

January 17, 2023  
HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:09 pm

**MAYOR BUSH CALLS THE MEETING TO ORDER:** The January 17, 2023 regular meeting of the Holland Township Committee will now come to order.

**ROLL CALL:** present were  
Committeeman Duane Young  
Committeewomen Lisa Mickey  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

There being a quorum this meeting was called to order by Mayor Bush at 7:09 p.m.  
Mr. Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

Mayor Bush invited the audience to join the Committee in reciting the *“Pledge of Allegiance”*

**CLERK TIGAR READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022 and re-published with the Zoom information on January 12, 2023** by:  
1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website  
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION**

Join Zoom Meeting  
<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJmZmNPcGUxdz09>  
**Meeting ID: 748 030 1411**  
**Passcode: 951148**  
Join by Phone  
+1 305 224 1968 US  
**Meeting ID: 748 030 1411**  
**Passcode: 951148**

**SWEARING IN NEWLY APPOINTED POLICE OFFICER**

Patrolman Vincent Dugan – Mayor Bush administered the Oath of Office with his family present.

**APPROVAL OF MINUTES OF THE:** January 3, 2023 Re-Organization Meeting

Mr. Young moved and Mr. Wilhelm seconded the motion to approve the minutes of the January 3, 2023 Re-Organization Meeting

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**APPROVAL OF BILLS AS SUBMITTED**

Mr. Wilhelm moved and Mr. Young seconded the motion to approve the bills as presented

Holland Township  
Bill List  
17-Jan-23

33195	Affordable Housing Professionals of	AHPNJ 2023 Membership Dues	\$ 115.00	\$ 115.00
33196	Amazon	Ink Cartridge / Timeclock DPW	\$ 15.96	\$ 15.96
33197	AMERICAN CAMP ASSOCIATION	ACA Camp Director Certification	\$ 525.00	\$ 525.00
33198	AMERICAN CAMP ASSOCIATION	ACA Camp Fee & Membership Renewal	\$ 1,104.00	\$ 1,104.00
33199	Amerigas-Clinton 7510	Propane Tank for Municipal Rental 12/01/	\$ 200.00	\$ 200.00
33200	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage Jan 2023	\$ 1,040.00	\$ 1,040.00
33201	ANJEC	EC 2023 Membership dues	\$ 505.00	\$ 505.00
33202	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	\$ 379.92
33203	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Gl	\$ 321.32	\$ 321.32
33204	BEN SHAFFER RECREATION INC.	Benches, Message Board for Osakame Trail	\$ 2,745.50	
		Benches, Message Board for Osakame Trail	\$ 2,184.68	\$ 4,930.18
33205	CHRISTINE FRENCHU	Agriculture misc expenses	\$ 1,065.00	\$ 1,065.00
33206	City Fire Equipment Co	Emergency Repair of Leaking Sprinkler	\$ 964.00	\$ 964.00
33207	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Mats for RRCC (delivery every 4 weeks)	\$ 89.35	
		Mats for Municipal Building	\$ 39.90	\$ 152.00
33208	Colliers Engineering & Design Inc	LUB Kaszas B3 L 66 Municipal Planning Re	\$ 892.50	
		HTL018 Road Opening Permit gas Hook Engi	\$ 294.00	
		PB HK B24 L 3 13 review thru 123122 Engi	\$ 252.00	
		LUB Tilley/Lieb B24 L 5 review thru 1231	\$ 72.50	
		LUB Kaszas B3 L 66 Services thru 123122	\$ 40.00	
		LUB Hatch B24 L 5 01 review thru 123122	\$ 38.75	\$ 1,589.75
33209	Colliers Engineering & Design Inc	LUB Tilley/Lieb B24 L 5 review thru 1231	\$ 768.75	
		PB HK B24 L 3 13 review thru 123122 Plan	\$ 38.75	
		Planner Services thru 123122	\$ 38.75	\$ 846.25
33210	COUNTY OF HUNTERDON	2022 RECORD RETENTION STORAGE SHARED SER	\$ 340.00	\$ 340.00
33211	Daxko LLC	RRCC Daxko Software January 2023	\$ 584.40	\$ 584.40
33212	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 285.00	\$ 285.00
33213	Department of Finance	1Q2023 Open Space	\$ 56,185.40	\$ 56,185.40
33214	Department of Finance	1Q2023 Library	\$ 57,788.87	\$ 57,788.87
33215	Department of Finance	1Q2023 County	\$ 588,319.45	\$ 588,319.45
33216	Direct Energy Business	Account 1294536	\$ 253.75	\$ 253.75
33217	DONNA MACKEY	LUB 010923 meeting court reporter	\$ 350.00	\$ 350.00
33218	EASTON BLOCK & SUPPLY	Cold Patch	\$ 387.00	\$ 387.00
33219	Edmunds GovTech, Inc.	2023 Annual Support	\$ 1,266.66	
		2023 Annual Support	\$ 10,223.34	
		2023 Annual Support	\$ 430.00	\$ 11,920.00
33220	EPPEC Uniforms	New Employee Equipment	\$ 858.00	\$ 858.00
33221	FINCH FUEL OIL CO, INC	Fuel Oil Heat DPW/Library	\$ 2,450.28	\$ 2,450.28
33222	FOX BROTHERS ALARM SERVICES, INC.	1ST quarter payment	\$ 210.00	\$ 210.00
33223	Funplex	Summer Camp Field Trip Wednesday 7/26/23	\$ 559.50	\$ 559.50
33224	Gall's	New Employee Equipment	\$ 1,088.86	\$ 1,088.86
33225	Garden State Laboratories Inc	Pool Water Testing Summer 2023	\$ 2,795.00	\$ 2,795.00
33226	GFOA NJ	Membership dues	\$ 90.00	\$ 90.00
33227	GoTo Communications Inc	RRCC Phones January 2023	\$ 136.80	\$ 136.80
33228	Griffith-Allied Trucking LLC	DULSD-Dyed Ultra Low Sulfur	\$ 3,156.88	
		Diesel DPW	\$ 662.76	
		Gasoline Police	\$ 796.73	\$ 4,616.37
33229	HUNTERDON COUNTY MUNICIPAL	2023 Municipal Clerks Association Dues	\$ 100.00	\$ 100.00
33230	HUNTERDON LOCK AND SAFE, INC.	Historical Society Keys for RRCC Display	\$ 30.06	\$ 30.06
33231	INDUSTRIAL COMMUNICATIONS CO	Holland Township Tower Site Lease Jan to	\$ 3,173.88	\$ 3,173.88
33232	JERSEY CENTRAL POWER & LIGHT	100 004 556 468 12/7/22-1/6/23	\$ 337.92	\$ 337.92
33233	JERSEY CENTRAL POWER & LIGHT	100 004 557 474 12/7/22-1/8/23	\$ 73.55	\$ 73.55
33234	JERSEY CENTRAL POWER & LIGHT	January 2023 billing thru 12/22/22	\$ 490.07	
		January 2023 billing thru 12/22/22	\$ 6.21	\$ 496.28
33235	Jessica Dulin-Soto	Yoga December 2022	\$ 440.00	\$ 440.00
33236	JESSICA NEGLIA	When I Work App (Jan 2023)	\$ 45.00	
		One Year Subscription to Canva	\$ 149.90	\$ 194.90

33237	John P Gallina, Esq	PB Misc general Matters 011123	\$ 607.50	\$ 607.50
33238	KOLLMER EQUIPMENT	Fuel cap for stihl 026 Chainsaw	\$ 6.49	\$ 6.49
33239	Laura Knott	Yoga December 2022	\$ 220.00	\$ 220.00
33240	LMR Disposal LLC	Recycle Dumpster@ RRCC January 2023	\$ 63.11	\$ 63.11
33241	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
33242	LMR Disposal LLC	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
33243	MONINGHOFF APPLIANCE & SUPPLY CO.	Misc Items for Building and Maint Materi	\$ 24.35	\$ 24.35
33244	Morton Salt Inc	Rock Salt	\$ 7,855.79	\$ 7,855.79
33245	NATIONAL BUSINESS FURNITURE, LLC	Desk Clerks Office	\$ 1,933.65	\$ 1,933.65
33246	NEW JERSEY CONFERENCE OF MAYORS	2023 Membership Dues	\$ 395.00	\$ 395.00
33247	NEW JERSEY PLANNING OFFICALS	Land Use Board membership dues 01/01/23-	\$ 370.00	\$ 370.00
33248	New Jersey Registrar's Association	2023 NJ Registrars Assoc. Dues	\$ 25.00	\$ 25.00
33249	NJ Advance Media	Ad 2023 Tax List	\$ 14.34	\$ 14.34
33250	NJ Event Service LLC	Temporary Restrooms 1/3-2/3/23	\$ 330.00	
		DPW 10/3/22-11/3/22	\$ 330.00	\$ 660.00
33251	NJ EZ Pass	Ez Pass Funds	\$ 100.00	\$ 100.00
33252	NJLM	2023 Membership Dues	\$ 642.00	\$ 642.00
33253	ODP BUSINESS SOLUTIONS, LLC	Office Supplies	\$ 126.34	\$ 126.34
33254	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 14.30	\$ 14.30
33255	PenTeleData	12/24/22-1/24/23	\$ 196.85	\$ 196.85
33256	POWERCO, INC.	Hoses	\$ 250.00	\$ 250.00
33257	Princeton Computer Support Inc	Jan-23	\$ 1,017.49	
		Billable Services Travel, OnSite, Remote	\$ 202.50	
		RRCC Laptop Upgrade	\$ 299.66	\$ 1,519.65
33258	Promed Office Cleaners LLC	Cleaning Fitness Center December 2022	\$ 310.00	\$ 310.00
33259	R & L DATACENTERS, INC.	Municipal Payroll	\$ 515.40	\$ 515.40
33260	RJ'S DIESEL AND AUTO REPAIR	Patrol Car Oil Changes	\$ 332.40	\$ 332.40
33261	RTG 2, LLC	Recycling of Wood Debris / Tub Grinding	\$ 2,100.00	\$ 2,100.00
33262	SANICO, INC.	January 2023 Account 101037	\$ 26.84	
		2 YD FL Cont 1 pu/wk January 2023 acct	\$ 145.92	
		Holland Twp Pool 201746 December 2022	\$ 39.00	
		4 YD Cont 1 pu/wk Milford Warren Glen D	\$ 174.16	\$ 385.92
33263	SERVICE ELECTRIC CABLE TV, INC.	RRCC cable/internet/phone January 2023	\$ 210.37	\$ 210.37
33264	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 98.90	\$ 98.90
33265	STAPLES BUSINESS ADVANTAGE	Paper, Toner, Clock	\$ 115.54	
		Paper, Toner, Clock	\$ 119.27	\$ 234.81
33266	Tamatha Isenberg	Yoga December 2022	\$ 275.00	
		Yoga Class November 29, 2022	\$ 55.00	\$ 330.00
33267	THERESA VERDI	Cleaning RRCC 12/1-12-15	\$ 480.00	\$ 480.00
33268	Thomas H Cox & Son, Inc.	Envelopes, Dog Licensing, Dumpster Passe	\$ 249.90	
		Envelopes, Dog Licensing, Dumpster Passe	\$ 871.90	
		Envelopes, Dog Licensing, Dumpster Passe	\$ 571.20	\$ 1,693.00
33269	TOWNSHIP OF RANDOLPH	MCCPC Membership 2023	\$ 1,100.00	\$ 1,100.00
33270	TREASURER, STATE OF NJ	2023 BFCE Annual Renew Fire Code Fee 61	\$ 1,076.50	\$ 1,076.50
33271	TREASURER, STATE OF NJ	2023 BFCE Annual Renew Fire Code Fee 910	\$ 1,006.00	\$ 1,006.00
33272	TREASURER, STATE OF NJ	2023 BFCE Annual Renew Fire Code Fee 131	\$ 931.00	\$ 931.00
33273	U.S. MUNICIPAL SUPPLY, INC.	Plow Parts/ Spreader Parts/ Chains / Equ	\$ 1,265.02	\$ 1,265.02
33274	VERIZON	12/25/22 billing 908 995 8810	\$ 65.04	\$ 65.04
33275	VERIZON	12/25/22 billing	\$ 1,017.44	\$ 1,017.44
33276	VERIZON	12/25/22 billing 908 995 9188	\$ 91.35	\$ 91.35
33277	VERIZON	12/25/22 billing	\$ 674.12	\$ 674.12
33278	Visual Computer Solutions Inc	Time Keeping System- new user	\$ 84.98	\$ 84.98
33279	WB Mason Co Inc	Office Supplies	\$ 506.29	
		Printer for Fitness Center	\$ 329.98	
		File Storage Boxes	\$ 99.98	\$ 936.25
		Totals	\$ 780,061.52	\$ 780,061.52

32835	NJ EVENT	CK LOST	\$ (330.00)	\$ (330.00)
33149	AMERICAN CAMP ASSOCIATION	SEPARATE CHECKS	\$ (1,629.00)	\$ (1,629.00)
33160	HOLLAND TWP VOLUNTEER	VOID WRONG VENDOR	\$ (1,000.00)	\$ (1,000.00)
33191	MILFORD FIRE COMPANY		\$ 1,000.00	\$ 1,000.00
33192	PRINTING ERROR CK DESTROYED		\$ -	\$ -
33193	HOLLAND TOWNSHIP BOE	TAX PAYMENT	\$ 1,724,875.84	\$ 1,724,875.84
33194	DELAWARE VALLEY REG HIGH SCHOOL	TAX PAYMENT	\$ 825,925.00	\$ 825,925.00
1012023	GUARDIAN	JAN 23 DENTAL	\$ 2,926.97	\$ 2,926.97
1102023	NJ STATE HEALTH BENEFITS PROGRAM	JAN 23 RETIRE	\$ 2,944.16	\$ 2,944.16
1112023	NJ STATE HEALTH BENEFITS PROGRAM	JAN 23 ACTIVE	\$ 35,125.41	\$ 35,125.41
Grand total			\$ 3,369,899.90	\$ 3,369,899.90

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

### **ANNOUNCEMENT**

-The Holland Township Environmental Commission will host their 3<sup>rd</sup> lecture on January 19, 2023 at 7pm at the Holland Township Municipal Building. The topic will be Hiking the Highlands Trails with Zac Cole. RSVP to Maria Elena Kozak

### **OLD BUSINESS FROM TOWNSHIP COMMITTEE**

Nothing to report

### **CORRESPONDENCE**

-Memo from Registrar Melissa Tigar-appointing Sam Gravelle as Deputy Registrar effective January 18, 2023.

Mr. Young moved and Mr. Wilhelm seconded the motion to adopt the following Resolution:

### **RESOLUTION**

Appointment of Sam Gravelle as Deputy Registrar

**WHEREAS**, the Township Committee of the Township of Holland shall require the services of a Deputy Registrar; and

**WHEREAS**, there are sufficient funds available in the General Operations Municipal budget to pay for this employee.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey, that Sam Gravelle is appointed as Deputy Registrar at a 2023 salary of \$2,500.00 effective January 18, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

### **LIAISON REPORTS**

-Mayor Bush announced his Liaison Assignments for 2023

2023 TOWNSHIP COMMITTEE MEMBERS ASSIGNMENTS

**Mayor Dan Bush**

[d.bush@hollandtownship.org](mailto:d.bush@hollandtownship.org)

(c) 908-399-4213

**Term as Mayor ends 12/31/23**

**Term on Township Committee ends 12/31/2024**

Land Use Board (Class 1)  
Public Safety (Police/OEM)  
Budget/Finance/ Purchasing  
Administration/Personnel/Legal  
Public Works/Engineering/Sewer  
Historic Preservation Commission  
Agricultural Advisory Committee  
Parks & Recreation with no voting privileges  
RRCC/Pool

**Deputy Mayor Scott Wilhelm**

[s.wilhelm@hollandtownship.org](mailto:s.wilhelm@hollandtownship.org)

(c) 908-619-1344

**Term as Deputy Mayor ends 12/31/2023**

**Term on Township Committee ends 12/31/2025**

Employee Handbook  
Planning & Land Use  
Land Use Board (Class III)  
Holland Park/Holland Park House  
Assistant Budget/Finance/Purchasing  
Assistant Administration/Personnel/Legal

**Committeeman Robert Thurgarland**

[r.thurgarland@hollandtownship.org](mailto:r.thurgarland@hollandtownship.org)

(c) 908-500-6938

**Term on Township Committee ends 12/31/2025**

Recycling  
Website/IT  
Fire/Rescue  
Animal Control  
Holland Happenings  
Buildings and Grounds  
Assistant Public Works/Engineering/Sewer  
Assistant Public Safety (Police/OEM)  
Holland Township Library

**Committeewomen Lisa Mickey**

[l.mickey@hollandtownship.org](mailto:l.mickey@hollandtownship.org)

(h) 908-996-7537 (c) 908-881-6701

**Term on Township Committee Ends 12/31/2023**

Holland School  
Del Val High School  
Economic Development  
Assistant Planning & Land Use  
Public Utilities/Cable  
Senior Services  
Court

**Committeeman Duane Young**

[d.young@hollandtownship.org](mailto:d.young@hollandtownship.org)

(c) 908-246-6600

**Term on Township Committee ends 12/31/2023**

Board of Health  
Sustainable Jersey/ Green Team  
Assistant Recycling  
Parks & Recreation with voting privileges  
Environmental Commission  
Assistant RRCC/Pool

**Bush –**

- Attended the Re-organization meetings of Environmental Commission, Historic Preservation and Agricultural Advisory.
- Storm Water Tier B to Tier A progress.
- Next stage of Sewer “Camera-ing”, the Warren Glen lines to Milford.
- The Regular meeting scheduled for February 7, 2023 will have the 2023 sewer rates for adoption
- Will be supporting under New Business a new Full-time position at Riegel Ridge Community Center for an Operational Support Coordinator.

**Mickey –**

- No longer a RRCC Liaison after today but would like to report that the new position is ready to be advertised.
- Regards to the schools: The new Del Val President was sworn in. The President met with the Superintendent and made a few recommendations for the future.

**Wilhelm –**

- Attended the Land Use Board Re-Organization meeting. Land Use Board Administrator should be in touch with Clerk Tigar regarding the Business Registration Certificates.
- Still in touch and guiding the Land Use Administrator with issues.

**Thurgarland-**

- During this month’s first library meeting of the year it was indicated to the members that the Township has included the same level of support as to what was provided in 2022 for FY-2023.
- QPA sent out quotes for Architectural Services for 802 Milford Warren Glen Road. This will appear further on in the agenda as a Capital Improvement Fund being established for the services.
- Will finalize the contact information on the Cyber Incident Response Plan for the February 7, 2023 meeting if there are no questions.

- Young –** Attended the Board of Health re-organization meeting.

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-Authorization for the Mayor to Advertise** for an Operational Support Coordinator at the Riegel Ridge Community Center

Ms. Mickey moved and Mr. Young seconded the motion to authorize the advertisement of a Operational Support Coordinator.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Approval of the 2023 Summer Camp Fees**

Mr. Wilhelm moved and Mr. Young seconded the motion to approve the 2023 Summer Camp Fees as presented:

	Resident	Non-Resident
2023	\$235.00	\$279.00
2022	\$214.00	\$254.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Approval of the 2023 Riegel Ridge Community Center Pool Membership Fees**

Ms. Mickey moved and Mr. Thurgarland seconded the motion to approve the 2023 Riegel Ridge Community Center Pool Membership fees as presented:

Membership	New Rate-Holland Resident	New Rate-Non-Holland Resident
Family (2 adults + kids to age 23)	\$430	\$569
Two-Person	\$319	\$432
Individual Age (25-64)	\$184	\$250
Young Adult Age (13-24)	\$126	\$182
Senior Age (65+)	\$100	\$113
Senior Couple Age (65 + 1)	\$184	\$208

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Authorization for the Mayor to sign the Ultra Artists Engagement Contract** for the 2023 Community Day 80's Revolution Band.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the Mayor to sign the Ultra Artists Engagement Contract for the 2023 Community Day 80's Revolution Band.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Authorization for Mayor to sign** the lease agreement with Del Val Athletic Association for use of the Baseball/Softball fields at the Riegel Ridge Community Center and Municipal Building. This was moved to the February 7, 2023 Regular Meeting of the Township Committee.

**-Appointment by Mayor-** Mayor Bush announces his appointment of Nickolas Moustakas to Land Use Board, Class IV, filling the unexpired term of David Grossmueller. Term expiring 12/31/2024

**-Appointment by Mayor-** Mayor Bush announces his appointment of Ryan Preston to Land Use Board, Alt #1, filling the unexpired term of Nickolas Moustakas. Term expiring 12/31/2023

**-Appointment by Mayor-** Mayor Bush announces his appointment of Joe Cinquemani to Land Use Board, Alt. #2, filling the unexpired term of Ryan Preston. Term expiring 12/31/2023

**-Appointment by Mayor-** Mayor Bush announces his appointment of Kelly O’Such to Land Use Board, Alt. #3., filling the unexpired term of Joe Cinquemani. Term expiring 12/31/2024

**-Appointment by Mayor-** Mayor Bush announces his appointment of Peter Kanakaris to Land Use Board, Alt. #4, filling the unexpired term of Kelly O’Such. Term expiring 12/31/2024

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to appoint all five members to the Land Use Board.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Appointment by Mayor-** Mayor Bush announces his appointment of Davina Lapzcynski to Green Team. Term expiring 12/31/2023

Mr. Young moved and Mr. Thurgarland seconded the motion to appoint Davina Lapzcynski to Green Team.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-Appointment by Mayor –** Mayor Bush announces his appointment as Custodian of Records, Melissa S. Tigar, the Records Redaction Officer for Daniel’s Law.

**-Appointment by Mayor –** Mayor Bush announces his appointment of Amanda Muller, as the Alternate Records Redaction Officer for Daniel’s Law.

Mr. Thurgarland moved and Mr. Wilhelm seconded to motion to appoint Melissa S. Tigar and Amanda Muller as the Records Redaction Officer and Alternate for Daniel’s Law

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			

Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION-**Approval to Hire: Danielle Langreder as Part Time Finance Assistant  
Mr. Young moved and Mr. Wilhelm seconded the motion to Hire Danielle Langreder as Part Time Finance Assistant.

**RESOLUTION  
HIRING DANIELLE LANGREDER  
AS PART-TIME FINANCE ASSISTANT**

**WHEREAS**, the Township of Holland (“Township”) has a need for part time services in the Finance Office; and

**WHEREAS**, the Township Committee desires to hire Danielle Langreder as the new part-time Finance Assistant effective January 18, 2023; and

**WHEREAS**, this employee will be a part time employee with hours not to exceed 6 hours per week, at an hourly rate of \$22.07.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that Danielle Langreder is hereby appointed the new part-time Finance Assistant, effective January 18, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION –** Appointing 2023 Risk Management Consultant and Risk Management Consultant Agreement.

Mr. Young moved and Mr. Wilhelm seconded the motion to Appoint the 2023 Risk Management Consultant and sign the Agreement.

**RESOLUTION  
APPOINTING RISK MANAGEMENT CONSULTANT  
2023 Fund Year**

**WHEREAS**, the Township of Holland (hereinafter “Local Unit”) has joined the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

**WHEREAS**, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the “Fund”; and

**WHEREAS**, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

**WHEREAS**, the “Fund” has requested its members to appoint individuals or entities to that position; and

**NOW, THEREFORE, BE IT RESOLVED** by the governing body of the Township of Holland “Local Unit”, in the County of Hunterdon and State of New Jersey, as follows:

1. Holland Township hereby appoints Groendyke Associates as its Risk Management Consultant.
2. The Municipal Clerk, Melissa S. Tigar (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant’s Agreement for the year **2023** in the form attached hereto.



**RESOLUTION  
TOWNSHIP OF HOLLAND  
STATEWIDE INSURANCE FUND  
RISK MANAGEMENT CONSULTANT'S AGREEMENT  
2023 Fund Year**

**WHEREAS, this Agreement** entered into this 17<sup>th</sup> day of January 2023, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, **Township of Holland** ("MEMBER") and **Groendyke Associates** ("RISK MANAGEMENT CONSULTANT") through a fair and open process, pursuant to N.J.S.A.19:44A-20.4.

**WHEREAS,** the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

**WHEREAS,** the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

**WHEREAS,** the MEMBER desires these professional services from the CONSULTANT; and

**WHEREAS,** the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

**WHEREAS,** the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

**NOW, THEREFORE,** the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:

- a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
- b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
- c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
- d) explain to the MEMBER, or its representatives the operation of the FUND.
- e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
- f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
- g) review losses and engineering reports and provide assistance to the MEMBER'S safety committee, if required.
- h) assist in the claim settlement process, if required, by MEMBER or FUND.
- i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- k) act in good faith and fair dealing to the FUND.
- l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio

apportionment); 7.5% of non WC assessment (excluding any fees, PLIGA, and loss ratio apportionment);

- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2023 to January 1, 2024**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION – Appointing 2023 Fund Commissioner for the Statewide Insurance Fund**  
Mr. Young moved and Mr. Thurgarland seconded the motion to appoint the

**RESOLUTION  
APPOINTING FUND COMMISSIONER  
2023 Fund Year**

**WHEREAS**, the Township of Holland (hereinafter “Local Unit”) is a member of the Statewide Insurance Fund (hereinafter “Fund”), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

**WHEREAS**, the Fund’s Bylaws require participating members to appoint a Fund Commissioner;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, and the state of New Jersey that Melissa S. Tigar is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

**BE IT FURTHER RESOLVED** that Kristi Gano is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2023**; and

**BE IT FURTHER RESOLVED** that the Local Unit’s Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			

Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION- 2023 Salaries and Wages**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt the 2023 Salaries and wages.

**RESOLUTION**  
2023 Salaries and Wages

**WHEREAS**, the Holland Township Committee wishes to adopt the 2023 Salary Resolution, and

**WHEREAS**, the Township Committee has reviewed all existing positions and made, as deemed appropriate, necessary changes to improve operational efficiencies, and

**WHEREAS**, the Township Committee also reviewed all existing salaries and rates of pay, making adjustments for the calendar year 2023.

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2023 salaries and wages; which either fall with the ranges in Ordinance 2023-2 are retroactive to January 1, 2023.

**2023 Holland Township Salaries and Wages**

Position (Name)	Salary	Salary
Township Committee (Bush)	\$ 4,000.00	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00	\$ 4,000.00
Township Committee (Mickey)	\$ 4,000.00	\$ 4,000.00
		\$ -
Township Clerk (Tigar)	\$ 76,222.00	\$ 79,000.00
Registrar (Tigar)	\$ 6,095.00	\$ 6,000.00
Deputy Registrar (Gravelle)		\$ 2,500.00
Substitute Secretarial Help (Hammerstone)	\$ 16.50	\$ 16.83
Substitute Secretarial Help (Colucci)	\$ 15.50	\$ 15.81
Chief Finance Officer (Gano)	\$ 29,000.00	\$ 29,580.00
Finance Assistant (Stevens) and (Langreder)	\$ 21.64	\$ 22.07
Qualified Purchasing Agent (Hance)	\$ 5,975.00	\$ 6,094.50
Animal Control Secretary (Colucci)	\$ 19.71	\$ 20.10
Tax Collector (Silvia)	\$ 12,000.00	\$ 23,500.00
Sewer Rent Collector (Silvia)	\$ 4,000.00	\$ 5,000.00
Tax Assessor (Trivigno)	\$ 43,151.00	\$ 44,014.02
<u>Planning / Zoning:</u>		
Land Use Administrator (Kozak) [#1: New 1/1/20]	\$ 49,939.00	\$ 55,937.78
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ -	\$ -
Municipal Housing Liaison (Kozak) [Included #1]	\$ -	\$ -
Zoning Officer (Kozak) [Included #1]	\$ -	\$ -
Development Reg Officer (Kozak) [Included #1]	\$ -	\$ -
Recycling Secretarial Work [Included #1]	\$ -	\$ -
		\$ -
PERC Witness, per hour (Underhill)	\$ 17.00	\$ 17.34

PERC Witness, per hour (Martin)	\$ 17.00	\$ 17.34
<u>Police:</u>		
Police Chief (Gutsick) [DOH 4/14/2008]	\$ 118,494.00	\$ 120,863.88
Police Administrative Coordinator (Muller)	\$ 46,000.00	\$ 46,920.00
Emergency Management Secretary (Muller)	\$ 2,000.00	\$ 2,040.00
Community Emergency Response Team Coordinator (Gutsick)		\$ 13,000.00
<u>Per PBA Contract (For Information Only)</u>		
Sergeant	\$ 4,200.00	\$ 4,500.00
(Annual salaries change on anniversary date)		
Heilig	\$ 107,240.00	\$ 109,385.00
Young	\$ 98,318.00	\$ 105,060.00
Phillips [Resolution 5/21/19]	\$ 61,904.00	\$ 68,448.00
(\$63,142: 1/1 -5/31/23, \$68,448: 6/1-12/31/23)	[\$59,303.00]	[\$65,795.00]
Yasunas [Resolution 5/21/19]	\$ 61,904.00	\$ 68,448.00
(\$63,142: 1/1-6/30/23, \$68,448: 7/1-12/31/23)	[\$59,303.00]	[\$65,795.00]
DeCataldo [Resolution 12/15/20]	\$ 51,500.00	\$ 57,836.00
Costello [ Resolution 6/21/2022]	\$ 46,298.00	\$ 52,530.00
(\$47,224.00: 1/1-7/4/23, \$52,530.00 :7/5-12/31/23)		[\$49,841.00]
Spuler [Resolution 6/21/2022]	\$ 46,298.00	\$ 52,530.00
(\$47,224.00: 1/1-7/4/23, \$52,530.00 :7/5-12/31/23)		[\$49,841.00]
Dugan [ Resolution 12/20/22]		\$ 47,224.00
(\$47,224: 1/1-12/31/23 )		
Part-Time Police Officer (Cvecich, doh 3/2018)	\$ 21.54	\$ 21.97
Class III		\$ 43,200.00
HTSD reimbursement		\$ (43,200.00)
Class II		\$ 15,000.00
Class II(b)		\$ 13,000.00
<u>Public Works:</u>		
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 86,793.00	\$ 88,528.86
Upon obtaining certification:+\$1,000 CRP RECEIVED IN 2022		
		\$ -
<u>Per Teamster's Contract (For Information Only):</u>		
(Hourly rates change on anniversary date)		
Mazur (2,080 hours @ \$37.50 per hour)	\$ 76,440.00	\$ 78,000.00
Modica (2,080 hours @ \$37.50 per hour)	\$ 76,440.00	\$ 78,000.00
Holder (2,080 hours @ \$29.00 per hour)	\$ 58,240.00	\$ 60,320.00
Mayer (2,080 hours @ \$28.00 per hour)	\$ 58,240.00	\$ 60,320.00
(\$28 per hr 1/1-5/31/23, \$29 per hr 6/1-12/31/23)	[\$57,373.00]	[\$59,453.00]
Langreder (2,080 hours @ \$27.00 per hour)	\$ 54,080.00	\$ 56,160.00
(\$26 per hr 1/1-7/31/23, \$27 per hr 8/1-12/31/23)	[\$52,866.00]	[\$54,947.00]
Hammerstone (2,080 hours @ \$26.00 per hour)	\$ 52,000.00	\$ 54,080.00
(\$25 per hr 1/1-8/31/23, \$26 per hr 9/1/23-12/31/23)	[\$49,226.00]	[\$52,693.00]
Public Works Temporary Supervisor, per hour	\$ 4.45	\$ 4.50
<u>Part Time Snow Removal:</u>		
Croasdale	\$ 26.50	\$ 27.03
Part Time Seasonal Employees (Public Works)	\$ 13.25	\$ 14.13
<u>Buildings and Grounds:</u>		

Jacobs, George	\$ 13.24	\$ 14.13
<u>Recycling:</u>		
Recycling Center Manager (Patrey)	\$ 18.73	\$ 19.10
Armenti, Alec	\$ 13.00	\$ 14.13
Vacant (Position only used to cover absences)	\$ 13.00	\$ 14.13
<u>Board Secretaries: Per Meeting Attended</u>		
Parks and Recreation Secretary (Kozak)	\$ 90.00	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 90.00	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 90.00	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 90.00	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 90.00	\$ 100.00
<u>Riegel Ridge Community Center:</u>		
Director (Neglia)	\$ 61,223.00	\$ 67,447.46
Operational Support Coordinator		
Member Services Rep. (Pecchia, Melissa)	\$ 15.03	\$ 16.33
Member Services Rep. (Ihling, Dianne)	\$ 15.03	\$ 16.33
Member Services Rep. (Jenkins, Heather)	\$ 14.26	\$ 15.55
Member Services Rep. (Heller, Melanie)	\$ 14.26	\$ 15.55
<u>Pool Supervisor:</u>		
Neglia	\$ 8,204.00	\$ 8,368.08
<u>Front Desk Staff:</u>		
Breidt, Donald	\$ 13.00	\$ 14.13
Cooley, Harry	\$ 13.00	\$ 14.13
Furmanek, Jennifer	\$ 13.00	\$ 14.13
Geissler, Jamie	\$ 13.00	\$ 14.13
Gordon, Mae	\$ 13.00	\$ 14.13
Hults, Nicholas	\$ 13.00	\$ 14.13
Jacobs, George	\$ 13.00	\$ 14.13
Nugent, Clare	\$ 13.00	\$ 14.13
Scott, Madison	\$ 13.00	\$ 14.13
Scott, Mikaela	\$ 13.00	\$ 14.13
Verdi, Victoria	\$ 13.00	\$ 14.13
<u>Tumble Time:</u>		
Bet, Heather	\$ 16.32	\$ 16.65
Jenkins, Heather	\$ 16.98	\$ 17.32
<u>Group Exercise Instructors</u>		
Hatch, Gayle (Per Class):	\$ 30.62	\$ 31.23
Hatch, Rebecca	\$ 25.00	\$ 25.50
<u>Certified Personal Trainers (Per Session):</u>		
Hatch, Gayle	\$ 35.84	\$ 36.56
Neglia, Jessica	\$ 35.84	\$ 36.56

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			

Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION – Budget Transfer**

Mr. Young moved and Mr. Thurgarland seconded to approve the Budget Transfer.

**RESOLUTION  
BUDGET TRANSFER**

**WHEREAS**, the Municipal Budget for the year 2022 was approved on April 5, 2022 and adopted on May 3, 2022, and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Public Works O/E	\$2,800	
Building & Grounds Exp. O/E		\$600.00
Fire Other Expenses		\$2,000.00
Natural Gas & Propane		\$200.00

**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION – Authorizing A Reserve from The Capital Improvement Fund**

Mr. Thurgarland moved and Mr. Young seconded the motion to Authorize A Reserve from The Capital Improvement Fund.

**AUTHORIZING A RESERVE  
FROM THE CAPITAL IMPROVEMENT FUND  
FOR THE ARCHITECTURAL DESIGN AND CONSTRUCTION ADMINISTRATION  
REQUIRED TO RENOVATE  
THE NEW POLICE STATION IN THE TOWNSHIP OF HOLLAND,  
COUNTY OF HUNTERDON AND STATE OF NEW JERSEY**

**WHEREAS**, the Township of Holland has received a proposal for the architectural design and construction administration to renovate the new Police Station, from SSP Architects, dated December 29, 2022, a copy of which is attached and incorporated herein; and

**WHEREAS**, the proposal is for the architectural design and construction administration related to the renovation of the new Police Station, is in an amount not to exceed \$75,000.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Holland, that the amount of \$75,000 from the Capital Improvement Fund be utilized to set up a Reserve for the architectural design and construction administration related to the renovation of the new Police Station.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-ORDINANCE 2023-03** -Introduction/First Reading  
 Second reading and Public Hearing set for February 7, 2023

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2023-3 on First Reading and set Public Hearing for February 7, 2023

**ORDINANCE 2023-3**  
**ORDINANCE AMENDING CHAPTER 32 ENTITLED “POLICE AND PUBLIC SAFETY, DEPARTMENT OF” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY**

**WHEREAS**, the Township of Holland has heretofore had in place ordinances establishing a police department; and

**WHEREAS**, as required by State Statute the Township must designate the organization of the police department; and

**WHEREAS**, the Township has established the organization of the Police Department along with the particular ranks and number of individuals holding such ranks; and

**WHEREAS**, the Township desires to amend such organization to allow for the hiring of Special Police Officers.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Holland, the County of Hunterdon, that Chapter 32 entitled “Police and Public Safety, Department of” of the Code of the Township of Holland (“Code”) is hereby amended as follows: (1) to amend Section 32-5 of the Code to be consistent with the Special Law Enforcement Officers' Act (N.J.S.A. 40A:14-146.8);(2) those portions of the Code set forth below are hereby amended as follows; and (3) portions of the Code not set forth below shall remain unchanged:

**SECTION 1.** Section 32-5 of the Code of the Township of Holland entitled “Special Police Officers” is hereby deleted in its entirety and replaced with the following:

- A. *Classification of Officers.* Pursuant to N.J.S.A. 40A:14-146.11, there are hereby established three classifications of special law enforcement officers:
  - 1) **Class One.** Officers of this class are hereby authorized to perform routine traffic detail, spectator control and similar duties. Class one officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances and violations of Title 39 of the New Jersey Statutes. The use of a firearm by an officer of this class shall be strictly prohibited, and no class one officer shall be assigned any duties which may require the carrying or use of a firearm.
  - 2) **Class Two.** Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has been fully certified as successfully completing training as prescribed by the police training commission.
  - 3) **Class Three.** special law enforcement officers shall be issued a firearm, mechanical force devices and any such other equipment or supplies necessary to perform their duties as determined by the Chief of Police, who shall also prescribe uniforms that the special officers are responsible for acquiring. Class III special law enforcement officers shall be responsible for the care and maintenance of their uniforms and equipment and shall wear the uniform of the day and carry firearm and other mechanical force devices and equipment as prescribed by the Chief of Police at all times when on duty.
- B. *Uniforms.* Pursuant to N.J.S.A. 40A:14-146.12, every special law enforcement officer prior to the commencement of his duties shall be furnished with a uniform which shall identify the officer's

function. The uniform shall include, but not be limited to, a hat and appropriate badges which shall bear an identification number or name tag and the name of the local unit in which the officer is employed. The uniform shall also include an insignia issued by the commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification issued pursuant to Section 4 of The Special Law Enforcement Officers' Act (N.J.S.A. 40A:14-146.11).

- C. *Carrying of Firearms.* Special law enforcement officers who are permitted to carry and return firearms shall do so pursuant to the guidelines established in N.J.S.A. 40A:14-146.14(b).
- D. *Rules and Regulations.* Special law enforcement officers shall comply with the rules and regulations applicable to the conduct and decorum of the permanent regularly-appointed police officers of the Township, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- E. *Supervision.* Pursuant to N.J.S.A. 40A:14-146.14, a special law enforcement officer shall be under the supervision and direction of the chief of police or, in the absence of the chief, other chief law enforcement officer of the local unit wherein the officer is appointed, and shall perform his duties only in the local unit except when in fresh pursuit of any person pursuant to chapter 156 of Title 2A of the New Jersey Statutes or when authorized to perform duties in another unit pursuant to a mutual aid agreement enacted in accordance with section 1 of P.L.1976, c. 45 (C.40A:14-156.1).
- F. *Hours of Employment.* No class one or two special law enforcement officer may be employed for more than 20 hours per week by the local unit except, as determined by the governing body, during periods of emergency or for services to a private entity. However, the Chief of Police and governing body may designate one of the Townships' Class I or Class II Specials for whom there shall be no weekly twenty-hour limitation on the number of hours worked pursuant to N.J.S.A. 40A:14-146.14.
- G. *Terms and Revocation of Appointments.* Pursuant to N.J.S.A. 40A:14-146.14(a), special law enforcement officers may be appointed for terms not to exceed one year, and the appointments may be revoked by the local unit for cause after adequate hearing, unless the appointment is for four months or less, in which event the appointment may be revoked without cause or hearing. Nothing herein shall be construed to require reappointment upon the expiration of the term. The special law enforcement officers so appointed shall not be members of the police force of the local unit, and their powers and duties as determined pursuant to this act shall cease at the expiration of the term for which appointed.
- H. *Number of Categories of Officers.* The number of special law enforcement officers designated as class one members shall not exceed 2 persons. The number of special law enforcement officers designated as class two members shall not exceed the higher of two persons or 25% of the total number of regular police officers employed by the Department pursuant to N.J.S.A. 40A:14-146.17.

**SECTION 11.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**SECTION 12.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

**SECTION 13.** This Ordinance shall take effect upon final passage and publication according to law.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**BUSINESS FROM TOWNSHIP ATTORNEY**

- Township will follow up after comment is received from the DVAA
- Waiting on approvals from DEP to move forward with Flood Ordinance, expected for Introduction at the scheduled Regular Township Committee meeting February 7, 2023.



**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

Alfonso Mayer – Question regarding check number 33199 American Gas  
Beth Silva – Model Dark Sky Ordinance for consideration  
Phil Brandally – Concerns about new lighting at the Gilbert Power Plant

**EXECUTIVE SESSION-**

**-RESOLUTION**-to enter into Executive Session

Mr. Young moved and Mr. Wilhelm seconded the motion to adopt the following Resolution at 7:55 pm.  
No action will be taken.

**RESOLUTION**  
**Entering into Executive Session**

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12 b7 Contract Negotiations and Evaluation of Contracts

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**The Township Committee returned to Open Session at 8:04 pm**

**ADJOURN**

Mr. Young moved and Mr. Wilhelm seconded the motion to adjourn at 8:06 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully submitted,

Melissa S. Tigar  
Melissa S. Tigar  
Municipal Clerk

Approved by,

Dan Bush  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor