

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
March 21, 2023

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

- Committeeman Duane Young
- Committeewomen Lisa Mickey
- Deputy Mayor Scott Wilhelm
- Committeeman Robert Thurgarland
- Mayor Dan Bush
- Attorney Matthew Lyons
- Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and republished with the **zoom information on January 12, 2023** by:  
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website  
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION**

Topic: Township Committee  
Time: March 21, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

+13092053325,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** March 7, 2023 Regular Meeting and Executive Session

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township  
Bill List  
21-Mar-23

Check#	Vendor	Description	Payment	Check Total
33512	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2023	\$ 1,040.00	\$ 1,040.00
33513	POOL OPERATION MANAGEMENT	Certifications for Pool Operations	\$ 1,750.00	\$ 1,750.00
33514	ALLEGRO ENTERPRISES, INC.	March 2023 Delivery - DPW	\$ 39.45	
		March 2023 Delivery - Municipal Bldg	\$ 73.76	
		Water Delivery RRCC	\$ 39.45	\$ 152.66
33515	AMANJ	2023 DUES	\$ 125.00	\$ 125.00
33516	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 1,076.94	\$ 1,076.94
33517	AT&T MOBILITY	01/27/23 - 02/26/23	\$ 903.93	\$ 903.93
33518	CATHERINE M. MILLER	Reimbursement for health coverage February	\$ 768.76	\$ 768.76
33519	CLEMENS UNIFORM	Mats for RRCC March 2023	\$ 89.35	\$ 89.35
33520	COLLIERS ENGINEERING & DESIGN INC	PB HK B24 L 3 13 review thru 022823	\$ 437.50	
		LUB Till B24 L 5 review thru 022823	\$ 87.50	
		LUB checklists updates	\$ 807.90	
		HLT0089 Roof Replacement RRCC - February	\$ 175.00	\$ 1,507.90
33521	COLLIERS ENGINEERING & DESIGN INC	HLT001 Holland Township General - February	\$ 121.25	
		HLT075 - February	\$ 728.75	
		HLT0090 SPRING GARDEN ROAD - February	\$ 561.25	
		HLT057 - FEBRUARY 2023	\$ 633.12	
		HLT046	\$ 306.25	\$ 2,350.62
33522	COOPER ALARM SYSTEMS, INC.	BACK CAMERA SERVICE	\$ 125.00	

		Replacement TV and Install for Fitness C	\$ 650.00	\$ 775.00
33523	COOPER ELECTRICAL SUPPLY	Electrical Supplies for Snack Hut A/C In	\$ 299.17	\$ 299.17
33524	DANIELLE LANGREDER	REFUND FOR FINGERPRINTING	\$ 43.25	\$ 43.25
33525	Daxko LLC	Daxko Monthly Service	\$ 732.53	\$ 732.53
33526	Debbie Hirst	Parks & Rec 2023 Easter Egg Hunt 040223	\$ 61.90	\$ 61.90
33527	Delaware Family Health Center	Pre- Employment	\$ 150.00	\$ 150.00
33528	Direct Energy Business	129 Spring Mills Rd Account 1294415	\$ 17.90	
		Account 1294539	\$ 1,411.03	
		Account 1294535	\$ 77.46	
		Account # 1294537	\$ 76.69	
		Account 1294536	\$ 233.25	\$ 1,816.33
33529	DONNA MACKEY	LUB 031323 meeting court reporter	\$ 350.00	\$ 350.00
33530	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 930.00	\$ 930.00
33531	GEBHARDT & KIEFER, P.C.	FEBRUARY 2023 - GENERAL	\$ 2,805.00	\$ 2,805.00
33532	GEBHARDT & KIEFER, P.C.	FEBRUARY 2023 - STORM SEWER SYSTEM	\$ 272.00	\$ 272.00
33533	GEBHARDT & KIEFER, P.C.	PB Mill Rd Solar B4 L1 TC Attorney	\$ 102.00	\$ 102.00
33534	GEBHARDT & KIEFER, P.C.	Small Cellular Wireless Facilities - VER	\$ 1,377.00	\$ 1,377.00
33535	GoTo Communications Inc	RRCC Phones March 2023	\$ 149.81	\$ 149.81
33536	GRAINGER	Work Gloves/ Confined Space Permit Paper	\$ 271.74	\$ 271.74
33537	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 57.98	\$ 57.98
33538	HARD ROCK HOTEL & CASINO	OEM Conference Hotel	\$ 318.00	\$ 318.00
33539	HOLLAND TOWNSHIP	2023 Sewer Bill 802 Milford Warren Glen	\$ 585.00	\$ 585.00
33540	HOOVER TRUCK CENTERS INC	Parts Repair for Trk 98	\$ 26.26	\$ 26.26
33541	Hunterdon County Central Printing	Zoning Map for Assessor	\$ 36.00	
		Business Cards assessor DPW collector LU	\$ 15.00	
		Envelopes for tax/sewer	\$ 260.00	\$ 311.00
33542	J C Ehrlich Co Inc	Commercial Pest Maintenance Service MARC	\$ 275.60	\$ 275.60
33543	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 573.62	
		MASTER 200 000 020 350	\$ 4.89	\$ 578.51
33544	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 1/7/23-2/8/23	\$ 73.70	\$ 73.70
33545	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$ 338.72	\$ 338.72
33546	JESSICA NEGLIA	When I work scheduling App	\$ 45.00	
		Electronic Wipes, Side Table, Pad	\$ 108.92	
		When I Work Text Credits	\$ 45.00	\$ 198.92
33547	LARK LABEL	EC Tree Plaques including Arbor Day 2022	\$ 246.50	\$ 246.50
33548	LAWRENCE LaFEVRE	REIMBURSEMENT FOR RIEGEL RIDGE MAP	\$ 252.69	\$ 252.69
33549	LDI Connect	Copies RRCC	\$ 111.61	\$ 111.61
33550	LMR DISPOSAL	Dumpster Pickup Service	\$ 675.00	\$ 675.00
33551	Melissa Gonzalez	Parks & Rec 2022 House Decorating Prize	\$ 121.50	\$ 121.50
33552	MELISSA TIGAR	Reimbursement for Clerks Mini Conference	\$ 130.00	\$ 130.00
33553	MILFORD/FRENCHTOWN AUTO PARTS	Parts for Fleet Plowing Repairs	\$ 127.36	\$ 127.36
33554	MILFORD/FRENCHTOWN AUTO PARTS	Parts for Trk 10 Repair	\$ 150.40	\$ 150.40
33555	MILFORD/FRENCHTOWN AUTO PARTS	Repair Rear Wheel Seal 2016 F550	\$ 117.90	\$ 117.90
33556	MONINGHOFF APPLIANCE & SUPPLY	Misc. Items for Building and Maintenance	\$ 267.64	\$ 267.64
33557	Morton Salt Inc	Road Salt	\$ 8,200.32	\$ 8,200.32
33558	NJ Advance Media	ORD #2023-4 & ORD #2023-6	\$ 71.01	
		PB HK B24 L13 Ext Final P2 P3 021123 re	\$ 16.89	
		Ordinance 2023-5 (2ND)	\$ 21.43	\$ 109.33
33559	NJ DEPT OF HEALTH & SENIOR SERVICES	Feb-23	\$ 204.00	\$ 204.00
33560	NJ STATE HEALTH BENEFITS PROGRAM	COVERAGE PERIOD MARCH 2023	\$ 768.76	\$ 768.76
33561	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 10.01	\$ 10.01
33562	Professional Government Educators, Inc	5/2/23 Chief Financial Officer	\$ 90.00	\$ 90.00
33563	R & L DATACENTERS, INC.	FEBRUARY 2023 PAYROLL	\$ 376.20	\$ 376.20
33564	REGISTRAR'S ASSOC. OF NEW JERSEY	Spring Conference	\$ 50.00	\$ 50.00
33565	RR DONNELLEY	REGISTRAR PAPER	\$ 86.00	\$ 86.00
33566	SANICO, INC.	February 2023 Account 101037	\$ 114.78	
		February 2023 - Acct #201688	\$ 191.16	\$ 305.94
33567	SCHOLL & WHITTESEY	Feb-23	\$ 590.45	\$ 590.45
33568	SERVICE ELECTRIC CABLE TV, INC.	RRCC cable/internet/phone MARCH 2023	\$ 210.37	\$ 210.37
33569	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 98.90	\$ 98.90
33570	SHI International Corp	GPS Intellishift	\$ 1,562.88	\$ 1,562.88
33571	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	\$ 268.99	\$ 268.99
33572	Statewide Insurance Fund	2ND INSTALLMENT 2023	\$ 49,870.49	\$ 49,870.49
33573	STEM BROTHERS, INC.	PROPANE FOR RECYCLING BLDG	\$ 749.02	\$ 749.02
33574	Supreme Heating & Air Conditioning	RRCC Heating/Cooling Repair	\$ 1,045.00	\$ 1,045.00
33575	THERESA VERDI	Cleaning RRCC 2/17-2/28	\$ 360.00	
		Cleaning services at Municipal Building	\$ 400.00	
		Cleaning RRCC 3/16-3/31	\$ 440.00	\$ 1,200.00
33576	TOWNSHIP OF RARITAN	Shared Service Agreement Courts	\$ 7,022.70	\$ 7,022.70
33577	VERIZON	02/25/23 billing 908 995 8810	\$ 60.50	\$ 60.50
33578	WASTE MANAGEMENT OF NEW JERSEY, INC	Glass Recycling	\$ 265.00	\$ 265.00
33579	WB Mason Co Inc	Paper Towels	\$ 143.40	\$ 143.40
		<b>Totals</b>	<b>\$ 98,153.44</b>	<b>\$ 98,153.44</b>
3202023	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Appropriation PERS	\$ 131,083.00	\$ 131,083.00
3202023	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Annual Appropriation PFRS	\$ 195,856.00	\$ 195,856.00
	VOIDS	VOIDS		

**REMINDER/ANNOUNCEMENT**

The Annual Easter Celebration hosted by the Holland Township Parks and Recreation, Riegel Ridge Community Center and the Girls Scouts will be held on Sunday, April 2, 2023 at 11:30 a.m.

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION-** Authorizing the execution of the small wireless communication facilities.

**TOWNSHIP OF HOLLAND  
COUNTY OF HUNTERDON, STATE OF NEW JERSEY**

**RESOLUTION**

**AUTHORIZING THE EXECUTION OF THE SMALL WIRELESS COMMUNICATIONS  
FACILITIES MASTER LICENSE AGREEMENT BETWEEN THE TOWNSHIP OF  
HOLLAND AND CELLCO PARTNERSHIP, d/b/a VERIZON WIRELESS**

**WHEREAS**, Cellco Partnership, d/b/a Verizon Wireless (“Verizon Wireless”), petitioned the Township of Holland to grant limited consent pursuant to N.J.S.A. 48:3-19 and N.J.S.A. 27:16-6 to install small wireless communications facilities, as described in the Agreement attached hereto (“Facilities”), in the public rights-of-way of certain streets within the Township of Holland; and

**WHEREAS**, Verizon Wireless presented its proposal at a meeting of the Township Committee; and

**WHEREAS**, as set forth in the Agreement, Verizon Wireless will submit Site License Applications to construct the proposed Facilities to the Township Engineer for review and approval; and

**WHEREAS**, the Township Committee acknowledges that wireless communications carriers may enter into written agreements with parties that have the lawful right to erect poles in the public rights-of-way pursuant to N.J.S.A. 48:3-18 and that the consent of the municipality is required pursuant to N.J.S.A. 48:3-19, if the party seeking to install such wireless communications facilities does not have an independent lawful right to construct such facilities or there are other lawful reasons for such consent; and

**WHEREAS**, the Township Committee acknowledges that in connection with the use of those public rights-of-way under the jurisdiction of the County of Hunterdon, municipal consent is required in addition to the consent of the County pursuant to N.J.S.A. 27:16-6; and

**WHEREAS**, Verizon Wireless represented that it has obtained the consent of the County of Hunterdon pursuant to a Right-of-Way and Attachment Agreement dated June 22, 2016; and

**WHEREAS**, Verizon Wireless has represented that it has an agreement dated September 14, 2015 with Jersey Central Power & Light Company (“JCP&L”) to attach its wireless communications facilities to the JCP&L utility poles and that if a new pole is required the same shall be set by JCP&L, which is an entity regulated by the New Jersey Board of Public Utilities (“BPU”) as a public utility or is otherwise authorized by the BPU to set poles in the public right of way; and

**WHEREAS**, the Township Committee has determined that, subject to the conditions and limitations set forth in the Master License Agreement attached hereto, it is in the public interest to encourage the prompt deployment of wireless communications facilities in order to improve the efficiency and capacity of communications networks that serve the public; and

**WHEREAS**, the Township Committee acknowledges that it must allow wireless communications carriers that are licensed by the Federal Communications Commission to construct

facilities necessary to provide their services pursuant to 47 U.S.C.A. §253, subject to reasonable conditions and regulations; and

**WHEREAS**, the purpose of this Resolution and the Master License Agreement is to allow the prompt deployment of the Facilities in the public rights-of-way, while also effectively managing the rights-of-way in the interests of the public health, safety and welfare.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

- A. The Township grants its limited consent to Verizon Wireless to install certain Facilities in the public rights-of-way as set forth in the Master License Agreement attached hereto; and
- B. The Township's consent is further subject to the execution of the Master License Agreement in a form substantially similar to that attached hereto.
- C. This Resolution shall take effect upon adoption and publication in accordance with applicable law.

**-ORDINANCE 2023-6**-Public Hearing/Final Adoption

This Ordinance will become effective upon publication on March 30, 2023

**ORDINANCE NO. 2023-06**  
**ORDINANCE FOR ADOPTION OF THE LAND USE BOARD DEVELOPMENT CHECKLISTS**

**AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE TOWNSHIP OF HOLLAND CODE OF ORDINANCES TO AMEND CHAPTER 100 TITLED "LAND USE" TO AMEND THE DEVELOPMENT CHECKLISTS THAT ARE TO BE FILED WITH A DEVELOPMENT APPLICATION**

**WHEREAS**, Article XXII entitled "Development Review Procedures and Plat Details" of the Land Use Ordinance contains requirements for plans and other documentation that must be filed with the Land Use Board in support of a development application; and

**WHEREAS**, the development checklists, which are the basis for the determination of a complete application, can be found in Section 100-163.1 of the Land Use Ordinance; and

**WHEREAS**, the Land Use Board has made an effort to review and update the development checklists, in order to reduce the number of plans and documents which are to be submitted by an applicant, and to require that applicants file electronic copies of all filed documents; and

**WHEREAS**, an additional development checklist has been prepared in order to provide guidance to applicants seeking approval for a Highlands Resource Permit (Section I);

**WHEREAS**, the Township is desirous of better organizing the development checklists and to update the forms to an electronic format to streamline the application submission and review process;

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holland that the following updated Land Use Ordinance regulations are hereby adopted.

**SECTION 1. RECITALS**

The foregoing "Whereas" clauses are incorporated herein by reference and made a part thereof.

**SECTION 2.** These regulations specifically amend the following ordinance section as indicated:

**SECTION 100-163.1 Checklists for applications for development.**

- A. For the purposes of determining completeness of applications for development pursuant to N.J.S.A. 40:55D-10.3, the checklists set forth in ~~Appendix F~~ **ATTACHMENT 14** [being checklists designated Section A — Minor Subdivision, Section B — Preliminary Major Subdivision, Section C — Final Major Subdivision, Section D — Preliminary Major Site Plan, Section E — Final Major Site Plan, Section F — Minor Site Plan, Section G — Environmental Impact Assessment, ~~and Section H — Board of Adjustment Checklist~~ **Section H — Use Variance and Section I – Application for Highlands**

Resource Permit] are made part of this Chapter 100. Nothing herein shall be construed as diminishing the obligation of an applicant for development to prove in the application process that he is entitled to approval of the application submitted, including the obligation to submit as part of the application approval process additional information required for his application by other sections of this Article XXII or other portions of this Chapter 100.

**SECTION 3.** Chapter 100 – Land Use of the Township of Holland Code of Ordinances, ATTACHMENTS, is hereby amended to include a new attachment entitled “Attachment 14”, which shall include the following:

- 100 Attachment 14: Section A: Minor Subdivision
- 100 Attachment 14: Section B: Preliminary Major Subdivision
- 100 Attachment 14: Section C: Final Major Subdivision
- 100 Attachment 14: Section D: Preliminary Major Site Plan
- 100 Attachment 14: Section E: Final Major Site Plan
- 100 Attachment 14: Section F: Minor Site Plan
- 100 Attachment 14: Section G: Environmental Impact Assessment
- 100 Attachment 14: Section H: Use Variance
- 100 Attachment 14: Section I: Application for Highlands Resource Permit

**SECTION 4. SEVERABILITY**

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

**SECTION 5. EFFECTIVE DATE**

This ordinance shall take effect immediately after the final passage and publication in the manner provided by law.

**PUBLIC HEARING**

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-AUTHORIZATION FOR THE MAYOR** to sign a letter supporting the Musconetcong Watershed Association grant proposal.

**-AUTHORIZATION FOR THE MAYOR** to sign letter to Congressman Kean Re: Community Project Funding for the Holland Police Department.

**-AUTHORIZATION FOR THE MAYOR** to sign City Connections, LLC Web Page Development Agreement for 2023.

**-APPROVAL OF THE 2023 SUMMER CAMP COUNSELOR PAY RATE**

<b>Positions</b>	<b>2022</b>	<b>2023 (Proposed)</b>
	<b>Per Hour</b>	<b>Per Hour</b>
Counselor	\$ 11.90	\$ 14.00
Head Counselor Years 1-2	\$ 13.40	\$ 15.00
Head Counselor Years 3-4	\$ 13.90	\$ 15.50
Head Counselor Year 5-6	\$ 14.40	\$ 16.00

Head Counselor Years 7-8+	\$ 14.90	\$ 16.50
Camp Nurse	\$ 22.40	\$19.00 -\$21.00
Assistant Camp Supervisor	\$ 18.15	\$ 18.00
Camp Supervisor	\$ 29.28	\$ 21.00

**-RESOLUTION-Tonnage Report (2022)**

**RESOLUTION**

Authorization to Submit 2022 Tonnage Report and Grant Application

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, The New Jersey Department of Environmental Protection has promulgated recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a Resolution authorizing this municipality to apply for the **2022 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of The Holland Township Committee to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a Resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that they hereby endorse the submission of the 2022 Recycling Tonnage Grant Application to the New Jersey Department of Environmental Protection and designates Certified Recycling Coordinator, Corey Colaluce to ensure that the application is properly filed; and

**BE IT FURTHER RESOLVED** that the monies received from the Recycling Tonnage Grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

**-RESOLUTION-Award of Contract for Cleaning Various Sanitary Sewer Mains**

**RESOLUTION**

Award of Contract for Cleaning of Various Sanitary Sewer Mains

**WHEREAS**, the Township of Holland ("Holland") sought proposals from qualified firms to CCTV inspect approximately 11,250 linear feet of sanitary sewer line along various roads within the Township; and

**WHEREAS**, two firms responded to the Township's Request for Proposal (RFP); and

**WHEREAS**, the following proposals were received:

<u>Contractors</u>	<u>Business Location</u>	<u>Fee</u>
Oswald Enterprises Inc.	Belford, NJ	\$12,500.00
Vortex Services LLC	Freehold, NJ	\$16,200.00

**WHEREAS**, the proposals received were reviewed by the Township Engineer; and

**WHEREAS**, the Township Engineer has advised that Oswald Enterprises Inc. (“Oswald”) is an experienced CCTV contractor and has the ability to perform the required work enumerated in the RFP; and

**WHEREAS**, the Township Engineer is recommending that the Township Committee award a contract to Oswald for the project.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that a contract in the amount of \$12,500.00 be awarded to Oswald for the project.

**BE IT FURTHER RESOLVED**, that this award is subject to the availability of funds for this project.

**RESOLUTION-Approval to Hire: Heather Jenkins as Operational Support Coordinator-at the Riegel Ridge Community Center at a salary of \$39,000.00.**

### **RESOLUTION**

Authorization to hire Heather Jenkins as  
Operational Support Coordinator at Riegel Ridge Community Center

**WHEREAS**, the Township Committee of the Township of Holland is in need of a Full-time Operational Support Coordinator at Riegel Ridge Community Center; and

**WHEREAS**, Chief Financial Officer, Kristi Gano, has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

**WHEREAS**, this employee will be hired as an “at will” employee, with a six-month initial probationary period, starting as of April 1, 2023; and

**WHEREAS**, this employee will be hired as a full-time employee working 40hours/week (including ½ hour unpaid lunch and occasional weekends) and will be subject to enrollment in the New Jersey Public Employment Retirement System, and

**WHEREAS**, this employee will be eligible for health benefits listed in the Holland Township Employee Handbook effective May 30, 2023; and

**WHEREAS**, this employee will receive a current copy of the Holland Township Employee Handbook and will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be required to attend and pass all required safety training within the first year of employment and to furnish to the Director of Holland Township Parks and Recreation certifications as required; and

**WHEREAS**, Heather Jenkins has been employed with the Township of Holland since September 1, 2019 therefore, no background check or fingerprinting is required; and

**THEREFORE, IT IS HEREBY RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Heather Jenkins will be hired as an “at will”, full-time Operational Support Coordinator at Riegel Ridge Community Center at a salary of \$ 39,000.00 effective April 1, 2023.

**-RESOLUTION – 2023 Salary and Wages Update #2**

### **RESOLUTION**

2023 Salaries and Wages  
Update #2

**WHEREAS**, the Holland Township Committee adopted the 2023 Salary Resolution on January 17, 2023, and

**WHEREAS**, the Township Committee wishes to add the position of Operational Support Coordinator, Salary, and

**WHEREAS**, the following update #2 to the 2023 Salary Resolution falls within the ranges established by the Holland Township Salary Ordinance 2023-2 adopted on final reading February 7, 2023, and

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following updates are effective March 21, 2023.

**2023 Holland Township Salaries and Wages**

<b>Position (Name)</b>	<b>Salary</b>	<b>Salary</b>
Township Committee (Bush)	\$ 4,000.00	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00	\$ 4,000.00
Township Committee (Mickey)	\$ 4,000.00	\$ 4,000.00
		\$ -
Township Clerk (Tigar)	\$ 76,222.00	\$ 79,000.00
Registrar (Tigar)	\$ 6,095.00	\$ 6,000.00
Deputy Registrar (Gravelle)		\$ 2,500.00
Substitute Secretarial Help (Hammerstone)	\$ 16.50	\$ 16.83
Substitute Secretarial Help (Colucci)	\$ 15.50	\$ 15.81
Chief Finance Officer (Gano)	\$ 29,000.00	\$ 29,580.00
Finance Assistant (Stevens) and (Langreder)	\$ 21.64	\$ 22.07
Qualified Purchasing Agent (Hance)	\$ 5,975.00	\$ 6,094.50
Animal Control Secretary (Colucci)	\$ 19.71	\$ 20.10
Tax Collector (Silvia)	\$ 12,000.00	\$ 12,400.00
Deputy Tax Collector (VanBuskirk)		\$ 11,100.00
Sewer Rent Collector (Silvia)	\$ 4,000.00	\$ 2,600.00
Deputy Sewer Rent Collector		\$ 2,400.00
Tax Assessor (Trivigno)	\$ 43,151.00	\$ 44,014.02
<u>Planning / Zoning:</u>		
Land Use Administrator (Kozak) [#1: New 1/1/20]	\$ 49,939.00	\$ 55,937.78
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ -	\$ -
Municipal Housing Liaison (Kozak) [Included #1]	\$ -	\$ -
Zoning Officer (Kozak) [Included #1]	\$ -	\$ -
Development Reg Officer (Kozak) [Included #1]	\$ -	\$ -
Recycling Secretarial Work [Included #1]	\$ -	\$ -
		\$ -
PERC Witness, per hour (Underhill)	\$ 17.00	\$ 17.34
PERC Witness, per hour (Martin)	\$ 17.00	\$ 17.34
<u>Police:</u>		
Police Chief (Gutsick) [DOH 4/14/2008]	\$ 118,494.00	\$ 120,863.88
Police Administrative Coordinator (Muller)	\$ 46,000.00	\$ 46,920.00
Emergency Management Secretary (Muller)	\$ 2,000.00	\$ 2,040.00
Community Emergency Response Team Coordinator (Gutsick)		\$ 13,000.00
<u>Per PBA Contract (For Information Only)</u>		
Sergeant	\$ 4,200.00	\$ 4,500.00
(Annual salaries change on anniversary date)		
Heilig	\$ 107,240.00	\$ 109,385.00
Young	\$ 98,318.00	\$ 105,060.00



Phillips [Resolution 5/21/19]	\$ 61,904.00	\$ 68,448.00
(\$63,142: 1/1 -5/31/23, \$68,448: 6/1-12/31/23)	[\$59,303.00]	[\$65,795.00]
Yasunas [Resolution 5/21/19]	\$ 61,904.00	\$ 68,448.00
(\$63,142: 1/1-6/30/23, \$68,448: 7/1-12/31/23)	[\$59,303.00]	[\$65,795.00]
DeCataldo [Resolution 12/15/20]	\$ 51,500.00	\$ 57,836.00
Costello [ Resolution 6/21/2022]	\$ 46,298.00	\$ 52,530.00
(\$47,224.00: 1/1-7/4/23, \$52,530.00 :7/5-12/31/23)		[\$49,841.00]
Spuler [Resolution 6/21/2022]	\$ 46,298.00	\$ 52,530.00
(\$47,224.00: 1/1-7/4/23, \$52,530.00 :7/5-12/31/23)		[\$49,841.00]
Dugan [ Resolution 12/20/22]		\$ 47,224.00
(\$47,224: 1/1-12/31/23 )		
Part-Time Police Officer Zilliox [Resolution 3/1/2023]		\$ 21.97
Part-Time Police Officer Hults [Resolution 4/3/2023]		\$ 30.00
Class III		\$ 43,200.00
HTSD reimbursement		\$ (43,200.00)
Class II		\$ 15,000.00
Class II(b)		\$ 13,000.00
<u>Public Works:</u>		
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 86,793.00	\$ 88,528.86
Upon obtaining certification:+\$1,000 CRP RECEIVED IN 2022		
		\$ -
<u>Per Teamster's Contract (For Information Only):</u>		
(Hourly rates change on anniversary date)		
Mazur (2,080 hours @ \$37.50 per hour)	\$ 76,440.00	\$ 78,000.00
Modica (2,080 hours @ \$37.50 per hour)	\$ 76,440.00	\$ 78,000.00
Holder (2,080 hours @ \$29.00 per hour)	\$ 58,240.00	\$ 60,320.00
Mayer (2,080 hours @ \$28.00 per hour)	\$ 58,240.00	\$ 60,320.00
(\$28 per hr 1/1-5/31/23, \$29 per hr 6/1-12/31/23)	[\$57,373.00]	[\$59,453.00]
Langreder (2,080 hours @ \$27.00 per hour)	\$ 54,080.00	\$ 56,160.00
(\$26 per hr 1/1-7/31/23, \$27 per hr 8/1-12/31/23)	[\$52,866.00]	[\$54,947.00]
Hammerstone (2,080 hours @ \$26.00 per hour)	\$ 52,000.00	\$ 54,080.00
(\$25 per hr 1/1-8/31/23, \$26 per hr 9/1/23-12/31/23)	[\$49,226.00]	[\$52,693.00]
Public Works Temporary Supervisor, per hour	\$ 4.45	\$ 4.50
<u>Part Time Snow Removal:</u>		
Croasdale	\$ 26.50	\$ 27.03
Part Time Seasonal Employees (Public Works)	\$ 13.25	\$ 14.13
<u>Buildings and Grounds:</u>		
Jacobs, George	\$ 13.24	\$ 14.13
<u>Recycling:</u>		
Recycling Center Manager (Patrey)	\$ 18.73	\$ 19.10
Armenti, Alec	\$ 13.00	\$ 14.13
Vacant (Position only used to cover absences)	\$ 13.00	\$ 14.13
<u>Board Secretaries: Per Meeting Attended</u>		
Parks and Recreation Secretary (Kozak)	\$ 90.00	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 90.00	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 90.00	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 90.00	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 90.00	\$ 100.00

<u>Riegel Ridge Community Center:</u>		
Director (Neglia)	\$ 61,223.00	\$ 67,447.46
<b>Operational Support Coordinator (Jenkins, Heather)</b>		<b>\$ 39,000.00</b>
Member Services Rep. (Pecchia, Melissa)	\$ 15.03	\$ 16.33
Member Services Rep. (Ihling, Dianne)	\$ 15.03	\$ 16.33
Member Services Rep. (Jenkins, Heather)	\$ 14.26	\$ 15.55
Member Services Rep. (Heller, Melanie)	\$ 14.26	\$ 15.55
<u>Pool Supervisor:</u>		
Neglia	\$ 8,204.00	\$ 8,368.08
<u>Front Desk Staff:</u>		
Breidt, Donald	\$ 13.00	\$ 14.13
Cooley, Harry	\$ 13.00	\$ 14.13
Furmanek, Jennifer	\$ 13.00	\$ 14.13
Geissler, Jamie	\$ 13.00	\$ 14.13
Gordon, Mae	\$ 13.00	\$ 14.13
Hults, Nicholas	\$ 13.00	\$ 14.13
Jacobs, George	\$ 13.00	\$ 14.13
Nugent, Clare	\$ 13.00	\$ 14.13
Scott, Madison	\$ 13.00	\$ 14.13
Scott, Mikaela	\$ 13.00	\$ 14.13
Verdi, Victoria	\$ 13.00	\$ 14.13
<u>Tumble Time:</u>		
Bet, Heather	\$ 16.32	\$ 16.65
Jenkins, Heather	\$ 16.98	\$ 17.32
<u>Group Exercise Instructors</u>		
Hatch, Gayle (Per Class):	\$ 30.62	\$ 31.23
Hatch, Rebecca	\$ 25.00	\$ 25.50
<u>Certified Personal Trainers (Per Session):</u>		
Hatch, Gayle	\$ 35.84	\$ 36.56
Neglia, Jessica	\$ 35.84	\$ 36.56

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_