

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: Present were:

Committeeman Duane Young
Committeewomen Lisa Mickey
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Cathy Miller
Deputy Clerk Melissa Tigar
CFO Margaret Pasqua
Kristie Gano
Auditor Jon Weiss

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **April 28, 2022** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

PUBLIC NOTICE
TOWNSHIP OF HOLLAND

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR
7:00 PM TUESDAY MAY 3, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE FOR THE CONVENIENCE OF THE PUBLIC.

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

Official action to be taken.

The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.

Members of the public may

Attend the meeting in person.

Attend the meeting via Zoom-see below for meeting login details

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting online

<https://zoom.us/j/97603754676?pwd=a1BpS0FpYnJjOHJlY113WUJIN2xwdz09>

Meeting ID: 976 0375 4676

Passcode: 208625

Join meeting by phone

19292056099

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HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

APPROVAL OF MINUTES

Mr. Wilhelm moved and Mr. Young seconded the motion to approve the minutes of the April 19, 2022 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Thurgarland moved and Mr. Young seconded the motion to approve the bills as submitted:

Check#	Vendor	Description	Payment	Check Total
31937	ADT SECURITY SERVICES	Holland Township Bethany Ridge Security	\$ 169.71	\$ 169.71
31938	ALLEGRO ENTERPRISES, I	Bottled Water for the Township	\$ 61.54	\$ 61.54
31939	Amanda Muller	Mileage	\$ 117.08	\$ 117.08
31940	Amazon.com RRCC	Stencils for Pool	\$ 10.99	
		Forever Stamps	\$ 79.65	\$ 90.64
31941	AMAZON.COM, LLC Police	Office Supplies	\$ 13.18	\$ 13.18
31942	AQUA NEW JERSEY	910 Milford Warren Glen Rd	\$ 321.32	\$ 321.32
31943	AT&T MOBILITY	Cell Phones - 3/22/22-4/21/22	\$ 315.03	\$ 315.03
31944	Ben Kirkpatrick	Work Boots	\$ 150.00	\$ 150.00
31945	BEN SHAFFER RECREATION	Playground Mulch RRCC	\$ 2,149.29	\$ 2,149.29
31946	BILL KAPPUS PLUMBING &	New Toilet for women's room & repair uri	\$ 915.50	\$ 915.50
31947	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Mats for Municipal Building	\$ 39.90	
		Mats for RRCC - May 2022	\$ 70.35	\$ 133.00
31948	Colliers Engineering &	HLT0086/HLT082/HLT075/HLT057/HLT018/HLT0	\$ 5,966.19	
		HLT0086/HLT082/HLT075/HLT057/HLT018/HLT0	\$ 5,308.56	
		HLT0086 2021 Tax Map Amendments	\$ 3,069.40	\$ 14,344.15
31949	COUNTY OF HUNTERDON	1Q2022 Health Inspections	\$ 200.00	\$ 200.00
31950	Department of Community Affairs	Permit fee	\$ 108.00	\$ 108.00
31951	Department of Community Affairs	Permits for RRCC	\$ 324.00	\$ 324.00
31952	Department of Finance	2Q2022	\$ 558,776.03	\$ 558,776.03
31953	Department of Finance	2Q2022 Library	\$ 53,943.37	\$ 53,943.37
31954	Department of Finance	2Q2022 Open Space	\$ 51,257.04	\$ 51,257.04
31955	Direct Energy	Propane	\$ 341.62	\$ 341.62
31956	Direct Energy Business	129 Spring Mills Road	\$ 6.06	
		Acct 1294540 Meter G21049495	\$ 1.55	
		Account 1294539	\$ 1,762.95	
		Account 1294535	\$ 84.00	
		Electric Service 129 Spring Mills Road	\$ 108.46	
		Account 1294536	\$ 435.40	\$ 2,398.42
31957	DOROTHY BARTKIEWICZ	mailbox damage	\$ 50.00	\$ 50.00
31958	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 417.73	
		Meter 14Y735578 Account 9890459292 910	\$ 159.78	\$ 577.51
31959	Enterprise Electrical	Electrical Work	\$ 650.00	
		Electrical Work	\$ 175.00	\$ 825.00
31960	EPPEC Uniforms	OEM Uniforms - DEMC Wiklanski	\$ 331.80	\$ 331.80
31961	Gabrielli Truck Sales	Quote GABR2020000114A112	\$ 118,713.90	\$ 118,713.90
31962	Gall's	15-16 Patrol Car Equipment	\$ 249.81	\$ 249.81
31963	GANN LAW BOOKS	LUB Cox Books 2022	\$ 809.00	\$ 809.00
31964	Garden State Laboratory	Pool Water Testing Summer 2022	\$ 2,495.00	\$ 2,495.00
31965	GEBHARDT & KIEFER, P.C	Mar-22	\$ 5,725.50	\$ 5,725.50
31966	Griffith-Allied Trucking	DULSD - Diesel DPW/Gasoline-Police	\$ 1,150.58	
		DULSD - Diesel DPW/Gasoline-Police	\$ 1,578.13	\$ 2,728.71

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31967	Hendersen Products Inc	Truck Body	\$ 78,823.00	
		adjustment for material costs	\$ 8,391.60	\$ 87,214.60
31968	Hershey Entertainment	Training Conference 04/18/2022-04/21/20	\$ 1,298.70	\$ 1,298.70
31969	HUNTERDON EQUIPMENT RE	Hydro Seeder	\$ 900.00	\$ 900.00
31970	IN THE SWIM	Water Testing Kit	\$ 173.99	
		Paint and tile cleaner for pool	\$ 677.82	\$ 851.81
31971	Institute for Forensic	Psychological Evaluation	\$ 2,250.00	\$ 2,250.00
31972	J C Ehrlich Co Inc	DPW Pest Control 129 Spring Mill	\$ 65.00	
		Exterior Bait Stations	\$ 115.00	\$ 180.00
31973	JERSEY CENTRAL POWER &	Account 100 004 555 932 Case Field 3/19/	\$ 59.05	\$ 59.05
31974	JERSEY CENTRAL POWER &	100 029 305 644	\$ 805.06	\$ 805.06
31975	JERSEY CENTRAL POWER &	100 070 503 212 Pool Storage Garage 3/19	\$ 4.09	\$ 4.09
31976	JERSEY CENTRAL POWER &	Account 100 105 886 640 914 Milford Warr	\$ 129.70	\$ 129.70
31977	JERSEY CENTRAL POWER &	Account 100 004 555 858 Baseball 3/19/2	\$ 215.09	\$ 215.09
31978	JERSEY CENTRAL POWER &	Account 100 003 579 271 Library 3/19/22-	\$ 79.80	\$ 79.80
31979	Jessica Dulin-Soto	Yoga April 2022	\$ 385.00	\$ 385.00
31980	John P Gallina, Esq	PB Misc general Matters 041122	\$ 202.50	
		PB HK B24 L 3 13 review thru 041222	\$ 607.50	\$ 810.00
31981	Kleen & Fresh Company	April 18, 21 & 23	\$ 380.00	
		April 25, 28 & 30	\$ 380.00	\$ 760.00
31982	Laura Knott	Yoga April 2022	\$ 275.00	\$ 275.00
31983	LMR Disposal LLC	Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 570.00	
		Dumpster Pickup Service	\$ 1,140.00	\$ 2,280.00
31984	LMR Disposal LLC	Recycle Dumpster April 2022	\$ 58.11	\$ 58.11
31985	MELANIE WORO B	Zumba and Fitness Classes April 2022	\$ 800.00	\$ 800.00
31986	MILFORD/FRENCHTOWN AUT	Patrol Vehicle Maintenance	\$ 16.98	\$ 16.98
31987	NATURAL STRUCTURES	3 X 5 Landing Pad for Frog Slide @ Pool	\$ 1,500.00	\$ 1,500.00
31988	NJ Advance Media	account 1160894	\$ 221.98	\$ 221.98
31989	NJ STATE ASSOC. OF CHI	Training	\$ 2,450.00	\$ 2,450.00
31990	NJMVC	PD 15-16 MV title fee	\$ 60.00	\$ 60.00
31991	OFFICE DEPOT, INC.	Office Supplies	\$ 5.19	\$ 5.19
31992	PenTeleData	4/24-5/24/22	\$ 196.85	\$ 196.85
31993	Pop's Bees & Trees	refund	\$ 100.00	\$ 100.00
31994	Power Pool Plus Inc	Generator Service/Repairs	\$ 490.00	\$ 490.00
31995	Prestige Dry Cleaner L	Uniform Dry Cleaning	\$ 481.50	\$ 481.50
31996	SMITH MOTOR COMPANY, I	Vehicle Maintenance	\$ 362.45	\$ 362.45
31997	SUPREME PLUMBING COMPA	Repair of Leaky valve	\$ 1,341.21	\$ 1,341.21
31998	Tamatha Isenberg	Yoga April 2022	\$ 220.00	\$ 220.00
31999	THERESA VERDI	Cleaning RRCC 4/1 - 4/15	\$ 480.00	
		Cleaning RRCC 4/16 - 4/30	\$ 440.00	\$ 920.00
32000	VERIZON	4/18/22 billing	\$ 238.45	\$ 238.45
32001	VERIZON	4/25/22 billing 908 995 4849	\$ 102.12	\$ 102.12
32002	VERIZON	4/25/22 billing 908 995 9188	\$ 88.85	\$ 88.85
32003	VERIZON	4/25/22 billing	\$ 1,006.55	\$ 1,006.55
32004	VERIZON	4/25/22 billing	\$ 667.14	\$ 667.14
32005	Visual Computer Soluti	Renewal Service	\$ 1,019.70	\$ 1,019.70
32006	WILLIAM HANCE	zoom	\$ 149.90	\$ 149.90
32007	WILSON PRODUCTS	Propane for Recycling Building	\$ 35.25	\$ 35.25
		Totals	\$ 929,665.28	\$ 929,665.28
4202022	Quadient	refill postage machine	\$ 500.00	\$ 500.00
4272022	NJ State Health Benefit	May Retiree	\$ 2,604.48	\$ 2,604.48
4262022	NJ State Health Benefit	May Health Benefits	\$ 30,078.81	\$ 30,078.81
		Total Manuals	\$ 33,183.29	\$ 33,183.29
		Total	\$ 962,848.57	\$ 962,848.57
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	714,403.28	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,450.00	
OTHER TRUST FUNDS				

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GENERAL CAPITAL FUNDS	BUDGET AND APPROPRIATION RESERVES	
ESCROW	ESCROW FUNDS	\$ 607.50
DEVELOPMENT FEES		
	development fees	929,665.28
Checks issued 5/3/22		33,183.29
	Manual Totals	962,848.57
Total		962,848.57

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION- 2022 Budget to be Read by Title

Chief Finance Officer Margaret Pasqua and Township Auditor Willian Colantano will be attending to answer any questions

Mr. Wilhelm moved and Ms. Mickey second the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Budget be read by Title

WHEREAS, N.J.S.A. 40A:4-8 provides that the budget be read by title only, at the time of public hearing if a resolution is passed by not less that a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the **Municipal Building**, delivered to the **Holland Township Free Public Library**, and copies have been made **available by the Clerk to persons requesting them**; and

WHEREAS, the Township Committee does advise that these conditions have been met.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Jersey, State of New Jersey, that the budget shall be read title only.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-BUDGET HEARING AND ADOPTION OF THE 2022 MUNICIPAL BUDGET

Mr. Wilhelm moved and Mr. Young seconded the motion adopt the following Resolution to adopt the 2022 Municipal Budget and the 2022 Municipal Sewer Budget

RESOLUTION

Adoption of the 2021 Municipal Budget

BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

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Revenue and Appropriation Summaries

Summary of Revenues	Anticipated	
	2022	2021
1. Surplus	940,000.00	900,000.00
2. Total Miscellaneous Revenues	3,763,900.00	3,291,778.57
3. Receipts from Delinquent Taxes	225,000.00	210,000.00
4. a) Local Tax for Municipal Purposes		
b) Addition to Local District School Tax		
Tot Amt to be Raised by Taxes for Sup of Muni Bud	1,193,600.00	1,193,600.00
Total General Revenues	6,122,500.00	5,595,378.57
Summary of Appropriations	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	2,041,200.00	1,950,400.00
Other Expenses	2,730,688.93	2,278,478.97
2. Deferred Charges & Other Appropriations	440,611.07	441,500.00
3. Capital Improvements	500,000.00	500,000.00
4. Debt Service (Include for School Purposes)		
5. Reserve for Uncollected Taxes	410,000.00	416,000.00
Total General Appropriations	6,122,500.00	5,595,378.57
Total Number of Employees	18 Full Time 29 Part Time	18 Full Time 29 Part Time

2020 Dedicated Sewer Utility Budget

Summary of Revenues	Anticipated	
	2022 Budget	2021 Budget
1. Surplus	50,000.00	50,000.00
2. Miscellaneous Revenues	540,000.00	540,000.00
3. Deficit (General Budget)		
Total Revenues	590,000.00	590,000.00
Summary of Appropriations	2022 Budget	2021 Budget
1. Operating Expenses: Salaries & Wages	5,000.00	5,000.00
Other Expenses	451,000.00	460,000.00
2. Capital Improvements	134,000.00	125,000.00
3. Debt Service	0.00	
4. Deferred Charges & Other Appropriations		
5. Surplus (General Budget)		
Total Appropriations	590,000.00	590,000.00
Total Number of Employees	2 Part Time	2 Part Time

Balance of Outstanding Debt

	General	Water Utility	Sewer Utility	Utility - Other
Interest				
Principal				
Outstanding Balance				

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PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-06 - Public Hearing/Final Adoption – Appropriations for Various Land and Building Improvements

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt Ordinance 2022-06 on Final Reading

ORDINANCE 2022-06

AN ORDINANCE THAT APPROPRIATED \$230,000.00 FROM THE AMERICAN RECOVERY PLAN FUNDS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS INCLUDING A NEW ROOF FOR THE RRCC BUILDING IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$230,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$230,000.00 is hereby appropriated from the **American Recovery Plan Funds** for Various Buildings & Land Improvements including a new roof for the RRCC building in the amount of \$230,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

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-ORDINANCE 2022-07 - Public Hearing/Final Adoption – Appropriations for Various Building and Land Improvement

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-07 on Final Reading

ORDINANCE 2022- 07

AN ORDINANCE THAT APPROPRIATED \$150,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES INCLUDING A DIVING BOARD REPLACEMENT AND POOL AREA UPGRADES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$150,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$150,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties including a diving board replacement and pool area upgrades in the amount of \$150,000.00.

SECTION TWO: The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-08 - Public Hearing/Final Adoption - Appropriations for Church Road
Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2022-08 on Final Reading

ORDINANCE 2022-08

AN ORDINANCE APPROPRIATING \$275,000 FROM THE CAPITAL SURPLUS & AMERICAN RECOVERY PLAN FUNDING FOR IMPROVEMENTS TO CHURCH ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

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BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$275,000 is hereby appropriated from the Capital Surplus Fund in the General Capital Account & American Recovery Plan Funding for various upgrades and improvements to Church Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will use replacement funds from the American Recovery Plan Fund for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-09 - Public Hearing/Final Adoption – Appropriations for Police Equipment
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt Ordinance 2022-09 on Final Reading

ORDINANCE 2022- 09

AN ORDINANCE THAT APPROPRIATED \$35,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, TO POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$35,000.00

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$35,000 is hereby appropriated from the Reserve for Police Equipment, for the purchase of radios, and other equipment for the Police Department.

SECTION TWO: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

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SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-10 Public Hearing/Final Adoption – Appropriations for various road improvements

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-10 on Final Reding

ORDINANCE 2022-10

AN ORDINANCE APPROPRIATING \$250,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$250,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads in the Township in the amount of \$250,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-11 - Public Hearing/Final Adoption – Appropriations for Spring Garden Road
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt Ordinance 2022-11 on Final Reading

ORDINANCE 2022- 11

AN ORDINANCE APPROPRIATING \$250,000 FROM THE CAPITAL IMPROVEMENT FUNDS FOR IMPROVEMENTS TO SPRING GARDEN ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$250,000 is hereby appropriated from the Capital Improvement Fund in the General Capital Account for various upgrades and improvements to Spring Garden Road.

SECTION TWO: The period of usefulness of the upgrades and improvements, as defined by NJSA 40A:2-22, is at least 20 years.

SECTION THREE: The gross debt of the Township of Holland, as defined by NJSA 40A:2-43 will not be increased by this ordinance.

SECTION FOUR: It is expected that the Township will receive replacement funds from the State of New Jersey State Road Aid Grant for the project funded by this appropriation.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after first publication after final adoption, as provided by law.

PUBLIC HEARING-

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

LIAISON REPORTS

Young-no report

Mickey

- Farmers Market will open June 18th
- RRCC-would like to do another pop-up restaurant

Wilhelm

- Participated in discussions on land acquisitions
- Land Use- continue to work with Land Use Administrator Maria Elena Kozak

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Thurgarland

- Library coin toss at Shred Day brought in \$ 384.92. They plan to have a book sale during the Fire Company's Spring Yard Sale
- DPW Library roof has begun
- Shred Day went well, may want to go back to 2 per year
- Arbor Day tree planting ceremony-Saturday April 30th
- NJ Plastic Reduction Act starts tomorrow

Bush

- Arbor Day was a good event
- Girl Scouts want to do a pollinator garden in front of the O'sakame sign-discussion will be on the May 17, 2022 agenda for approval

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-RESOLUTION-Authorizing submission of the 2022 Tonnage Report and Grant Application
Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Authorization to Submit 2022 Tonnage Report and Grant Application

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a Resolution authorizing this municipality to apply for the **2022 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the **2022 Recycling Tonnage Grant Application** to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Rebecca Lunger (Manager of Hunterdon County Division of Solid Waste/Recycling) to ensure that the application is properly filed; and

BE IT FURTHER RESOLVED that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

-RESOLUTION-approving winning bid for Park House
Mayor Bush turned the meeting over to Deputy Mayor Wilhelm
Mr. Wilhelm called for a motion and vote on the following Resolution

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Ms. Mickey moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Approving the Winning Bid in the Amount of \$540,000 for the Purchase of Township Property
Located at Block 6, Lot 1.02, 914 Milford-Warren Glen Road

WHEREAS, the Township of Holland previously authorized the auction of municipal property located at 914 Milford-Warren Glen Road, in the Township of Holland designated as Block 6, Lot 1.02, by way of Ordinance number 2022-05; and

WHEREAS, the auction was completed on April 29, 2022, with the winning bidder being Brittany Gallacher, with a winning bid of \$540,000; and

WHEREAS, the Township of Holland has preserved their right to reject all bids under this process pursuant to Statute.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon, State of New Jersey, that the bid of \$540,000 placed by Brittany Gallacher, for the property at Block 6, Lot 1.02, shall be accepted.

BE IT FURTHER RESOLVED, that the Mayor, Municipal Clerk, and the Municipal Attorney, are hereby authorized to execute any documents required to perfect the sale and transfer of title of the property located at Block 6, Lot 1.02.

Roll Call Vote	Ayes	Nays	Abstain	Recused
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor				x

-RESOLUTION- Authorizing the execution of a contract for purchase of real estate for Block 22, Lot 4, Church Road

Mr. Wilhelm called for a motion and vote on the following Resolution

Ms. Mickey moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Authorizing the Execution of a Contract for Purchase of Real Estate for
Block 22, Lot 4, Church Road Holland Township Hunterdon County, NJ

WHEREAS, the Township of Holland (the “Township”) wishes to acquire approximately 44.94 acres of land designated as Block 22, Lot 4 on the Township Tax Map, located at Church Road (the “Property”); and

WHEREAS, the Township wishes to enter into a Contract for Sale of Real Estate with John G. Oliver for the property, at a price of \$400,000.00;

WHEREAS, the Township’s purchase of the Property will be contingent upon the closing of sale of property known as 914 Milford-Warren Glen Road, Block 6, Lot 1.02, Holland Township, New Jersey (the “Park House”), which proceeds will be utilized to fund the purchase of the Property.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby authorizes the execution of a Contract for Sale of Real Estate to acquire the property designated as Block 22, Lot 4 on the Township Tax Map, located at Church Road pursuant to the Contract attached hereto as “Exhibit A,” subject to final review of the Township Attorney.

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HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

BE IT IS FURTHER RESOLVED that counsel and all other appropriate Township officials and personnel are authorized to prepare any and all related documents and perform all tasks, which will effectuate the purposes of this Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Recused
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor				x

-RESOLUTION- Hiring Isabella Pinto

Deputy Mayor Wilhelm handed the meeting back to Mayor Bush

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Hiring Isabella Pinto part time
Front Desk staff at Riegel Ridge Community Center

WHEREAS, the Township Committee of the Township of Holland is in need of Front Desk Staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Isabella Pinto will be hired at Riegel Ridge Community Center as Front Desk Staff at the 2022 rate of \$13.00 per/hr. contingent upon favorable background check results. Effective April 16, 2022.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

-RESOLUTION- Insertion of a Special Item of Revenue in the Budget
Mr. Thurgarland moved and Mr. young seconded the motion to adopt the following Resolution:

RESOLUTION
Chapter 159
Insertion of a Special Item of Revenue in the Budget-
SFY2021 Body Worn Camera Grant Program

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Township of Holland has received notice of an award of \$30,570.00 from SFY2021 Body Worn Camera Grant Program and wishes to amend the 2022 Budget to include as a revenue.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that they hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$30,570.00

Which is now available as a revenue from:

Miscellaneous Revenues:

- Special Item of General Revenue Anticipated
- With Prior Written Consent of the Director of the
- Division of Local Government Services:
- State and Federal Revenues Off-set with Appropriations:
- Dept of Law & Public Safety-Body Worn Camera

BE IT FURTHER RESOLVED, that the sum of \$30,570.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

- (a) Operations Excluded from CAPS
- State and Federal Programs Off-set by Revenues:
- Dept of Law & Public Safety-Body Worn Camera

BE IT FINALLY RESOLVED, that the Municipal Clerk will forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

-ORDINANCE 2022-13 -Introduction/First Reading-Purchase of Property Block 22 Lot 4, Church Road

Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-13 on First Reading and setting the Public Hearing for Wednesday June 8, 2022

ORDINANCE 2022-13
AN ORDINANCE AUTHORIZING THE PURCHASE OF PROPERTY
DESIGNATED AS BLOCK 22, LOT 4
TOWNSHIP OF HOLLAND
HUNTERDON COUNTY, NEW JERSEY

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

WHEREAS, John G. Oliver is the owner of Block 22, Lot 4, Open Space Lot; and

WHEREAS, the Township wishes to acquire the Open Space Lot; and

WHEREAS, the Open Space Lot offers attractive recreational uses and environmental preservation benefits, including water quality and supply protection and habitat conservation; and

WHEREAS, based upon two appraisals, Township and the Property Owner agreed on a purchase price of \$400,00.00; and

WHEREAS, the Township will be funding the purchase with the proceeds of sale of property known as 914 Milford-Warren Glen Road, Block 6, Lot 1.02, Holland Township, New Jersey (the “Park House”); and

WHEREAS, the New Jersey Local Land and Buildings Law, N.J.S.A. 40A:12-3, *et seq.*, requires adoption of an ordinance to authorize the acquisition of the Property.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland, the County of Hunterdon in the state of new Jersey, as follows:

SECTION 1.

Subject to the availability of funds described herein, the Township is hereby authorized acquire the Open Space Lot as referenced hereinabove.

SECTION 2.

The Deputy Mayor and Clerk are hereby authorized and directed to take all necessary actions and execute all necessary documents, including but not limited to a deed of conveyance, HUD-1 settlement statement, affidavit of title, and such other closing documents in order to authorize both the acquisition and conveyance of the Open Space Lot.

SECTION 3.

This Ordinance shall take effect after final passage and publication as prescribed by law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

BUSINESS FROM TOWNSHIP ATTORNEY

Thanks to all of the Township staff members who helped with preparations for the auction of the Park House.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Jerry Bowers

-explained the budget process the Del Val School Board went through this year. He suggested that before the Township Committee considers a Resolution that declares the 4.4% increase is unacceptable, the Township Liaison or members of the Township Committee take a deeper look at the budget and meet with the Del Val finance staff and Del Val Board representatives to get a better understanding of where the numbers are coming from

May 3, 2022
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Tony Rizzello

-where will Zoom meeting info be published. Clerk Miller advised that the Zoom information is on the agenda posted on the Township Committee page on the Township website normally on Friday or Monday prior to a meeting

-is there a bill for towns asking for some of our energy credits back, Mayor Bush answered that there is a bill in the works since 2017 which the Township will continue to watch.

-where are we at with the decision to sell or cultivate Cannabis Deputy Mayor Wilhelm advised looking at how towns are doing so far, we would lose money in legal fees. There are hubs in Flemington and Phillipsburg. Committee will be watching how other towns are handling this issue.

Mike Keady

-will the County pay for any of the roadwork on Church Road due to the excess traffic that was detoured onto Church Road during the County Rt 519 road widening project. Mayor Bush advised that the County and the Township filmed Church Rd. before and after the County Project and determined there was no significant damage due to the extra traffic.

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:50 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

Catherine M. Miller
Municipal Clerk

Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor