.21 | |

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| | | | | |
|-----------------------|-------------------------------------|-------------------------------------|---------------|--------------------------|
| | | account 1160894 | \$ 142.94 | \$ 159.15 |
| 31828 | ONE CALL CONCEPTS, INC. | One Call Locate Service | \$ 7.15 | \$ 7.15 |
| 31829 | PenTeleData | 3/24-4/24/22 | \$ 196.85 | \$ 196.85 |
| 31830 | PEPSI-COLA | Water & Seltzer for fitness center | \$ 205.80 | \$ 205.80 |
| 31831 | POWERCO, INC. | Case 75c Mower Filters | \$ 189.00 | \$ 189.00 |
| 31832 | PRECAST MANUFACTURING COMPANY | Catch Basins w/ Knock out | \$ 1,490.00 | \$ 1,490.00 |
| 31833 | Princeton Computer Support Inc | 2/14-3/24/22 | \$ 2,133.75 | |
| | | Police | \$ 337.50 | \$ 2,471.25 |
| 31834 | RICHARD J. MILLER & SONS, INC. | Damaged Top Door Repair DPW Buildin | \$ 167.00 | \$ 167.00 |
| 31835 | SERVICE ELECTRIC CABLE TV, INC. | Internet Service | \$ 93.95 | \$ 93.95 |
| 31836 | SERVICE ELECTRIC CABLE TV, INC. | RRCC cable/internet/phone | \$ 204.02 | \$ 204.02 |
| 31837 | SMITH MOTOR COMPANY, INC. | 2015 F-350 Repair | \$ 298.65 | \$ 298.65 |
| 31838 | STAPLES BUSINESS ADVANTAGE | Tab Dividers | \$ 194.24 | \$ 194.24 |
| 31839 | STEM BROTHERS, INC. | Propane for Recycling Building | \$ 262.97 | \$ 262.97 |
| 31840 | Stryker | Banquet Hall Rooftop | \$ 297.00 | \$ 297.00 |
| 31841 | Supreme Heating & Air Conditioning | Mixing Valve For Hot Water @ RRCC | \$ 1,260.00 | \$ 1,260.00 |
| 31842 | Sussex County Assessors Association | Seminar | \$ 45.00 | \$ 45.00 |
| 31843 | Tamatha Isenberg | Yoga March 2022 | \$ 275.00 | \$ 275.00 |
| 31844 | THERESA VERDI | Cleaning RRCC 3/1-3-15 | \$ 520.00 | |
| | | Cleaning RRCC 3/16 - 3/31 | \$ 560.00 | \$ 1,080.00 |
| 31845 | This is Stageworks LLC | Stage for Community Day 2022 | \$ 2,050.00 | \$ 2,050.00 |
| 31846 | Training Unlimited LLC | Municipal Ethics Awareness Webinar- | \$ 150.00 | \$ 150.00 |
| 31847 | TREASURER, STATE OF NJ | Municipal Garage | \$ 2,300.00 | \$ 2,300.00 |
| 31848 | TREASURER, STATE OF NJ | Stormwater Discharge Permit | \$ 500.00 | \$ 500.00 |
| 31849 | ULINE | Trash Bags | \$ 89.78 | \$ 89.78 |
| 31850 | VERIZON | 3/18/22 billing | \$ 239.19 | \$ 239.19 |
| 31851 | VERIZON | 3/25/22 billing 908 995 9188 | \$ 89.32 | \$ 89.32 |
| 31852 | VERIZON | 3/25/22 billing 908 995 4849 | \$ 102.37 | \$ 102.37 |
| 31853 | VERIZON | 3/25/22 billing | \$ 1,015.67 | \$ 1,015.67 |
| 31854 | VERIZON | 3/25/22 billing | \$ 669.73 | \$ 669.73 |
| 31855 | WASTE MANAGEMENT OF NEW JERSEY, INC | Recycling Single Stream | \$ 426.10 | \$ 426.10 |
| 31856 | WB Mason Co Inc | Toilet bowl cleaner, file folder, h | \$ 209.52 | |
| | | Post It Notes & Tape Refill | \$ 40.96 | |
| | | Batteries, Paper Towels, Kleenex | \$ 235.09 | \$ 485.57 |
| 31857 | WILSON PRODUCTS | Propane for Recycling Building | \$ 35.25 | \$ 35.25 |
| | | Totals | \$ 82,855.28 | \$ 82,855.28 |
| 3172022 | PERS | PERS Annual | \$ 110,012.00 | \$ 110,012.00 |
| 3182022 | PFRS | PFRS Annual | \$ 164,554.00 | \$ 164,554.00 |
| 3292022 | NJ State Health Benefits | April Retiree | \$ 2,604.48 | \$ 2,604.48 |
| 4012022 | NJ State Health Benefits | April | \$ 30,078.81 | \$ 30,078.81 |
| 4022022 | Guardian | April | \$ 2,928.24 | \$ 2,928.24 |
| | | Total Manuals | \$ 310,177.53 | \$ 310,177.53 |
| | | Total | \$ 393,032.81 | \$ 393,032.81 |
| CURRENT FUND | | BUDGET AND APPROPRIATION RESERVES | 77,661.98 | |
| GRANT FUND | | BUDGET AND APPROPRIATION RESERVES | \$ 155.00 | |
| GENERAL CAPITAL FUNDS | | BUDGET AND APPROPRIATION RESERVES | 3,082.00 | |
| E SCROW | | ESCROW FUNDS | 1,956.30 | |
| Checks issued 4/5/22 | | | | 82,855.28 |
| | | Manual Totals | | <u>310,177.53</u> |
| Total | | | | <u><u>393,032.81</u></u> |

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | X | | | |
| Lisa Mickey | X | | | |
| Scott Wilhelm, Deputy Mayor | X | | | |

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| | | | | |
|--------------------|---|--|--|--|
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Introduction of the 2022 Budget to be Read by Title

Auditors Bill Colantano and Jon Weiss from BKC and Chief Finance Officer Margaret Pasqua were in attendance to review the Budget

Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following Resolution and set the Public Hearing and Final Adoption for May 3, 2022

RESOLUTION

Introduction of the 2022 Budget

WHEREAS, N.J.S. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less that a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, the local public library, and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Jersey, State of New Jersey, that the budget shall be read title only.

Revenue and Appropriation Summaries

| Summary of Revenues | Anticipated | |
|--|--------------------------------------|--------------------------------------|
| | 2022 | 2021 |
| 1. Surplus | 940,000.00 | 900,000.00 |
| 2. Total Miscellaneous Revenues | 3,763,900.00 | 3,291,778.57 |
| 3. Receipts from Delinquent Taxes | 225,000.00 | 210,000.00 |
| 4. a) Local Tax for Municipal Purposes | | |
| b) Addition to Local District School Tax | | |
| Tot Amt to be Raised by Taxes for Sup of Muni Bud | 1,193,600.00 | 1,193,600.00 |
| Total General Revenues | 6,122,500.00 | 5,595,378.57 |
| Summary of Appropriations | 2022 Budget | 2021 Budget |
| 1. Operating Expenses: Salaries & Wages | 2,041,200.00 | 1,950,400.00 |
| Other Expenses | 2,197,193.31 | 2,278,478.97 |
| 2. Deferred Charges & Other Appropriations | 440,611.07 | 441,500.00 |
| 3. Capital Improvements | 1,033,495.62 | 500,000.00 |
| 4. Debt Service (Include for School Purposes) | | |
| 5. Reserve for Uncollected Taxes | 410,000.00 | 416,000.00 |
| Total General Appropriations | 6,122,500.00 | 5,595,378.57 |
| Total Number of Employees | 18 Full Time 29 Part Time | 18 Full Time 29 Part Time |

2022 Dedicated Sewer Utility Budget

| Summary of Revenues | Anticipated | |
|------------------------------------|-------------------|-------------------|
| | 2022 Budget | 2021 Budget |
| 1. Surplus | 50,000.00 | 50,00.00 |
| 2. Miscellaneous Revenues | 540,000.00 | 540,000.00 |
| 3. Deficit (General Budget) | | |
| Total Revenues | 590,000.00 | 590,000.00 |

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| Summary of Appropriations | 2022 Budget | 2021 Budget |
|---|--------------------|--------------------|
| 1. Operating Expenses: Salaries & Wages | 5,000.00 | 5,000.00 |
| Other Expenses | 451,000.00 | 460,000.00 |
| 2. Capital Improvements | 134,000.00 | 125,000.00 |
| 3. Debt Service | 0.00 | |
| 4. Deferred Charges & Other Appropriations | | |
| 5. Surplus (General Budget) | | |
| Total Appropriations | 590,000.00 | 590,000.00 |
| Total Number of Employees | 2 Part Time | 2 Part Time |

| Balance of Outstanding Debt | | | | |
|-----------------------------|---------|---------------|---------------|-----------------|
| | General | Water Utility | Sewer Utility | Utility - Other |
| Interest | | | | |
| Principal | | | | |
| Outstanding Balance | | | | |

Mr. Wilhelm, Chief Finance Officer Margaret Pasqua, and Township Auditors Bill Colantano and Jon Weiss reviewed the budget and worksheets

RESOLUTION-Self Examination of Budget

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION
SELF-EXAMINATION OF BUDGET**

WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the *Holland Township* has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2022 budget year.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of *Holland, County of Hunterdon, State of New Jersey* that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
 - a. Payment of interest and debt redemption charges
 - b. Deferred charges and statutory expenditures
 - c. Cash deficit of preceding year
 - d. Reserve for uncollected taxes
 - e. Other reserves and non-disbursement items
 - f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

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3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.
4. That pursuant to the Local Budget Law:
 - a. All estimates of revenue are reasonable, accurate and correctly stated,
 - b. Items of appropriation are properly set forth
 - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Chief Financial Officer to be forwarded to the Director of the Division of Local Government Services upon adoption.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

REMINDER/ANNOUNCEMENT

Shred Day- Saturday April 30th from 9:00am-Noon or until the truck is filled

Egg Hunt- Saturday April 9th at Riegel Ridge Community Center stars at 11:45 am

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2022-04-Public Hearing/Final Adoption- Accepting Bid for B 6 L 1.02 Park House Mayor Bush recused himself from discussion and vote on Ordinance 2022-04 and Ordinance 2022-05 and asked Deputy Mayor Wilhelm to take the meeting

Attorney Lyons advised that the successful bidder for the purchase of Holland Township B 6 L 1.02 has retained council and advised the Township that he cannot proceed to closing. Attorney Lyons recommended that the Township Committee not adopt Ordinance 2022-04 and therefore the bid will not be accepted.

Deputy Mayor Wilhelm call for a motion to adopt Ordinance 2022-04 on Final Reading
No motion was offered-----Ordinance 2022-04 Fails-

ORDINANCE 2022-04
ACCEPTING THE BID OF VICTOR TIBURCIO
IN THE AMOUNT OF \$506,000, AND
AUTHORIZING THE SALE OF TOWNSHIP PROPERTY LOCATED AT BLOCK 6, LOT
1.02, 914 MILFORD-WARREN GLEN ROAD

PUBLIC HEARING- was not held

-REJECTING ALL OTHER BIDS from the March 7, 2022 GovDeals auction of Block 6, Lot 1.02, 914 Milford-Warren Glen Road

Attorney Lyons recommended that the Committee move to reject all other bids from the March 7, 2022 GovDeals auction.

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Mr. Thurgarland moved and Mr. Young seconded the motion to reject all other bids from the March 7, 2022 auction of Block 6, Lot 1.02, 914 Milford-Warren Glen Road

| Roll Call Vote | Ayes | Nays | Abstain | Recuse |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | | | | x |

-ORDINANCE 2022-05-Public Hearing/Final Adoption -Authorizing the Sale of B 6 L 1.02 Park House

Mr. Young moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-05 on Final Reading

ORDINANCE 2022-05
AUTHORIZING THE SALE OF TOWNSHIP-OWNED PROPERTY AT
914 MILFORD-WARREN GLEN ROAD,
BLOCK 6, LOT 1.02

WHEREAS, the Township of Holland is the record owner of the property at 914 Milford-Warren Glen Road, Block 6, Lot 1.02 (the “Property”), on the Tax Map of the Township of Holland; and

WHEREAS, N.J.S.A. 40A:12-13(a) authorizes a municipality to enter into an open public sale at auction to the highest bidder for property that is not needed for public use; and

WHEREAS, the Township determined that the Property is not needed for public use, and that the Property should be sold by open public sale at auction to the highest bidder; and

WHEREAS, an auction was held on March 7, 2022, all bids were rejected; therefore, the Property should be sold to the highest bidder at a second auction; and

WHEREAS, N.J.S.A. 40A:12-13(a) requires the Township to advertise the sale of the property in the newspaper and hold a public auction.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township Holland, County of Hunterdon in the state of New Jersey as follows:

SECTION 1. The Mayor of the Township of Holland and other necessary Township officials are hereby authorized to enter into a second public sale of the Property owned by the Township, in accordance with N.J.S.A. 40A:12-13(a) and to take all reasonable, necessary and lawful steps to effectuate the sale of the property, including execution of the appropriate deed and transfer documents.

SECTION 2. The Township shall advertise the sale of the Property in a newspaper circulating in the Township by two insertions at least once a week during two consecutive weeks, the last publication to be not earlier than seven days prior to such sale.

SECTION 3. The terms of sale shall be as follows:

- a. Bids shall be accepted electronically by GovDeals.com until Friday, April 29, 2022, at 4pm.
- b. Minimum bid price of \$500,000.00.
- c. The bid must be accompanied by a deposit made payable to the Township of Holland in the form of cash, bank check, or cashier's check in the amount of 20% of the total bid. Pending closing of title, this deposit will be held by the Township in a non-interest-bearing escrow account, with the total deposit to be credited to the purchase price at closing. Full payment of the purchase price must be received within thirty (30) days of the date of the acceptance of the bid. Unsuccessful bidders will have their deposits returned.

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- d. In the event that the successful bidder fails to close title to the Property, the bidder shall forfeit all deposit monies made to the Township. No refunds whatsoever will be made by the Township in the event that the successful bidder fails to complete the purchase of the Property within thirty (30) days from the acceptance of the bid.

The Property is being sold “AS IS” “WHERE IS.” The Property is sold subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any assessments. No representation is made by the Township as to the utility, usability or environmental condition of the Property, except as otherwise set forth herein.

- e. The deed given by the Township to the Property will be a Quitclaim Deed. No title contingencies or conditions are permitted.
- f. The sale shall be subject to adjournment or cancellation by the Township Committee.
- g. The sale shall be subject to restrictions of record and local ordinances.
- h. The Township shall retain the right to reject all bids.

SECTION 4. In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

SECTION 5. All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

SECTION 6. This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

PUBLIC HEARING

Deputy Mayor Wilhelm opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments, the Public Hearing was ordered closed

| Roll Call Vote | Ayes | Nays | Abstain | Recuse |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | | | | x |

Mayor Bush took the meeting back and thanked Deputy Mayor Wilhelm for stepping in

LIAISON REPORTS

Young

-no report

Mickey

- Egg hunt will be held April 9th at the Riegel Ridge Community Center
- Del Val BOE introduced their 2023 budget
- Holland School appointed new School Board member

Wilhelm

- Working on budget with Mayo Bush and CFO Pasqua
- potential positions in the Finance office

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- working with LUA Kozak
- should continue to discuss and look into hybrid meetings
- need an ordinance to satisfy new state statute regarding electric vehicle –should go to Environmental Commission and then Land Use Board-Attorney Lyons will provide a sample ordinance

Thurgarland

- drain pipe work at pool has progressed, back fill has been completed needs some grading and seeding will be done
- there will be a Change Order-for \$1,800 for landscaping around the pool. DPW was going to do the work with rented equipment but, no equipment is available, so a vendor will be hired.

Bush

- reviewed Ordinance 2022-06-2022-11 on the agenda for Introduction

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval for Parks and Recreation to hold a Hay Ride

Ms. Mickey moved and Mr. Wilhelm seconded the motion to approve the Parks and Recreation Committee to hold a hay ride

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-hiring Isabella Shuey-

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Isabella Shuey as part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

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THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Isabella Shuey will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2022 rate of \$13.00 per/hr. contingent upon favorable background check results, effective March 31, 2022.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

RESOLUTION-hiring Donald Breidt

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to hire Donald Breidt as part time
Front desk at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Donald will be hired at Riegel Ridge Community Center as Front Desk Staff the 2022 rate of \$13.00per/hr. contingent on favorable results of all required background checks, effective April 5, 2022.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Reappointing Interim Municipal Court Administrator

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

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RESOLUTION

Reappointing Jacqueline Signorile as
Interim Municipal Court Administrator for a Second Term

WHEREAS, Jacqueline Signorile was appointed by the Township of Raritan as Municipal Court Administrator on April 1, 2021; and

WHEREAS, regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg.6.1) allows a non-certified Municipal Court Administrator to obtain conditional accreditation after successfully completing Phase I and Phase II of the three phases of the Municipal Court Administrator Certification Process; and

WHEREAS, pursuant to N.J.S.A. 2B:12-11(e) the Township Committee can appoint an individual with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

WHEREAS, the Statute further states, “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the certification program and needs additional time to complete that program;” and

WHEREAS, Ms. Signorile has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

WHEREAS, Ms. Signorile has demonstrated her skills, aptitude, and competence as the Interim Municipal Court Administrator over the past year; and

WHEREAS, the Township Administrator and the Municipal Court Judge recommend the reappointment of Ms. Signorile for a second term; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township and the Municipal Court to reappoint Jacqueline Signorile as the Interim Municipal Court Administrator for a second one-year term.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that Jacqueline Signorile is hereby reappointed as Interim Municipal Court Administrator for a second one-year term effective April 1, 2022 and ending on March 31, 2023.

BE IT FURTHER RESOLVED, that if Jacqueline Signorile completes the Municipal Court Administrator Certification Process within the time allowed by N.J.S.A. 2B:12-11(e), Ms. Signorile will receive a salary increase of \$1,500.00.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | | | x | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Awarding a cleaning contract

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Awarding a Cleaning Contract for the Holland Township Municipal Building
including the Police Department

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WHEREAS, Holland Township requested quotes for cleaning services in the Municipal Building and the Police Department located at 61 Church Road in Holland Township, and

WHEREAS, quotes were received and reviewed by the Qualified Purchasing Agent for accuracy and completeness; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in line items 01-201-26-310-683 for the Police Department and 01-201-26-310-604 for the Municipal Building.

WHEREAS this will be an initial 18 month contract beginning June 1, 2022 and ending December 31, 2023 with the option to extend (1) one additional year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland in the County of Hunterdon, state of New Jersey, that Holland Township be authorized to enter into an initial 18 month contract with an option to extend an additional year contract beginning June 1, 2022 with Theresa Verdi for cleaning services for the Holland Township Municipal Building, including the Police Department in the amount of \$300 per week for service on Monday, Wednesday and Friday.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Contract for Pool Drain Cleaning

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Contract

Riegel Ridge Pool Main Drain Cleaning and Lining Work

WHEREAS, the main drain lines beneath the Riegel Ridge Community Pool must be cleaned and lined as part of the ongoing work to repair the pool drain lines; and

WHEREAS, this work is in addition to the work that is being conducted to repair drain lines outside the pool footprint by Salmon Brothers Inc. (“Salmon”) in accordance with a February 15, 2022 contract award, and

WHEREAS, the Township of Holland (“Holland”) is in receipt of a quote from Simple Drain Repairs Inc. (“SDR”) for the cleaning and lining work in the amount of \$18,787.00; and

WHEREAS, SDR is a competent contractor that has the ability to conduct the required work; and

WHEREAS, CFO Pasqua has certified that funds have been allocated by Holland for the cleaning and lining work; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a contract be awarded to SDR in the amount of \$18,787.00 in accordance with its proposal of March 17, 2022.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that this resolution supersedes a previous contract award resolution relative to SDR adopted on March 15, 2022.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|----------------|------|------|---------|--------|
| Duane Young | x | | | |

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| | | | | |
|-----------------------------|---|--|--|--|
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION-Award of contract Mt. Joy Road Phase II

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Award of Contract for Mt. Joy Improvement Project – Phase II

WHEREAS, on March 10, 2022, five bids were received and opened in public by Engineer Brandon Bundt of Colliers Engineering & Design with the following results:

| <u>Contractors</u> | <u>Location</u> | <u>Bid Amount</u> |
|---------------------------|------------------|-------------------|
| South State, Inc. | Bridgeton, NJ | \$150,000.00 |
| Riverview Paving | Hackettstown, NJ | \$158,413.55 |
| Top Line | Somerville, NJ | \$158,987.06 |
| Reivax Construction Corp. | Flemington, NJ | \$160,896.21 |
| Capital Paving | Annandale, NJ | \$168,484.56 |

WHEREAS, the engineer’s estimate for the project was \$169,125.66, and

WHEREAS, in a letter dated March 30, 2022, Holland Township Engineer, Paul M. Sterbenz, P.E., PP, recommended the project be awarded to the lowest bidder, South State Inc. in the amount of \$150,000.00.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that the contract for the Mt. Joy Improvement Project – Phase II be awarded to South State, Inc. of Bridgeton, NJ in the amount of \$150,000.00.

BE IT FURTHER RESOLVED, that this award is subject to the availability of funds and NJDOT approval for this project.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-RESOLUTION- Approving Close Out Costs or DPW Garage / Library Remediation Site

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Approving Close Out Costs for DPW Garage / Library Remediation Site

WHEREAS, in November 1993, RK Occupational and Environmental Analysis, Inc. (RK) began working with the Township to develop a plan to address the underground storage tanks (UST) at the DPW Garage / Library site, and

WHEREAS, beginning in the late 1980’s motor fuel UST’s were regulated by Federal Law and Heating Oil UST’s were regulated by the State to be upgraded by December 1998, and

WHEREAS, at the time there were five (5) existing UST’s on the Garage / Library site. These included the following tanks and their usage at the time:

| | | |
|----------|--------------|--------------------------------|
| Tank A-1 | 1,000 gallon | #2 heating oil Heat DPW Garage |
| Tank A-2 | 1,000 gallon | #2 heating oil Heat Library |

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| | | |
|----------|--------------|---|
| Tank D-1 | 1,000 gallon | low sulfur diesel fuel Fuel DPW trucks |
| Tank G-1 | 1,000 gallon | regular gasoline Misc fueling incl school buses |
| Tank G-2 | 500 gallon | premium gasoline Fuel police cars |

WHEREAS, both Federal and State regulations did not necessarily require the removal of the UST's. They did require that the tanks be upgraded to have leak detection and containment, overfill and spill protection in addition to cathodic protection from tank corrosion. The only practical way to achieve these upgrades was to remove and replace the tanks, and

WHEREAS, the plan developed by RK included two phases

- Phase I: install a new diesel fuel tank at the DPW Garage site along with a new key card dispenser system at the Holland Township School gasoline tanks for use by Township and School vehicles.
- Phase II: remove the 3 motor fuel tanks and the heating oil tank at the Garage. The 1,000 gallon heating oil tank at the Library was modified to heat the DPW Garage site of the building as well.

WHEREAS, bids to remove the four (4) UST's were solicited and awarded in December 1994. The tank removal field work began in May 1995. The three (3) motor fuel UST's were installed side by side and were removed from a common excavation, and

WHEREAS, there was evidence of contamination in the excavation from leakage and overfilling of the gasoline UST's. All potentially contaminated soils were removed from the bottom and sides of the excavation. Approximately 100 tons of suspect contaminated soil was removed and disposed. Post excavation soil sampling showed that all contamination was addressed and NJDEP closed these UST cases, and

WHEREAS, during the removal of the Tank D-1, significant corrosion of the tank was observed. In addition, soil contamination was present from product leakage into the immediate area around the tank. To the extent possible, contaminated soils were removed from around the bottom and sides of the UST excavation and approximately 150 tons of contaminated soil were disposed of, and

WHEREAS, excavation could not be completed because the bottom was bedrock. In addition, there was evidence of floating oil product on the ground water accumulating in the excavation. Finally, post excavation soil samples of the sidewalls exceeded NJDEP soil cleanup standards, and

WHEREAS, three (3) ground water monitoring wells were installed in July 1996 and monthly sampling in August and September 1996 showed heating oil impacts to the ground water from the tank leaks. Six (6) additional monitoring wells were installed in November 1996 to further delineate the ground water impacts to the site, and

WHEREAS, a passive collection system was installed initially in monitor well #2 in order to collect the free-product that has been observed in that well proved ineffective, and

WHEREAS, a short-term well pump test was conducted and showed that not all wells were hydraulically connected. Later a 24-hour pump test was performed to understand the capacity of the shallow aquifer to support an active remediation system and at what pumping rate, and

WHEREAS, a NJPDES discharge permit was obtained for discharging treated ground water effluent to an environmentally sensitive surface water stream, and

WHEREAS, the active remediation "Pump and Treat" system was put into operation in late December 2010 and was operated continuously until August 2019, and

WHEREAS, ground water sampling conducted in 2020 and 2021 has concluded that there were no sampling results that exceed current NJ GWQS. As such, **no further remedial action is required at the site**, and

WHEREAS, quotes to close and seal the monitoring wells were requested from three licensed well drillers; two responses were received. The lower quote received was from Hawk Drilling Inc., of

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Hampton, NJ in the amount of \$4,500.00. RK recommends award of the contract to Hawk Drilling, and

WHEREAS, RK has reviewed a plan with Department of Public Woks Superintendent, Corey Colaluce to work with the DPW employees as needed to partially dismantle components in and move the trailer, and

WHEREAS, several drums of sludge and wash water waste will be generated for disposal while cleaning the Oil-Water Separator in the trailer, and

WHEREAS, Brockerhoff Environmental of Washington, NJ has been the project licensed site remediation professional on this project since the LSRP regulations became effective in 2011, and

WHEREAS, they have prepared a Remedial Action Report that shows that environmental cleanup standards have been met at the site and no further action is required by the Township, and

WHEREAS, after completion of the well closure, the LSRP will issue a Remedial Action Outcome (RAO) report, which is the very last step in the process.

NOW, THEREFRE, BE IT RESOLVED, by the Township Committee in the Township of Holland, County of Hunterdon, State of New Jersey, that they award the contract to close and seal the monitoring wells at the DPW garage to Hawk Drilling Inc. for the quoted price of \$4,500 and approve Brockerhoff Environmental for the final clean up and preparation of the Remedial Action Report.

BE IT FURTHER RESOLVED, that the Township Committee thanks RK Occupational and Environmental Analysis, Inc. for their commitment to complete this project.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-06 -Introduction/First Reading – Appropriations for Various Land and Building Improvements

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2022-06 on First Reading and se the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-06

AN ORDINANCE THAT APPROPRIATED \$230,000.00 FROM THE AMERICAN RECOVERY PLAN FUNDS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS INCLUDING A NEW ROOF FOR THE RRCC BUILDING IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$230,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$230,000.00 is hereby appropriated from the **American Recovery Plan Funds** for Various Buildings & Land Improvements including a new roof for the RRCC building in the amount of \$230,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform

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with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-07 -Introduction/First Reading–Appropriations for Various Building and Land Improvement

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2022-07 on First Reading and set the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022- 07

AN ORDINANCE THAT APPROPRIATED \$150,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES INCLUDING A DIVING BOARD REPLACEMENT AND POOL AREA UPGRADES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$150,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties including a diving board replacement and pool area upgrades in the amount of \$150,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|----------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |

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| | | | | |
|-----------------------------|---|--|--|--|
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-08 -Introduction/First Reading - Appropriations for Church Road
Mr. Wilhelm moved and Mr. Young seconded the motion to adopt Ordinance 2022-08 on First Reading and se the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-08

AN ORDINANCE APPROPRIATING \$275,000 FROM THE CAPITAL SURPLUS & AMERICAN RECOVERY PLAN FUNDING FOR IMPROVEMENTS TO CHURCH ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$275,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account & American Recovery Plan Funding for various upgrades and improvements to Church Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will use replacement funds from the American Recovery Plan Fund for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-09 -Introduction/First Reading – Appropriations for Police Equipment
Second reading and Public Hearing set for May 3, 2022

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt Ordinance 2022-09 on First Reading and se the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022- 09

AN ORDINANCE THAT APPROPRIATED \$35,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$35,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

April 5, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

SECTION ONE: The sum of \$35,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of radios, and other equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-10 -Introduction/First Reading – Appropriations for various road improvements

Ms. Mickey moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2022-10 on First Reading and set the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022-10

AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

April 5, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

-ORDINANCE 2022-11 -Introduction/First Reading – Appropriations for Spring Garden Road
Mr. Young moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2022-11 on First Reading and set the Public Hearing for Second Reading and Public Hearing set for May 3, 2022

ORDINANCE 2022- 11

AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL IMPROVEMENT FUNDS FOR IMPROVEMENTS TO SPRING GARDEN ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account for various upgrades and improvements to Spring Garden Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJS A 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJS A 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

| Roll Call Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

-Jerry Bowers-Del Val High School Budget meeting will be held April 25, 2022 at 7:00 pm- inviting all residents to attend.

April 5, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

-Alfons Mayer-found electric on budget, couldn't find water. Mayor Bush will find and report at he Public Hearing

-Tony Rizzello-thank you for the budget work and thrilled with report on finances at RRCC
Where will money from purchase of Park House go in the budget. Mayor explained. Mayor Bush explained that because the Park House was purchased with public funding, the Township is required to use the money from the sale of the Park House to purchase other land. The Committee is working on a contract for that purchase. The sale and purchase must happen simultaneously. Any left over money from the sale after the purchase, will go into our Open Space Fund.

EXECUTIVE SESSION- at

-RESOLUTION-to enter into Executive Session-

Mr. moved and Mr. seconded the motion to adopt the following Resolution;

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Contract negotiations for potential acquisition of real property N.J.S.A. 10:4-12 b5, no action will be taken when the Committee returns to Open Session
- Contract for a position in Holland Township- formal action may be taken when the Committee returns to Open Session N.J.S.A. 10:4-12 b7

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

The Committee returned to Open Session at 8:35 pm

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 8:35 p.m.

| Voice Vote | Ayes | Nays | Abstain | Absent |
|-----------------------------|------|------|---------|--------|
| Duane Young | x | | | |
| Lisa Mickey | x | | | |
| Scott Wilhelm, Deputy Mayor | x | | | |
| Robert Thurgarland | x | | | |
| Dan Bush, Mayor | x | | | |

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor