

September 6, 2022  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

**Roll Call:** Present were:

Committeeman Duane Young  
Committeewomen Lisa Mickey  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Cathy Miller  
Deputy Clerk Melissa Tigar

There being a quorum this meeting was called to order by Mayor Bush at 7:06 p.m.  
Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mr. Bush invited the audience to join the Committee in reciting the "Pledge of Allegiance".

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 9, 2021 and re-published with the Zoom information on April 28, 2022** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**TOWNSHIP OF HOLLAND**

**NOTICE OF CHANGE OF FORMAT OF REGULAR TOWNSHIP COMMITTEE MEETING AND  
PUBLIC PARTICIPATION FOR THE MEETING SCHEDULED FOR  
7:00 PM Tuesday September 6, 2022**

PLEASE TAKE NOTICE.

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 61 CHURCH ROAD ONLY, TO IN-PERSON AND TELECONFERENCE FOR THE CONVENIENCE OF THE PUBLIC.

THE PUBLIC MAY ATTEND THIS MEETING IN-PERSON OR VIA TELECONFERENCING AND MAY COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**Official action to be taken.**

**The Township Committee members, Attorney and Municipal Clerk will be seated at the dais in the Municipal Building.**

**Members of the public may**

**Attend the meeting in person.**

**Attend the meeting via Zoom-see below for meeting login details**

All Zoom attendees will enter a waiting room when they first sign in. Once admitted to the meeting, they will be muted. To make a comment during the Public Comment portion of the meeting please use the "raise your hand" function and the host will unmute you for your comment.

Join Zoom Meeting

<https://zoom.us/j/97496752985?pwd=clpGSmVpcEl3VDFqQ3BlcGlCbG94Zz09>

Meeting ID: 974 9675 2985

Passcode: 251864

Join by Phone

929 205 6099

September 6, 2022  
HOLLAND TOWNSHIP COMMITTEE  
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**APPROVAL OF MINUTES**

Mr. Wilhelm moved and Ms. Young seconded the motion to approve the minutes of the, August 16, 2022 Regular Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey			x	
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Young moved and Mr. Thurgarland seconded the motion to approve the bills as submitted:

Mayor Bush added Check # 32646 Epicsoul Band LLC for Community Day \$3,000.00

Check#	Vendor	Description	Payment	Check Total
32559	ALLEGRO ENTERPRISES, INC.	Water Delivery RRCC August 2022	\$ 120.00	
		Bottled Water for the Township	\$ 54.23	\$ 174.23
32560	Amazon	Municipal Building Vacuum	\$ 165.10	\$ 165.10
32561	Amazon.com RRCC	Pickleball Net	\$ 129.99	
		Fly Paper	\$ 19.97	
		Drain Fly Killer	\$ 69.78	
		Pickleball Balls & Rackets	\$ 64.99	
		Chips	\$ 39.58	
		Stink Kill Kits	\$ 14.50	
		Three Way Radios	\$ 59.99	
		Divider Rope for Pool	\$ 74.97	\$ 473.77
32562	Amazon.com RRCC	Lifeguard Fanny Pack/CPR Mask	\$ 38.88	
		Garbage Bags	\$ 45.98	
		Prep Gloves	\$ 19.98	
		Chips for Snack Hut	\$ 39.39	\$ 144.23
32563	AMAZON.COM, LLC POLICE	Police Equipment	\$ 259.17	\$ 259.17
32564	Amerigas-Clinton	Snack Hut Propane	\$ 155.68	\$ 155.68
32565	AQUA NEW JERSEY	Pool (8796)	\$ 35.48	\$ 35.48
32566	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 321.32	\$ 321.32
32567	AT&T MOBILITY	OEM New Cell Phones August	\$ 506.47	\$ 506.47
32568	BCI Truck Inc	Trk 10 Repair Parts	\$ 587.54	\$ 587.54
32569	Bedard Kurowicki & CO CPA'S PC	2021 Statutory Audit	\$ 6,735.00	
		2021 Statutory Audit	\$ 2,500.00	\$ 9,235.00
32570	CARLA CIELO	Tomson/Duckworth/Van Syckel House	\$ 870.00	\$ 870.00
32571	Celebration Fireworks Inc	Fireworks Display for Community Day 2022	\$ 4,950.00	\$ 4,950.00
32572	City Fire Equipment Co	Fire Hydrant Maintenance.	\$ 484.00	
		Periodic Maintenance Semi-Annual	\$ 470.45	\$ 954.45
32573	CLEMENS UNIFORM	Mats for RRCC (delivery every 4 weeks)	\$ 70.35	
		Mats for Municipal Building	\$ 39.90	
		Mats for Municipal Building	\$ 39.90	\$ 150.15
32574	Colliers Engineering & Design Inc.	LUB Kaszas B3 L 66 review thru 073122	\$ 240.00	
		LUB Lapczynski B26 L 27 review thru 0731	\$ 729.30	
		LUB Tilley/Lieb B24 L 5 review thru 0731	\$ 801.71	
		PB HK B24 L 3 13 review thru 081122	\$ 84.00	\$ 1,855.01
32575	COOPER ALARM SYSTEMS, INC.	DVR Recording	\$ 125.00	\$ 125.00
32576	COOPER ELECTRICAL SUPPLY	RRCC Pool Electric Repair Parts	\$ 791.81	\$ 791.81
32577	CRAFCO, INC.	Crack Sealant for Road Repairs	\$ 2,961.90	\$ 2,961.90
32578	Crimcheck Holding LLC	Background Check - Wirkus, J.	\$ 23.50	\$ 23.50
32579	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 114.00	\$ 114.00
32580	Dingman's Dairy	Snack Hut Ice Cream	\$ 243.51	
		Ice Cream Order	\$ 232.18	

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		First Snack Hut Order	\$ 215.14	\$ 690.83
32581	Direct Energy	Propane	\$ 45.92	\$ 45.92
32582	Direct Energy Business	Account 1294535	\$ 144.30	
		Electric Service 910 Milford Warren Glen	\$ 2,006.44	
		Account 1294539	\$ 2,421.80	
		129 Spring Mills Rd Account 1294415	\$ 6.06	\$ 4,578.60
32583	EASTERN CONCRETE MATERIALS	Stone Materials for Road Projects	\$ 2,813.92	\$ 2,813.92
32584	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 213.66	
		Meter 14Y735578 Account 9890459292 910	\$ 29.98	\$ 243.64
32585	ENTEL SYSTEMS, INC.	PD Voicemail system updates	\$ 450.00	\$ 450.00
32586	Enterprise Electrical Inc.	Electrical Work	\$ 3,795.00	\$ 3,795.00
32587	EPPEC Uniforms	Officer Uniforms	\$ 1,252.95	\$ 1,252.95
32588	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 545.00	\$ 545.00
32589	First Student, Inc. of Delaware	Bus for funplex field trip (August 10)	\$ 645.00	
		Bus for Lehigh Valley Zoo field trip (Au	\$ 645.00	
		Bus for Lost River Caves Field Trip	\$ 569.00	
		Bus for Field Trip Branchburg Sports Com	\$ 607.00	\$ 2,466.00
32590	Gall's	Police Equipment	\$ 202.86	\$ 202.86
32591	GEBHARDT & KIEFER, P.C.	Jun-22	\$ 264.00	
		Jun-22	\$ 5,401.00	\$ 5,665.00
32592	GEBHARDT & KIEFER, P.C.	Jul-22	\$ 1,287.00	
		Jul-22	\$ 3,251.53	\$ 4,538.53
32593	GOTTA HAVE IT	Pool Chemicals	\$ 671.86	\$ 671.86
32594	GRAINGER	Blanket for Shop Supplies	\$ 109.57	\$ 109.57
32595	Home Depot Credit Services	Misc. Items for Building and Maintenance	\$ 50.80	\$ 50.80
32596	HOOVER TRUCK CENTERS INC	Truck 02 Parts for Repair	\$ 37.67	\$ 37.67
32597	J C Ehrlich Co Inc	Commercial Pest Maintenance service August	\$ 195.00	\$ 195.00
32598	JEFFREY MODICA	Safety Equipment per Union Contract	\$ 397.05	\$ 397.05
32599	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 7/21/22-8/20/22	\$ 1,121.63	\$ 1,121.63
32600	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 7/21	\$ 4.09	\$ 4.09
32601	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 7/21/22-8/20/2	\$ 787.38	\$ 787.38
32602	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 7/20/22-	\$ 99.19	\$ 99.19
32603	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 7/21/	\$ 126.33	\$ 126.33
32604	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 21.89	\$ 21.89
32605	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 58.85	\$ 58.85
32606	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 7	\$ 1,317.11	\$ 1,317.11
32607	JESSICA NEGLIA	Summer Camp Cell Phone Payment	\$ 50.00	
		Fan & Sandwiches for camp picnic	\$ 272.99	\$ 322.99
32608	John P Gallina, Esq	LUB Kaszas B3 L 66 Site Plan review thru	\$ 540.00	\$ 540.00
32609	L.J. ZUCCA INC. DISTRIBUTORS	Candy/Food Order for Snack Hut	\$ 197.09	\$ 197.09
32610	LDI Connect	Contract Usage Charge 7/22/22-8/21/22	\$ 67.60	
		Contract Usage Charge 6/22/22-7/21/22	\$ 53.79	\$ 121.39
32611	LMR Disposal LLC	Blanket for Dumpster pickup	\$ 3,420.00	\$ 3,420.00
32612	LMR Disposal LLC	Recycle Dumpster@ RRCC September 2022	\$ 63.11	\$ 63.11
32613	MILFORD/FRENCHTOWN AUTO PARTS INC.	Blanket for Truck Parts	\$ 40.36	\$ 40.36
32614	MUSCONETCONG WATERSHED ASSOCIATION	Musconetcong Cleanup 2022	\$ 500.00	\$ 500.00
32615	NJ Advance Media	account 1160894	\$ 94.04	
		account 1160894	\$ 646.25	\$ 740.29
32616	NJ Event Service LLC	Temporary Restrooms 8/2/22-9/2/22	\$ 550.00	\$ 550.00
32617	North American Rescue LLC	Rapid Response Kit for 15-16	\$ 399.99	\$ 399.99
32618	Ocean Computer Group, Inc.	PD Data and Network Backup-Renewal	\$ 1,718.42	\$ 1,718.42
32619	ODP BUSINESS SOLUTIONS, LLC	Office Supplies	\$ 30.28	
		Office Supplies	\$ 33.59	\$ 63.87
32620	P3 Generators LLC	Generator - Reset main breaker.	\$ 104.86	\$ 104.86
32621	PenTeleData	8/24/22-9/24/22	\$ 196.85	\$ 196.85
32622	PERFORMANCE TIRE COMPANY	15-14 Vehicle Maintenance	\$ 456.53	\$ 456.53
32623	Police Records & Information Management	PD - training	\$ 159.00	\$ 159.00

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32624	Power Place Inc	Boom Mower / Roadside Mower / Spreader P	\$ 70.19	\$ 70.19
32625	R & R Provisions Co	Food for the Snack Hut	\$ 142.28	
		Food for Snack Hut	\$ 173.07	\$ 315.35
32626	RAIN OR SHINE TENT RENTAL	Summer Camp tents	\$ 1,200.00	\$ 1,200.00
32627	S & S WORLDWIDE	Craft Supplies for Camp	\$ 277.99	\$ 277.99
32628	SANICO, INC.	4 YD Cont 1 pu/wk Milford Warren Glen J	\$ 174.16	
		2 YD FL Cont 1 pu/wk August 2022 acct 2	\$ 112.56	
		Holland Twp Pool 201746 July 2022	\$ 144.12	\$ 430.84
32629	St. Hubert's Animal Welfare Center	3rd Qtr 2022	\$ 4,128.50	\$ 4,128.50
32630	State Industrial Products	Blanket for Misc Aerosols, Greases & Che	\$ 1,129.65	\$ 1,129.65
32631	SUPREME PLUMBING COMPANY LLC	Repair of water pressure	\$ 575.00	\$ 575.00
32632	THERESA VERDI	Cleaning POOL 8/1-8/15	\$ 480.00	
		Cleaning RRCC 8/1-/15	\$ 520.00	
		Cleaning services at Municipal Building	\$ 600.00	\$ 1,600.00
32633	This is Stageworks LLC	Stage for Community Day 2022	\$ 2,050.00	\$ 2,050.00
32634	TREASURER,STATE OF NJ	RRCC Generator DEP Air Quality Permitting	\$ 885.00	\$ 885.00
32635	TROP	NJLM Conference Housing 11/14-11/17	\$ 1,134.00	\$ 1,134.00
32636	ULINE	Trays for Snack Hut	\$ 142.93	\$ 142.93
32637	Universal/Pavement Specialists Inc	Fence Repair RRCC Pool	\$ 1,400.00	\$ 1,400.00
32638	VERIZON	7/25/22 billing 908 995 8810	\$ 74.15	\$ 74.15
32639	VERIZON	8/18/22 billing	\$ 243.16	\$ 243.16
32640	VERIZON	8/25/22 billing 908 995 8810	\$ 59.10	\$ 59.10
32641	VERIZON	8/25/22 billing 908 995 9188	\$ 95.51	\$ 95.51
32642	VERIZON	8/25/22 billing	\$ 1,035.63	\$ 1,035.63
32643	Vortex Services LLC	Sewer repairs and cleaning	\$ 84,556.18	\$ 84,556.18
32644	Warren Materials	Asphalt Material for Road Projects	\$ 3,460.12	\$ 3,460.12
32645	WB Mason Co Inc.	Lysol & Soap	\$ 169.59	
		Business Cards, mouse pad, ace bandage,	\$ 74.73	
		Cleaning Items (Trash bags, pot brush, s	\$ 67.36	
		Waxed Liners	\$ 26.11	\$ 337.79
		Totals	\$ 171,936.32	\$ 171,936.32
32402	Celebration Fireworks Inc	Paid Wrong Amount	\$ (9,900.00)	\$ (9,900.00)
32480	TROP	Amount Changed Cancellation	\$ (1,512.00)	\$ (1,512.00)
32558	Celebration Fireworks Inc	Fireworks Deposit	\$ 4,950.00	\$ 4,950.00
8302022	NJ STATE HEALTH BENEFITS PROGRAM	September 2022 Health Insurance	\$ 31,737.47	\$ 31,737.47
8312022	NJ STATE HEALTH BENEFITS PROGRAM	September 2022 Retire Health Insurance	\$ 2,604.48	\$ 2,604.48
9012022	GUARDIAN	September 2022 Dental Insurance	\$ 3,327.14	\$ 3,327.14
		total manuals	\$ 31,207.09	\$ 31,207.09
		Grand total	\$ 203,143.41	\$ 203,143.41
CURRENT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 75,227.39	
GRANT FUND		BUDGET AND APPROPRIATION RESERVES	\$ 500.00	
GENERAL CAPITAL FUNDS		BUDGET AND APPROPRIATION RESERVES	\$ 1,950.99	
SEWER FUND		BUDGET AND APPROPRIATION RESERVES	\$ 2,500.00	
SEWER CAPITAL		BUDGET AND APPROPRIATION RESERVES	\$ 84,556.18	
ANIMAL CONTROL		BUDGET AND APPROPRIATION RESERVES	\$ 4,261.75	
DEVELOPMENT FEES		development fees	\$ 2,940.01	
Checks issued 9/6/22				\$ 171,936.32
		Manual Totals		\$ 42,619.09
Total				\$ 214,555.41

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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**REMINDER/ANNOUNCEMENT**

-Holland Township is hosting the **41<sup>st</sup> Annual Holland Township Community Day** on Saturday September 10<sup>th</sup> at the Riegel Ridge Community Center. There will be activities, food trucks, live music, a beer garden and our famous fireworks display at dusk. Longest running community day in Hunterdon County

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-ORDINANCE 2022-16**-Public Hearing/Final Adoption-Purchase of Block 8.06 Lot 1 802 Milford Warren Glen Road

*This Ordinance will become effective upon publication on September 8, 2022*

Mr. Thurgarland moved and Ms. Mickey seconded the motion to adopt Ordinance 2022-16 on Final Reading

**ORDINANCE 2022-16**  
**AUTHORIZING THE PURCHASE OF PROPERTY**  
**DESIGNATED AS BLOCK 8.06, LOT 1**

**WHEREAS**, Two Rivers Enterprises, Inc., is the owner of 802 Milford-Warren Glen Road, Block 8.06, Lot 1, in the Township of Holland, County of Hunterdon and State of New Jersey (the "Property"); and

**WHEREAS**, the Township wishes to acquire the Property; and

**WHEREAS**, the Property would also enable the Township to utilize the property for the provision of public services; and

**WHEREAS**, Township and the Property Owner agreed on a purchase price of \$285,000.00; and

**WHEREAS**, the Township will be funding the purchase through account 04 215 10 110 032, as certified by the CFO; and

**WHEREAS**, the New Jersey Local Land and Buildings Law, N.J.S.A. 40A:12-3, et seq., requires adoption of an ordinance to authorize the acquisition of the Property.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Holland, the County of Hunterdon, state of New Jersey follows:

**SECTION 1.**

Subject to the availability of funds described herein, the Township is hereby authorized acquire the Property as referenced hereinabove for the amount of \$285,000.00

**SECTION 2.**

The Mayor and Clerk are hereby authorized and directed to take all necessary actions and execute all necessary documents, including, but not limited, to a Contract of Sale (in a form substantially similar to that attached hereto as Exhibit "A"), a deed of conveyance, HUD-1 settlement statement, affidavit of title, and such other closing documents in order to authorize both the acquisition and conveyance of the Property.

**SECTION 3.**

This Ordinance shall take effect after final passage and publication as prescribed by law.

**PUBLIC HEARING:**

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

There being no comments from the public, the hearing was ordered closed

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**-ORDINANCE 2022-18**-Public Hearing/Final Adoption-Extending No Parking Zone on Bellis Road  
*This Ordinance will become effective upon publication on September 8, 2022*

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt Ordinance 2022-18 on Final Reading

**ORDINANCE 2022-18**  
**AMENDING CHAPTER 170 ENTITLED “VEHICLES AND TRAFFIC” OF THE MUNICIPAL CODE OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**WHEREAS**, the Township of Holland is desirous to update and revise its Municipal Code pertaining to Chapter 170 “Vehicles and Traffic,” Article V “Schedules,” Section 29, “Schedule IX: Parking Prohibited at ALL Times;” and

**WHEREAS**, Paul Sterbenz, of Colliers Engineering, has studied the conditions of Bellis Road and has issued a formal report; and

**WHEREAS**, the Chief of Police has also been consulted; and

**WHEREAS**, the final conclusion and findings of the Municipal Engineer is that parking should be prohibited on both sides of Bellis Road from the intersection of Mt. Joy Road, up to and including the intersection with Shire Road, due to the narrow width of Bellis Road of twenty four (24) feet which is less than the Residential Site Improvement Standards (RSIS) requirement of twenty-eight (28) feet for on-street parking.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, state of New Jersey that the Municipal Code of the Township of Holland pertaining to Chapter 170 “Vehicles and Traffic,” Article V “Schedules, Section 29, “Schedule IX: Parking Prohibited at ALL Times,” is hereby amended as follows (additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

**SECTION 1.**

Name of Street	Side	Location
Bellis Road	Both	From the intersection of Bellis Road with Mt. Joy Road, <del>northeasterly for a distance of 4,100 feet</del> <b><i>up to and including the intersection with Shire Road.</i></b>

**SECTION 2.** In the event that any portion of this Ordinance is found to be invalid for any reason by any court of competent jurisdiction, such judgment shall be limited in its effect only to that portion of the Ordinance actually adjudged to be invalid, and the remaining portions of this Ordinance shall be deemed severable therefrom and shall not be affected.

**SECTION 3.** All ordinances or parts of ordinances deemed to be inconsistent with this ordinance are hereby repealed.

**SECTION 4.** This ordinance shall become effectively immediately upon final adoption and publication in accordance with the laws of the State of New Jersey.

**PUBLIC HEARING:**

Mayor Bush opened the Public Hearing and asked if there were any comments from the Committee and then the public.

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Jerry Bowers-Ordinance should have content describing penalties-Attorney Lyons advised that the penalties are codified in the code book will apply to this road area covered in this amendment.

There being no further comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**LIAISON REPORTS**

Young

- JCP & L will be cleaning up trees on the Gilbert Lines beginning in the next few weeks
- Elizabethtown gas has contacted the Township. They are looking at extending their lines along many of the roads in the Township

Mickey

- Community Day on Saturday Sept 10th-5 food trucks, band, beer garden, fireworks

Wilhelm

- Working with Land Use Board Secretary and Attorney

Thurgarland

No report

Bush

- Elizabethtown Gas would like to extended their service lines in the township. They will have to repave the roads after their work has been completed
- Church oil and chip will be swept today and will finish up tomorrow
- Community day Fireworks-rain today will help with concern on dry weather
- State mandated business requirements to provide Proof of Insurance-Local Municipality must administer and can adopt an Ordinance to create a fee to be charged to the business owner.

Mr. Bush asked for a vote to approve sending the below letter to Senator dougherty and other officials

September 7, 2022

Senator Michael J. Doherty 127 Belvidere Avenue - 2nd Floor Washington, NJ 07882	Assemblyman John DiMaio 208 Mountain Ave., Suite 3 Hackettstown, NJ 07840	Assemblyman Erik Peterson 28 Center St. Clinton, NJ 08809
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RE: Business Insurance Registry  
Dear Senator Doherty, Assemblyman DiMaio and Assemblyman Peterson:

As you are aware, Governor Murphy signed into law [S-1368](#) requiring all business owners and owners of multi-family rental units to maintain certain levels of liability insurance. In addition, the new law requires that all business owners and owners of multi-family rental units annually register a Certificate of Insurance with the Municipality where the business or rental unit is located.

The State does not make an appropriation for the cost municipalities are sure to incur to enforce its policy. A Municipality is, however, authorized to charge a reasonable administrative fee for the Certificate of Registration. The law also does not provide any additional details or guidance to municipalities on what a Certificate of Insurance should contain.

When initially introduced, this legislation required the State Department of Community Affairs to act as the enforcement agent for this measure. However, last minute amendments made shortly before both Houses voted on the measure placed the onus on individual municipalities to

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enforce this State mandated policy. The League of Municipalities did notify the sponsors and the Governor's Office of our concerns. This new law puts significant burden on smaller municipalities with limited staff. Enacting a fee at the local level will be perceived as a municipal tax for this State mandate. We are seeking consideration be given to the State providing funding for this burden, or, in the alternative, have the State perform this task for municipalities with less than 10,000 residents.

Thank you for your attention to this request.

Very truly yours,  
DAN BUSH, Mayor

CC: Governor Phil Murphy  
Senate President Nicholas Scutari  
Assembly Speaker Craig J. Coughlin  
Hunterdon County Commissioner, John E. Lanza

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Approving the Holland Township Women's Club** use of the Municipal Building meeting room

Mr. Thurgarland moved and Ms. Mickey seconded the motion to approve **the Holland Township Women's Club** use of the Municipal Building meeting room for one meeting per month from September-April from 3:00pm-6:00pm, as they have for over 20 years.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**-RESOLUTION-**Approving the Appointment of Bianca Watkins as Interim Municipal Court Administrator

Mr. Young moved and Mr. Thurgarland seconded the motion to adopt the following Resolution:

**RESOLUTION**

Approving the Appointment of Bianca Watkins as Interim Municipal Court Administrator

**WHEREAS**, on January 1, 2021, Holland Township entered into a Shared Service Agreement with Raritan Township; and

**WHEREAS**, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Municipal Court Administrator; for the position of Municipal Court Administrator which position was advertised, with interview conducted as per the guidelines set forth by Vicinage 13; and

**WHEREAS**, the interviews were conducted by the Township of Raritan per the guidelines set forth by Vicinage 13, resulting in the recommended Bianca Watkins for the position of Municipal Court Administrator; and

**WHEREAS**, Regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg. 6.1) allows a non-certified Municipal Court Administrator to

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obtain conditional accreditation after successfully completing Phase I and Phase II of the three Phases of the Municipal Court Administrator Certification process; and

**WHEREAS**, N.J.S.A. 2b:12-11(e) allows the Township Committee to appoint a person with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

**WHEREAS**, the Statute further states: “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the Certification program and needs additional time to complete that program;” and

**WHEREAS**, Bianca Watkins has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

**WHEREAS**, on August 16, 2022, the Township of Raritan appointed Bianca Watkins as Interim Municipal Court Administrator at an annual salary of \$66,000.00 for a one year term, beginning July 22, 2022, and ending on July 21, 2023, and a salary increase of \$2,000 if Ms. Watkins completes the Municipal Court Administrator Certification Process within the time allowed by N.J.S.A. 2B:12-11(e).

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

- The appointment as noted is hereby confirmed.
- This Resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor			x	
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Issuance of Final Payment Sanitary Sewer Repairs and Cleaning  
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Issuance of Final Payment  
Vortex Services  
Sanitary Sewer Repairs and Cleaning

**WHEREAS**, the Township of Holland (“Holland”) awarded a contract to Vortex Services (“Vortex”) in the amount of \$90,791.35 for the sanitary sewer repairs and cleaning; and

**WHEREAS**, Vortex has completed the required work under the contract; and

**WHEREAS**, Vortex has submitted an invoice for the work in the amount of \$84,556.18; and

**WHEREAS**, Vortex is requesting that the invoice be approved and payment released by Holland; and

**WHEREAS**, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that Vortex performed the work in a satisfactory manner and provided reports and videos summarizing the work; and

**WHEREAS**, Township Engineer Paul M. Sterbenz, P.E., PP, has indicated that the invoice submitted by Vortex accurately reflects the work that was performed by Vortex on the project; and

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**WHEREAS**, Township Engineer Paul M. Sterbenz, P.E., PP, is recommending that Holland approve a change order and invoice and authorize payment to Vortex for the work that was performed on the project; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, in the State of New Jersey, that a final payment in the amount of \$84,556.18 is approved based upon the Township Engineer’s recommendation.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**-RESOLUTION-** Award of contract for Rigel Ridge Community Center Roof Recovery Project  
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Award of Contract  
Northeast Roof Maintenance Inc.  
Roof Recover Project at Riegel Ridge Community Center  
Township of Holland, Hunterdon County, NJ

**WHEREAS**, the Township of Holland sought proposals from qualified contractors to recover the roof at the Riegel Ridge Community Center; and

**WHEREAS**, one proposal was received and opened by the Township Engineer on July 22, 2022 at 11:00 a.m. with the following results:

Bidder	Location	Bid Amount for Base Bid Items 1-5	Bid Amount for Alternate Bid Item 6	Total Bid Amount
Northeast Roof Maintenance Inc.	Perth Amboy	\$79,500.00	\$32,500.00	\$112,000.00

**WHEREAS**, the lowest responsible proposal was submitted by Northeast Roof Maintenance Inc. (“NERM”) of Perth Amboy, NJ in the amount of \$79,500.00 for the Base Bid and \$32,500.00 for the Alternate Bid; and

**WHEREAS**, NERM and its lightning protection contractor Baker Lightning Rod Co. LLC are qualified contractors and have the experience to perform the required work on the project; and

**WHEREAS**, the Chief Financial Officer certifies that the Township has sufficient funds to award this contract for the Alternate Bid, which includes the lightning protection system work.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that NERM of Perth Amboy, NJ is hereby authorized to perform the roof recover work at the Riegel Ridge Community Center in the amount of \$79,500.00 for the base bid and \$32,500.00 for the Alternate Bid for a total of \$112,000.00.

**BE IT FURTHER RESOLVED**, that this resolution will take effect upon adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

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**-RESOLUTION-** Final Payment-Asphalt Paving Systems  
**Mayor Bush Tabled** this Resolution to the September 20, 2022 meeting because the final road sweep has not been completed

**RESOLUTION**  
Issuance of Final Payment  
Asphalt Paving Systems  
Church Road Improvement Project

**RESOLUTION-**Contract for IT services  
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Awarding contract for IT Services

**WHEREAS**, two proposals were received on August 19, 2022 for IT Services for the Township; and

**WHEREAS**, it has been determined that Princeton Computer Support, Inc. has the best value; and

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this contract in the municipal budget.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee that Holland Township be authorized to enter into a contract with Princeton Computer Support, Inc. for the period of September 4, 2022 – September 3, 2023. The terms include a fee of \$425 per month for remote monitoring (\$5,100) and a rate of \$135 per hour for any services provided billed in 15 minute increments.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**RESOLUTION-** FY22 EMAA Grant Program  
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

**RESOLUTION**  
Insertion of a Special Item of Revenue in the Budget-  
FY22 EMAA Grant Program  
CHAPTER 159

**WHEREAS**, NJS 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Holland has received notice of an award of \$10,000.00 from FY22 EMAA Grant Program and wishes to amend the 2022 Budget to include as a revenue.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2022 in the sum of \$10,000.00

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Which is now available as a revenue from:

Miscellaneous Revenues:

Special Item of General Revenue Anticipated  
With Prior Written Consent of the Director of the  
Division of Local Government Services:

State and Federal Revenues Off-set FY22 EMAA Grant Program with Appropriations:

**BE IT FURTHER RESOLVED**, that the sum of \$10,000.00

Be and the same is hereby appropriated under the caption of:

General Appropriation

(a) Operations Excluded from CAPS

State and Federal Programs Off-set by Revenues:  
FY22 EMAA Grant Program

**BE IT FINALLY RESOLVED**, that the Municipal Clerk forward two certified copies of this resolution to the Chief Finance Officer to be forwarded to the Director of Local Government Services for approval.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

**BUSINESS FROM TOWNSHIP ATTORNEY**

-Working on the New State Mandate requiring Certificate of Insurance for businesses and rental properties.

-the Township will close on the 802 Milford Warren Glen (B8.06 L1) property the end of Sept or the beginning of October

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

-Tony Rizzello-advised the Committee that power was out on Crestview

-Alfons Meyer-catch basin on his property that township put in last year running across the road, Aqua equipment crushed the pipe when they cut the road during their construction. Mayor Bush will look into the issue

-Mike Keady-lecture program hosted by the Holland Township Environmental Commission-

- 1<sup>st</sup> program was on June 23, 2022 “If you Plant it, they will Come” hosted by Randi Eckel, Ph.D. President of the NJ Native Plant Society and owner of Toadshade Wildflower Farm in Frenchtown. She talked about what plants will attract birds and butterflies
- 2<sup>nd</sup> program will be on September 25, 2022 “Bees Inside the Hive” speaker will be Jean Miller, Master Beekeeper, talking about bees, wasps, hornets, and yellow jackets. Part of the presentation will be outdoors.

**ADJOURN**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:47 p.m.

Voice Vote	Ayes	Nays	Abstain	Absent
Duane Young	x			
Lisa Mickey	x			
Scott Wilhelm, Deputy Mayor	x			
Robert Thurgarland	x			
Dan Bush, Mayor	x			

Respectfully submitted,

Approved by,

\_\_\_\_\_  
Catherine M. Miller  
Municipal Clerk

\_\_\_\_\_  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor