

January 3, 2023
HOLLAND TOWNSHIP COMMITTEE
2023 RE-ORGANIZATIONAL MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:10 p.m.

ATTORNEY LYONS CALLS THE MEETING TO ORDER: - The January 3, 2023 re-organization meeting of the Holland Township Committee will now come to order.

ROLL CALL: Present were
Committeeman Dan Bush
Committeeman Robert Thurgarland
Committeeman Scott Wilhelm
Committeewomen Lisa Mickey
Committeeman Duane Young
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE
Attorney Lyons invited the audience to join the Committee in reciting the “*Pledge of Allegiance*”

OATH OF OFFICE:
Attorney Lyons swears in Municipal Clerk Melissa Tigar

CLERK TIGAR READS OPEN PUBLIC MEETING STATEMENT
Adequate notice of this meeting was given pursuant to the Open Public Meeting Act Law by the Municipal Clerk **December 8, 2022** by:
1) posting such notice on the bulletin board at the municipal building; on the Holland Township website and
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

OATH OF OFFICE
Assemblyman Erik Peterson swears in Committeeman Robert Thurgarland for his new three-year term and Committeeman Scott Wilhelm for his new three-year term.

ELECTION OF MAYOR
- Clerk Tigar requests a motion to nominate the Holland Township Mayor for 2023.
Mr. Wilhelm moved and Ms. Mickey seconded the motion to elect Dan Bush as Mayor for 2023.

-Clerk Tigar takes roll call vote

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm	X			
Robert Thurgarland	X			
Dan Bush	X			

OATH OF OFFICE
Assemblyman Erik Peterson swears in Dan Bush as Mayor for 2023
Mayor Bush takes the center seat on the dais

ELECTION OF THE DEPUTY MAYOR
-Mayor Bush requests nominations for Deputy Mayor in 2023
Mr. Bush moved and Mr. Thurgarland seconded the motion to elect Scott Wilhelm as Deputy Mayor for 2023.

-Clerk Tigar takes roll call vote

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

ADOPTION OF THE CONSENT AGENDA

-Mayor Bush asks the Committee if any member wishes to remove any item from the Consent Agenda for separate discussion/consideration/vote. There was no request to do so.

-Mayor Bush request a motion to adopt the Consent Agenda
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the Consent Agenda as presented.

CONSENT AGENDA

AUTHORIZING CHIEF FINANCIAL OFFICER to charge \$20.00 for any checks that are returned by the bank

AUTHORIZING TAX ASSESSOR to charge \$10.00 for an affidavit listing names of property owners as under the Municipal Land Use Law.

ADOPTING THE FOLLOWING RESOLUTIONS:

-RESOLUTION-Designating Official Newspapers

RESOLUTION

Designating the Official Newspapers of the Township of Holland
in Accordance with The Open Public Meetings Act

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of meetings be sent to a local newspaper at least 48 hours in advance of all meetings.

WHEREAS, the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq. hereinafter the "Act" provides for the giving of an annual notice by public bodies of a schedule of the succeeding year, including the location of each meeting to the extent it is known, and the time and date of each meeting; and

WHEREAS, the Act authorizes a public body to make certain other determinations and to take certain other actions in conformance therewith;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, of the Township of Holland in the County of Hunterdon, State of New Jersey that:

The Township Committee hereby adopts the first and third Tuesday of each month as its regular meeting dates, to be held at 7:00 p.m. in the Municipal Building, 61 Church Road in Holland Township or such other date or place as designated or rescheduled in conformity with the said Act as follows:

- | | |
|--------------------------------|-------------------------|
| January 3 (Re-org.) and Jan 17 | July 5 (Wed) and 18 |
| February 7 and 21 | August 1 and 15 |
| March 7 and 21 | September 5 and 19 |
| April 4 and 18 | October 3 and 17 |
| May 2 and 16 | November 8 (Wed) and 21 |
| June 7 (Wed.) and 20 | December 5 and 19 |

The Township Committee hereby designates the following newspapers as the newspapers to receive any and all notices required or permitted to be given under the Act including but not limited to the Annual Notice of regular meetings or any revision thereto, 48 hour notice of any special meeting and notice of any emergency meeting for which prior adequate notice was not provided:

The Hunterdon County Democrat which is hereby determined to be the newspaper, which has the greatest likelihood of informing the public within this municipality, of meetings of the public bodies of the Township of Holland and is designated as the Official Newspaper of the Township.

The following newspaper(s) are hereby designated as alternate newspapers to receive any of the notices described above in the event that the Primary newspaper is unavailable to receive or publish such notices within the time requirements of the Act due to weekly publishing schedules;

-RESOLUTION-reappointing the Creative Team as part of the Sustainable Jersey Green Team

RESOLUTION

Establishing a Creative Team within the
Holland Township Sustainable Jersey Green Team

WHEREAS, the Holland Township Committee has, since July 5, 2011, continually supported the Holland Township Green Team by annually re-appointing members to the Green Team at their re-organizational meeting in January, and

WHEREAS, the Holland Township Green Team wishes to establish a Creative Team, as part of the Green Team, to pursue activities promoting the arts and culture within Holland Township, and

WHEREAS, the Holland Township Library Association has volunteers to serve as the Holland Township Creative Team.

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the Holland Township Committee establishes a Creative Team for the Holland Township Green Team by naming the Holland Township Library Association as the Creative Team effective for calendar year 2023.

BE IT FURTHER RESOLVED, that the Holland Township Committee directs the Municipal Clerk to include the re-appointment of the Creative Team along with the Green Team as part of the annual re-organizational meeting resolution.

-RESOLUTION- Naming a Public Agency Compliance Officer

RESOLUTION

Naming Affirmative Action P.A.C.O. of the Township of Holland for 2023

BE IT RESOLVED, by the Township Committee of the Township of Holland, in the County of Hunterdon, in the State of New Jersey, in accordance with P.L 1975 C. 127 (N.J.A.C. 17:27), does hereby designate the Public Agency Compliance Officer of the Township of Holland in Hunterdon County, New Jersey for the year 2023 to be:

Municipal Clerk Melissa Tigar
61 Church Road Milford, New Jersey 08848
Phone (908) 995-4847 Ext 210 Fax (908) 995-7112
clerk@hollandtownship.org

-RESOLUTION-Authorization to Acquire Excess Department of Defense Equipment, 1033 Program

RESOLUTION

Authorizing the Township of Holland Through the Holland Township Police Department,
a Local Law Enforcement Agency, to Participate in the Defense Logistics Agency
Law Enforcement Support Office, 1033 Program to Enable the Holland Township Police Department
to Request and Acquire Excess Department of Defense Equipment

WHEREAS, the United States Congress authorized the Defense Logistics Agency (DLA) Law Enforcement Support Office (LESO) 1033 Program to make use of excess Department of Defense personal property by making that personal property available to municipal, county and State law enforcement agencies (LEAs); and

WHEREAS, DLA rules mandate that all equipment acquired through the 1033 Program remain under the control of the requesting LEA; and

WHEREAS, participation in the 1033 Program allows municipal and county LEAs to obtain property they might not otherwise be able to afford in order to enhance community preparedness, response, and resiliency; and

WHEREAS, although property is provided through the 1033 Program at no cost to municipal and county LEAs, these entities are responsible for the costs associated with delivery, maintenance, fueling, and upkeep of the property, and for specialized training on the operation of any acquired property; and

WHEREAS, N.J.S.A. 40A:5-30.2 requires that the governing body of the municipality or county

Protection Act, notification of eligibility which must be filed semiannually in the Department of Banking as of June 30th and December 31st of each year.

3. Designated official depositories are required to submit to the Chief Financial Officer a copy of institution's Annual Report" on an annual basis.

B. DEPOSIT OF FUNDS

All funds shall be deposited within forty-eight (48) hours of receipt in accordance with State Statute.

1. Operating funds shall be deposited into interest bearing accounts to maximize interest earnings.
2. Capital and debt service funds may be deposited into interest bearing accounts. Noninterest bearing accounts shall be regularly monitored for the availability of funds for investment.
3. Trust funds may be deposited into interest bearing accounts. Non-interest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws prohibit the earning of interest on such funds.
4. Payroll and agency remittance funds shall be maintained in regular checking accounts, only insofar as they serve to compensate the bank for payroll data processing services.

C. DESIGNATION OF ALLOWABLE INVESTMENT INSTRUMENTS

The Municipality may permit deposits and investments in such depositories as permitted in Section 4 of P.L. 1970, Chapter 236 (C. 17:9-44).

1. All designated depositories must conform to all applicable State Statutes concerning depositories of public funds.
2. All depositories shall obtain the highest amount possible FDIC and or FSLIC coverage of all Municipal Assets (Demand and Certificate of Deposit).
3. Collateral will be required for all deposits and investment of the Municipality, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100 percent (100%) of all deposits and investments.
4. The Township shall be permitted to invest in certain governmental Securities in accordance with 40A:5-15.1

D. REPORTING PROCEDURES

The Chief Financial Officer shall prepare for the Municipal Governing Body the following investment reports:

1. Monthly Reporting: A detailed listing of all investments purchased in the prior month, specifying the amount, interest percent per annum, number of days, period of investment and maturity date, interest amount at maturity and financial institutions with which investment is placed. This report shall be broken down by fund.
2. The Chief Financial Officer shall prepare a schedule of outstanding investments for the independent auditors as of December 31st of each year and at other such times required by the auditors.

E. MAXIMUM MATURITY POLICY

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within the provision of regulation promulgated by either the Federal or State governments.

F. INVESTMENT PROCEDURES

1. Bids for Certificates of Deposit and Repurchase Agreements will be solicited of all designated depositories only if the amount is \$100,000.00 or greater.
2. Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member.
3. The depository shall specify the principal amount of the investment bid on, interest rate, and number of days used to calculate the interest to be paid on maturity.
4. Interest paid shall be from the date the bid was awarded to the day of maturity.
5. All bidders may request the results of the bid after the bid is formally awarded.
6. A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded.
7. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturity and rates. A bid form of the Municipality may be used.
8. The Chief Financial Officer is authorized to invest and reinvest funds of the various accounts of this municipality without formal resolution of this governing body for each investment or turnover of funds, provided that investments are made at the highest available rate of interest consistent with applicable laws and regulations.

the aforementioned fee at a rate of \$20.00 per check or other written instrument for all checks returned for insufficient funds during the current fiscal year, and

BE IT FURTHER RESOLVED, that the Tax Collector may require future payments to be tendered in certified check, cashier’s check, or cash, and,

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Chief Financial Officer, the Tax Collector and the Municipal Auditor.

-RESOLUTION-Cancellation of Overpayments and Delinquencies

RESOLUTION

Cancellation of Tax Overpayments/Sewer Overpayments and Delinquencies

WHEREAS, N.J.S.A. 40A:5-17 allows for the cancellation of property tax refunds or delinquent amounts of less than \$10.00; and

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of property tax refunds or delinquencies of less than \$10.00.

WHEREAS, the governing body may authorize a municipal employee chosen by said body to process, without further action on their part, any cancellation of sewer rent overpays or delinquencies of less than \$5.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland of the County of Hunterdon, State of New Jersey, the Tax Collector and Sewer Rent Collector are hereby authorized to cancel said tax and sewer amounts as deemed necessary.

BE IT FINALLY RESOLVED, that a certified copy of this Resolution be forwarded to the Tax Collector, Sewer Rent Collector and Township Auditor.

-RESOLUTION-Authorizing Tax Receiving Agency

RESOLUTION

Authorizing Tax Receiving Agency-“Lock Box Collections”

WHEREAS, N.J.S.A. 54:4-122.9 permits municipalities to designate a bank or trust company to receive current taxes under the supervision of the Tax Collector; and

WHEREAS, **Northfield Community Bank** is an official depository in accordance with N.J.S.A. 40A:5-14 and has contracted to provide said lock box collections service at no extra cost to the Township of Holland; and

WHEREAS, written advice has been received from the municipal auditor, William Colantano Jr., CPA, that said contract and policy with **Northfield Community Bank** complies with the relevant law, rules, and proper internal control procedures, and

WHEREAS, in accordance with N.J.S.A. 54:4-122.9, notification shall be made to all taxpayers at least once annually and at least 30 days prior to the next payment due, that such service has been contracted;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Holland Township, County of Hunterdon, State of New Jersey, that **Northfield Community Bank** be designated as a tax receiving agency in accordance with N.J.S.A. 54:4-122.9;

BE IT FURTHER RESOLVED that a certified copy of this Resolution and report of the auditor shall be provided to the Director, Division of Local Government Services, within three days of adoption of said resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Groendyke Associates of Califon, New Jersey as Township Insurance Agent, having rendered Holland Township such services in the past.

Rosko Associates, Inc. of Blairstown, New Jersey as Township Health Insurance Agent, having rendered Holland Township such services in the past.

Delaware Valley Family Health Center, 200 Frenchtown Rd, Milford, NJ as Township Physician having rendered Holland Township such services in the past.

(B) These contracts are awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5-(1) (a) of the Local Public Contracts Law.

(C) This resolution shall be printed once in the Hunterdon County Democrat.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Mayor Bush asks for permission to readvertise the format of the remaining meetings of the Township Committee for 2023 with zoom information. Zoom will be used for informational purposes only.

-APPOINTMENTS AND REAPPOINTMENTS BY THE MAYOR –

Mayor Bush announces his appointments and reappointments for the 2023 Boards and Commissions

2023 MUNICIPAL AGRICULTURE ADVISORY COMMITTEE

Mr. Wilhelm moved and Ms. Mickey seconded the motion to approve the Municipal Agriculture Advisory Committee appointments and reappointments.

CHAIRPERSON: Larry LaFevre

NAME	TERM EXPIRES
Larry LaFevre	12/31/2023
John Bonham	12/31/2023
Kyle Young	12/31/2023
Susan Dufek	12/31/2023
Laura Wilson	12/31/2023

Alternates #1 (1 year term):

Ron Lozowski	12/31/2023
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Alternates #2 (1 year term):

Alex Hammerstone	12/31/2023
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Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

2023 ENVIRONMENTAL COMMISSION MEMBERS

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the Environmental Commission appointments and reappointments.

CHAIRPERSON: Michael Keady

NAME	TERM EXPIRES
Michael Keady (Class II Land Use Board)	12/31/2025
Ray Note	12/31/2025

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			

Resident Citizen Representative		12/31/2023
Resident Citizen Representative		12/31/2023
Resident Citizen Representative		12/31/2023
Representative of Board of Health		12/31/2023
Representative of Planning Board	Mike Miller	12/31/2023
Representative of Environmental Commission	Mike Keady	12/31/2023
Administrator/Secretary	Mike Miller	12/31/2023

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

2023 PARKS & RECREATION COMMITTEE MEMBERS

Ms. Mickey moved and Mr. Thurgarland seconded the motion to approve the Parks & Recreation appointments and reappointments.

NAME	TERM EXPIRES
Deborah Hirst	12/31/2024
Melissa Gonzalez	12/31/2024
Corey Kehayes	12/31/2024

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

2023 OFFICE OF AGING MEMBERS

Mr. Wilhelm moved and Mr. Young seconded the motion to approve the Office of Aging appointment as open to the Township Committee.

NAME	TERM EXPIRES
Township Committee	12/31/2023

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

2023 EMERGENCY MANAGEMENT OFFICIALS

Mr. Thurgarland moved and Mr. Young seconded the motion to approve the Emergency Management appointments and reappointments.

OFFICIAL	TERM EXPIRES
Gail Rader	12/31/2023
Deputy Emergency Management Coordinator	1 year term
Richard Botto Jr	12/31/2023
Deputy Emergency Management Coordinator	1 year term
Catherien Elder	12/31/2023
Deputy Emergency Management Coordinator	1 year term
David Wiklanski	12/31/2023
Deputy Emergency Management Coordinator	1 year term

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION-Approval of 2023 Holland Township Volunteer Fire Company Roster and Officers
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following Resolution:

RESOLUTION

Approval of the 2023 Holland Township Volunteer Fire Company
Roster of Members and Officers

BE IT RESOLVED, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the following 2023 Holland Township Volunteer Fire Company Roster is approved:

Adams Josh	Mike Bent	Tyler Blake	Jerry Bowers
Ben Cialone	Joe Cinquemani	Chris Collins	Monica Cookman
Rich Davi	Pete Davis	Robert Davis	Robert Desmelyk
John Desmelyk	Justin Dorflinger	Tom Dougherty	Tom Erwin
Bill Ethem	Sean Gutsick	Mike Hiel	Harry Hults
Pete Kanakaris	Ben Karmondi	Samuel Kirkpatrick	Carl Knight
Jordan Knight	Jason Kolterjahn	Bill Lewis	Bill Martin
Mike Miller	Mike Murphy	Anthony Roselle	Chris Spitzer
Richard Theesfeld	Steve Underhill	Tom Welsh	

Line Officers:

Chief Tom Dougherty Deputy Chief Carl Knight Assistant Chief Christopher Collins
 Captain Thomas Welsh Captain Richard Davi

Executive Officers

President William Martin Vice President William Ethem Secretary Anthony Roselle
 Treasurer TBD

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION-Adoption of the 2023 Temporary Municipal Budget and the 2023 Sewer Budget
Mr. Wilhelm moved and Ms. Mickey seconded the motion to adopt the following Resolution:

RESOLUTION

Temporary Budget and Temporary Sewer Budget

WHEREAS, N.J.S.A. 40:A 4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

WHEREAS, the date of this resolution is within the first 30 days of the fiscal year,

WHEREAS, the total appropriations in the 2022 budget, exclusive of any interest and debt redemption charges, capital improvement and public assistance, is the sum of \$5,089,004.38 and

WHEREAS, 26.25% of the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance in said budget is the sum of \$1,335,863.00,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

ROAD REPAIRS & MAINTENANCE	Salaries & Wages	120,000.00
	Other Expenses	40,000.00
SNOW REMOVAL	Other Expenses	40,000.00
RECYCLING	Salaries & Wages	3,000.00
	Other Expenses	5,000.00
BOARD OF HEALTH	Salaries & Wages	500.00
	Other Expenses	1,000.00
WASTEWATER MANAGEMENT	Other Expenses	5,000.00
ANIMAL CONTROL	Other Expenses	5,000.00
RRCC	Salaries & Wages	70,000.00
	Other Expenses	40,000.00
OTHER RECREATIONAL PROGRAMS	Salaries & Wages	1,000.00
	Other Expenses	3,300.00
SWIMMING POOL	Salaries & Wages	2,000.00
	Other Expenses	6,000.00
SNACK	Salaries & Wages	100.00
	Other Expenses	500.00
HISTORIC PRESERVATION COMMISSION	Salaries & Wages	300.00
	Other Expenses	1,000.00
AGRICULTURAL ADVISORY COMMITTEE	Salaries & Wages	300.00
	Other Expenses	2,500.00
INSURANCE	Worker's Comp.	20,000.00
	Group Insurance	115,000.00
	Other Insurance	40,000.00
UTILITY EXPENSES	Electricity	15,000.00
	Street Lighting	7,000.00
	Telephone	7,000.00
	NATURAL GAS	8,000.00
	Fuel Oil -Heating	3,000.00
	Gasoline and Diesel	15,000.00
	Dumpsters	7,500.00
SUB TOTAL		<u>1,097,925.00</u>
STATUTORY EXPENDITURES		
Social Security		25,000.00
Unemployment Compensation		1,950.00
DCRP		1,371.00

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance as introduced to the Chief Finance Officer, with the recorded vote included thereon, to be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FINALLY ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance upon Final Adoption to the Chief Finance Office, with the recorded vote included thereon, to be filed with said Director within 5 days after such adoption.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-02 – Introduction/First Reading-2023 Salary Ordinance

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2023-02 on First Reading and set Public Hearing for February 7, 2023

ORDINANCE 2023-2

AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

SECTION 1. The salaries or wages to be paid certain officers or employees of the Township of Holland are hereby determined and fixed at the following amounts or rates, or ranges of amounts or rates, where NJSMW is defined as New Jersey State Minimum Wage, for the calendar year 2023 and until the same are amended by subsequent ordinance of this Township:

OFFICE/TITLE	MINIMUM	MAXIMUM
Township Committee	\$4,000.00	\$8,000.00
Municipal Clerk	\$42,000.00	\$80,000.00
Registrar	\$4,000.00	\$7,000.00
Deputy Municipal Clerk	\$22,000.00	\$45,000.00
Deputy Registrar	\$1,500.00	\$4,000.00
Substitute Secretarial Help	NJSMW	\$35.00
Chief Finance Officer (salaried)	\$20,000.00	\$50,000.00
Chief Finance Officer (hourly)	\$30.00	\$65.00
Finance Assistant	\$17.00	\$35.00
Qualified Purchasing Agent	\$4,000.00	\$10,000.00
Animal Control Secretary	NJSMW	\$25.00
Tax Collector	\$20,000.00	\$50,000.00
Sewer Rent Collector	\$4,000.00	\$8,000.00
Licensed Sewer Operator	\$3,000.00	\$8,000.00
Tax Assessor	\$20,000.00	\$50,000.00
Land Use Administrator (Planning Secretary, Zoning Secretary, Zoning Officer, Development Reg. Officer, Municipal Housing Liaison, Recycling Secretarial Work)	\$40,000.00	\$75,000.00

Court Admin., pro-rated on %	\$1,000.00	\$15,000.00
Violations Clerk , per hr, pro-rated on %	NJSMW	\$30.00
Security, per hour, pro-rated 1/3	\$18.00	\$35.00
Court Runner, per hour, pro-rated 1/3	NJSMW	\$30.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

No report

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Ted Hardwick – Question regarding the Temporary Budget regarding Buildings and Grounds.


Jerry Bowers – Applauds and echo’s Assemblyman Erik Pederson and thanks the Township Committee for their hard work.

ADJOURN

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adjourn at 7:41 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully submitted,



Melissa S. Tigar
Municipal Clerk

Approved by,



Dan Bush, Mayor