

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewomen Lisa Pezzano Mickey~ arrived at 7:22 pm
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:
1) posting such notice on the bulletin board at the municipal building and on the Township website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee
Time: August 1, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: July 5th, 2023 Regular Meeting

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the minutes of the July 5th, 2023 regular meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED FOR JULY 18, 2023

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the bills from July 18, 2023 as submitted:

Holland Township
Bill List
18-Jul-23

Check#	Vendor	Description	Payment	Check Total
34119	BRANCBURG SPORTS COMPLEX	Summer Camp Field Trip	\$ 855.00	\$ 855.00

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

34120	A.B.E. PARKING LOT STRIPING CO.	Road Sweeping - Curbed Roads in Township	\$ 10,238.91	\$ 10,238.91
34121	ALLEGRO ENTERPRISES, INC.	JULY 2023 Delivery - Municipal Bldg	\$ 59.94	
		JULY 2023 Delivery - DPW	\$ 61.48	
		Water Delivery RRCC	\$ 91.18	\$ 212.60
34122	Amerigas-Clinton 7510	Snack Hut Propane	\$ 105.87	
		Propane for Municipal Building	\$ 546.69	\$ 652.56
34123	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2023	\$ 1,160.00	\$ 1,160.00
34124	ANTHONY APPEZZATO	BACKGROUND CHECK	\$ 43.25	\$ 43.25
34125	AT&T MOBILITY	05/27/23 - 06/26/23	\$ 1,293.61	\$ 1,293.61
34126	BRIANNA NAVARRETE	BACKGROUND CHECK	\$ 43.25	\$ 43.25
34127	Chris's Lawn Mowing Inc	MOWING SERVICES 2023	\$ 3,500.00	
		RIDGE POOL 2023	\$ 600.00	\$ 4,100.00
34128	City Fire Equipment Co	RRCC Concession Stand - Fire Suppression	\$ 885.00	\$ 885.00
34129	CLEMENS UNIFORM	Shop Towels / Floor Mat service	\$ 23.35	
		Mats for Municipal Building	\$ 41.98	\$ 65.33
34130	CODY COMPUTER SERVICES, INC.	2023-2024 Annual Support	\$ 6,141.29	\$ 6,141.29
34131	COLLIERS ENGINEERING & DESIGN INC	LUB Karcher B20 L 12 review thru 061823	\$ 840.00	
		Planner Services thru 61823	\$ 475.00	
		LUB Vukusich B11 L13 1review thru 063023	\$ 1,125.00	\$ 2,440.00
34132	COLLIERS ENGINEERING & DESIGN INC	LUB Karcher B20 L 12 review thru 063023	\$ 175.00	
		PB HK B24 L 3 13 review thru 063023 Eng	\$ 3,389.21	\$ 3,564.21
34133	Crimcheck Holdings LLC	Background check	\$ 24.86	\$ 24.86
34134	Dana Wiatroski	Pickleball Clinic 7/10/2023	\$ 240.00	\$ 240.00
34135	Daxko LLC	Daxko Operations July 2023	\$ 762.56	\$ 762.56
34136	DELAWARE VALLEY REG. HIGH SCHOOL	Bus Transport for Branchburg Sports Comp	\$ 675.50	\$ 675.50
34137	DIGMANS DAIRY	Ice Cream	\$ 150.43	
		Ice Cream Order	\$ 423.31	
		Ice Cream	\$ 202.78	\$ 776.52
34138	Direct Energy Business	Account # 1294537	\$ 18.89	
		Account 1294535 129 Spring Mills Road	\$ 74.47	
		Account 1294539 910 Milford Warren Glen	\$ 1,470.90	
		Electric Service 910 Milford Warren Glen	\$ 104.77	
		Account 1294536	\$ 289.84	
		Acct 1294540 Meter G21049495	\$ 20.85	
		129 Spring Mills Rd Account 1294415	\$ 7.10	
		Acct 1294540 Meter G21049495	\$ 66.04	\$ 2,052.86
34139	Direct Energy Business	Account # 1294537	\$ 22.03	
		Account 1294535 129 Spring Mills Road	\$ 42.34	
		Account 1294539 910 Milford Warren Glen	\$ 2,595.78	
		Electric Service 910 Milford Warren Glen	\$ 729.81	
		Account 1294536	\$ 316.63	
		129 Spring Mills Rd Account 1294415	\$ 6.59	\$ 3,713.18
34140	DONNA K. GELEGONYA	CPR Certifications for Camp Staff	\$ 358.40	\$ 358.40
34141	DONNA MACKEY	LUB 071023 meeting court reporter	\$ 350.00	\$ 350.00
34142	EAGLE POINT GUN	Police Equipment	\$ 6,990.98	\$ 6,990.98
34143	ERIC DASHER	Dart Warriors (Summer Camp)	\$ 1,440.00	\$ 1,440.00
34144	FOX BROTHERS ALARM SERVICES, INC	Remote Monitoring & Testing/Contract	\$ 210.00	\$ 210.00
34145	General Plumbing Supply Inc	Misc. Items for Building and Maintenance	\$ 811.93	\$ 811.93
34146	GoTo Communications Inc	Telephones for RRCC	\$ 149.32	\$ 149.32
34147	GOTTA HAVE IT	Chlorine Tabs	\$ 939.98	
		Test Tabs, Sodium bi Carb & BGP OXY sheen	\$ 2,099.10	\$ 3,039.08
34148	GRAINGER	Misc. Items for Building and Maintenance	\$ 175.80	
		Cooler for Summer Camp	\$ 60.25	
		Bee Sting Swab, Batteries	\$ 131.63	
		Shower Curtain	\$ 47.31	
		Fly Light Trap	\$ 144.12	\$ 559.11
34149	Hunterdon County Parks	EC speaker 062823 Walk and Talk	\$ 110.00	\$ 110.00

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

34150	Hunterdon Medical Center	REPLACE CK 32435	\$ 54.00	\$ 54.00
34151	JAMES A FOX INC	Mad Science Camp 7/10/2023	\$ 2,790.00	\$ 2,790.00
34152	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$ 352.02	\$ 352.02
34153	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 76.27	\$ 76.27
34154	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford Wa	\$ 376.70	\$ 376.70
34155	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 6.16	
		MASTER 200 000 020 350	\$ 231.20	\$ 237.36
34156	JESSICA DULIN-SOTO	Yoga Classes June 2023	\$ 550.00	\$ 550.00
34157	JESSICA NEGLIA	Reimbursement for Future Chefs - Summer	\$ 99.27	
		Chicken Nuggets for snack Hut (Petty cas	\$ 65.40	\$ 164.67
34158	JOHN HORAK	BACKGROUND CHECK	\$ 43.25	\$ 43.25
34159	JULIE BUEHLER	REFUND FOR SUMMER CAMP & FIELD TRIP	\$ 344.00	\$ 344.00
34160	JVD ROOTER LLC	RRCC Pool Bathroom Sewer Line Cleaning	\$ 495.00	\$ 495.00
34161	KIMBERLY YOUNG	BACKGROUND CHECK	\$ 43.25	\$ 43.25
34162	KOLLMER EQUIPMENT	Parts for Servicing Stihl Blower for Rec	\$ 41.48	\$ 41.48
34163	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 services	\$ 294.00	\$ 294.00
34164	L.J. ZUCCA INC. DISTRIBUTORS	Food for Snack Hut	\$ 294.65	
		Candy/Food for Snack hut	\$ 377.48	\$ 672.13
34165	LAURA KNOTT	Yoga - June 2023	\$ 330.00	\$ 330.00
34166	LAWSON PRODUCTS, INC.	Sign Bolts & Nuts	\$ 97.89	\$ 97.89
34167	LDI Connect	Copies	\$ 50.83	
		04/11/23 - 07/10/23 COPIERS-PD AND CLERK	\$ 401.47	
		Contract Usage Charge 6/22/23 - 7/21/23	\$ 81.69	\$ 533.99
34168	Leonard A. LaGuardia	T-Shirts	\$ 804.00	\$ 804.00
34169	LMR DISPOSAL	Dumpster Pickup Service	\$ 1,140.00	\$ 1,140.00
34170	MELANIE WOROB	Zumba & Fitness Classes June 2023	\$ 960.00	\$ 960.00
34171	MONINGHOFF APPLIANCE & SUPPLY CORP	Misc. Items for Building and Maintenance	\$ 390.40	\$ 390.40
34172	MUNICIPAL CLERKS' ASSOC OF NJ INC	2023-2024 MEMBERSHIP	\$ 100.00	\$ 100.00
34173	NJ Advance Media	Ordinance 2023-11 2023-12	\$ 51.94	\$ 51.94
34174	NJ DEPT OF HEALTH & SENIOR SERVICES	Jun-23	\$ 48.00	\$ 48.00
34175	NJ EVENT SERVICES LLC	Temporary Restrooms 7/3/23-8/2/23	\$ 110.00	\$ 110.00
34176	ODP BUSINESS SOLUTIONS, LLC	Office Supplies	\$ 18.49	
		Office Supplies	\$ 4.15	\$ 22.64
34177	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$ 37.18	\$ 37.18
34178	PEPSI-COLA	Soda/Water for Snack Hut	\$ 441.56	\$ 441.56
34179	Power Place Inc	Wheel Bolts and Spacer kit for John Deer	\$ 160.00	\$ 160.00
34180	Promed Office Cleaners LLC	Cleaning @ RRCC	\$ 440.00	\$ 440.00
34181	R & L DATACENTERS, INC.	PAYROLL JUN 2023	\$ 764.80	\$ 764.80
34182	R & R Provisions Co	Cheese`	\$ 53.36	
		Food for Snack Hut	\$ 342.51	
		Food for Snack Hut	\$ 587.78	\$ 983.65
34183	RACHEL MACKOW	REFUND SUMMER CAMP	\$ 279.00	\$ 279.00
34184	S & S WORLDWIDE	Masking Tape, Yarn, Glitter Shaker	\$ 50.30	
		Arts & Craft Supplies	\$ 357.63	
		Art Supplies	\$ 173.42	
		Arts & Crafts Supplies	\$ 117.51	\$ 698.86
34185	SANICO, INC.	JULY 2023 - Acct #201944	\$ 116.56	
		JUNE 2023 - Acct #201746	\$ 153.12	
		JUNE 2023 - Acct #201688	\$ 191.16	
		JULY 2023 Account 101037	\$ 114.78	\$ 575.62
34186	SERVICE ELECTRIC CABLE TV, INC	Internet Service	\$ 98.90	\$ 98.90
34187	SKY ZONE BETHLEHEM	Balance Summer Camp Field Trip	\$ 495.00	\$ 495.00
34188	TAMATHA ISENBERG	Yoga - June 2023	\$ 275.00	\$ 275.00
34189	TERRI-ANN ROUNSAVILLE	POOL REFUND	\$ 184.00	\$ 184.00
34190	THERESA VERDI	Cleaning @ RRCC 6/16-6/30	\$ 480.00	
		Cleaning @ Pool 6/16-6/30	\$ 440.00	
		Cleaning services at Municipal Building	\$ 600.00	\$ 1,520.00
34191	TRIFLEX IT SOLUTIONS, LLC	BATTERY BACKUP AND SURGE PROTECTOR	\$ 242.45	

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

		Billable Services Travel, OnSite, Remote	\$ 438.75	
		Jul-23	\$ 1,122.53	
		Billable Services Travel, OnSite	\$ 236.25	\$ 2,039.98
34192	VERIZON	JUNE 2023 BILLING	\$ 1,799.95	\$ 1,799.95
34193	VERIZON	Billing 908 995 8810	\$ 65.14	\$ 65.14
34194	WB Mason Co Inc	Wipes	\$ 49.49	
		Wireless Keyboard & Mouse	\$ 27.98	
		Duct Tape	\$ 17.26	
		Crackers for Summer Camp	\$ 34.48	
		Mixing Bowls for future chefs	\$ 14.76	
		Case for Camp Phone	\$ 35.95	
		Paper	\$ 118.98	
		Juice for summer camp	\$ 133.12	\$ 432.02
34195	WB Mason Co Inc	Toner	\$ 72.99	
		Paint Sticks	\$ 147.80	\$ 220.79
34196	WILSON PRODUCTS	Propane Cyl Rental for Recycling Forklif	\$ 36.00	\$ 36.00
34197	WRISTBANDS MED TECH USA, INC.	Wristbands for Summer Camp	\$ 125.50	\$ 125.50
TOTALS:			\$ 76,755.25	\$ 76,755.25

32435	Hunterdon Medical Center	LOST CHECK	\$ (54.00)	\$ (54.00)
33601	Hunterdon County Central Printing	PO# 34302 Forms	\$ 200.00	
33601	Hunterdon County Central Printing	Made to wrong vendor	\$ (200.00)	\$ -
33770	Direct Energy Business	Multiple:	\$ 1,986.82	
33770	Direct Energy Business	lost in mail	\$ (1,986.82)	\$ -
33909	MELANIE WOROB	PO# 34725 Zumba & Fitness	\$ 1,040.00	
33909	MELANIE WOROB	PRINTER ERROR	\$ (1,040.00)	\$ -
33920	ONE CALL SYSTEMS, INC.	PO# 34566 One Call Locate	\$ 11.44	
33920	ONE CALL SYSTEMS, INC.	WRONG VENDOR	\$ (11.44)	\$ -
33958	MELANIE WOROB	PO# 34725 Zumba & Fitness	\$ 1,040.00	\$ 1,040.00
TOTALS:			\$ 986.00	\$ 986.00
GRAND TOTAL:			\$ 77,741.25	\$ 77,741.25

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED FOR AUGUST 1, 2023

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the bills from August 1, 2023 as submitted. Committeeman Young abstained from the following:

34223	H.J. OPDYKE LUMB	Building And Maintenance Materials	\$ 84.18	\$ 84.18
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Holland Township
 Bill List
 1-Aug-23

Check#	Vendor	Description	Payment	Check Total
34199	SANITATION TRUC	Recycling Straps for Cardboard Baler	\$ 556.02	\$ 556.02
34200	AMANDA MULLER	Notary Renewal and Supplies	\$ 81.95	\$ 81.95
34201	Amazon.com RRCC	Employees Only Sign	\$ 22.64	
		Misty Oven Cleaner for Snack Hut	\$ 158.00	\$ 180.64

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

34202	Amerigas-Clinton	Snack Hut Propane	\$ 114.56	\$ 114.56
34203	AQUA NEW JERSEY	Pool (8796)	\$ 206.20	\$ 206.20
34204	AQUA NEW JERSEY	RRCC Pool 8797	\$ 962.60	\$ 962.60
34205	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 29.40	\$ 29.40
34206	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 16.50	\$ 16.50
34207	CLEMENS UNIFORM	Mats for RRCC	\$ 98.35	
		Mats for Municipal Building	\$ 41.98	\$ 140.33
34208	COLLIERS ENGINEE	HLT018 Road Opening - Gas Service Whaley	\$ 170.00	
		HLT001 Holland Township General - JUNE 2	\$ 1,275.49	
		HLT046	\$ 80.00	
		HLT0095 2023 ROADWAY IMPROVEMENTS - JUNE	\$ 1,003.75	
		HLT0090 SPRING GARDEN ROAD - JUNE 2023	\$ 742.27	
		HLT057 - JUNE 2023	\$ 1,017.38	
		Planner Services thru 071623	\$ 120.00	\$ 4,408.89
34209	COLLIERS ENGINEE	PB HK B24 L 3 13 review thru 071623 Plan	\$ 1,360.00	
		LUB Karcher B20 L 12 review thru 071623	\$ 40.00	
		LUB Vukusich B11 L13 1review thru 071623	\$ 680.95	\$ 2,080.95
34210	Dana Wiatroski	Pickleball Clinics 7/23/23	\$ 320.00	\$ 320.00
34211	DIGMANS DAIRY	Ice Pops	\$ 273.37	
		Ice Cream Snack Hut	\$ 213.90	
		Ice Cream	\$ 210.86	\$ 698.13
34212	Direct Energy	Propane	\$ 157.06	\$ 157.06
34213	ELIZABETHTOWN GA	Meter 01061655 Account 93404665351 RRCC	\$ 302.59	
		Meter 14Y735578 Account 9890459292 910	\$ 39.91	\$ 342.50
34214	FLEMINGTON DEPAR	Uniforms and Equipment	\$ 195.75	\$ 195.75
34215	Gall's	Uniforms and Equipment	\$ 41.65	\$ 41.65
34216	GEBHARDT & KIEFE	JUNE 2023 - GENERAL	\$ 4,708.00	\$ 4,708.00
34217	GEBHARDT & KIEFE	Jun-23	\$ 340.00	\$ 340.00
34218	GEBHARDT & KIEFE	PB Mill Rd Solar B4 L1 TC Attorney	\$ 272.00	\$ 272.00
34219	GEBHARDT & KIEFE	PB Huntington Knolls B24 L 3 &13 060123-	\$ 1,564.00	\$ 1,564.00
34220	GRAINGER	Misc. Items for Building and Maintenance	\$ 180.95	\$ 180.95
34221	GRIFFITH-ALLIED	Diesel - Public Works	\$ 1,274.89	\$ 1,274.89
34222	GROENDYKE ASSOCI	Volunteers Accident Policy	\$ 350.00	\$ 350.00
34223	H.J. OPDYKE LUMB	Building And Maintenance Materials	\$ 84.18	\$ 84.18
34224	HUNTERDON MILL &	Hardware Replenishment for DPW Inventory	\$ 1,858.25	\$ 1,858.25
34225	JERSEY CENTRAL P	Account 100 004 555 932 Case Field 05/19	\$ 0.53	\$ 0.53
34226	JERSEY CENTRAL P	Account 100 003 579 271 Library 06/20/23	\$ 57.78	\$ 57.78
34227	JERSEY CENTRAL P	Account 100 004 555 858 Baseball 05/19/2	\$ 214.08	\$ 214.08
34228	JERSEY CENTRAL P	100 029 305 644 - 06/20/23 - 07/20/23	\$ 1,093.51	\$ 1,093.51
34229	JERSEY CENTRAL P	100 070 503 212 Pool Storage Garage 06/2	\$ 4.44	\$ 4.44
34230	JERSEY CENTRAL P	Account 100 004 272 595 Street Lights MV	\$ 24.08	\$ 24.08
34231	JERSEY CENTRAL P	Account 100 004 272 652 Street Lights 06	\$ 1,396.73	\$ 1,396.73
34232	JERSEY CENTRAL P	Acct 100 060 952 585 Street Lights Holla	\$ 62.23	\$ 62.23
34233	JESSICA NEGLIA	Future chef supplies for camp	\$ 92.88	\$ 92.88
34234	JOHN P GALLINA,	LUB Karcher B20 L 12 review thru 071123	\$ 438.75	
		PB Holland Solar Farm B2 L1 02 services	\$ 506.25	
		PB Huntington Knolls B24 L 3 &13 060623-	\$ 337.50	
		LUB Misc. General Matters	\$ 135.00	\$ 1,417.50
34235	Kate Frazier	Background Check	\$ 44.75	\$ 44.75
34236	KLEEN AND FRESH	POWER WASH MUNICIPAL BLDG	\$ 1,272.00	\$ 1,272.00
34237	KOLLMER EQUIPMEN	Chainsaws Repair Parts/ Chainsaws / Trim	\$ 200.38	\$ 200.38
34238	L.J. ZUCCA INC.	Food for Snack Hut	\$ 294.65	
		Candy/Food for Snack hut	\$ 364.10	\$ 658.75
34239	LDI Connect	Copies for RRCC	\$ 108.95	\$ 108.95
34240	LMR DISPOSAL	Dumpster Pickup Service	\$ 570.00	\$ 570.00
34241	MARIA ELENA JENN	Misc. reimbursements prints OPRA B16 L16	\$ 23.66	
		Misc. reimbursements prints OPRA B13 L18	\$ 23.98	\$ 47.64

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

34242	MILFORD SEWER UT	1st & 2nd qtr. 2023	\$ 100,000.00	\$ 100,000.00
34243	MILFORD-HOLLAND	2023 1st QUARTER DONATION	\$ 18,250.00	\$ 18,250.00
34244	MILFORD/FRENCHTO	Truck-Equipment Parts/ Tools/ Truck-Equi	\$ 75.53	\$ 75.53
34245	MONINGHOFF APPLI	Misc. Items for Building and Maintenance	\$ 375.71	\$ 375.71
34246	NJ Advance Media	Ordinance 2023-11 2023-12 2023-10 2023-	\$ 57.39	\$ 57.39
34247	NJ EVENT SERVICE	Temporary Restrooms	\$ 220.00	\$ 220.00
34248	ODP BUSINESS SOL	TRASH BAGS	\$ 21.74	\$ 21.74
34249	PenTeleData	07/24-23 - 08/24/23	\$ 196.85	\$ 196.85
34250	PEPSI-COLA	Soda/Water for Snack Hut	\$ 219.80	\$ 219.80
34251	PRINCETON COMPUT	Billable Services Travel, OnSite, Remote	\$ 2,733.75	\$ 2,733.75
34252	R & R Provisions	Food for snack hut	\$ 616.12	
		Food for snack hut	\$ 532.69	\$ 1,148.81
34253	RK OCCUPATIONAL	2022 RTK Survey	\$ 1,140.50	\$ 1,140.50
34254	S & S WORLDWIDE	Arts & Crafts Supplies	\$ 67.22	
		Arts & Crafts Supplies	\$ 24.29	\$ 91.51
34255	SERVICE ELECTRIC	RRCC cable/internet/phone	\$ 209.73	\$ 209.73
34256	Steph & Tims Ice	Summer Camp Field Trip	\$ 800.00	\$ 800.00
34257	Supreme Heating	6/5/2023 Installed new pump in boiler ro	\$ 3,485.00	\$ 3,485.00
34258	THERESA VERDI	Cleaning services at Municipal Building	\$ 300.00	
		Cleaning @ RRCC 7/1-7/15	\$ 200.00	\$ 500.00
34259	TRIFLEX IT SOLUT	Barracuda Total Email Protection- July	\$ 119.00	
		Billable Services Travel, OnSite	\$ 202.50	
		Billable Services Travel, OnSite	\$ 270.00	\$ 591.50
34260	U.S. MUNICIPAL S	Plow Parts / Spreader Parts / Chains / E	\$ 412.14	\$ 412.14
34261	Universal Techni	PB Holland Solar Farm B2 L1 02 services	\$ 2,730.00	\$ 2,730.00
34262	VERIZON	JULY 2023 BILLING	\$ 249.33	\$ 249.33
34263	VITAL COMMUNICAT	MODIV file	\$ 100.00	\$ 100.00
34264	WB Mason Co Inc	Toilet Bowl Cleaner	\$ 18.99	
		AA Batteries	\$ 34.38	
		band Aids/hydrocortisone	\$ 64.89	
		Chalk Markers	\$ 16.18	
		Hand Soap/Post it Notes	\$ 162.66	\$ 297.10

TOTALS: \$ 162,338.02 \$ 162,338.02

8012023	GUARDIAN	Aug-23	\$ 3,035.14	\$ 3,035.14
7282023	NJ STATE HEALTH BENEFITS	Aug-23	\$ 3,674.62	\$ 3,674.62
7312023	NJ STATE HEALTH BENEFITS	Aug-23	\$ 35,936.68	\$ 35,936.68
72023	QUADIENT INC	POSTAGE REFILL	\$ 500.00	\$ 500.00
7202023	NJ SALES TAX	2ND QRT 23	\$ 279.24	\$ 279.24
71923	DEPT OF COMMUNITY AFFAIRS	WELDING PERMIT	\$ 54.00	\$ 54.00
7192023	DEPT OF COMMUNITY AFFAIRS	TENT & SNACK SHACK PERMIT	\$ 216.00	\$ 216.00
34198	FUNPLEX	FIELD TRIP FOR SUMMER CAMP	\$ 471.50	\$ 471.50

TOTALS: \$ 44,167.18 \$ 44,167.18

34171	MONINGHOFF APPLIANCE	MISC ITEMS FOR MAINT WORK	\$ (390.40)	\$ (390.40)
34164	LJ ZUCCA INC	FOOD /CANDY FOR SNACK SHACK	\$ (672.13)	\$ (672.13)
		TOTALS:	\$ (1,062.53)	\$ (1,062.53)

GRAND TOTAL: \$ 205,442.67 \$ 205,442.67

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X		34223	
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2023-10-Public Hearing/Final Adoption

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt Ordinance 2023-10 on Final Reading. This Ordinance will become effective August 10, 2023.

**AN ORDINANCE GRANTING A CONSERVATION EASEMENT OVER A PORTION OF
BLOCK 6, LOTS 1.03 AND 1.04**

WHEREAS, the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey, wish to grant a Conservation Easement Block 6, Lot 1.04, which is attached hereto as an exhibit; and

WHEREAS, N.J.S.A. 40A:12-4 authorizes the municipality to grant such easement; and

WHEREAS, attached hereto is a form of easement that have been reviewed by the Township Attorney; and

WHEREAS, the Township acquired Block 6, Lots 1.03 and 1.04 as part of an open space acquisition partially funded by the County Hunterdon and the Hunterdon Land Trust; and

WHEREAS, Lot 1.04 was formerly part of Block 6, Lot 1.02; and

WHEREAS, Lot 1.04 was subdivided off of Lot 1.02 pursuant to Resolution of the Holland Township Planning Board granting minor subdivision approval dated October 12, 2015, in order to subdivide an open space parcel (Lot 1.04) from a parcel containing a residence (Lot 1.02), formerly known as the “Park House;” and

WHEREAS, the acquisition of Lots 1.03 and 1.04 contemplated restricting use of it for open space purposes, because purchase funds were provided by the Hunterdon Land Trust, Hunterdon County Board of Chosen Freeholders from the Hunterdon County Open Space, Farmland and Historic Preservation Trust Fund, and the New Jersey Department of Environmental Protection (“NJDEP”) Green Acres Program; and

WHEREAS, such deed restriction was not recorded with the Hunterdon County Clerk’s Office; and

WHEREAS, it appears to the Mayor and Council that the public interest would be served by accepting the easements described herein.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

1. The Township of Holland hereby grants the above-referenced conservation easements over Block 6, Lots 1.03 and 1.04 as more particularly described in the deeds of easement attached hereto.
2. The Township Clerk, Mayor, and such Township Professionals as are necessary, are hereby authorized and directed to take such actions as are necessary to effectuate the provisions of this Ordinance including but not limited to executing the above-referenced easement in a form substantially similar to that attached hereto and made a part hereof.
3. The Township Clerk shall, within sixty (60) days of the effective date of this Ordinance, file a copy of this Ordinance certified by her under the seal of the municipality, to be a true copy thereof, together with proof of publication thereof, in the office of the Clerk of the County of Hunterdon in accordance with the provisions of N.J.S.A. 40:67-21.
4. This Ordinance shall take effect immediately after final passage, approval and publication as provided by law.
5. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.
6. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

PUBLIC HEARING –

Mr. Keady – Questioned what does the conservation easement do?

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-11-Public Hearing/Final Adoption

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt Ordinance 2023-11 on Final Reading. This Ordinance will become effective upon publication on August 10th, 2023

**AMENDING CHAPTER 4 ENTITLED “CLAIMS APPROVAL”
OF THE CODE OF THE TOWNSHIP OF HOLLAND**

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, that the following provisions of the Code of the Township of Holland is amended as follows:

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

SECTION 1. Chapter 4 of the Township Code of the Township of Holland, entitled “Claims Approval,” is hereby amended and supplemented so as to create a new § 4-6 entitled “Procurement Cards,” which shall read in its entirety as follows:

§ 4-6. Procurement Cards

Procurement cards may only be used when vendors require payment in advance for the delivery of certain goods or services that cannot be obtained from other sources at comparable price. The circumstances which qualify the use of a procurement card are as follows:

- A. An individual transaction shall not exceed 15% of the bid threshold.
- B. Comparable pricing is not otherwise obtainable for goods and services to be available at the time and place required.
- C. The cost of purchases is comparable to costs available from other vendors who can provide the required goods and services in a timely manner.
- D. Items are purchased in a transaction where vendor certification would not normally be readily available at the time of purchase.
- E. The vendor requires immediate payment and the Township Committee has approved such use for a purchase from a particular vendor for a particular item.
- F. Purchase is from a vendor that does not accept vouchers, purchase orders or checks.

SECTION 2. Chapter 4 of the Township Code of the Township of Holland, entitled “Claims Approval,” is hereby amended and supplemented so as to create a new § 4-7 entitled “Procurement Card Program,” which shall read in its entirety as follows:

§ 4-7. Procurement Card Program.

- A. Purchasing cards or electronic transactions will not change or eliminate any provision of the Local Public Contracts Law and will be administered in accordance with the rules enumerated in N.J.S.A. 40A:5-16(c), notwithstanding the provisions of N.J.S.A.40A:5-16(a) or N.J.A.C. 5:30-9A.1, et seq.
- B. Purchasing cards will only be distributed to the Township Clerk and the Chief Financial Officer. They shall be the only individuals authorized to make purchases with the purchasing card.
- C. All authorized procurement card users will be required to complete training on the policies and procedures governing the use of the procurement card and shall complete and sign a contract of understanding that includes the financial and legal responsibility for misuse.
- D. Procurement cards shall be issued in the name of a specific individual, but under no circumstance shall be used to purchase personal property or services, including travel and dining expenses.
- E. Limits on cards will be established by amount, time and category of usage permissible. An authorized procurement card user is prohibited from using P-card to conduct personal business or for any circumstances that are not authorized in N.J.S.A. 40A:5-16(c) or N.J.A.C. 5:30-9A.1.
- F. Procurement card. It will be incumbent on the Township Committee to reconcile all P-Card transactions with receipts and invoices to document a transaction. It will be incumbent for the Chief Financial Officer to reconcile card activity along with payments made to the issuing financial institution.
 - 1) Violations of policies governing the use of procurement cards shall result in appropriate remedial or disciplinary action without regard to the position held by the card user. Any violation of the policies governing use of the procurement card will result in immediate forfeiture of the ability to use such card and may result in other disciplinary action including, but not limited to, suspension, termination, and criminal prosecution. The

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Township will also retain all rights to any funds misappropriated and will seek restitution of said funds through garnishment of wages, forfeiture of benefits and legal actions in a court of law.

- 2) Under no circumstance shall any P-Card or electronic transaction be used for personal use.

SECTION 3. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 4. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. This Ordinance shall take effect upon final passage and publication according to law.

PUBLIC HEARING – There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-12-Public Hearing/Final Adoption

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt Ordinance 2023-12 on Final Reading. This Ordinance will become effective 10 days after publication on August 20, 2023

AN ORDINANCE APPROPRIATING \$275,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO OLD RIVER ROAD IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$275,000.00.

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The sum of \$275,000.00 is hereby appropriated from the Reserve for Road Improvements (\$75,000) and Capital Surplus (\$200,000) in the General Capital Account, for various upgrades and improvements to Old River Road in the amount of \$275,000.00.

SECTION TWO: The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 20 years.

SECTION THREE: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FOUR: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

PUBLIC HEARING – There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-ORDINANCE 2023-13-Public Hearing/Final Adoption

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt Ordinance 2023-13 on Final Reading. This Ordinance will become effective August 10, 2023

**AMENDING CHAPTER 125 ENTITLED “PUBLIC AREAS”
OF THE CODE OF THE TOWNSHIP OF HOLLAND**

WHEREAS, the Mayor and Committee of the Township of Holland have determined that certain amendments and additions are needed regarding Chapter 125 of the Code of the Township of Holland entitled “Public Areas” are necessary.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Township Committee of the Township of Holland, in the County of Hunterdon and State of New Jersey, that the following provisions of the Code of the Township of Holland is amended as follows:

SECTION 1. Chapter 125 of the Township Code of the Township of Holland, entitled “Public Areas,” is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

§ 125-1 - Definitions of Terms:

~~As used in this chapter, the following terms shall have the meanings indicated:~~

Whenever used in any of these rules and regulations, the following respective terms, unless otherwise expressly defined, shall mean as follows:

- A. *“Bridle Path” or “Horse Trail:” Any path maintained for persons riding on horseback.*
- B. *“Committee:” The Holland Township Municipal Committee.*
- C. *“Holland Township Parks” or “Parks,” “Preservation:” All real property acquired by or under the jurisdiction and care of; or which may be hereafter acquired by the Board or come under its jurisdiction.*
- D. *“Off Road Vehicle:” Any powered vehicle designed for cross-country travel on or immediately over land, water, sand, snow, ice, marsh, swampland, or other terrain which would include, but not limited to, such vehicles as all – terrain vehicles (ATV’s), dirt bikes, snowmobiles, amphibious and air cushion vehicles; other than those vehicles utilized for fire, emergency or law enforcement purposes and any vehicle whose use is expressly authorized by the Holland Township Committee.*
- E. *“Owner:” Any person, firm, association, co-partnership or corporation owning, operating or having the exclusive use of a vehicle, under a lease or otherwise.*
- F. *“Parking Place” or “Parking Space:” Any part of any drive or space designed as a place for the standing vehicles.*
- G. *“Person:” Any natural person, corporation, company, association, joint stock association, firm or co-partnership.*
- H. *“Permit:” any written authorization issued under the authority of the Holland Township Committee, permitting the performance of a specified act or acts.*

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

- I. PUBLIC AREA - Any and every public park, public playground, parking lot, area of land subject to restrictions granted to the State of New Jersey, Department of Environmental Protection (pursuant to the Green Acres Program), which is within the jurisdiction and control of the Township, and any municipally owned and/or operated facility, including the publicly owned grounds surrounding or comprising it.
- J. PUBLIC STRUCTURE OR BUILDING - Any structure or building owned or operated by the federal, county, state or Township government or any governmental agency.
- K. PUBLIC WAY - Any public sidewalk, public street or road or highway or public alley in the Township.
- L. ***“Rule” or “Regulation:” Any Ordinance or Resolution adopted by the Committee, posted and published by Holland Township.***
- M. ***“Sunrise or Dawn:” The Time each day that the sun rises.***
- N. ***“Sunset or Dusk:” The Time of each day that the sun sets as determined by the National Weather Service.***
- O. TOWNSHIP - The Township of Holland, in the County of Hunterdon, New Jersey.
- P. ***“Walk” or “Trail:” Any path maintained for pedestrians or non-motorized cyclists.***
- Q. ***“Weapon:” Any weapon shall include, but is not limited to, firearms, paint guns, toy cannons, bows and arrows, air guns and sling shots.***
- R. ***“Vehicle:” Any motorized vehicle or any vehicle propelled by muscular power.***

§ 125-2 – Construction of Terms

Any term contained in these Rules and Regulations shall be construed as follows:

- A. Any term in the singular shall include the plural;***
- B. Any term in the masculine shall include the feminine and neuter; and***
- C. The prohibition of any act shall extend to and include an attempt to commit such an act and the causing and / or the procuring, directly or indirectly, of such act.***

§ 125-3 – Territorial Scope

The provision of these Rules and Regulations shall be effective within, upon and in, the air space above, all property that is presently, or shall be in the future, under jurisdiction, custody or control of the Committee and shall regulate the use thereof by all persons.

§ 125-4 – Permits

- A. A written permit issued by the Committee for any activity shall authorize the activity only insofar as it may be performed in strict accordance with the terms and conditions thereof.***
- B. Any violation by a permit holder or his or her agents or employees of any terms or condition thereof, shall constitute grounds for its revocation by the Committee or by its authorized representative, whose action shall be final.***
- C. In case of the revocation of any Park permit, all moneys paid for or on account thereof shall, at the option of the Committee, be forfeited to and be retained by the Committee. The holder of such permit, together with his agents and employees who violated such terms and conditions, shall be jointly and severally liable to the Committee for all damages and loss suffered by it in excess of the money so forfeited and retained. Neither such forfeiture and retention by the Committee of the whole or part of such moneys, nor the recovery or***

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

collection thereby of such damages, or both, shall in any manner relieve such person or persons from liability to punishment for any violation of these regulations.

D. These Rule and Regulations shall be deemed a part of each permit issued.

E. All permits that are granted must be produced upon demand of any duly authorized Representative of the Committee.

§ 125-2 §125-5 - Prohibited behaviors in public places

- A. No person shall use any public area within the Township for the purpose of overnight accommodations except where expressly permitted.
- B. No person shall light fires or stoves for the purpose of cooking food in any public area except in facilities authorized for that purpose, such as permanent barbecue pits, except with the express written permission of the Township.
- C. No person shall perform toilet functions in any public areas, public structures or buildings or public ways of the Township except in facilities designed for that purpose and open to public.
- D. No person shall hunt, trap, fish or discharge firearms in any public areas except with the express written permission of the Township.
- E. No alcoholic beverages shall be consumed in public areas, public ways or public structures or buildings except where expressly permitted.

§ 125-6 - Prohibited Acts

- A. ***County, State and Federal Laws:***
No person shall commit any act that is prohibited by County, State, or Federal laws including, but not limited to, regulations of the NJ DEP Division of Fish & Wildlife.
- B. ***Advertising:***
No person shall advertise within the Parks without the written authorization of the Committee.
- C. ***Solicitation:***
No person, business, group or organization shall solicit for business, alms or contributions for any purpose without written authorization of the Committee.
- D. ***Animals:***
 - 1) *No person without a permit shall cause or permit any animal to be released or be in park areas except as by the Rules and Regulations.*
 - 2) *All persons shall immediately clean up waste from their animals.*
- E. ***Poisons:***
No person shall bring or have park areas any poison or poisonous substance.
- F. ***After hours use:***
No person shall be permitted in park areas except during the hours of operation without written authorization from the Committee.
- G. ***Hours of Operation:***
Park areas will be opened sunrise and closed at sunset. No one should be permitted in a park prior to sunrise and after sunset.
- H. ***Merchandise Sale:***
No person shall sell or offer for sale any object or merchandise or any other thing, whether corporeal or incorporeal, except pursuant to a permit issued by the Committee.
- I. ***Prohibition of Alcoholic Beverages:***

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

No person shall consume or possess alcoholic beverages anywhere within the Holland Township Park, except that an alcoholic beverage that is either beer or wine may be consumed within designated areas with a special permit or by written permission from the Committee only.

J. Amplified Speakers:

No person shall use any loudspeaker, public address system and/or amplifiers as well as any stereo, record player, compact disc, portable radio, band or musical instrument that is played in such a manner that may create a nuisance.

K. Signage – Posted instructions:

- 1) *No person shall disobey any sign or posted instructions erected by the Committee.*
- 2) *No person shall erect or post any sign without authorization of the Committee.*

L. Attire:

No person shall appear nude in any park areas or facilities. No person shall dress or undress, except in areas that may be designated by the Committee.

M. Rock Climbing:

No person shall climb on or repel from any cliff, rock face, or boulder.

N. Sleeping:

No person shall sleep in a park.

§ 125-7 - Prohibited Acts for the Protection of Property

No person shall make an excavation on, destroy, paint, damage, fill in, deface, cut, remove or tamper with any property, organic or inorganic, within the Holland Township Parks without written authorization of the Committee.

§ 125-8 - Prohibited Acts for the Protection of Natural Resources

A. Wildlife:

- 1) *No person shall kill, throw objects at, wound, harass, trap, hunt, remove, pursue or have in their possession any animal, reptile, bird or nest or remove the eggs or young of any of the above without written authorization of the Committee.*
- 2) *No person shall hunt on any parkland except those persons who have been issued a permit in accordance with procedures as established by the Committee.*
- 3) *No person shall fish in any of the Park waters, unless in possession of the required New Jersey license except in those cases or on those occasions when the NJ DEP Division of Fish & Wildlife does not require a fishing license.*
- 4) *No person shall feed any animal or waterfowl, any food or other substance except as permitted by the Committee.*

B. Vegetation:

No person shall excavate, pick, take, destroy, deface, remove, fill in, cut or create any disturbance to vegetation without specific permission by the Committee.

C. Pollution of Waters:

No person shall, within or without park areas discharge into the waters of the parks or any tributary river, brook, stream, storm sewer or drain flowing into park waters any substance which may result in the pollution of the park waters.

D. Metal Detecting:

No person shall metal detect on Township property.

E. Dumping:

No person shall dump any material, organic or inorganic, anywhere within the Parks including depositing into any dumpster, garbage can, or recycling can any waste which is generated outside of the Parks.

§ 125-9 – Prohibited Acts for the Protection of People

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

A. Obstruction of Duty:

No one shall disobey an order, direction, or command of a Township Police Officers or any other Law Enforcement Officers or any Township Official in the discharge of his or her duty or shall interfere with, harass, obstruct, hinder, or prevent the preceding in performing his or her duty.

B. Interference with Visitors:

No one shall harass, obstruct, hinder or interfere with any other person or group within the Parks.

C. Unsafe Acts:

No person shall act or attempt to act in any unsafe manner which may result in bodily injury or create a hazardous situation. The following is a non-exhaustive list of acts which the Township has determined to be "unsafe" on Township Park property.

- 1) Possession or use of any explosives;*
- 2) Possessions or use of any poisonous substances;*
- 3) Possession or consumption of alcoholic beverages without a special permit;*
- 4) Possession or discharge of any weapon;*
- 5) Climbing on or repelling from any cliff, rock face or boulder;*
- 6) Possession or use of narcotics or other controlled dangerous substances;*
- 7) Operation of all-terrain (ATV's), dirt bikes, and snow mobiles;*
- 8) Operation of any aviation apparatus;*
- 9) Bathing, wading or swimming in any water;*
- 10) Using, operating, launching or landing a boat, canoe, inflated float or raft in any park area;*
- 11) Failure to utilize life preservers while in a boat, canoe, inflated float of raft;*
- 12) Coasting, sledding or skiing in park areas;*
- 13) Roller skating, roller blading, bicycling, tricycling, or skateboarding in undesignated areas;*
- 14) Ice skating, ice fishing, or other on-ice activities in undesignated areas;*
- 15) Use of gas or battery powered model aviation devices, combustion powered model rockets, model boats or model motor vehicles in undesignated area;*
- 16) Horseback Riding in undesignated areas;*
- 17) Walking unleashed dogs;*
- 18) Building fires or discarding burning materials and;*
- 19) Failure to monitor or extinguish unattended fires.*

§ 125-10 – Regulated Activity

A. Aviation:

No Person shall launch, land or operate any aviation apparatus within the Parks without written authorization of the Committee.

B. Bathing:

No person shall bath, wade or swim in any park waters, except at such times and in such places as the Committee may designate.

C. Boating:

- 1) No person shall use, operate, launch, or land, on park areas, a boat, canoe, inflated float or raft in any park waters except in designated areas or by written permit.*
- 2) Where boating is permitted, life preservers must be worn at all times while in the boat.*

D. Skating, Skiing, Bicycling and Sledding:

- 1) No person shall sled, or cross-country ski except on those areas designated by the Committee.*
- 2) No person shall downhill ski or snowboard in any park.*
- 3) No person shall ice skate, ice fish or participate in any other on-ice activities, except at such times and upon such places as designated by the Committee.*

E. Models:

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

No person shall engage in the use of gas or battery powered model aviation devices, combustion powered model rockets, model boats or model motor vehicles, whether radio controlled or not, except in areas that are designated by the Committee.

F. Horses:

No person shall ride a horse except as such times, and only in horse trails and areas designated by the Board.

G. Dogs:

Dogs must be restrained with a leash not exceeding six feet in length and in areas designated by the Committee only.

H. Camping:

No person shall camp or set up a campsite.

I. Fires

1) No person shall build any fires or discard any burning materials such as a lighted match, cigar, cigarette, charcoal, or other burning object, except in designated areas provided for such purposes. Fires must be continually monitored until extinguished and must not be left unattended.

2) Portable Propane Grills ("ppg") are permitted in marked locations. PPG must be continually monitored until extinguished and must not be left unattended.

J. Groups:

1) No group of fifteen (15) or more persons shall use an area or facility without first having obtained permission by permit in advance from the Committee.

2) Adult supervision of children is required at all times.

3) No person shall call or hold a public meeting or give any concert or entertainment of any kind or erect any structure, stand, tent, or platform, utilize any loudspeaker, public address system or amplifier except by the specific authority of the Committee.

4) When a permit has been issued, only those persons designated by the permit may act under the permit.

§ 125-3 § -125-11 - Vehicles - Vehicle use in public areas.

A. Motor Vehicle Act and Traffic Laws:

All the provisions of the New Jersey Traffic Code shall apply in the parks and shall be strictly enforced with also such further restrictions set forth in these rules and regulations.

B. Unauthorized Areas:

No person shall cause or permit a motor vehicle to be driven or otherwise moved off of a roadway or designated parking area except by designated access drive or except as otherwise provided in these rules and regulations.

C. A. No public areas shall be used for the servicing and/or repair of any vehicle, except in cases of emergency road service, nor for the washing, waxing, cleaning or polishing of any vehicle, with the exception of municipally owned vehicles.

B. ~~No person shall operate or cause to be operated all terrain vehicles, dirt bikes, snowmobiles or any unlicensed motorized vehicles, not including motorized transport for handicapped individuals, in public areas except where expressly permitted.~~

D. €. No person shall operate or cause to be operated any human-powered locomotion device in any public areas except where expressly permitted. Such human-powered devices for locomotion shall include but not be limited to skates, skateboards, sleds or scooters, but shall

not include bicycles or other properly equipped pedicycles or wheelchairs or other means of transportation for handicapped individuals.

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

F. Parking:

- 1) *No person shall park any vehicle anywhere outside of designated parking spaces.*
- 2) *No person shall park any vehicle in any park area during closed hours.*
- 3) *No vehicle shall be parked in a parking space which is not designed or designated for the vehicle's type, including, but not limited to, horse trailer, semi-trailer, mobile homes, commercial, box trucks, or any vehicle larger than the parking space.*
- 4) *No person shall have a vehicle parked or standing which:*
 - a) *impedes or obstruct the normal flow of traffic;*
 - b) *block entrances or exits, loading zones, dumpsters, oil or gas fills;*
 - c) *are parked upon any grass area, fire zone or pedestrian walkway;*
 - d) *are parked within the park after closing hours;*
 - e) *presents a safety traffic hazard.**These vehicles may be removed by towing. The cost of towing and storage shall be borne by the owner and shall be paid before regaining possession of the vehicles.*
- 5) *No person shall park or cause to be parked any motor vehicle in any public area maintained by this Township (including, but not limited to, the Riegel Ridge Community Center complex and the Holland Township Municipal Building complex on Church Road) except in parking areas specifically designated by the Township.*

G. Off-Road Vehicles:

No person shall drive or operate any off-road vehicle or snowmobile anywhere within the Township Parks, except at such times and places as may be designated by the Committee.

H. Restricted Traffic:

No vehicle shall be driven upon or through any area or roadway which has been designated as closed or restricted to use.

I. Obstruction of traffic:

No person shall intentionally and without reasonable cause impede or obstruct any vehicle within park areas.

~~§ 125-4~~ § 125-12 – Hours of Use.

No person shall, without the written permission of the Township (as for, example for a special event), or in an emergency after notifying a Township representative, enter into or remain within a public area or public structure or building (as defined in this chapter) except during the hours the public area or public structure or building is open to the general public as established from time to time by resolution of the Township governing body. The foregoing shall not apply to Township or other governmental officers or employees acting in the course of their official duties or employment, nor to fire or medical first responders responding to a perceived emergency.

§ 125-13 – Enforcement

The rules and regulations of the Holland Township Parks shall be enforced by all duly authorized Law Enforcement Officers. Any person who enters into a Township Park for any purpose whatsoever has a duty, and is presumed, to be aware of the provisions of these rules and regulations governing the use of the facilities and properties administered by the Holland Township Committee.

§ 125-14 - Effect of Previous Regulations

All previous versions of these regulations are hereby superseded by this present version of the regulations. However, the present version of the regulations does not apply, affect or impair any act done, offense committed, right accrued or acquired or liability, penalty, forfeiture, or punishment incurred prior to the time of this present version of the regulations taking effect. Such act done, offense committed, right accrued or acquired or liability, penalty, forfeiture, or punishment incurred may be enjoined, asserted, enforced, prosecuted or inflicted as fully and to the same extent as if the present version of the regulations have not been adopted and shall be governed for disposition purposes by the previous versions of these regulations, which are continued in effect for that purpose.

§ 125-15 – Penalties.

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Any person violating any of the provisions of these regulations shall, upon conviction before a court of competent jurisdiction, be liable for the replacement, repair or restoration of damaged property, if any, and shall pay a penalty of not more than one thousand dollars (\$1,000.00) or may be sentenced to imprisonment in the County jail for a term not exceeding ninety (90) days, or both, provided that this section shall not supersede any applicable penalty provision for specific offenses, which may be set forth in the New Jersey Code of Criminal Justice, N.J.S.A. 2C:1-1, et seq., or in any other applicable state or federal law.

§ 125-12 – Validity.

These regulations are effective on August 10, 2023.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

PUBLIC HEARING – There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mr. Wilhelm

- No follow up from Northfield Bank regarding sponsorship for the 150th anniversary
- Followed up with Assemblyman DeMaio’s office regarding potential Grants.

Mr. Young

- Lecture series “Cohabiting with Coyotes” went very well.

Mr. Thurgarland

- Cost estimates have been provided by the architects for the new Police headquarters. They will be reviewed by QPA Hance, Mayor Bush and myself and then shared with the rest of the committee at a future date.
- Still waiting on the Trademark for the new Township Logo.
- Library no report

Mr. Bush

- Georgia Pacific is finalizing our \$5,000.00 grant for the 2023 tree replacement program and is also considering our request for sponsoring our 150th Anniversary events. JCP&L sponsored \$1000.00 towards our Community Day this year and is looking into doing the same for next year. The Township of Holland has reached out to Genon as well as all the local business to potentially sponsor our 150th Anniversary events as well.
- Request from Hunterdon County regarding Greenway Trail Grant.

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

NEW BUSINESS FROM TOWNSHIP COMMITTEE

-Approval to Sign Letter of Support and Intent to Participate in Proposed NJTPA/Hunterdon County Planning Study (**The Greenway Trail Plan**)

Roll Call Vote	Moved	Seconded	Ayes	Absent
Duane Young		X	X	
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X		X	
Robert Thurgarland			X	
Dan Bush, Mayor			X	

-Accepting the emailed Letter of Resignation from Environmental Commission member Ray Note effective July 18, 2023. Term expires December 31, 2023.

Committeeman Thurgarland moved and Committeeman Young seconded the motion to accept Mr. Notes resignation with regret.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION – Approving the Re-Appointment of Bianca Watkins as Interim Municipal Court Administrator.

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

**Approving the Re-Appointment of Bianca Watkins as
Interim Municipal Court Administrator**

WHEREAS, on January 1, 2021, Holland Township entered into a Shared Service Agreement with Raritan Township; and

WHEREAS, Bianca Watkins was appointed by the Township of Raritan as Interim Municipal Court Administrator on July 22, 2022; and

WHEREAS, Regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg. 6.1) allows a non-certified Municipal Court Administrator to obtain conditional accreditation after successfully completing Phase I and Phase II of the three Phases of the Municipal Court Administrator Certification process; and

WHEREAS, N.J.S.A. 2b:12-11(e) allows the Township Committee to appoint a person with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

WHEREAS, the Statute further states: “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the Certification program and needs additional time to complete that program;” and

WHEREAS, Bianca Watkins has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

WHEREAS, Ms. Watkins has demonstrated her skills, aptitude, and competence as the interim Municipal Court Administrator over the past year; and

WHEREAS, the Township Administrator of Raritan and the Municipal Court Judge recommend the reappointment of Ms. Watkins for a second term; and

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

WHEREAS, the Township Committee finds it to be in the best interest of the Township and the Municipal Court to reappoint Bianca Watkins as the Interim Municipal Court Administrator for a second one year term effective July 21, 2023 and ending on July 21, 2024.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

- The appointment as noted is hereby confirmed.
- This Resolution shall take effect immediately.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor			X	
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION - Appointing a Municipal Public Defender
Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

Appointing a Municipal Public Defender

WHEREAS, the Township of Holland has established a Shared Service Agreement with Raritan Township effective January 1, 2023 for a Shared Municipal Court; and

WHEREAS, the terms of the Agreement have been mutually agreed upon by Raritan Township and Holland Township and has received the approval of the Vicinage 13 Assignment Judge; and

WHEREAS, the Shared Municipal Court between Raritan Township and Holland Township requires the services of a Municipal Public Defender for the calendar year 2023;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, state of New Jersey, that the following person is hereby appointed to their respective position of Municipal Public Defender for calendar year 2023:

**Municipal Public Defender – Jennifer Toth
and the Firm of Winegar, Wilhelm, Glynn, and Rosemersma**

BE IT FURTHER RESOLVED that Court personnel shall be compensated for their respective positions in accordance with the Township of Raritan’s salary ordinances, professional services agreements or collective bargaining agreements as per the Shared Service Agreement.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor			X	
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION-Approval to Hire: Kate Frazier as Part Time Front Desk Staff -at the Riegel Ridge Community Center at a salary of \$14.13/hour.

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Authorization to Hire Kate Frazier as part time
Front desk at Riegel Ridge Community Center**

WHEREAS, the Township Committee of the Township of Holland is in need of front desk staff at the Riegel Ridge Community Center, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

WHEREAS, this employee will be hired as an “at will” 12 month part-time employee, with a six months initial probationary period, starting as of the date of hire; and

WHEREAS, this employee will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to this employee for review and will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be required to attend and pass all required training; and

WHEREAS, this employee will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, this employee will be supervised at all times.

THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Kate Frazier will be hired at Riegel Ridge Community Center as Front Desk Staff the 2023 rate of \$14.13per/hr. contingent on favorable results of all required background checks, effective July 27, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

-RESOLUTION- 2023 seasonal part time Managers, Lifeguards and Pool Front Desk Staff at Riegel Ridge Community Pool – Update #4
Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Authorization to hire the following 2023 seasonal part time
Managers, Lifeguards and Pool Front Desk Staff at Riegel Ridge Community Pool**

WHEREAS, the Holland Township Committee adopted a Resolution hiring the Riegel Ridge Community Pool Staff on May 16, 2023, and

WHEREAS, the Township Committee wishes to make some additions (denoted with **highlighter**), and some deletions (denoted by ~~strike through~~), and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, these employees will be hired as “at will” 3month part-time, seasonal employees

WHEREAS, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

WHEREAS, these employees will report directly to the Director of Parks and Recreation, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

WHEREAS, these employees will be required to attend and pass all required training; and

WHEREAS, these employees will be required to submit to all background checks required for their position, and

WHEREAS, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

WHEREAS, these salaries are based on the following Payroll Increase Schedules

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Riegel Ridge Pool Managers, Lifeguards and Pool Front Desk Staff

	1-2 yrs.	3-4 yrs.	5-6 yrs.	6+ yrs.
Lifeguards, Pool Desk & Snack Hut	\$14.00	\$14.50	\$15.00	\$15.50
Pool Managers	\$15.00	\$15.50	\$16.00	\$16.50

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employee's contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective May 16, 2023.

BE IT FURTHER RESOLVED, that the schedule of pay rates is in accordance with the Township Ordinance.

Senior Pool Managers		Salary
Jessica	Bidwell	\$16.97
Pool Managers		
Benjamin	Brown	\$15.00
Jason	Czerna	\$16.00
Shannon	Hesse	\$16.50
Madison	Hesse	\$16.50
Julia	LaVigna	\$15.50
Garrett	Modig	\$15.50
Mikaela	Scott	\$16.50
Lifeguards		
Alyvia	Austin	\$14.00
Anthony	Appezzato	\$14.00
Benjamin	Brown	\$14.00
Jason	Czerna	\$15.00
Jacob	Dlugose	\$14.00
Logan	Dobbins	\$14.00
Joseph	Gonsalves	\$14.00
Aaron	Harvey	\$14.00
Alex	Harvey	\$14.00
Madison	Hesse	\$15.50
Shannon	Hesse	\$15.50
Norbert F.	Hirst	\$14.00
Holden	Hutchinson	\$14.00
Silas	Johnson	\$14.00
Mia	Jones	\$14.00
Samuel	Kirkpatrick	\$14.00
Julia	LaVigna	\$14.50
Garrett	Modig	\$14.50
Kyle	Nungester	\$14.00
Anderson	Olcott	\$14.50
Keith	Polin	\$14.00
Mikaela	Scott	\$15.50
Aiden	Shebchuk	\$14.00
Ty	Simms	\$14.00
Kayla	Taverner	\$14.00
Finn	Tribus	\$14.00
Logan	Tynan	\$14.00
Georgia	Tynan	\$14.00
Karl	Woerner	\$14.00
Group Swim Instructors		Per Lesson
Madison	Hesse	\$15.00

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

Shannon	Hesse	\$15.00
Ethan	Liable	\$15.00
Clare	Nugent	\$15.00
Private Swim Instructors		Per Lesson
Jessica	Bidwell	\$19.09
Madison	Hesse	\$16.00
Shannon	Hesse	\$16.00
Ethan	Liable	\$16.00
Clare	Nugent	\$16.00
Pool Front Desk		
Patricia	Accardi	\$14.00
Jocelyn	Denne'	\$14.00
Nicholas	Hults	\$14.13
Sierra	Lentine	\$14.00
Melissa	Pecchia	\$16.33
Mikaela	Scott	\$15.50
Madison	Scott	\$14.13
Vittoria	Mazzaferro	\$14.00
Kimberly	Young	\$14.00
Kate	Frazier	\$14.13
Snack Hut		
Nicholas	Hults	\$15.00
Colin	Kramer	\$14.00
Rebecca	Matthews	\$15.00
Vittoria	Mazzaferro	\$14.00
Brianna	Navarrete	\$14.00
Sloane	Rooney	\$14.00
Nina	Rybansky	\$14.00

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey				X
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

Attorney Lyons

- Reported there will be Executive Session regarding client attorney privilege with no action taken.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Mrs. Hintenach

- Complaint about her neighborhood appearance

Mrs. O'Brien

- Question on directing guidance to employees
- Complaint about Abrams Road

Mrs. Collaro

- Would like to address a basketball net being removed from a telephone pole on Abrams Road

Mr. O'Brien

- A comment regarding the 40 year old basketball net being removed
- Issue regarding the house on the corner of 519 and Abrams

Mrs. Sciarello

- Complaint about a house in her neighborhood

Mr. Mayer

- Question regarding check 34154 802 Milord Warren Glen Road JCP&L estimated bill

August 1, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

EXECUTIVE SESSION-

-RESOLUTION-to enter into Executive Session

RESOLUTION
Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- N.J.S.A. 10:4-12B7 Attorney Client Privilege Potential Litigation

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

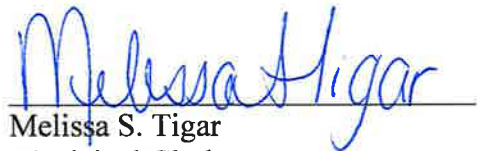
Consensus was to return to Open Session at 8:26 p.m. No action was taken.

ADJOURN

Deputy Mayor Wilhelm moved and Committeeman Thurgarland seconded the motion to adjourn at 8:28 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Mickey	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted,



Melissa S. Tigar
Municipal Clerk

Approved By,



Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor