

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
December 19, 2023

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment.*

**Roll Call:** when your name is called, please respond with "present"

Committeemen Duane Young  
Committeewoman Lisa Pezzano  
Deputy Mayor Scott Wilhelm  
Committeemen Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:  
1) posting such notice on the bulletin board at the municipal building and on the Township website  
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee  
Time: December 19, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=86529258914>

Meeting ID: 748 030 1411  
Passcode: 951148

One tap mobile  
+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** December 5, 2023 Regular Meeting and Executive Session

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township				
Bill List				
19-Dec-23				
Check#	Vendor	Description	Payment	Check Total
34853	ALLEGRO ENTERPRISES, INC.	Water Bottle Services	\$ 52.55	
		December 2023 Delivery - Municipal Bldg	\$ 54.30	\$ 106.85
		REPAY AMAZON INVOICES TO THE CORRECT		
34854	AMAZON CAPITAL SERVICES	AMA	\$ 375.81	\$ 375.81
34855	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 534.11	\$ 534.11
34856	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage December	\$ 1,040.00	
		KENNELING AND EMERGENCY VET CARE FOR		
		IMP	\$ 60.00	\$ 1,100.00
34857	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Gle	\$ 321.32	\$ 321.32
34858	AT&T MOBILITY	10/27/23 - 11/26/23	\$ 1,129.93	\$ 1,129.93
34859	BRUCE HOLDER	2023 Clothing Allowance per Union Contra	\$ 96.68	\$ 96.68
34860	CASOLA'S PIZZA & GRILL	Christmas Party	\$ 2,975.00	\$ 2,975.00

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34861	Chris's Lawn Mowing Inc	ADDITIONAL CUTS NOV 2023	\$ 1,075.00	\$ 1,075.00
34862	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	\$ 41.98
34863	COLLIERS ENGINEERING & DESIGN INC	HLT086 Tax Map Amendments	\$ 451.25	
		HLT056A	\$ 175.00	
		HLT046	\$ 1,570.84	
		HLT001 Holland Township General - Nov 20	\$ 1,097.50	
		PB Hunterdon County Econ Ordinance revi	\$ 120.00	
		PB Hunterdon County Econ Ordinance revi	\$ 560.00	\$ 3,974.59
34864	COREY COLALUCE	Clothing Allowance / Work Boots	\$ 144.99	\$ 144.99
34865	COREY COLALUCE	Mileage Roundtrip to Hard Rock Hotel & C	\$ 216.98	\$ 216.98
34866	DANIEL A. SALVATO	Overpayment Refund Veterans Deduction	\$ 250.00	\$ 250.00
34867	Direct Energy Business	Account 1294539 910 Milford Warren Glen	\$ 2,300.73	
		Acct 1294540 Meter G21049495	\$ 93.61	
		129 Spring Mills Rd Account 1294415	\$ 8.11	
		Account 1294535 129 Spring Mills Road	\$ 57.41	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 35.63	
		Electric Service 910 Milford Warren Glen	\$ 156.67	\$ 2,652.16
34868	DUTCH MILL MARKET INC	Beverages for Christmas Luncheon	\$ 27.96	\$ 27.96
34869	EDMUNDS GOVTECH	Added Omitted Tax Bills 2 Part	\$ 663.66	\$ 663.66
34870	ENCHANTED HILLTOP DESIGNS	Parks & Rec 2023 House Decorating Prize	\$ 207.00	\$ 207.00
34871	FINCH FUEL OIL CO, INC	Public Works - Library Heat #2 Fuel Oil	\$ 1,792.37	\$ 1,792.37
34872	GARDEN STATE TREE MANAGEMENT LLC	Tree Services Dennis Road	\$ 9,275.00	\$ 9,275.00
34873	Garden State Underwater Recovery Un	2023 Donation	\$ 500.00	\$ 500.00
34874	GEBHARDT & KIEFER, P.C.	Nov-23	\$ 136.00	\$ 136.00
<del>34875</del>	<del>GENERAL CODE, LLC</del>	<del>Municipal Clerks Study Guide Update</del>	<del>\$ 155.00</del>	<del>\$ 155.00</del>
34876	GLASS CASTLE, INC.	Glass Top for Table	\$ 1,080.00	\$ 1,080.00
34877	GoTo Communications Inc	Phones for RRCC	\$ 150.08	\$ 150.08
34878	GRAINGER	Misc. Items for Building and Maintenance	\$ 8.97	
		DPW Shop Tool	\$ 611.32	\$ 620.29
34879	GRIFFITH-ALLIED TRUCKING	Diesel - Public Works	\$ 1,266.23	\$ 1,266.23
34880	HOOVER TRUCK CENTERS INC	TRK 98 Brake Repair Parts	\$ 560.38	
		TRK 98/02 Brake Repair Parts	\$ 287.00	\$ 847.38
34881	HUNTERDON COUNTY CLERK	Recording Fee Discharge of Mortgage	\$ 8.00	\$ 8.00
34882	Hunterdon Family Medicine at	New Employee Physical	\$ 150.00	\$ 150.00
34883	JAKE LANGREDER	2023 Clothing Allowance per Union Contract	\$ 156.97	\$ 156.97
34884	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$ 348.16	\$ 348.16
34885	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 337.89	
		MASTER 200 000 020 350	\$ 12.24	\$ 350.13
34886	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 75.52	\$ 75.52
34887	JOHN P GALLINA, ESQ	LUB Misc General Matters	\$ 236.25	\$ 236.25
34888	Kimball Midwest	Primer / Paint for DPW Shop Projects	\$ 351.72	
		DPW Shop Supplies	\$ 83.94	\$ 435.66
34889	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 services	\$ 661.50	\$ 661.50
34890	LDI Connect	Contract Usage Charge 11/22/23 - 12/21/2	\$ 80.30	\$ 80.30
34891	LMR DISPOSAL	Recycling Dumpster	\$ 1,256.80	\$ 1,256.80
34892	MARIA ELENA JENNETTE KOZAK	AC League of Municipalities November 13-17	\$ 209.93	\$ 209.93
34893	Milford Fire Company	2023 Donation	\$ 1,000.00	\$ 1,000.00
		Truck-Equipment Parts/Tools/Truck		
34894	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Equipment	\$ 1,028.41	\$ 1,028.41
34895	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck and Equipment Parts	\$ 2,292.50	\$ 2,292.50
34896	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$ 388.88	\$ 388.88
34897	New Cingular Wireless PCS LLC	BOA B19 L12 01 Project closeout escrow	\$ 4,986.92	\$ 4,986.92
34898	NJ Advance Media	Ordinance 2023-15,-19,-20	\$ 35.96	
		Ordinance 2023-14	\$ 22.34	\$ 58.30
34899	NJLM	Ask RMS Records Retention Class for Victoria	\$ 45.00	\$ 45.00
34900	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 10.01	\$ 10.01
34901	P3 GENERATORS	OEM Bus Generator Maintenance	\$ 222.84	
		RRCC OEM Generator Repair	\$ 1,083.02	\$ 1,305.86
34902	Patricia Anderson	Parks & Rec 2023 Art Contest totes fall	\$ 55.00	\$ 55.00

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34903	Promed Office Cleaners LLC	Cleaning RRCC Fitness Center	\$ 220.00	\$ 220.00
34904	R & L DATACENTERS, INC.	NOVEMBER 2023 PAYROLL	\$ 433.60	\$ 433.60
34905	Rutgers The State University	Recycling Recertification Course	\$ 295.00	
		Recycling Recertification Course	\$ 150.00	\$ 445.00
34906	Rutgers, The State University	Registration For Dmitri VanBuskirk Tax C	\$ 1,129.00	\$ 1,129.00
34907	SANICO, INC.	DECEMBER 2023 Account 101037	\$ 114.78	
		DECEMBER 2023 - Acct #201944	\$ 116.56	
		NOVEMBER 2023 - Acct #201746 11/1-11/30	\$ 38.00	
		NOV 2023 - Acct #201688	\$ 191.16	\$ 460.50
34908	SCHOLL & WHITTESEY	Nov-23	\$ 75.00	\$ 75.00
34909	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 98.90	\$ 98.90
34910	SSP ARCHITECTURAL GROUP, INC.	SD Design & Feasibility	\$ 9,960.00	\$ 9,960.00
34911	STAPLES BUSINESS ADVANTAGE	HP 78A,TOOTS POP, YORK	\$ 313.81	\$ 313.81
34912	STEM BROTHERS, INC.	Propane for Recycling Center	\$ 301.66	\$ 301.66
34913	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
34914	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$ 135.00	
		Billable Services	\$ 33.75	
		Billable Services	\$ 33.75	
		Billable Services Travel, OnSite	\$ 1,147.50	
		Nov-23	\$ 865.00	
		Offsite Backup	\$ 122.50	
		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$ 399.00	\$ 2,736.50
34915	TRIFLEX IT SOLUTIONS, LLC	Dec-23	\$ 149.99	
		Email Protection	\$ 154.00	\$ 303.99
34916	VERIZON	NOV 2023 BILLING	\$ 63.90	
		NOV 2023 BILLING	\$ 1,854.84	\$ 1,918.74
34917	W.E.Timmerman Co., Inc.	Leaf Vac Replacement Hose	\$ 1,912.32	\$ 1,912.32
34918	WILSON PRODUCTS	Propane Cyl Rental for Recycling Forklif	\$ 36.00	\$ 36.00
<b>TOTALS:</b>			<b>\$ 67,601.49</b>	<b>\$ 67,601.49</b>
34806	FEDIGAN LLC	VOID CHECK	\$ 2,693.20	\$ 2,693.20
34806	FEDIGAN LLC	VOID CHECK	\$ (2,693.20)	\$ (2,693.20)
34847	US BANK CUS/PRO CAP 8		\$ 2,693.20	\$ 2,693.20
34848	US BANK CUS/PRO CAP 8	Cancel Certificate 2021-001	\$ 1,600.00	\$ 1,600.00
34849	Citizens Bank	Open Bank Account	\$ 25,000.00	\$ 25,000.00
34849	Citizens Bank	VOID CHECK	\$ (25,000.00)	\$ (25,000.00)
34850	United States Postal Service	2024 Recycling Cards Stormwater	\$ 993.24	\$ 993.24
34851	Weights and Measures	2023 Radar Tuning Forks	\$ 100.00	\$ 100.00
34852	Holland Township	Open Bank Account Pcard	\$ 25,000.00	\$ 25,000.00
<b>TOTALS:</b>			<b>\$ 30,386.44</b>	<b>\$ 30,386.44</b>
<b>TOTAL BILL LIST 12/19/2023</b>			<b>\$ 97,987.93</b>	<b>\$ 97,987.93</b>

**REMINDER/ANNOUNCEMENT**

**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

**ORDINANCE 2023-15- Stormwater Quality- Public Hearing/Final Adoption**

At the November 21, 2023 meeting the Township Committee adopted the Ordinance on First Reading. It was then referred to the Land Use Board for review for consistency with the Master Plan and Elements. In a Memo dated December 13, 2023, Land Use Board Administrator, Maria Elena Kozak advised the Land Use Board had reviewed Ordinance 2023-15 at their December 11, 2023 meeting and determined that the proposed Ordinance is consistent with the Master Plan.

This Ordinance will become effective upon publication on December 28, 2023.

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**ADDING AND CREATING CHAPTER 145 ENTITLED “STORMWATER QUALITY”  
TO THE CODE OF THE TOWNSHIP OF HOLLAND**

**WHEREAS**, the Township of Holland has a Municipal Separate Storm Sewer System (MS4) Permit from the State of New Jersey; and

**WHEREAS**, the Township of Holland has obtained a new five (5) year Municipal Stormwater Permit from the State in 2023 to cover the five-year period between January 1, 2023, and December 31, 2027; and

**WHEREAS**, the Township of Holland was classified as a Tier B municipality prior to the renewal of its five (5) year municipal stormwater permit in 2023; and

**WHEREAS**, the Township of Holland has been reclassified as a Tier A municipality and is subject to the Community-wide Ordinance requirements of the new Tier A Municipal Stormwater Permit; and

**WHEREAS**, the Community-Wide Ordinance requirements in the Township of Holland’s new Tier A Municipal Stormwater Permit necessitate the adoption of the Ordinances herein on or before January 1, 2024.

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey that Chapter 145 of the Code of the Township of Holland, entitled “Stormwater Quality,” is created as follows:

**SECTION I.**

Chapter 145 of the Code of the Township of Holland entitled “Stormwater Quality” shall be created as follows:

**CHAPTER 145 – STORMWATER QUALITY**

**Article I – Containerized Yard Waste**

**§145-1. Scope and Purpose.**

To establish requirements for the proper handling of yard waste in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-2. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future; words used in the plural number include the singular number; and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**CONTAINERIZED**

Means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**STREET**

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Means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

**YARD WASTE**

Means leaves and grass clippings.

**§145-3. Prohibited Conduct.**

The owner or occupant of any property, or any employee or contractor of such owner or occupant engaged to provide lawn care or landscaping services, shall not sweep, rake, blow or otherwise place yard waste, unless the yard waste is containerized, in the street. If yard waste that is not containerized is placed in the street, the party responsible for placement of yard waste must remove the yard waste from the street or said party shall be deemed in violation of this Ordinance.

**§145-4. Enforcement.**

The provisions of this Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-5. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article II – Pet Waste Control**

**§145-6. Purpose.**

To establish requirements for the proper disposal of pet solid waste in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

**§145-7. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**IMMEDIATE**

Shall mean that the pet solid waste is removed at once, without delay.

**OWNER/KEEPER**

Any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**PET**

A domesticated animal (other than a disability assistance animal) kept for amusement or companionship.

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**PET SOLID WASTE**

Waste matter expelled from the bowels of the pet; excrement.

**PROPER DISPOSAL**

Placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

**§145-8. Requirement for Disposal.**

All pet owners and keepers are required to immediately and properly dispose of their pet's solid waste deposited on any property, public or private, not owned or possessed by that person.

**§145-9. Exemptions.**

Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

**§145-10. Enforcement.**

The provisions of this Article shall be enforced by the Zoning Officer of the Township of Holland.

**§145-11. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article III – Private Storm Drain Inlet Retrofitting**

**§145-12. Purpose.**

An Ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Township of Holland so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-13. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

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**STORM DRAIN INLET**

An opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.

**WATERS OF THE STATE**

Means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

**§145-14. Prohibited Conduct.**

No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

- A. Already meets the design standard below to control passage of solid and floatable materials; or
- B. Is retrofitted or replaced to meet the standard in Section 145-15 below prior to the completion of the project.

**§145-15. Design Standard.**

Storm drain inlets identified in Section 145-13 above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 145-15C below.

- A. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
  - 1. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
  - 2. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

- B. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches or be no greater than two (2.0) inches across the smallest dimension.
- C. This standard does not apply:
  - 1. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;
  - 2. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to

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prevent delivery of all solid and floatable materials that could not pass through one of the following:

- a. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
  - b. A bar screen having a bar spacing of 0.5 inches.
3. Where flows are conveyed through a trash rack that has parallel bars with one inch (1”) spacing between the bars; or
  4. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

**§145-16. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-17. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code for each storm drain inlet that is not retrofitted to meet the design standard.

**Article IV – Wildlife Feeding Control**

**§145-18. Purpose.**

To prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

**§145-19. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**FEED**

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**WILDLIFE**

All animals that are neither human nor domesticated.

**§145-20. Prohibited Conduct.**

No person shall feed, in any public park or on any other property owned or operated by the Township of Holland, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or



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rehabilitation centers, or unconfined wildlife at environmental education centers, or feral cats as part of an approved Trap-Neuter-Release program).

**§145-21. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

Any person found to be in violation of this Ordinance shall be ordered to cease the feeding immediately.

**§145-22. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article V – Yard Waste Collection**

**§145-23. Purpose.**

To establish a yard waste collection and disposal program in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-24. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**CONTAINERIZED**

Means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**STREET**

Means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

**YARD WASTE**

Means leaves and grass clippings.

**§145-25. Yard Waste Collection.**

Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this Ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this Ordinance.

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**§145-26. Enforcement.**

The provisions of this Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-27. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article VI – Illicit Connection**

**§145-28. Purpose.**

To prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-29. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

**DOMESTIC SEWAGE**

Waste and wastewater from humans or household operations.

**ILLICIT CONNECTION**

Any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Township of Holland, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.

**INDUSTRIAL WASTE**

Non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

**NJPDES PERMIT**

A permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A.

**NON-CONTACT COOLING WATER**

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Water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algaecides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**PROCESS WASTEWATER**

Any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.

**STORMWATER**

Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

**§145-29. Prohibited Conduct.**

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Holland any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

**§145-30. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-31. Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article VII – Improper Disposal of Waste**

**§145-32. Purpose.**

To prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-33. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by

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the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**STORMWATER**

Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

**§145-34. Prohibited Conduct.**

The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Township of Holland is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

**§145-35. Exceptions to Prohibition.**

- A. Water line flushing and discharges from potable water sources.
- B. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters).
- C. Air conditioning condensate (excluding contact and non-contact cooling water).
- D. Irrigation water (including landscape and lawn watering runoff).
- E. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows.
- F. Residential car washing water, and residential swimming pool discharges.
- G. Sidewalk, driveway and street wash water.
- H. Flows from firefighting activities.
- I. Flows from rinsing of the following equipment with clean water:
  - 1. Beach maintenance equipment immediately following their use for their intended purposes; and
  - 2. Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded. Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

**§145-36. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-37. Penalties.**

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Any person(s) who continues to be in violation of the provisions of this Ordinance, after being duly notified, shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**Article VIII – Privately-Owned Salt Storage**

**§145-38. Purpose.**

The purpose of this Ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Holland to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

**§145-39. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**DE-ICING MATERIALS**

Means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

**IMPERVIOUS SURFACE**

Means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

**STORM DRAIN INLET**

Means the point of entry into the storm sewer system.

**PERMANENT STRUCTURE**

Means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- A. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- B. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- C. The structure shall be erected on an impermeable slab;
- D. The structure cannot be open sided; and
- E. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

**PERSON**

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Means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**RESIDENT**

Means a person who resides on a residential property where de-icing material is stored.

**§145-40. Deicing Material Storage Requirements.**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  4. Loose materials shall be covered as follows:
    - a. The cover shall be waterproof, impermeable, and flexible;
    - b. The cover shall extend to the base of the pile(s);
    - c. The cover shall be free from holes or tears;
    - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
    - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
    - f. Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used.
  5. Containers must be sealed when not in use; and
  6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 - April 15.
- C. All such temporary and/or permanent structures must also comply with all other applicable local ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this Ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

**§145-41. Exemptions.**

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Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within two (2) weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section 145-40 above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This Ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

**§145-42. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland during the course of ordinary enforcement duties.

**§145-43. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code. After notification, each day of continuing violation of the terms of this section shall be deemed to be a separate and distinct offense hereunder.

**Article IX – Refuse Containers / Dumpsters**

**§145-44. Purpose.**

An Ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Township of Holland and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**§145-45. Definitions.**

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

**MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)**

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**REFUSE CONTAINER**

Any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

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**STORMWATER**

Means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

**WATERS OF THE STATE**

Means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

**§145-46. Prohibited Conduct.**

Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Township of Holland.

**§145-47. Exceptions to Prohibition.**

- A. Permitted temporary demolition containers.
- B. Litter receptacles (other than dumpsters or other bulk containers).
- C. Individual homeowner trash and recycling containers.
- D. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit.
- E. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup).

**§145-48. Enforcement.**

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

**§145-49. Penalties.**

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

**SECTION II.** The Definitions Section (§105-2) under Chapter 105 entitled "Littering" is amended to add the following definition:

**PERSON**

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

**SECTION III. Severability**

If any section, subdivision, paragraph, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to such section, subdivision, paragraph, clause, or provision and the remainder of this Ordinance shall be deemed valid and effective. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.



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**SECTION IV.** This Ordinance shall take effect upon the publication of notice of final adoption as provided by law.

**PUBLIC HEARING -**

**ORDINANCE 2023-19**-Public Hearing/Final Adoption

This Ordinance will become effective upon publication on December 28, 2023

**Ordinance Amending Fees Pertaining to Stormwater Permits  
and Floodplain Development Permits**

**WHEREAS**, the Township of Holland (the “Township”) desires to amend the fees pertaining to stormwater permits to be consistent with those charged in connection with an application to the Township Land Use Board; and

**WHEREAS**, the Township desires to increase the fees for a floodplain development permit; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holland as follows:

**SECTION 1.** Section 83-1, entitled “Schedule of Fees,” is hereby amended as follows:

1. Part 3, “Stormwater Management” is deleted in its entirety and replaced with the following:  

Stormwater plan review:	\$300
Development Inspection Escrow:	\$1,500
2. Chapter 100, “Land Use,” Part 1, “Zoning,” is amended to increase the “Flood Hazard District development permit” fees to “\$300 filing fee, plus \$1,500 escrow deposit.”

**SECTION 2.** All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

**SECTION 3.** If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

**SECTION 4.** This Ordinance shall take effect after passage and publication in the manner provided by law.

**PUBLIC HEARING-**

**ORDINANCE 2023-20**-Public Hearing/Final Adoption

At the November 21, 2023 meeting the Township Committee adopted the Ordinance on First Reading. It was then referred to the Land Use Board for review for consistency with the Master Plan and Elements. In a Memo dated December 13, 2023, Land Use Board Administrator, Maria Elena Kozak advised the Land Use Board had reviewed Ordinance 2023-20 at their December 11, 2023 meeting and determined that the proposed Ordinance is not inconsistent with the Master Plan.

This Ordinance will become effective upon publication on December 28, 2023

**AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE TOWNSHIP OF  
HOLLAND CODE OF ORDINANCES TO AMEND CHAPTER 100 TITLED “LAND USE” TO  
AMEND THE DEVELOPMENT CHECKLISTS THAT ARE TO BE FILED WITH A  
DEVELOPMENT APPLICATION**

**WHEREAS**, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of the Township of Holland and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief,

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and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

**WHEREAS**, the Township of Holland was accepted for participation in the National Flood Insurance Program on March 16, 1981, and the Township Committee desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65 and 70 necessary for such participation; and

**WHEREAS**, pursuant to Ordinance 2023-04 adopted on February 21, 2023, the Township of Holland (the “Township”) adopted a revised Floodplain Management Ordinance in order to conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP); and

**WHEREAS**, the Township desires to amend such ordinance in order to provide clarity by amending the following:

1. Reordering the provisions of the Floodplain Management Ordinance to place the title, purpose, and definitions sections at the beginning.
2. To clarify the purpose of the Floodplain Management Ordinance.
3. To clarify the penalties for violation of the Floodplain Management Ordinance.
4. To require submission of a completed Floodplain Development Permit Application with a Zoning Permit Application.
5. To require the granting of a Floodplain Development Permit (where applicable) for the issuance of a Certificate of Occupancy.
6. To amend Land Use Board Checklists to require a flood elevation certificate and inclusion of all information required by the Floodplain Management Ordinance.

**WHEREAS**, Article XXII entitled “Development Review Procedures and Plat Details” of the Land Use Ordinance contains requirements for plans and other documentation that must be filed with the Land Use Board in support of a development application; and

**WHEREAS**, the development checklists, which are the basis for the determination of a complete application, can be found in Section 100-163.1 of the Land Use Ordinance; and

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Holland that the following updated Land Use Ordinance regulations are hereby adopted.

### **SECTION 1. RECITALS**

The foregoing “Whereas” clauses are incorporated herein by reference and made a part thereof.

**SECTION 2.** Chapter 100, Attachment 14, entitled “Checklists for Applications for Development,” is hereby amended as follows:

For all development within the Flood Hazard District

- a. a flood elevation certificate, and
- b. the plans must show or include all information required by the Floodplain Management Regulations of the Township of Holland, specifically Township Code Section 100-98.1

### **SECTION 3. SEVERABILITY**

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

### **SECTION 4. EFFECTIVE DATE**

This ordinance shall take effect after notice and publication required by law.

**PUBLIC HEARING –**

### **LIAISON REPORTS**

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**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**APPROVAL** for CFO Kristi Gano to pay remaining 2023 bills.

**APPROVAL** for Mayor to sign amended DVRR Jr. Terriers Lease Agreement.

**APPROVAL** of a one time donation to Milford Fire Company for \$1000.00.

**APPROVAL** of a one time donation to Garden State Underwater Recovery Unit for \$500.00.

**APPROVAL** for the Mayor to sign Contract with Circus Time Amusements for Community Pool Day Bounce House.

**APPROVAL FOR MAYOR TO SIGN** – No additional ROW is needed for the Roads that are adjacent to 100 Spring Garden Road, Block 24, Lot 6 for Farmland Preservation

**APPROVAL FOR MAYOR TO SIGN** – No additional ROW is needed for the Roads that are adjacent to 448 Spring Mills – Little York Road, Block 11, Lots 2 and 2.06 for Farmland Preservation

**APPROVAL FOR Dmetri Van Buskirk to attend a class.**

Date	Host	Subject	Cost
2 /17 thru 3/23	Rutgers University	Tax Collection II	\$1129.00

**APPROVAL** for contract for Police Chief.

**RESOLUTION –**

**Approving the 2024 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2024 Sewer Bills**

**WHEREAS**, the Chief Financial Officer for Holland Township has recommended that the 2024 sewer rate remain flat making the 2024 annual rate \$780.00 per unit; and

**WHEREAS**, the Sewer Collector must prepare the annual billing in a timely fashion.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2024 sewer bills, charging an annual fee of \$780.00 per unit.

**RESOLUTION –**

**Removing Patrolman Vincent Dugan from Probationary Status and Appointing him as Patrolman 12th Class**

**WHEREAS**, on December 20, 2022, Vincent Dugan was approved, by Resolution of the Holland Township Committee, as a full-time Probationary Patrolman, and

**WHEREAS**, Patrolman Dugan first reported to work on January 1, 2023, and

**WHEREAS**, Probationary Patrolman Vincent Dugan has completed his mandatory probation with the Holland Township Police Department, and

**WHEREAS**, Probationary Patrolman Vincent Dugan is eligible for a promotion to Patrolman 12th Class, and

**WHEREAS**, in a memo dated December 6, 2023 Holland Township Police Chief, Sean P. Gutsick, recommended that Probationary Patrolman Vincent Dugan be removed from probationary status and appointed as Patrolman 12th Class.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that Probationary Patrolman Vincent Dugan is hereby

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removed from probationary status and is appointed to permanent status as Patrolman 12th Class effective January 1, 2024 subject to the applicable PBA contract.

**BE IT FURTHER RESOLVED**, that the pay increase associated with Patrolman 12th Class should be given, effective to January 1, 2024.

**RESOLUTION –**

**Authorizing the Township of Holland Office of Emergency Management to use  
Grant Funds from FY23 EMAA Grant Program  
Administered by the State of New Jersey, Department of Law and Public Safety**

**WHEREAS**, the Township of Holland, Office of Emergency Management has been awarded a grant, FY23-EMPG-EMAA-1015, from the Emergency Management Agency Assistance Subgrant Program (EMAA) offered through the New Jersey State Police Office of Emergency Management Agency; and

**WHEREAS**, these grants are available to successful applicants and are funded through the FY2023 Emergency Management Performance Grant for the dates of July 1, 2023 through June 30, 2024; and

**WHEREAS**, the Sub-grant, consisting of a total of \$10,000.00 federal award (no match required) which will be used for Emergency Management as follows –

- Emergency Management Coordinator Chief Sean Gutsick will receive an additional \$10,000.00 stipend, separate from the adopted Township Wages and Salaries ordinance, to be paid beginning January of 2024 and ending June 30, 2024.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee, Township of Holland County of Hunterdon in the state of New Jersey, that the Holland Township Chief Financial Officer is authorized to make adjustments to salaries.

**BE IT FINALLY RESOLVED**, that the Holland Township Municipal Clerk is directed to forward certified copies of this Resolution to the Holland Township Chief Finance Officer and the Holland Township Police Administrator to be forwarded to the New Jersey State Police Office of Emergency Management the Hunterdon County Office of Emergency Management and the Township of Holland Office of Emergency Management

**RESOLUTION-**

**Overpayment Refund**

**WHEREAS**, Dale Apgar, qualified for a Veteran Deduction for the tax year 2023 in the amount of \$250.00 and a credit has been applied to Block 13 Lot 87 in December of 2023 and;

**WHEREAS**, It is recommended by the Tax Collector that the 2023 Veteran Deduction be refunded to the resident, Dale Apgar, 296 Church Road, Milford, NJ 08848 and;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Dale Apgar, 296 Church Road, Milford, NJ 08848 in the amount of \$250.00.

**APPROVAL TO HIRE**

**RESOLUTION-**

**Authorization to Hire Stephen Kaplan as part time  
Building and Grounds Maintenance Employee**

**WHEREAS**, the Township Committee of the Township of Holland shall require the services of a part-time Buildings and Grounds Maintenance employee to work at all township facilities, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

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**WHEREAS**, this employee will be hired as a 12 month, part-time hourly employee required to punch a time clock, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be available for his review and he will be required to comply with all policies in the handbook, and

**WHEREAS**, this employee will be hired on a probationary status for six months from the date this resolution is adopted, as described in the Employee Handbook, and

**WHEREAS**, this probationary status will be re-evaluated on June 19, 2024, and

**WHEREAS**, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs.

**WHEREAS**, this employee will be required to submit to a physical exam and a background check, and

**WHEREAS**, this employee will be under the supervision of the Department of Public Works Superintendent.

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Stephen Kaplan will be hired as part-time Buildings and Grounds Maintenance employee working a maximum of 27.5 hours per week at the 2023 salary of \$19.50 per hour contingent on results of all required back ground checks effective upon adoption of this resolution effective December 19, 2023.

**RESOLUTION-**

**Authorizing the Refund of Escrow Deposits**

**WHEREAS**, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

**WHEREAS**, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

**WHEREAS**, the Township of Holland has received signed board professional release forms, and

**WHEREAS**, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

New Cingular Wireless PCS LLC (AT&T)  
AT&T Way  
Bedminster, NJ 07921  
Block 19 Lot 12.01  
BOA Preliminary & Final Site Plan Approval – New Cell Tower  
Account # 14299568504840  
PB/Board of Adjustment/Land Use Board Review Escrow \$ 4,986.92

**THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

**RESOLUTION-**

**BUDGET TRANSFERS**

**WHEREAS**, the Municipal Budget for the year 2023 was approved on April 4, 2023 and adopted on April 19, 2023 and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

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**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
<b>Buildings &amp; Grounds S/W</b>	<b>-2,500.00</b>	
<b>Land Use Board OE</b>	<b>-10,000.00</b>	
<b>Municipal Clerk OE</b>	<b>-6,000.00</b>	
<b>Public Works OE</b>	<b>-3,100.00</b>	
<b>Emergency Management S/W</b>		<b>5,000.00</b>
<b>Finance S/W</b>		<b>1,500.00</b>
<b>Police S/W</b>		<b>15,000.00</b>
<b>Collection of Taxes OE</b>		<b>100.00</b>

**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

**RESOLUTION- 2024 Salary Resolution**

**2024 Salaries and Wages**

**WHEREAS**, the Holland Township Committee wishes to adopt the 2024 Salary Resolution, and

**WHEREAS**, the Township Committee has reviewed all existing positions and made, as deemed appropriate, necessary changes to improve operational efficiencies, and

**WHEREAS**, the Township Committee also reviewed all existing salaries and rates of pay, making adjustments for the calendar year 2024.

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2024 salaries and wages are effective January 1, 2024.

Position (Name)	Salary
Township Committee (Bush)	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00
Township Committee (Pezzano)	\$ 4,000.00
Township Clerk (Tigar)	\$ 80,975.00
Registrar (Tigar)	\$ 6,150.00
Deputy Registrar (Gravelle) Resolution 1/18/2023	\$ 2,562.50
Substitute Secretarial Help (Hammerstone)	\$ 17.25
Substitute Secretarial Help (Colucci)	\$ 16.21
Chief Finance Officer (Gano)	\$ 101,000.00
Finance Assistant (Stevens)	\$ 22.62

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Qualified Purchasing Agent (Hance)	\$ 6,246.86
Animal Control Secretary (Colucci)	\$ 20.61
Tax Collector (Silvia)	\$ 12,710.00
Deputy Tax Collector (VanBuskirk)	\$ 11,377.50
Sewer Rent Collector (Silvia)	\$ 2,665.00
Deputy Sewer Rent Collector (VanBuskirk)	\$ 2,460.00
Tax Assessor (Trivigno)	\$ 45,114.37
<u>Planning / Zoning:</u>	
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ 57,336.22
Municipal Housing Liaison (Kozak) [Included #1]	
Zoning Officer (Kozak) [Included #1]	
Development Reg Officer (Kozak) [Included #1]	
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Underhill)	\$ 17.77
PERC Witness, per hour (Martin)	\$ 17.77
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008] Emerg Mgmt Serv \$5,000	\$ 128,885.48
Community Emergency Response Team Coordinator (Gutsick)	\$ 13,000.00
<u>Per PBA Contract (For Information Only)</u>	
Sergeant	\$ 5,000.00
Heilig	\$ 111,573.00
Young	\$ 111,573.00
Yasunas [Resolution 5/21/19] [\$69,817: 1/1 to 6/30/24, \$75,229: 7/1-12/31/24]	\$ 72,523.00
DeCataldo [Resolution 12/15/20] [1/1/23-12/31/23 \$57,836 : 1/1/24-12/31/24 \$64,405.00]	\$ 64,405.00
Costello [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Spuler [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Dugan [ Resolution 12/20/22] [1/1/23-12/31/23 \$47,224 : 1/1/24-12/31/24 \$53,580.00]	\$ 53,580.00
Part-Time Police Officer (vacant)	\$ 22.52
Class III	\$ 43,200.00
HTSD reimbursement	\$ (43,200.00)

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<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 95,742.08
Mazur (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Modica (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Holder (2,080 hours @ \$30.00 per hour)	\$ 62,400.00
Mayer (2,080 hours @ \$30.00 per hour) [\$29 per hr 1/1-5/31/24, \$30 per hr 6/1-12/31/24]	\$ 61,600.00
Langreder (2,080 hours @ \$28.00 per hour) [\$27 per hr 1/1-7/31/24, \$28 per hr 8/1-12/31/24]	\$ 56,960.00
Hammerstone (2,080 hours @ \$27.00 per hour) [\$26 per hr 1/1-8/31/24, \$27 per hr 9/1-12/31/24]	\$ 54,720.00
Part Time Building & Grounds Maintenance (Kaplan) 27.5 x 19.5	\$ 27,378.00
Public Works Temporary Supervisor, per hour	\$ 4.60
<u>Part Time Snow Removal:</u>	
Croasdale	\$ -
Part Time Seasonal Employees (Public Works)	\$ 15.13
<u>Buildings and Grounds:</u>	
Open	\$ 15.13
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$ 19.58
Armenti, Alec	\$ 15.13
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 100.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$ 69,133.65
Operational Support Coordinator (Jenkins)	\$ 39,975.00
Member Services Rep. (Pecchia, Melissa)	\$ 16.74
Member Services Rep. (Ihling, Dianne)	\$ 16.74
Member Services Rep. (Heller, Melanie)	\$ 15.94
<u>Pool Supervisor:</u>	
Neglia	\$ 8,577.28
<u>Front Desk Staff:</u>	
Cooley, Harry	\$ 15.13



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Frazier, Katherine	\$ 15.13
Furmanek, Jennifer	\$ 15.13
Hults, Nicholas	\$ 15.13
Jacobs, George	\$ 15.13
Mazzaferro, Vittoria	\$ 15.13
Nugent, Elizabeth	\$ 15.13
Scott, Mikaela	\$ 15.13
Verdi, Victoria	\$ 15.13
<u>Tumble Time:</u>	
Bet, Heather	\$ 17.06
<u>Group Exercise Instructors</u>	
Hatch, Gayle (Per Class):	\$ 32.01
Hatch, Rebecca	\$ 26.14
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$ 37.47
Neglia, Jessica	\$ 37.47

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**ADJOURN** at \_\_\_\_\_