

February 7, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

The Holland Township Committee met on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:05 p.m.

MAYOR BUSH CALLS THE MEETING TO ORDER: The February 7, 2023 regular meeting of the Holland Township Committee will now come to order.

Roll Call: present were

Committeeman Duane Young arrived at 7:20pm
Committeewomen Lisa Mickey ~ Present on Zoom with no comment
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the *“Pledge of Allegiance”*

CLERK TIGAR READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022 and re-published with the Zoom information on January 12, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Holland Twp website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

EXECUTIVE SESSION- at 7:07 p.m.

-RESOLUTION-to enter into Executive Session

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to enter into Executive Session

RESOLUTION

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Potential Litigation regarding Stormwater Designation

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk’s Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Mr. Young joined the Township Committee at 7:20 p.m.

The Committee returned to Open Session at 7:23 p.m.

APPROVAL OF MINUTES OF THE: January 17th, 2023 Regular Meeting and Executive Session
 Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to approve the minutes of the January 17th, 2023 Regular Meeting and Executive Session.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Mr. Thurgarland moved and Mr. Young seconded the motion to accept the Bills as submitted.

Holland Township
 Bill List
 7-Feb-23

Check#	Vendor	Description	Payment	Check Total
33281	ABE MATERIALS - EASTON	Asphalt for Road Maintenance	\$ 477.66	\$ 477.66
33282	ALLEGRO ENTERPRISES, INC	Water Delivery RRCC	\$ 24.67	
		January 2023 Delivery - DPW	\$ 32.06	
		January 2023 Delivery - Municipal Bldg	\$ 46.84	\$ 103.57
33283	ALPHA OMEGA TRAINING SOLUTIONS	OEM Conference 2023	\$ 247.70	\$ 247.70
33284	Amazon	Ink Cartridge for Time Clock DPW	\$ 15.96	\$ 15.96
33285	Amazon.com RRCC	Christmas Decorations for Parks & Rec	\$ 131.45	\$ 131.45
33286	Amerigas-Clinton 751	Propane for Municipal Building	\$ 1,061.53	\$ 1,061.53
33287	ANIMAL CONTROL SOLUTIONS	24 Hour Animal Control Coverage Jan 2023	\$ 1,040.00	\$ 1,040.00
33288	AQUA NEW JERSEY	Aqua NJ- transfer service 802 Milford-Warren	\$ 16.50	\$ 16.50
33289	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 33.00	\$ 33.00
33290	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 16.50	\$ 16.50
33291	AQUA NEW JERSEY	Pool (8796)	\$ 173.94	\$ 173.94
33292	AQUA NEW JERSEY	RRCC Pool 8797	\$ 82.50	\$ 82.50
33293	AQUA NEW JERSEY	4th Qtr Hydrant	\$ 3,842.25	\$ 3,842.25
33294	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren GI	\$ 321.32	\$ 321.32
33295	Aquatic Distributors Inc	Yearly Maintenance of Pool Robot	\$ 1,986.00	\$ 1,986.00
33296	B&B Press Inc.	Tax Collector Stub Pads 100 pads of 100s	\$ 275.01	\$ 275.01
33297	Certapro Painters of Hunterdon County	Painting of Clerk's Office	\$ 3,877.20	\$ 3,877.20
33298	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 22.75	
		Shop Towels / Floor Mat service	\$ 39.90	
		Mats for RRCC February 2023	\$ 89.35	\$ 152.00
33299	Colliers Engineering & Design Inc	HLT0089 Roof Replacement RRCC	\$ 1,201.89	
		HTL082 Library Roof	\$ 84.00	
		HTL0084 Church Road Cost Estimate	\$ 691.75	
		HLT075	\$ 953.39	
		HLT046	\$ 653.83	
		HLT0092 490 Shire Road	\$ 214.00	
		HLT001 Holland Township General	\$ 84.00	\$ 3,882.86
33300	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal	\$ 228.00	\$ 228.00
33301	Enterprise Electrical Inc	Removal of Municipal Building Side Light	\$ 312.50	\$ 312.50
33302	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$ 580.00	\$ 580.00
33303	FOX HILL CONDOMINIUM ASSOC., LLC	Reimbursement for Street Lighting	\$ 629.85	\$ 629.85
33304	Gall's	Police Equipment	\$ 610.55	
		Equipment and Supplies	\$ 46.98	\$ 657.53
33305	GEBHARDT & KIEFER, PC	Oct-Nov 2022	\$ 148.50	
		Oct-Nov 2022	\$ 4,672.50	\$ 4,821.00
33306	GEBHARDT & KIEFER, PC	Dec-22	\$ 379.50	\$ 379.50
33307	GEBHARDT & KIEFER, PC	PB Mill Rd Solar B4 L1 TC Attorney service	\$ 132.00	\$ 132.00
33308	GEBHARDT & KIEFER, PC	PB Mill Rd Solar B4 L1 TC Attorney service	\$ 66.00	\$ 66.00
33309	GENERAL CODE, LLC	Supplement #21	\$ 1,859.34	\$ 1,859.34
33310	Go To Communications Inc	RRCC Phones February 2023	\$ 136.80	\$ 136.80
33311	Griffith-Allied Trucking LLC	Police/DPW Gas/Fuel	\$ 247.89	
		Police/DPW Gas/Fuel	\$ 969.88	\$ 1,217.77
33312	GYM SOURCE USA LLC	Strength Training Equipment for RRCC	\$ 20,375.00	\$ 20,375.00
33313	H.J. OPDYKE LUMBER COMPANY, INC.	Misc. Items for Building and Maintenance	\$ 10.20	\$ 10.20
33314	Home Depot Credit Services	Misc. Items for Building and Maintenance	\$ 30.94	\$ 30.94
33315	International Association of Chief	2023 Dues	\$ 190.00	\$ 190.00
33316	J C Ehrlich Co Inc	Commercial Pest Maintenance service JANU	\$ 275.60	\$ 275.60
33317	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$ 60.08	\$ 60.08
33318	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights I	\$ 1,346.47	\$ 1,346.47
33319	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights M	\$ 22.71	\$ 22.71
33320	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 12/17/22	\$ 165.52	\$ 165.52

33321	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 12/17/22	\$ 81.21	\$ 81.21
33322	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford Warren	\$ 185.14	\$ 185.14
33323	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 12/17/22 - 01/	\$ 138.07	\$ 138.07
33324	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Pool Storage Garage 12/1	\$ 4.09	\$ 4.09
33325	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 12/17/22 - 01/20/23	\$ 714.50	\$ 714.50
33326	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 12/17	\$ 52.49	\$ 52.49
33327	JESSICA DULIN-SOTO	Yoga Classes January 2023	\$ 715.00	\$ 715.00
33328	JESSICA NEGLIA	Dynamic Media Sirius XM Radio	\$ 395.40	\$ 395.40
33329	JOHN P GALLINA, ESQ	PB Misc general Matters 012423	\$ 101.25	
		LUB Bailey B313 L 23 old BOA ap new ap	\$ 270.00	\$ 371.25
33330	Johnson Controls Fire Protection	Service Call 12/30/2022	\$ 1,134.00	\$ 1,134.00
33331	Kleen & Fresh Company LLC	Municipal Building Rugs Cleaned	\$ 1,982.50	\$ 1,982.50
33332	KRISTI GANO	1099s 60 count	\$ 44.98	\$ 44.98
33333	LAURA KNOTT	Yoga - January 2023	\$ 220.00	\$ 220.00
33334	LDI Connect	Copies for RRCC	\$ 32.25	
		Contract Usage Charge 12/22/22 - 01/21/2	\$ 38.00	
		Contract Usage Charge 10/22/22 - 11/21/2	\$ 53.36	
		Copies for RRCC	\$ 61.81	\$ 185.42
33335	LMR DISPOSAL	Dumpster Pickup Service	\$ 570.00	\$ 570.00
33336	LMR DISPOSAL	Dumpster Pickup Service	\$ 570.00	\$ 570.00
33337	LMR DISPOSAL	Dumpster Pickup Service	\$ 570.00	\$ 570.00
33338	LMR DISPOSAL	Recycling Dumpster @ RRCC	\$ 63.11	\$ 63.11
33339	MELANIE WORO	Zumba Glow January 2023	\$ 273.00	
		Zumba & Fitness Classes Jan 2023	\$ 880.00	\$ 1,153.00
33340	MILFORD-HOLLAND RESCUE SQUAD, INC.	2023 1st QUARTER DONATION	\$ 17,500.00	\$ 17,500.00
33341	MILFORD/FRENCHTOWN AUTO PARTS, INC.	15-10 Maintenance	\$ 30.58	\$ 30.58
33342	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Spinner Lights for Dump Trucks	\$ 85.74	\$ 85.74
33343	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Spinner Hose Replacements F550	\$ 142.57	\$ 142.57
33344	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Misc. Parts for Trk 02 Repair - Fuel Fil	\$ 262.90	\$ 262.90
33345	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Oil for F350/F350 RRCC	\$ 306.48	\$ 306.48
33346	MONINGHOFF APPLIANCE & SUPPLY CORP	Misc Items for Building and Maintenance Material	\$ 214.02	\$ 214.02
33347	Morton Salt Inc	Road Salt	\$ 3,159.80	\$ 3,159.80
33348	National Emergency Number Association	2023 NENA Membership	\$ 147.00	\$ 147.00
33349	NATIONAL RECREATION & PARK ASSOC.	CPRP Certification - Jessica Neglia	\$ 420.00	\$ 420.00
33350	NJ Advance Media	Twp Meeting - format change	\$ 38.62	
		Prof Serv/LUB Prof Serv	\$ 148.20	
		Ordinance #2023-01-03	\$ 119.59	
		Ad RRCC Position	\$ 591.70	\$ 898.11
33351	NJ DEPT OF HEALTH & SENIOR SERVICES	Jan-23	\$ 222.00	\$ 222.00
33352	NJ STATE ASSOC. OF CHIEFS OF POLICE	Training	\$ 350.00	\$ 350.00
33353	NJAPZA	LUB Membership Dues 01/01/2023-12/31/202	\$ 100.00	\$ 100.00
33354	ODP BUSINESS SOLUTIONS, LLC	Office Supplies	\$ 47.05	
		Soft Soap, Tissue & Towels	\$ 146.45	\$ 193.50
33355	ONE CALL CONCEPTS, INC	One Call Locate Service	\$ 15.73	\$ 15.73
33356	PenTeleData	01/24/23 - 02/24/23	\$ 196.85	\$ 196.85
33357	Prestige Dry Cleaner LLC	PD Dry Cleaning	\$ 829.00	\$ 829.00
33358	Princeton Computer Support	Computer Protection	\$ 110.50	\$ 110.50
33359	Promed Office Cleaners	Cleaning RRCC January 2023	\$ 230.00	
		EOC cleaning 12/15/2022	\$ 80.00	
		EOC cleaning 1/26/2023	\$ 80.00	\$ 390.00
33360	Quality Auto Glass Inc	Window Replacement Trk 17 Driver Side	\$ 280.58	\$ 280.58
33361	Rackspace US Inc	Department Email	\$ 89.86	\$ 89.86
33362	RJ'S DIESEL AND AUTO REPAIR	15-14 Vehicle Maintenance	\$ 389.77	
		Vehicle Maintenance	\$ 229.68	\$ 619.45
33363	Rutgers The State University	TRAINING - C. COLAUCE	\$ 135.00	\$ 135.00
33364	S & K Truck Parts Inc	Replacement Fuel Lines for Trk 12	\$ 372.36	\$ 372.36
33365	SIT ON IT	Chair for fitness center front desk	\$ 445.45	\$ 445.45
33366	SKY ZONE BETHLEHEM	Deposit for Summer Camp Field Trip	\$ 495.00	\$ 495.00
33367	STEM BROTHERS, INC.	PROPANE FOR RECYCLING BLDG	\$ 178.70	\$ 178.70
33368	Supreme Heating & Air Conditioning	Maintenance Contract Renewal	\$ 2,400.00	\$ 2,400.00
33369	Tamatha Isenberg	Yoga - January 2023	\$ 275.00	\$ 275.00
33370	TEAM LIFE INC	AED, Pads & Wall Case for Pool	\$ 1,890.00	\$ 1,890.00
33371	THERESA VERDI	Cleaning RRCC Jan 1 - 12	\$ 440.00	
		Cleaning services at Municipal Building	\$ 600.00	
		Cleaning services at Municipal Building	\$ 600.00	
		Jan 13 - Jan 31st Cleaning @ RRCC	\$ 640.00	
		Cleaning services at Municipal Building	\$ 700.00	\$ 2,980.00
33372	US MUNICIPAL SUPPLY, INC.	Snow Chains/Replacement Links	\$ 1,530.34	\$ 1,530.34
33373	VERIZON	JANUARY 2023 BILLING	\$ 2,034.12	\$ 2,034.12
33374	VITAL COMMUNICATIONS, INC.	Printing Revenue General	\$ 35.00	\$ 35.00
33375	WatchGuard Inc	Body Cameras	\$ 322.00	\$ 322.00
33376	WATERSHED INSTITUTE	LUA Kozak watershed conference virtual 0	\$ 45.00	\$ 45.00
33377	WB Mason Co Inc	Paper Towels	\$ 202.20	\$ 202.20
33378	WILSON PRODUCTS	Propane for Recycling Building	\$ 249.93	
		Propane for Recycling Building	\$ 36.00	\$ 285.93
33379	WITMER PUBLIC SAFETY GROUP	Purchase of Guns for PD	\$ 2,040.15	\$ 2,040.15
33380	AMANDA MULLER	Mileage	\$ 68.78	\$ 68.78
33381	AQUA	802 MILFORD WARREN GLEN	\$ 33.00	\$ 33.00
33382	JENNIFER EGE	REFUND	\$ 132.00	\$ 132.00

33383	PRIORITY OF LIFE TRAINING & CONSULT	CLASS III TRAINING	\$ 185.00	\$ 185.00
		Totals	\$ 103,033.62	\$ 103,033.62
2123	GUARDIAN	Feb-23	\$ 2,785.49	\$ 2,785.49
1312023	NJ STATE HEALTH	Retiree Billing	\$ 2,944.16	\$ 2,944.16
1312023	NJ STATE HEALTH	Heath benefits	\$ 35,025.07	\$ 35,025.07
	VOIDS	VOIDS		
32910	LISA MICKEY	CK LOST	\$ (130.00)	\$ (130.00)
32962	LISA MICKEY	DUPLICATE CK LOST	\$ (130.00)	\$ (130.00)
33173	LISA MICKEY	RE-ISSUE OF (1) LOST CK	\$ 130.00	\$ 130.00
33160	HOLLAND TWSP VOL FIRE CO	MADE TO INCORRECT VENDOR	\$ (1,000.00)	\$ (1,000.00)
33191	MILFORD FIRE CO	RE-ISSUE OF CK #33160	\$ 1,000.00	\$ 1,000.00
33228	GRIFFITH-ALLIED	INCORRECT AMOUNT PAID	\$ (4,616.37)	\$ (4,616.37)
33280	GRIFFITH-ALLIED	RE-ISSUE OF CK #33228	\$ 3,819.64	\$ 3,819.64
33149	AMERICAN CAMP ASSOCIATION	VOID NEEDED SEPARATE CHECKS	\$ (1,629.00)	\$ (1,629.00)
33197	AMERICAN CAMP ASSOCIATION	SUMMER REC PROGRAM	\$ 525.00	\$ 525.00
33198	AMERICAN CAMP ASSOCIATION	SUMMER REC PROGRAM	\$ 1,104.00	\$ 1,104.00
		Totals	\$ 39,827.99	\$ 39,827.99
		Grand total	\$ 142,861.61	\$ 142,861.61

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

REMINDER/ANNOUNCEMENT

OLD BUSINESS FROM TOWNSHIP COMMITTEE

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt on final reading Ordinance 2023-01.

-ORDINANCE 2023-01-Public Hearing/Final Adoption

This Ordinance will become effective upon publication on February 9, 2023

ORDINANCE 2023-01
CALENDAR YEAR 2023
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION
LIMITS AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation, and the 3.5% percentage rate as an exception to its final appropriation in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Holland in the County of Hunterdon finds it advisable and necessary to increase the CY 2023 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 3.5% increase in the budget for said year, amounting to \$162,601.29 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, a majority of the full authorized membership of the governing body affirmatively concurring, that, in the CY 2023 budget year, the final appropriations of the Township of Holland shall, in accordance with this ordinance and the N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to

\$162,601.29, and that the CY 2023 municipal budget for the township of Holland be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance as introduced to the Chief Finance Officer, with the recorded vote included thereon, to be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FINALLY ORDAINED, that the Municipal Clerk submit a certified copy of this ordinance upon Final Adoption to the Chief Finance Office, with the recorded vote included thereon, to be filed with said Director within 5 days after such adoption.

PUBLIC HEARING – There being no comments, the Public Hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-02-Public Hearing/Final Adoption

This Ordinance will become effective immediately upon adoption and publication.

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt on final reading Ordinance 2023-2.

ORDINANCE 2023-2

AN ORDINANCE TO DETERMINE AND FIX THE SALARIES AND WAGES OF CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF HOLLAND, IN THE COUNTY OF HUNTERDON AND STATE OF NEW JERSEY

BE IT ORDAINED by the Township of Holland, in the County of Hunterdon and State of New Jersey, as follows:

SECTION 1. The salaries or wages to be paid certain officers or employees of the Township of Holland are hereby determined and fixed at the following amounts or rates, or ranges of amounts or rates, where NJSMW is defined as New Jersey State Minimum Wage, for the calendar year 2023 and until the same are amended by subsequent ordinance of this Township:

OFFICE/TITLE	MINIMUM	MAXIMUM
Township Committee	\$4,000.00	\$8,000.00
Municipal Clerk	\$42,000.00	\$80,000.00
Registrar	\$4,000.00	\$7,000.00
Deputy Municipal Clerk	\$22,000.00	\$45,000.00
Deputy Registrar	\$1,500.00	\$4,000.00
Substitute Secretarial Help	NJSMW	\$35.00
Chief Finance Officer (salaried)	\$20,000.00	\$50,000.00
Chief Finance Officer (hourly)	\$30.00	\$65.00
Finance Assistant	\$17.00	\$35.00
Qualified Purchasing Agent	\$4,000.00	\$10,000.00
Animal Control Secretary	NJSMW	\$25.00
Tax Collector	\$20,000.00	\$50,000.00
Sewer Rent Collector	\$4,000.00	\$8,000.00
Licensed Sewer Operator	\$3,000.00	\$8,000.00

Tax Assessor	\$20,000.00	\$50,000.00
Land Use Administrator (Planning Secretary, Zoning Secretary, Zoning Officer, Development Reg. Officer, Municipal Housing Liaison, Recycling Secretarial Work)	\$40,000.00	\$75,000.00
Planning Secretary (hourly)	NJSMW	\$30.00
Zoning Secretary (hourly)	NJSMW	\$30.00
Municipal Housing Liaison	\$500.00	\$3,000.00
Zoning Officer	\$5,000.00	\$35,000.00
Development Regulations Officer	\$4,000.00	\$20,000.00
PERC Witness, per hour	NJSMW	\$20.00
<u>Police:</u>		
Police Chief	\$80,000.00	\$130,000.00
Community Emergency Response Team Coordinator	\$5,000.00	\$25,000.00
Police Administrative Coordinator	\$30,000.00	\$60,000.00
Deputy Police Records Custodian	\$1,500.00	\$3,500.00
Emergency Management Secretary	\$1,000.00	\$3,500.00
Sergeant	\$3,000.00	\$5,000.00
Police Officers	\$30,000.00	\$113,000.00
Part-Time Police Officer	\$18.00	\$35.00
Class III Officer	\$40,000.00	\$50,000.00
(Reimbursable through a formal Shared Service Agreement entered into by the Township and the Holland Township Board of Education)		
<u>Public Works:</u>		
DPW/Buildings Supt.	\$60,000.00	\$105,000.00
Public Works Employee	\$20.00	\$40.00
Public Works Temporary Supervisor, per hour	\$3.25	\$10.00
Part Time Snow Removal:	NJSMW	\$30.00
Part Time Seasonal Employees (Public Works)	NJSMW	\$25.00
<u>Buildings and Grounds:</u>		
	NJSMW	\$25.00
<u>Recycling:</u>		
Recycling Center Manager	NJSMW	\$25.00
Recycling Help	NJSMW	\$20.00
<u>Board Secretaries: Per Meeting Attended</u>		
Parks and Recreation Secretary	\$50.00	\$100.00
Board of Health Secretary	\$50.00	\$100.00
Environmental Commission Secretary	\$50.00	\$100.00
Historic Preservation Secretary	\$50.00	\$100.00
Agriculture Advisory	\$50.00	\$100.00
<u>Riegel Ridge Community Center:</u>		
Director	\$30,000.00	\$75,000.00
Member Services Rep.	NJSMW	\$25.00
Operational Support Coordinator (Full Time)	\$35,000.00	\$45,000.00
Front Desk Staff:	NJSMW	\$20.00
Child Watch:	NJSMW	\$20.00
Toddler Time:	NJSMW	\$20.00
Group Exercise Instructors (Per Class):	NJSMW	\$35.00
Certified Personal Trainers (Per Session):	NJSMW	\$40.00
Pool Supervisor:	\$7,000.00	\$12,000.00
<u>Prosecutor / Public Defender:</u>		
Prosecutor	\$6,000.00	\$9,000.00

Alternate Prosecutor (Per Court Session)	\$200.00	\$400.00
Public Defender	\$750.00	\$2,500.00
Alternate Public Defender (Per Court Session)	\$200.00	\$400.00

Joint Municipal Court:

Per Joint Court Agreement Share

Judge, pro-rated based on %	\$1,000.00	\$15,000.00
Court Admin., pro-rated on %	\$1,000.00	\$15,000.00
Violations Clerk, per hr., pro-rated on %	NJSMW	\$30.00
Security, per hour, pro-rated 1/3	\$18.00	\$35.00
Court Runner, per hour, pro-rated 1/3	NJSMW	\$30.00

PUBLIC HEARING – There being no comments, the Public Hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-3-Public Hearing/Final Adoption

This Ordinance will become effective immediately upon adoption and publication.

Mr. Thurgarland moved and Mr. Young seconded the motion to adopt on final reading Ordinance 2023-3.

ORDINANCE 2023-3

ORDINANCE AMENDING CHAPTER 32 ENTITLED “POLICE AND PUBLIC SAFETY, DEPARTMENT OF” OF THE GENERAL ORDINANCES OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, AND THE STATE OF NEW JERSEY

WHEREAS, the Township of Holland has heretofore had in place ordinances establishing a police department; and

WHEREAS, as required by State Statute the Township must designate the organization of the police department; and

WHEREAS, the Township has established the organization of the Police Department along with the particular ranks and number of individuals holding such ranks; and

WHEREAS, the Township desires to amend such organization to allow for the hiring of Special Police Officers.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, the County of Hunterdon, that Chapter 32 entitled “Police and Public Safety, Department of” of the Code of the Township of Holland (“Code”) is hereby amended as follows: (1) to amend Section 32-5 of the Code to be consistent with the Special Law Enforcement Officers’ Act (N.J.S.A. 40A:14-146.8);(2) those portions of the Code set forth below are hereby amended as follows; and (3) portions of the Code not set forth below shall remain unchanged:

SECTION 1. Section 32-5 of the Code of the Township of Holland entitled “Special Police Officers” is hereby deleted in its entirety and replaced with the following:

- A. *Classification of Officers.* Pursuant to N.J.S.A. 40A:14-146.11, there are hereby established three classifications of special law enforcement officers:
 - 1) **Class One.** Officers of this class are hereby authorized to perform routine traffic detail, spectator control and similar duties. Class one officers shall have the power to issue summonses for disorderly persons and petty disorderly persons offenses, violations of municipal ordinances and violations of Title 39 of the New Jersey Statutes. The use of a firearm by an officer of this class shall be strictly prohibited, and no class one officer shall be assigned any duties which may require the carrying or use of a firearm.
 - 2) **Class Two.** Officers of this class shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer. The use of a firearm by an officer of this class may be authorized only after the officer has been fully certified as successfully completing training as prescribed by the police training commission.

- 3) **Class Three.** special law enforcement officers shall be issued a firearm, mechanical force devices and any such other equipment or supplies necessary to perform their duties as determined by the Chief of Police, who shall also prescribe uniforms that the special officers are responsible for acquiring. Class III special law enforcement officers shall be responsible for the care and maintenance of their uniforms and equipment and shall wear the uniform of the day and carry firearm and other mechanical force devices and equipment as prescribed by the Chief of Police at all times when on duty.
- B. *Uniforms.* Pursuant to N.J.S.A. 40A:14-146.12, every special law enforcement officer prior to the commencement of his duties shall be furnished with a uniform which shall identify the officer's function. The uniform shall include, but not be limited to, a hat and appropriate badges which shall bear an identification number or name tag and the name of the local unit in which the officer is employed. The uniform shall also include an insignia issued by the commission which clearly indicates the officer's status as a special law enforcement officer and the type of certification issued pursuant to Section 4 of The Special Law Enforcement Officers' Act (N.J.S.A. 40A:14-146.11).
- C. *Carrying of Firearms.* Special law enforcement officers who are permitted to carry and return firearms shall do so pursuant to the guidelines established in N.J.S.A. 40A:14-146.14(b).
- D. *Rules and Regulations.* Special law enforcement officers shall comply with the rules and regulations applicable to the conduct and decorum of the permanent regularly-appointed police officers of the Township, as well as any rules and regulations applicable to the conduct and decorum of special law enforcement officers.
- E. *Supervision.* Pursuant to N.J.S.A. 40A:14-146.14, a special law enforcement officer shall be under the supervision and direction of the chief of police or, in the absence of the chief, other chief law enforcement officer of the local unit wherein the officer is appointed, and shall perform his duties only in the local unit except when in fresh pursuit of any person pursuant to chapter 156 of Title 2A of the New Jersey Statutes or when authorized to perform duties in another unit pursuant to a mutual aid agreement enacted in accordance with section 1 of P.L.1976, c. 45 (C.40A:14-156.1).
- F. *Hours of Employment.* No class one or two special law enforcement officer may be employed for more than 20 hours per week by the local unit except, as determined by the governing body, during periods of emergency or for services to a private entity. However, the Chief of Police and governing body may designate one of the Townships' Class I or Class II Specials for whom there shall be no weekly twenty-hour limitation on the number of hours worked pursuant to N.J.S.A. 40A:14-146.14.
- G. *Terms and Revocation of Appointments.* Pursuant to N.J.S.A. 40A:14-146.14(a), special law enforcement officers may be appointed for terms not to exceed one year, and the appointments may be revoked by the local unit for cause after adequate hearing, unless the appointment is for four months or less, in which event the appointment may be revoked without cause or hearing. Nothing herein shall be construed to require reappointment upon the expiration of the term. The special law enforcement officers so appointed shall not be members of the police force of the local unit, and their powers and duties as determined pursuant to this act shall cease at the expiration of the term for which appointed.
- H. *Number of Categories of Officers.* The number of special law enforcement officers designated as class one members shall not exceed 2 persons. The number of special law enforcement officers designated as class two members shall not exceed the higher of two persons or 25% of the total number of regular police officers employed by the Department pursuant to N.J.S.A. 40A:14-146.17.

SECTION 11. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 12. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 13. This Ordinance shall take effect upon final passage and publication according to law.

PUBLIC HEARING – There being no comments, the Public Hearing was ordered closed

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mr. Bush

- Hunterdon County Ballot Drop Box located at the Municipal Building, there will know be a monthly records destruction put in by Clerk Tigar.
- Letter from Police Chief indicating the development of his force in the next 5 years has been reviewed but at this time will not be enforced.
- RRCC Community Appreciation Day for Holland residents August 19th is on the agenda this evening for approval.
- RRCC report for January.
- 2023 Sewer Rates on the agenda for approval. There will be increase of \$10.00 for the year.
- Public Works nice job on the last snow fall.
- Green Team re-organized February 6, 2023.
- Resolution to approve a Grant for RRCC Gymnasium Painting will be on the February 21, 2023 agenda.

Mr. Wilhelm

- Proposed fees for Land Use Board are under review.
- Daniels Law update from Attorney Lyons.
- Board of Health fee ordinance needs to be reviewed and adjusted as well.

Ms. Mickey

- Holland School – at the last BOE meeting on 1/24/23 a new board member (Michael Giovenetti) was sworn in. Nick Moustakas was also appointed the seat previously held by Tim Mcquire.
- Economic Development – Clinton Twp. has received a \$3 million state grant to build a new police headquarters. Lisa checked the attorney general website and reached out to Senator Steinhardt and Assemblyman Peterson for their assistance in finding state grant money.

Mr. Young

- JCP&L street lights being turned back on.
- Green Team will be submitting a Grant for \$20,000 to use towards solar panels for the Municipal Building.
- Environmental Commission – Attended first meeting. Looking for suggestions on speakers for the “Speaker Series” more information and links on the Township Website.
- Arbor Day- participation from the Twp. as in the past for trees and locations of plantings.

Mr. Thurgarland

- Updated the Cyber Incident Response Plan. Would like approved and then distributed by Clerk Tigar to the Township staff.
- Received a quote for an Antivirus Spam blocking software for the Townships 25 email accounts. Would like to have the quote approved for a one-year trial.
- Will be attending monthly library meeting February 8, 2023. Will also be coordinating a meeting with the County Library on the future of the Township library.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Authorization for Mayor to approve the updated Cyber Incident Response Plan

Mr. Thurgarland moved and Mr. Young seconded to motion to approve the updated Cyber Incident Response Plan.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for Mayor to approve RRCC Community Appreciation Day on August 19, 2023 for Holland Residents

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to approve the RRCC Community Appreciation Day on August 19, 2023 for Holland residents.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	

Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for the Mayor to sign the revised Annual Accomplishment Report for the New Jersey Shade Tree and Community Forestry Assistance Act. The Annual Accomplishment Report details the previous year's accomplishments under the plan.

Mr. Young moved and Mr. Wilhelm seconded the motion to Authorize the Mayor to sign the revised Annual Accomplishment Report for the New Jersey Shade Tree and Community Forestry Assistance Act.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for the Mayor to sign Holland Township Case Field Sanico Contract

Mr. Wilhelm moved and Mr. Young seconded the motion to authorize the Mayor to sign the Case Field Sanico contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for the Mayor to sign Riegel Ridge Community Center Supreme Heating & A/C Agreement for the time period 1/1/2023-12/31/2023

Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to authorize the Mayor to sign the Riegel Ridge Community Center Supreme Heating & A/C Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for the Mayor to sign Riegel Ridge Community Center, Johnson Controls Fire Protection Agreement, effective May 1, 2023 to April 30, 2024.

Mr. Thurgarland moved and Mr. Young seconded the motion to authorize the mayor to sign the RRCC Johnson Controls Fire Protection agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Authorization for the Mayor to sign A Sustainable Jersey Green Team Grant Funded by the PSE&G Foundation for \$20,000.00.

Mr. Young moved and Mr. Wilhelm seconded the motion to authorize the mayor to sign A Sustainable Jersey Green Team Grant Funded by the PSE&G Foundation for \$20,000.00.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-Appointment by Mayor-Mayor announces his appointment of Ryan Preston to Sustainable Jersey Green Team. Term expiring 12/31/2023.

Mr. Wilhelm moved and Mr. Young seconded the motion to appoint Ryan Preston to the Sustainable Jersey Green Team.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION - Resolution of Support from Local Governing Body Authorizing the Sustainable Jersey® Grant funded by PSEG

Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following resolution:

**RESOLUTION
Resolution of Support from Local Governing Body Authorizing the
Sustainable Jersey® Grant funded by PSEG**

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, Township of Holland strives to save tax dollars, assure clean land, air and water, improve working and living environments; and

WHEREAS, Township of Holland is participating in the Sustainable Jersey Program; and

WHEREAS, one of the purposes of the Sustainable Jersey Program is to provide resources to municipalities to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey Small Grants funded by PSEG;

THEREFORE, the Township of Holland’s Governing Body of Township of Holland has determined that Township of Holland should apply for the aforementioned Grant.

THEREFORE, BE IT RESOLVED, that Township of Holland’s Governing Body of the Township of Holland, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey Grant funded by PSEG.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION – Appointing Community Emergency Response Team Coordinator
Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following resolution:

**RESOLUTION
APPOINTING COMMUNITY EMERGENCY
RESPONSE TEAM COORDINATOR**

WHEREAS, the New Jersey Office of Emergency Management has established the Community Emergency Response Team (“CERT”) program as part of a nationwide initiative to encourage the formation of CERTs so that New Jersey communities are better prepared to respond to emergency situations; and

WHEREAS, the Township of Holland (“Township”) determined that it is in its best interest to establish a CERT that will bring the aforementioned benefits to the Township; and

WHEREAS, to facilitate the establishment, oversight and operation of the CERT, the Township adopted Ordinance 2022-22, creating the position of CERT Coordinator and setting for the responsibilities, education and training requirements of the CERT Coordinator.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

1. Sean P. Gutsick is hereby appointed as the Community Emergency Response Team Coordinator, for a term of three years (“term”), effective January 1, 2023, and expiring on December 31, 2025, at a compensation rate of as set by salary ordinance.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Authorizing the Township of Holland Office of Emergency Management to Accept Grant Funds and Participation in the FY22 EMAA Grant Program
Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following resolution:

RESOLUTION

Authorizing the Township of Holland Office of Emergency Management to Accept Grant Funds and Participation in the FY22 EMAA Grant Program Administered by the State of New Jersey, Department of Law and Public Safety

WHEREAS, the Township of Holland, Office of Emergency Management has been awarded a grant, FY22-EMPG-EMAA-1015, from the Emergency Management Agency Assistance Subgrant Program (EMAA) offered through the New Jersey State Police Office of Emergency Management Agency; and

WHEREAS, these grants are available to successful applicants and are funded through the FY2022 Emergency Management Performance Grant for the dates of July 1, 2022 through June 30, 2023; and

WHEREAS, the Sub-grant, consisting of a total of \$10,000.00 federal award (no match required) which will be used for Emergency Management as follows –

- Emergency Management Coordinator Chief Sean Gutsick will receive an additional \$5,000.00 stipend, separate from the adopted Township Wages and Salaries ordinance, to be paid beginning January of 2023 and ending June 30, 2023.
- Emergency Management Secretary Administrative Coordinator Amanda Muller will receive an additional \$5,000.00 stipend, separate from the adopted Township Wages and Salaries ordinance, to be paid beginning January of 2023 and ending June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland County of Hunterdon in the state of New Jersey, that the Holland Township Chief Financial Officer is authorized to make adjustments to salaries.

BE IT FINALLY RESOLVED, that the Holland Township Municipal Clerk is directed to forward certified copies of this Resolution to the Holland Township Chief Finance Officer and the Holland Township Police Administrator to be forwarded to the New Jersey State Police Office of Emergency Management the Hunterdon County Office of Emergency Management and the Township of Holland Office of Emergency Management

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION - Approving the 2023 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2023 Sewer Bills.
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following resolution:

RESOLUTION

Approving the 2023 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2023 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2023 sewer rate be increased by \$10 per year to the 2023 annual rate \$780.00 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2023 sewer bills, at the annual fee of \$780.00 per unit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Approval of Fireworks Display
 Mr. Wilhelm moved and Mr. Young seconded the motion to adopt the following resolution:

RESOLUTION
 Approval of Fireworks Display
 at Holland Township Community Day

WHEREAS, Holland Township Community Day is scheduled on Saturday, September 09th, for the 9th year at Riegel Ridge Community Center; and

WHEREAS, the Holland Township Committee wishes to provide a fireworks show at Holland Township Community Day for the entertainment of the residents and local community; and

WHEREAS, the Township received a proposal from **Celebration Fireworks** to provide a fireworks show at Riegel Ridge Community Center in a total amount of **\$10,600** and

WHEREAS, the Chief Financial Officer has certified that funds are available for this expense; and

WHEREAS, the Director of Holland Township Parks and Recreation will obtain the following:

- Confirmation that the Holland Township Volunteer Fire Company will provide coverage for public safety
- A Certificate of Insurance from the above fireworks company naming Holland Township as an additional insured
- That a waiver of liability from the owner of any structure found by the Fire Marshall to be located within the display and fallout zone.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Mayor is hereby authorized to endorse a contract with **Celebration Fireworks** in the amount of **\$10,600** for a fireworks display at Holland Township Community Day.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution will be prepared by the Municipal Clerk and shall be included in the fireworks application submitted by the Celebration Fireworks to the State of New Jersey, Department of Community Affairs, Division of Fire Safety, CN 809, Trenton, New Jersey 08625-0809.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Awarding a professional service contract to SSP Architects
 This was removed from the agenda for revisions.

-RESOLUTION-Approval to Hire: Alan DiEsso as Class III Special Law Enforcement Officer at the salary listed in the adopted 2023 Salary Ordinance
 Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following resolution:

RESOLUTION

Authorizing the Township of Holland to Hire
One New Class III Special Law Enforcement Officer

WHEREAS, in order to maintain the health, safety, and welfare of the public at large, the Holland Township Committee has determined that it is necessary to hire a probationary full-time police officer; and

WHEREAS, pursuant to Section 32-5 of the Code of the Township of Holland (the "Code") the Holland Township Committee conducted interviews of various applicants; and

WHEREAS, the Committee and the Holland Township Police Chief have reviewed Alan DiEsso's application, qualifications, background check, medical examination (pending), psychological examination (pending), and Police Training Commission qualifications and have found them all to be acceptable; and

WHEREAS, the salary associated with this new hire shall be set at the probationary sum of \$43,200.00 per year (prorated for any portion of the year during which this agreement shall be in effect, beginning on the first day of the officer's assignment to Holland Township School), in accordance with the "Agreement Between the Township of Holland and the Holland Township School District; and

WHEREAS, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

WHEREAS, the Chief of Police has set forth an appropriate date for assignment; and

WHEREAS, all other terms and conditions of employment relating to this new hire shall be as set forth in the Shared Services Agreement and any subsequent agreements made between the Holland Township School District and the Township of Holland; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective February 7, 2023, Alan DiEsso is appointed as a Class III Special Law Enforcement Officer, in accordance with Ordinance §32-5 at the salary of \$43,200.00 per year.

BE IT FURTHER RESOLVED, that the employment of this new hire shall be conditioned upon passing all applicable requirements set forth in the applicable ordinances, statutes, and regulations; and

BE IT FINALLY RESOLVED, that all appropriate Township officials are hereby authorized and directed to take all appropriate actions in furtherance of the intentions set forth in this Resolution.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION – Authorizing the Reimbursement of Payment to Hunterdon Land Trust for Title, Appraisals, Survey and any other associated cost with Block 6, Lot 62.03

Mr. Young moved and Mr. Wilhelm seconded the motion to adopt the following resolution:

RESOLUTION

Authorizing the Reimbursement of Payment to Hunterdon Land Trust for
Title, Appraisals, Survey and any other associated cost with-Block 6, Lot 62.03

WHEREAS, John W. Schafer has submitted a Municipal Planning Incentive Grant farmland preservation application for his farm designated as Block 6, Lot 62.03 in Holland Township; and

WHEREAS, the State Agriculture Development Committee has issued Green Light Approval and authorized obtaining appraisals pursuant to N.J.A.C. 2:76-17A.10; and

WHEREAS, the Township of Holland passed a Resolution on December 7, 2021 Authorizing Reimbursement of Payment to Hunterdon Land Trust for appraisals and survey for Block 7, Lot 62.03; and

WHEREAS, the within Resolution authorizes Hunterdon Land Trust to be reimbursed for title work and other associated costs for acquiring the farmland preservation easement in addition to the appraisal and survey but the not to exceed amount (\$20,000) remains the same; and

WHEREAS, Hunterdon Land Trust will obtain the title work, appraisals and survey and the Township will reimburse Hunterdon Land Trust for an amount not to exceed \$20,000 within 45 days of receipt of the title work, appraisal, and survey invoices, and any other associated costs for acquiring the farmland preservation easement.

WHEREAS, Holland Township Chief Finance Officer, Kristi Gano has certified that funds are available from account 04 21510 110 030 002, and

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Township is authorized to reimburse Hunterdon Land Trust for the title work appraisals, survey, and any other associated costs for acquiring the farmland preservation, of Block 6, Lot 62.03 in an amount not to exceed \$20,000.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION – Award of Contract South State Inc, Denville Line Painting Inc. and Road Safety Systems LLC Spring Garden Road Improvements
 Mr. Thurgarland moved and Mr. Wilhelm seconded the motion to adopt the following resolution:

RESOLUTION
 Award of Contract
 South State Inc, Denville Line Painting Inc. and Road Safety Systems LLC
 Spring Garden Road Improvements

WHEREAS, the Township of Holland plans to improve Spring Garden Road north of its intersection with County Route 627 for a distance of approximately 2,780 feet; and

WHEREAS, the Township has obtained a grant from the municipal aid portion of the Transportation Trust Fund to help fund the project; and

WHEREAS, the Township has appropriated monies to construct the improvements on Spring Garden Road; and

WHEREAS, the Township plans to utilize South State Inc. (“South State”), Denville Line Painting Inc. (“Denville”) and Road Safety Systems LLC (“Road Safety”) through its membership in the Morris County Cooperative Pricing Council (“MCCPC”) to perform the required milling, paving, striping and guiderail work on Spring Garden Road; and

WHEREAS, South State, Denville and Road Safety are qualified contractors and have been found to be in compliance with the contract documents and technical specifications; and

NOW THEREFORE BE IT RESOLVED BY THE TOWNSHIP COMMITTEE of the Township of Holland that the Township shall utilize South State, Denville and Road Safety for the improvements on Spring Garden Road through the Township’s membership in the MCCPC as follows:

1. HMA Milling, 7,240 square yards at a 0 -2” depth at a unit price of \$2.75 per square yard for a total of \$19,910.00 (South State);
2. HMA Milling, 67 square yards at a 2-4” depth at a unit price of \$2.00 per square yard for a total of \$134.00 (South State);
3. HMA 19M64 Base Course, 3” minimum thickness, 13 tons at a unit price of \$60.00 per ton for a total of \$780.00 (South State);
4. HMA 9.5M64 Surface Course, 2” thickness, 911 tons at a unit price of \$84.15 per ton for a total of \$76,660.65 (South State);
5. Fuel Price Adjustment at \$2,500.00 (South State);
6. Asphalt Price Adjustment at \$2,500.00 (South State);
7. Traffic Stripes, 4” wide, 5,558 linear feet at a unit price of \$0.34 per linear foot for a total of \$1,889.72 (Denville);
8. Traffic Marking Lines, 24” wide, 20 linear feet at a unit price of \$5.46 per linear foot for a total of \$109.20 (Denville);
9. Removal of Beam Guiderail, 1,686 linear feet at a unit price of \$8.00 per linear foot for a total of \$13,488.00 (Road Safety);

10. Beam Guiderail, 1,660 linear feet at a unit price of \$36.00 per linear foot for a total of \$59,760.00 (Road Safety);
11. Beam Guiderail Posts, 10' Long, 1,110 linear feet at a unit price of \$32.00 per linear foot for a total of \$35,520.00 (Road Safety);
12. Reset Beam Guiderail, 115 linear feet at a unit price of \$4.00 per linear foot for a total of \$460.00 (Road Safety);
13. Tangent Guiderail Terminal, 50' Long, 1 unit at a unit price of \$3,500.00 per unit for a total of \$3,500.00 (Road Safety);
14. Tangent Guiderail Terminal, 25' Long, 2 units at a unit price of \$3,500.00 per unit for a total of \$7,000.00 (Road Safety);

BE IT FURTHER RESOLVED that copies of this resolution shall be forwarded to the NJDOT's Division of Local Aid and Economic Development.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION – Budget Transfer

Mr. Young moved and Mr. Wilhelm seconded the motion to adopt the following resolution:

**RESOLUTION
BUDGET TRANSFER**

WHEREAS, the Municipal Budget for the year 2022 was approved on April 5, 2022 and adopted on May 3, 2022, and

WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Clerk O/E Natural Gas & Propane	\$2,000.00	\$2,000.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- Reduction in work hours for Tax and Sewer Rent Collector

Mr. Young moved and Mr. Thurgarland seconded the motion to adopt the following resolution:

**RESOLUTION
Reduction in work hours for Tax and Sewer Rent Collector**

WHEREAS, the Township Committee previously appointed Ann Marie Silvia, to the position of Tax and Sewer Rent Collector; and

WHEREAS, the Township Committee and Ann Marie Silvia have agreed in a reduction of hours to include an average of twelve (12) hours per month on a schedule mutually agreed upon between her and the Township Committee Liaison; and

WHEREAS, for the position of Tax and Sewer Rent Collector, Ann Marie Silvia shall be paid an annual salary of \$15,000, and

WHEREAS, Ann Marie Silvia’s terms of employment will be in accordance with the Township’s Personnel Policies and Procedures Manual; and

WHEREAS, the Chief Financial Officer determined that there are sufficient funds available to pay for these services;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

- The Township Committee and Ann Marie Silvia have agreed in a reduction of hours to include an average of twelve (12) hours per month on a schedule mutually agreed upon between her and the Township Committee Liaison.
- For the position of Tax and Sewer Rent Collector, Ann Marie Silvia shall be paid an annual salary of \$15,000
- This Resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION-Approval to Hire: Dmitri VanBuskirk as Deputy Sewer Rent Collector
Mr. Thurgarland moved and Mr. Young seconded the motion to adopt the following resolution:

RESOLUTION
Authorizing the Appointment of a
Deputy Sewer Rent Collector

WHEREAS, the Township has the need to appoint a Deputy Sewer Rent Collector due to the recent reduction in hours of the Sewer Rent Collector; and

WHEREAS, the Township Committee desires to appoint Dmitri VanBuskirk as the Deputy Sewer Rent Collector, effective February 8th, 2023; and

WHEREAS, the Township Committee and Dmitri VanBuskirk have agreed that as Deputy Sewer Rent Collector, he will work on a schedule mutually agreed upon between him and the Township Committee Liaison; and

WHEREAS, for the position of Deputy Sewer Rent Collector Dmitri VanBuskirk shall be paid an annual salary of \$2,400 and

WHEREAS, Dmitri VanBuskirk terms of employment will be in accordance with the Township’s Personnel Policies and Procedures Manual; and

WHEREAS, the Chief Financial Officer determined that there are sufficient funds available to pay for these services;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

1. Dmitri VanBuskirk is hereby appointed as Deputy Sewer Rent Collector effective February 8, 2023.
2. Dmitri VanBuskirk will be paid an annual salary of \$2,400 for the position of Deputy Sewer Rent Collector.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-ORDINANCE 2023-04-Introduction/First Reading –
FLOODPLAIN MANAGEMENT REGULATIONS OF THE TOWNSHIP OF HOLLAND
Second reading and Public Hearing set for February 21, 2023**

Mr. Wilhelm moved and Mr. Thurgarland seconded the motion to adopt Ordinance 2023-4 on First Reading and set the second reading and public hearing for February 21, 2023 allowing time for the Land Use Board to review it for consistency with the Master Plan at their February 13, 2023 meeting.

ORDINANCE 2023-4

AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE TOWNSHIP OF HOLLAND CODE OF ORDINANCES TO REPEAL CHAPTER 100, SECTIONS 92 TO 98, TO ADOPT A NEW CHAPTER 100, SECTIONS 92 TO 98; TO ADOPT FLOOD HAZARD MAPS; TO DESIGNATE A FLOODPLAIN ADMINISTRATOR; AND PROVIDING FOR SEVERABILITY AND AN EFFECTIVE DATE

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

Tier A designation, formal action will be on the February 21, 2023 agenda along with the Public Hearing and adoption of Ordinance 2023-4 Floodplain Management.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

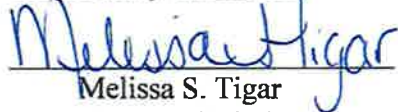
- Mr. Mayer questioned Check numbers 33291 and 33292. “Why are we still paying for water at the RRCC Pool?”

ADJOURN at 8:08 p.m.


Mr. Wilhelm moved and Mr. Young seconded the motion to adjourn.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey			X	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully submitted,


Melissa S. Tigar
Municipal Clerk

Approved by,


Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor