

December 19, 2023
HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES

The Holland Township Committee meet on the above date at the Holand Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

Roll Call: present were
Committeemen Duane Young
Committeewoman Lisa Pezzano
Deputy Mayor Scott Wilhelm
Committeemen Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

There being a quorum the meeting was called to order by Mayor Bush at 7 :10 p.m.

FLAG SALUTE

Mayor Bush invited the audience to join the Committee in reciting the Pledge of Allegiance.

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 8, 2022** and re-published with the zoom information on **January 12, 2023** by:
1) posting such notice on the bulletin board at the municipal building and on the Township website
2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee
Time: December 19, 2023 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting
<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=86529258914>

Meeting ID: 748 030 1411
Passcode: 951148

One tap mobile
+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: December 5, 2023 Regular Meeting and Executive Session

Committeewoman Pezzano moved and Committeemen Young seconded the motion to approve the December 5th Regular and Executive Session Minutes.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL of a one time donation to Milford Fire Company for \$1000.00.
Committeemen Thurgarland moved and Committeemen Young seconded the motion to approve the one time donation.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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APPROVAL of a one time donation to Garden State Underwater Recovery Unit for \$500.00. Committeemen Thurgarland moved and Committeemen Young seconded the motion to approve the one time donation.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL FOR Dmetri Van Buskirk to attend a class.

Date	Host	Subject	Cost
2 /17 thru 3/23	Rutgers University	Tax Collection II	\$1129.00

Committeemen Young moved and Deputy Mayor Wilhelm seconded the motion to approve Dmetri Van Buskirk to attend the class.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL OF BILLS AS SUBMITTED

Check 34875 was pulled from the bills list for incorrect amount.

Committeemen Thurgarland moved and Committeewoman Pezzano seconded the motion to approve the bills list as submitted.

Check 34866 Should be voided and made payable to Dale Apgar.

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to amend Check 34866 on the Bills List.

Holland Township
Bill List
19-Dec-23

Check#	Vendor	Description	Payment	Check Total
34853	ALLEGRO ENTERPRISES, INC.	Water Bottle Services	\$ 52.55	
		December 2023 Delivery - Municipal Bld	\$ 54.30	\$ 106.85
		REPAY AMAZON INVOICES TO THE CORRECT		
		AMA	\$ 375.81	\$ 375.81
34854	AMAZON CAPITAL SERVICES			
34855	Amerigas-Clinton 7510	Propane for Municipal Building	\$ 534.11	\$ 534.11
34856	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage December	\$ 1,040.00	
		KENNELING AND EMERGENCY VET CARE FOR		
		IMP	\$ 60.00	\$ 1,100.00
34857	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Gle	\$ 321.32	\$ 321.32
34858	AT&T MOBILITY	10/27/23 - 11/26/23	\$ 1,129.93	\$ 1,129.93
34859	BRUCE HOLDER	2023 Clothing Allowance per Union Contra	\$ 96.68	\$ 96.68
34860	CASOLA'S PIZZA & GRILL	Christmas Party	\$ 2,975.00	\$ 2,975.00
34861	Chris's Lawn Mowing Inc	ADDITIONAL CUTS NOV 2023	\$ 1,075.00	\$ 1,075.00
34862	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	\$ 41.98
34863	COLLIERS ENGINEERING & DESIGN INC	HLT086 Tax Map Amendments	\$ 451.25	
		HLT056A	\$ 175.00	
		HLT046	\$ 1,570.84	
		HLT001 Holland Township General - Nov 20	\$ 1,097.50	
		PB Hunterdon County Econ Ordinance revi	\$ 120.00	
		PB Hunterdon County Econ Ordinance revi	\$ 560.00	\$ 3,974.59
34864	COREY COLALUCE	Clothing Allowance / Work Boots	\$ 144.99	\$ 144.99
34865	COREY COLALUCE	Mileage Roundtrip to Hard Rock Hotel & C	\$ 216.98	\$ 216.98
34866	DANIELA SALVATO	Overpayment Refund Veterans Deduction	\$ 250.00	\$ 250.00
34867	Direct Energy Business	Account 1294539 910 Milford Warren Glen	\$ 2,300.73	

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		Acct 1294540 Meter G21049495	\$	93.61	
		129 Spring Mills Rd Account 1294415	\$	8.11	
		Account 1294535 129 Spring Mills Road	\$	57.41	
		Account # 1294537 129 SPRING MILLS ROAD	\$	35.63	
		Electric Service 910 Milford Warren Glen	\$	156.67	\$ 2,652.16
34868	DUTCH MILL MARKET INC	Beverages for Christmas Luncheon	\$	27.96	\$ 27.96
34869	EDMUNDS GOVTECH	Added Omitted Tax Bills 2 Part	\$	663.66	\$ 663.66
34870	ENCHANTED HILLTOP DESIGNS	Parks & Rec 2023 House Decorating Prize	\$	207.00	\$ 207.00
34871	FINCH FUEL OIL CO, INC	Public Works - Library Heat #2 Fuel Oil	\$	1,792.37	\$ 1,792.37
34872	GARDEN STATE TREE MANAGEMENT LLC	Tree Services Dennis Road	\$	9,275.00	\$ 9,275.00
34873	Garden State Underwater Recovery Un	2023 Donation	\$	500.00	\$ 500.00
34874	GEBHARDT & KIEFER, P.C.	Nov-23	\$	136.00	\$ 136.00
34875	GENERAL CODE, LLC	Municipal Clerks Study Guide Update	\$	155.00	\$ 155.00
34876	GLASS CASTLE, INC.	Glass Top for Table	\$	1,080.00	\$ 1,080.00
34877	GoTo Communications Inc	Phones for RRCC	\$	150.08	\$ 150.08
34878	GRAINGER	Misc. Items for Building and Maintenance	\$	8.97	
		DPW Shop Tool	\$	611.32	\$ 620.29
34879	GRIFFITH-ALLIED TRUCKING	Diesel - Public Works	\$	1,266.23	\$ 1,266.23
34880	HOOVER TRUCK CENTERS INC	TRK 98 Brake Repair Parts	\$	560.38	
		TRK 98/02 Brake Repair Parts	\$	287.00	\$ 847.38
34881	HUNTERDON COUNTY CLERK	Recording Fee Discharge of Mortgage	\$	8.00	\$ 8.00
34882	Hunterdon Family Medicine at	New Employee Physical	\$	150.00	\$ 150.00
34883	JAKE LANGREDER	2023 Clothing Allowance per Union Contract	\$	156.97	\$ 156.97
34884	JERSEY CENTRAL POWER & LIGHT	100 004 556 468	\$	348.16	\$ 348.16
34885	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$	337.89	
		MASTER 200 000 020 350	\$	12.24	\$ 350.13
34886	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$	75.52	\$ 75.52
34887	JOHN P GALLINA, ESQ	LUB Misc General Matters	\$	236.25	\$ 236.25
34888	Kimball Midwest	Primer / Paint for DPW Shop Projects	\$	351.72	
		DPW Shop Supplies	\$	83.94	\$ 435.66
34889	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 O2 services	\$	661.50	\$ 661.50
34890	LDI Connect	Contract Usage Charge 11/22/23 - 12/21/2	\$	80.30	\$ 80.30
34891	LMR DISPOSAL	Recycling Dumpster	\$	1,256.80	\$ 1,256.80
34892	MARIA ELENA JENNETTE KOZAK	AC League of Municipalities November 13-17	\$	209.93	\$ 209.93
34893	Milford Fire Company	2023 Donation	\$	1,000.00	\$ 1,000.00
		Truck-Equipment Parts/Tools/Truck			
34894	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Equipment	\$	1,028.41	\$ 1,028.41
34895	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Truck and Equipment Parts	\$	2,292.50	\$ 2,292.50
34896	MONINGHOFF APPLIANCE & SUPPLY CORP.	Misc. Items for Building and Maintenance	\$	388.88	\$ 388.88
34897	New Cingular Wireless PCS LLC	BOA B19 L12 01 Project closeout escrow	\$	4,986.92	\$ 4,986.92
34898	NJ Advance Media	Ordinance 2023-15,-19,-20	\$	35.96	
		Ordinance 2023-14	\$	22.34	\$ 58.30
34899	NJLM	Ask RMS Records Retention Class for Victoria	\$	45.00	\$ 45.00
34900	ONE CALL CONCEPTS, INC.	One Call Locate Service	\$	10.01	\$ 10.01
34901	P3 GENERATORS	OEM Bus Generator Maintenance	\$	222.84	
		RRCC OEM Generator Repair	\$	1,083.02	\$ 1,305.86
34902	Patricia Anderson	Parks & Rec 2023 Art Contest totes fall	\$	55.00	\$ 55.00
34903	Promed Office Cleaners LLC	Cleaning RRCC Fitness Center	\$	220.00	\$ 220.00
34904	R & L DATACENTERS, INC.	NOVEMBER 2023 PAYROLL	\$	433.60	\$ 433.60
34905	Rutgers The State University	Recycling Recertification Course	\$	295.00	
		Recycling Recertification Course	\$	150.00	\$ 445.00
34906	Rutgers, The State University	Registration For Dmetri VanBuskirk Tax C	\$	1,129.00	\$ 1,129.00
34907	SANICO, INC.	DECEMBER 2023 Account 101037	\$	114.78	
		DECEMBER 2023 - Acct #201944	\$	116.56	
		NOVEMBER 2023 - Acct #201746 11/1-11/30	\$	38.00	
		NOV 2023 - Acct #201688	\$	191.16	\$ 460.50
34908	SCHOLL & WHITESEY	Nov-23	\$	75.00	\$ 75.00
34909	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$	98.90	\$ 98.90
34910	SSP ARCHITECTURAL GROUP, INC.	SD Design & Feasibility	\$	9,960.00	\$ 9,960.00

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34911	STAPLES BUSINESS ADVANTAGE	HP 78A,TOOTS POP, YORK	\$ 313.81	\$ 313.81
34912	STEM BROTHERS, INC.	Propane for Recycling Center	\$ 301.66	\$ 301.66
34913	THERESA VERDI	Cleaning RRCC	\$ 400.00	\$ 400.00
34914	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$ 135.00	
		Billable Services	\$ 33.75	
		Billable Services	\$ 33.75	
		Billable Services Travel, OnSite	\$ 1,147.50	
		Nov-23	\$ 865.00	
		Offsite Backup	\$ 122.50	
		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$ 399.00	\$ 2,736.50
34915	TRIFLEX IT SOLUTIONS, LLC	Dec-23	\$ 149.99	
		Email Protection	\$ 154.00	\$ 303.99
34916	VERIZON	NOV 2023 BILLING	\$ 63.90	
		NOV 2023 BILLING	\$ 1,854.84	\$ 1,918.74
34917	W.E.Timmerman Co., Inc.	Leaf Vac Replacement Hose	\$ 1,912.32	\$ 1,912.32
34918	WILSON PRODUCTS	Propane Cyl Rental for Recycling Forklif	\$ 36.00	\$ 36.00
TOTALS:			\$ 67,601.49	\$ 67,601.49

34806	FEDIGAN LLC	VOID CHECK	\$ 2,693.20	\$ 2,693.20
34806	FEDIGAN LLC	VOID CHECK	\$ (2,693.20)	\$ (2,693.20)
34847	US BANK CUS/PRO CAP 8		\$ 2,693.20	\$ 2,693.20
34848	US BANK CUS/PRO CAP 8	Cancel Certificate 2021-001	\$ 1,600.00	\$ 1,600.00
34849	Citizens Bank	Open Bank Account	\$ 25,000.00	\$ 25,000.00
34849	Citizens Bank	VOID CHECK	\$ (25,000.00)	\$ (25,000.00)
34850	United States Postal Service	2024 Recycling Cards Stormwater	\$ 993.24	\$ 993.24
34851	Weights and Measures	2023 Radar Tuning Forks	\$ 100.00	\$ 100.00
34852	Holland Township	Open Bank Account Pcard	\$ 25,000.00	\$ 25,000.00
TOTALS:			\$ 30,386.44	\$ 30,386.44

TOTAL BILL LIST 12/19/2023 \$ 97,987.93 \$ 97,987.93

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

OLD BUSINESS FROM TOWNSHIP COMMITTEE

ORDINANCE 2023-15- Stormwater Quality- Public Hearing/Final Adoption

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to adopt Ordinance 2023-15 on Final Reading. This Ordinance will become effective upon publication on December 28, 2023.

At the November 21, 2023 meeting the Township Committee adopted the Ordinance on First Reading. It was then referred to the Land Use Board for review for consistency with the Master Plan and Elements. In a memo dated December 13, 2023, Land Use Board Administrator, Maria Elena Kozak advised the Land Use Board had reviewed Ordinance 2023-15 at their December 11, 2023 meeting and determined that the proposed Ordinance is not inconsistent with the Master Plan.

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**ADDING AND CREATING CHAPTER 145 ENTITLED “STORMWATER QUALITY”
TO THE CODE OF THE TOWNSHIP OF HOLLAND**

WHEREAS, the Township of Holland has a Municipal Separate Storm Sewer System (MS4) Permit from the State of New Jersey; and

WHEREAS, the Township of Holland has obtained a new five (5) year Municipal Stormwater Permit from the State in 2023 to cover the five-year period between January 1, 2023, and December 31, 2027; and

WHEREAS, the Township of Holland was classified as a Tier B municipality prior to the renewal of its five (5) year municipal stormwater permit in 2023; and

WHEREAS, the Township of Holland has been reclassified as a Tier A municipality and is subject to the Community-wide Ordinance requirements of the new Tier A Municipal Stormwater Permit; and

WHEREAS, the Community-Wide Ordinance requirements in the Township of Holland’s new Tier A Municipal Stormwater Permit necessitate the adoption of the Ordinances herein on or before January 1, 2024.

NOW THEREFORE BE IT ORDAINED by the Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey that Chapter 145 of the Code of the Township of Holland, entitled “Stormwater Quality,” is created as follows:

SECTION I.

Chapter 145 of the Code of the Township of Holland entitled “Stormwater Quality” shall be created as follows:

CHAPTER 145 – STORMWATER QUALITY

Article I – Containerized Yard Waste

§145-1. Scope and Purpose.

To establish requirements for the proper handling of yard waste in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-2. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future; words used in the plural number include the singular number; and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

CONTAINERIZED

Means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STREET

Means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

YARD WASTE

Means leaves and grass clippings.

§145-3. Prohibited Conduct.

The owner or occupant of any property, or any employee or contractor of such owner or occupant engaged to provide lawn care or landscaping services, shall not sweep, rake, blow or otherwise place yard waste, unless the yard waste is containerized, in the street. If yard waste that is not containerized is placed in the street, the party responsible for placement of yard waste must remove the yard waste from the street or said party shall be deemed in violation of this Ordinance.

§145-4. Enforcement.

The provisions of this Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

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§145-5. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article II – Pet Waste Control

§145-6. Purpose.

To establish requirements for the proper disposal of pet solid waste in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§145-7. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

IMMEDIATE

Shall mean that the pet solid waste is removed at once, without delay.

OWNER/KEEPER

Any person who shall possess, maintain, house or harbor any pet or otherwise have custody of any pet, whether or not the owner of such pet.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

PET

A domesticated animal (other than a disability assistance animal) kept for amusement or companionship.

PET SOLID WASTE

Waste matter expelled from the bowels of the pet; excrement.

PROPER DISPOSAL

Placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the municipality or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.

§145-8. Requirement for Disposal.

All pet owners and keepers are required to immediately and properly dispose of their pet’s solid waste deposited on any property, public or private, not owned or possessed by that person.

§145-9. Exemptions.

Any owner or keeper who requires the use of a disability assistance animal shall be exempt from the provisions of this section while such animal is being used for that purpose.

§145-10. Enforcement.

The provisions of this Article shall be enforced by the Zoning Officer of the Township of Holland.

§145-11. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article III – Private Storm Drain Inlet Retrofitting

§145-12. Purpose.

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An Ordinance requiring the retrofitting of existing storm drain inlets which are in direct contact with repaving, repairing, reconstruction, or resurfacing or alterations of facilities on private property, to prevent the discharge of solids and floatables (such as plastic bottles, cans, food wrappers and other litter) to the municipal separate storm sewer system(s) operated by the Township of Holland so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-13. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STORM DRAIN INLET

An opening in a storm drain used to collect stormwater runoff and includes, but is not limited to, a grate inlet, curb-opening inlet, slotted inlet, and combination inlet.

WATERS OF THE STATE

Means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§145-14. Prohibited Conduct.

No person in control of private property (except a residential lot with one single family house) shall authorize the repaving, repairing (excluding the repair of individual potholes), resurfacing (including top coating or chip sealing with asphalt emulsion or a thin base of hot bitumen), reconstructing or altering any surface that is in direct contact with an existing storm drain inlet on that property unless the storm drain inlet either:

- A. Already meets the design standard below to control passage of solid and floatable materials; or
- B. Is retrofitted or replaced to meet the standard in Section 145-15 below prior to the completion of the project.

§145-15. Design Standard.

Storm drain inlets identified in Section 145-13 above shall comply with the following standard to control passage of solid and floatable materials through storm drain inlets. For purposes of this paragraph, "solid and floatable materials" means sediment, debris, trash, and other floating, suspended, or settleable solids. For exemptions to this standard see Section 145-15C below.

- A. Design engineers shall use either of the following grates whenever they use a grate in pavement or another ground surface to collect stormwater from that surface into a storm drain or surface water body under that grate:
 - 1. The New Jersey Department of Transportation (NJDOT) bicycle safe grate, which is described in Chapter 2.4 of the NJDOT Bicycle Compatible Roadways and Bikeways Planning and Design Guidelines (April 1996); or
 - 2. A different grate, if each individual clear space in that grate has an area of no more than seven (7.0) square inches, or is no greater than 0.5 inches across the smallest dimension.

Examples of grates subject to this standard include grates in grate inlets, the grate portion (non-curb-opening portion) of combination inlets, grates on storm sewer manholes, ditch grates, trench grates, and grates of spacer bars in slotted drains. Examples of ground surfaces include surfaces of roads (including bridges), driveways, parking areas, bikeways, plazas, sidewalks, lawns, fields, open channels, and stormwater basin floors.

- B. Whenever design engineers use a curb-opening inlet, the clear space in that curb opening (or each individual clear space, if the curb opening has two or more clear spaces) shall have an area of no more than seven (7.0) square inches or be no greater than two (2.0) inches across the smallest dimension.
- C. This standard does not apply:
 - 1. Where the municipal engineer agrees that this standard would cause inadequate hydraulic performance that could not practicably be overcome by using additional or larger storm drain inlets that meet these standards;

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2. Where flows are conveyed through any device (e.g., end of pipe netting facility, manufactured treatment device, or a catch basin hood) that is designed, at a minimum, to prevent delivery of all solid and floatable materials that could not pass through one of the following:
 - a. A rectangular space four and five-eighths inches long and one and one-half inches wide (this option does not apply for outfall netting facilities); or
 - b. A bar screen having a bar spacing of 0.5 inches.
3. Where flows are conveyed through a trash rack that has parallel bars with one inch (1”) spacing between the bars; or
4. Where the New Jersey Department of Environmental Protection determines, pursuant to the New Jersey Register of Historic Places Rules at N.J.A.C. 7:4-7.2(c), that action to meet this standard is an undertaking that constitutes an encroachment or will damage or destroy the New Jersey Register listed historic property.

§145-16. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

§145-17. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code for each storm drain inlet that is not retrofitted to meet the design standard.

Article IV – Wildlife Feeding Control

§145-18. Purpose.

To prohibit the feeding of unconfined wildlife in any public park or on any other property owned or operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

§145-19. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

FEED

To give, place, expose, deposit, distribute or scatter any edible material with the intention of feeding, attracting or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

WILDLIFE

All animals that are neither human nor domesticated.

§145-20. Prohibited Conduct.

No person shall feed, in any public park or on any other property owned or operated by the Township of Holland, any wildlife, excluding confined wildlife (for example, wildlife confined in zoos, parks or rehabilitation centers, or unconfined wildlife at environmental education centers, or feral cats as part of an approved Trap-Neuter-Release program).

§145-21. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

Any person found to be in violation of this Ordinance shall be ordered to cease the feeding immediately.

§145-22. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article V – Yard Waste Collection

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§145-23. Purpose.

To establish a yard waste collection and disposal program in the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-24. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

CONTAINERIZED

Means the placement of yard waste in a trash can, bucket, bag or other vessel, such as to prevent the yard waste from spilling or blowing out into the street and coming into contact with stormwater.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STREET

Means any street, avenue, boulevard, road, parkway, viaduct, drive, or other way, which is an existing State, county, or municipal roadway, and includes the land between the street lines, whether improved or unimproved, and may comprise pavement, shoulders, gutters, curbs, sidewalks, parking areas, and other areas within the street lines.

YARD WASTE

Means leaves and grass clippings.

§145-25. Yard Waste Collection.

Sweeping, raking, blowing or otherwise placing yard waste that is not containerized at the curb or along the street is only allowed during the seven (7) days prior to a scheduled and announced collection, and shall not be placed closer than 10 feet from any storm drain inlet. Placement of such yard waste at the curb or along the street at any other time or in any other manner is a violation of this Ordinance. If such placement of yard waste occurs, the party responsible for placement of the yard waste must remove the yard waste from the street or said party shall be deemed in violation of this Ordinance.

§145-26. Enforcement.

The provisions of this Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

§145-27. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article VI – Illicit Connection

§145-28. Purpose.

To prohibit illicit connections to the municipal separate storm sewer system(s) operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-29. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. The definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.

DOMESTIC SEWAGE

Waste and wastewater from humans or household operations.

ILLICIT CONNECTION

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Any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by the Township of Holland, unless that discharge is authorized under a NJPDES permit other than the Tier A Municipal Stormwater General Permit (NJPDES Permit Number NJ0141852). Non-physical connections may include, but are not limited to, leaks, flows, or overflows into the municipal separate storm sewer system.

INDUSTRIAL WASTE

Non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. §1317(a), (b), or (c)).

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

NJPDES PERMIT

A permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A.

NON-CONTACT COOLING WATER

Water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may however contain algaecides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

PROCESS WASTEWATER

Any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.

STORMWATER

Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

§145-29. Prohibited Conduct.

No person shall discharge or cause to be discharged through an illicit connection to the municipal separate storm sewer system operated by the Township of Holland any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

§145-30. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

§145-31. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article VII – Improper Disposal of Waste

§145-32. Purpose.

To prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by the Township of Holland, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-33. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number,

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and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

STORMWATER

Water resulting from precipitation (including rain and snow) that runs off the land’s surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

§145-34. Prohibited Conduct.

The spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system operated by the Township of Holland is prohibited. The spilling, dumping, or disposal of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system is also prohibited.

§145-35. Exceptions to Prohibition.

- A. Water line flushing and discharges from potable water sources.
- B. Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters).
- C. Air conditioning condensate (excluding contact and non-contact cooling water).
- D. Irrigation water (including landscape and lawn watering runoff).
- E. Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows.
- F. Residential car washing water, and residential swimming pool discharges.
- G. Sidewalk, driveway and street wash water.
- H. Flows from firefighting activities.
- I. Flows from rinsing of the following equipment with clean water:
 - 1. Beach maintenance equipment immediately following their use for their intended purposes; and
 - 2. Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded. Rinsing of equipment, as noted in the above situation is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

§145-36. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

§145-37. Penalties.

Any person(s) who continues to be in violation of the provisions of this Ordinance, after being duly notified, shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

Article VIII – Privately-Owned Salt Storage

§145-38. Purpose.

The purpose of this Ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This Ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in the Township of Holland to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

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§145-39. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

DE-ICING MATERIALS

Means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.

IMPERVIOUS SURFACE

Means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.

STORM DRAIN INLET

Means the point of entry into the storm sewer system.

PERMANENT STRUCTURE

Means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- A. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- B. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- C. The structure shall be erected on an impermeable slab;
- D. The structure cannot be open sided; and
- E. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.

PERSON

Means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

RESIDENT

Means a person who resides on a residential property where de-icing material is stored.

§145-40. Deicing Material Storage Requirements.

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15th and April 15th:
 1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
 2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
 3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
 4. Loose materials shall be covered as follows:
 - a. The cover shall be waterproof, impermeable, and flexible;
 - b. The cover shall extend to the base of the pile(s);
 - c. The cover shall be free from holes or tears;
 - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and

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- e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
 - f. Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used.
5. Containers must be sealed when not in use; and
6. The site shall be free of all de-icing materials between April 16th and October 14th.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 - April 15.
- C. All such temporary and/or permanent structures must also comply with all other applicable local ordinances, including building and zoning regulations.
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this Ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

§145-41. Exemptions.

Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within two (2) weeks.

If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section 145-40 above. Piles of de-icing materials are not exempt, even if stored in a permanent structure.

This Ordinance does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

§145-42. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland during the course of ordinary enforcement duties.

§145-43. Violations and Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall have 72 hours to complete corrective action. Repeat violations and/or failure to complete corrective action shall result in fines not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code. After notification, each day of continuing violation of the terms of this section shall be deemed to be a separate and distinct offense hereunder.

Article IX – Refuse Containers / Dumpsters

§145-44. Purpose.

An Ordinance requiring dumpsters and other refuse containers that are outdoors or exposed to stormwater to be covered at all times and prohibits the spilling, dumping, leaking, or otherwise discharge of liquids, semi-liquids or solids from the containers to the municipal separate storm sewer system(s) operated by the Township of Holland and/or the waters of the State so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

§145-45. Definitions.

For the purpose of this Ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4)

A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by the Township of Holland or other public body, and is designed and used for collecting and conveying stormwater.

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PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

REFUSE CONTAINER

Any waste container that a person controls whether owned, leased, or operated, including dumpsters, trash cans, garbage pails, and plastic trash bags.

STORMWATER

Means water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

WATERS OF THE STATE

Means the ocean and its estuaries, all springs, streams and bodies of surface or ground water, whether natural or artificial, within the boundaries of the State of New Jersey or subject to its jurisdiction.

§145-46. Prohibited Conduct.

Any person who controls, whether owned, leased, or operated, a refuse container or dumpster must ensure that such container or dumpster is covered at all times and shall prevent refuse from spilling out or overflowing.

Any person who owns, leases or otherwise uses a refuse container or dumpster must ensure that such container or dumpster does not leak or otherwise discharge liquids, semi-liquids or solids to the municipal separate storm sewer system(s) operated by the Township of Holland.

§145-47. Exceptions to Prohibition.

- A. Permitted temporary demolition containers.
- B. Litter receptacles (other than dumpsters or other bulk containers).
- C. Individual homeowner trash and recycling containers.
- D. Refuse containers at facilities authorized to discharge stormwater under a valid NJPDES permit.
- E. Large bulky items (e.g., furniture, bound carpet and padding, white goods placed curbside for pickup).

§145-48. Enforcement.

This Ordinance shall be enforced by the Zoning Officer of the Township of Holland.

§145-49. Penalties.

Any person(s) who is found to be in violation of the provisions of this Ordinance shall be subject to a fine not to exceed the maximum penalty as described in Article II, Section 1-15, General Penalty of this Code.

SECTION II. The Definitions Section (§105-2) under Chapter 105 entitled "Littering" is amended to add the following definition:

PERSON

Any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.

SECTION III. Severability

If any section, subdivision, paragraph, clause, or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to such section, subdivision, paragraph, clause, or provision and the remainder of this Ordinance shall be deemed valid and effective. All Ordinances or parts of Ordinances inconsistent with this Ordinance are hereby repealed to the extent of such inconsistency.

SECTION IV. This Ordinance shall take effect upon the publication of notice of final adoption as provided by law.

PUBLIC HEARING –

Mr. Keady – Dog waste and fees/fines discussion
Mr. Mayer – Yard waste and leaves question.

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There being no further comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

ORDINANCE 2023-19-Public Hearing/Final Adoption

Deputy Mayor Wilhelm moved and Committeemen Pezzano seconded the motion to adopt Ordinance 2023-19 on Final Reading. This Ordinance will become effective upon publication on December 28, 2023

**Ordinance Amending Fees Pertaining to Stormwater Permits
and Floodplain Development Permits**

WHEREAS, the Township of Holland (the “Township”) desires to amend the fees pertaining to stormwater permits to be consistent with those charged in connection with an application to the Township Land Use Board; and

WHEREAS, the Township desires to increase the fees for a floodplain development permit; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland as follows:

SECTION 1. Section 83-1, entitled “Schedule of Fees,” is hereby amended as follows:

- Part 3, “Stormwater Management” is deleted in its entirety and replaced with the following:

Stormwater plan review: \$300
Development Inspection Escrow: \$1,500

- Chapter 100, “Land Use,” Part 1, “Zoning,” is amended to increase the “Flood Hazard District development permit” fees to “\$300 filing fee, plus \$1,500 escrow deposit.”

SECTION 2. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

SECTION 3. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

SECTION 4. This Ordinance shall take effect after passage and publication in the manner provided by law.

PUBLIC HEARING-

Davina Lapczynski – Clarification on cost of fees for permits.

There being no further comment from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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ORDINANCE 2023-20-Public Hearing/Final Adoption

Deputy Mayor Wilhelm moved and Committeewoman Pezzano seconded the motion to adopt Ordinance 2023-20 on Final Reading. This Ordinance will become effective upon publication on December 28, 2023.

At the November 21, 2023 meeting the Township Committee adopted the Ordinance on First Reading. It was then referred to the Land Use Board for review for consistency with the Master Plan and Elements. In a Memo dated December 13, 2023, Land Use Board Administrator, Maria Elena Kozak advised the Land Use Board had reviewed Ordinance 2023-20 at their December 11, 2023 meeting and determined that the proposed Ordinance is not inconsistent with the Master Plan.

AN ORDINANCE BY THE TOWNSHIP COMMITTEE AMENDING THE TOWNSHIP OF HOLLAND CODE OF ORDINANCES TO AMEND CHAPTER 100 TITLED "LAND USE" TO AMEND THE DEVELOPMENT CHECKLISTS THAT ARE TO BE FILED WITH A DEVELOPMENT APPLICATION

WHEREAS, the Federal Emergency Management Agency has identified special flood hazard areas within the boundaries of the Township of Holland and such areas may be subject to periodic inundation which may result in loss of life and property, health and safety hazards, disruption of commerce and governmental services, extraordinary public expenditures for flood protection and relief, and impairment of the tax base, all of which adversely affect the public health, safety and general welfare, and

WHEREAS, the Township of Holland was accepted for participation in the National Flood Insurance Program on March 16, 1981, and the Township Committee desires to continue to meet the requirements of Title 44 Code of Federal Regulations, Sections 59, 60, 65 and 70 necessary for such participation; and

WHEREAS, pursuant to Ordinance 2023-04 adopted on February 21, 2023, the Township of Holland (the "Township") adopted a revised Floodplain Management Ordinance in order to conform to the standards promulgated by the New Jersey Department of Environmental Protection (NJDEP); and

WHEREAS, the Township desires to amend such ordinance in order to provide clarity by amending the following:

1. Reordering the provisions of the Floodplain Management Ordinance to place the title, purpose, and definitions sections at the beginning.
2. To clarify the purpose of the Floodplain Management Ordinance.
3. To clarify the penalties for violation of the Floodplain Management Ordinance.
4. To require submission of a completed Floodplain Development Permit Application with a Zoning Permit Application.
5. To require the granting of a Floodplain Development Permit (where applicable) for the issuance of a Certificate of Occupancy.
6. To amend Land Use Board Checklists to require a flood elevation certificate and inclusion of all information required by the Floodplain Management Ordinance.

WHEREAS, Article XXII entitled "Development Review Procedures and Plat Details" of the Land Use Ordinance contains requirements for plans and other documentation that must be filed with the Land Use Board in support of a development application; and

WHEREAS, the development checklists, which are the basis for the determination of a complete application, can be found in Section 100-163.1 of the Land Use Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Holland that the following updated Land Use Ordinance regulations are hereby adopted.

SECTION 1. RECITALS

The foregoing "Whereas" clauses are incorporated herein by reference and made a part thereof.

SECTION 2. Chapter 100, Attachment 14, entitled "Checklists for Applications for Development," is hereby amended as follows:

For all development within the Flood Hazard District

- a. a flood elevation certificate, and
- b. the plans must show or include all information required by the Floodplain Management Regulations of the Township of Holland, specifically Township Code Section 100-98.1

SECTION 3. SEVERABILITY

Where any section, subsection, sentence, clause, or phrase of these regulations is, for any reason, declared by the courts to be unconstitutional or invalid, such decision shall not affect the validity of the regulations as a whole, or any part thereof, other than the part so declared.

SECTION 4. EFFECTIVE DATE

This ordinance shall take effect after notice and publication required by law.

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PUBLIC HEARING –

There being no comments from the public, the hearing was ordered closed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

LIAISON REPORTS

Mr. Young

- Environmental Commission got grant application sent in and it has been received
- Parks and Recreation presented art certificates and had a wonderful attendance.

Mr. Thurgarland

- 2024 Mailing packet has been sent out and should be hitting mailboxes this week.
- QPA is finalizing CDBG Grant application which is due December 21, 2023.
- Library book locker update.

Ms. Pezzano

- No report

Mr. Wilhelm

- No report. Merry Christmas and Happy Holidays to everyone.

Mr. Bush

- Wonderful Holiday luncheon. Thank you to everyone for helping.
- Congressman Kean will be attending some of the 150th Anniversary events. Will be presenting us with a Proclamation at a May meeting. T-Shirts and Banners are being worked on.
- Moving forward with our Police Department.

NEW BUSINESS FROM TOWNSHIP COMMITTEE

APPROVAL for CFO Kristi Gano to pay remaining 2023 bills.

Committeemen Young moved and Deputy Mayor Wilhelm seconded the motion to approve CFO Kristi Gano to pay remaining 2023 bills.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL for Contract for Police Chief. – This agenda item was tabled to the next meeting.

APPROVAL for Mayor to Sign amended DVRR Jr. Terriers Contract.

Committeemen Thurgarland moved and Committeemen Young seconded the motion to approve Mayor to sign Contract.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

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APPROVAL for the Mayor to sign Contract with Circus Time Amusements for Community Pool Day Bounce House. Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to approve the Mayor to sign.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL FOR MAYOR TO SIGN – No additional ROW is needed for the Roads that are adjacent to 100 Spring Garden Road, Block 24, Lot 6 for Farmland Preservation. Committeemen Young moved and Committeewoman Pezzano seconded the motion to approve the Mayor to sign.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL FOR MAYOR TO SIGN – No additional ROW is needed for the Roads that are adjacent to 448 Spring Mills – Little York Road, Block 11, Lots 2 and 2.06 for Farmland Preservation. Committeemen Young moved and Deputy Mayor Wilhelm seconded the motion to approve the Mayor to sign.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION –

Deputy Mayor Wilhelm moved and Committeemen Young seconded the motion to adopt the following Resolution:

Approving the 2024 Sewer Rate and Authorizing the Sewer Rent Collector to prepare and send the 2024 Sewer Bills

WHEREAS, the Chief Financial Officer for Holland Township has recommended that the 2024 sewer rate remain flat making the 2024 annual rate \$780.00 per unit; and

WHEREAS, the Sewer Collector must prepare the annual billing in a timely fashion.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township Holland, County of Hunterdon in the State of New Jersey that the Sewer Rent Collector is authorized to prepare and mail the 2024 sewer bills, charging an annual fee of \$780.00 per unit.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION –

Committeemen Thurgarland moved and Committeewoman Pezzano seconded the motion to adopt the following Resolution:

Removing Patrolman Vincent Dugan from Probationary Status and Appointing him as Patrolman 12th Class

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WHEREAS, on December 20, 2022, Vincent Dugan was approved, by Resolution of the Holland Township Committee, as a full-time Probationary Patrolman, and

WHEREAS, Patrolman Dugan first reported to work on January 1, 2023, and

WHEREAS, Probationary Patrolman Vincent Dugan has completed his mandatory probation with the Holland Township Police Department, and

WHEREAS, Probationary Patrolman Vincent Dugan is eligible for a promotion to Patrolman 12th Class, and

WHEREAS, in a memo dated December 6, 2023 Holland Township Police Chief, Sean P. Gutsick, recommended that Probationary Patrolman Vincent Dugan be removed from probationary status and appointed as Patrolman 12th Class.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that Probationary Patrolman Vincent Dugan is hereby removed from probationary status and is appointed to permanent status as Patrolman 12th Class effective January 1, 2024 subject to the applicable PBA contract.

BE IT FURTHER RESOLVED, that the pay increase associated with Patrolman 12th Class should be given, effective to January 1, 2024.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION –

Committeemen Thurgarland moved and Committeemen Young seconded the motion to adopt the following Resolution:

**Authorizing the Township of Holland Office of Emergency Management to use
Grant Funds from FY23 EMAA Grant Program
Administered by the State of New Jersey, Department of Law and Public Safety**

WHEREAS, the Township of Holland, Office of Emergency Management has been awarded a grant, FY23-EMPG-EMAA-1015, from the Emergency Management Agency Assistance Subgrant Program (EMAA) offered through the New Jersey State Police Office of Emergency Management Agency; and

WHEREAS, these grants are available to successful applicants and are funded through the FY2023 Emergency Management Performance Grant for the dates of July 1, 2023 through June 30, 2024; and

WHEREAS, the Sub-grant, consisting of a total of \$10,000.00 federal award (no match required) which will be used for Emergency Management as follows –

- Emergency Management Coordinator Chief Sean Gutsick will receive an additional \$10,000.00 stipend, separate from the adopted Township Wages and Salaries ordinance, to be paid beginning January of 2024 and ending June 30, 2024.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee, Township of Holland County of Hunterdon in the state of New Jersey, that the Holland Township Chief Financial Officer is authorized to make adjustments to salaries.

BE IT FINALLY RESOLVED, that the Holland Township Municipal Clerk is directed to forward certified copies of this Resolution to the Holland Township Chief Finance Officer and the Holland Township Police Administrator to be forwarded to the New Jersey State Police Office of Emergency Management the Hunterdon County Office of Emergency Management and the Township of Holland Office of Emergency Management

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Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION-

Committeewomen Pezzano moved and Committeemen Young seconded the motion to adopt the following Resolution:

Overpayment Refund

WHEREAS, Dale Apgar, qualified for a Veteran Deduction for the tax year 2023 in the amount of \$250.00 and a credit has been applied to Block 13 Lot 87 in December of 2023 and;

WHEREAS, It is recommended by the Tax Collector that the 2023 Veteran Deduction be refunded to the resident, Dale Apgar, 296 Church Road, Milford, NJ 08848 and;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of the Township of Holland, County of Hunterdon and the State of New Jersey that the Chief Financial Officer be authorized to refund Dale Apgar, 296 Church Road, Milford, NJ 08848 in the amount of \$250.00.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

APPROVAL TO HIRE

RESOLUTION-

Committeemen Thurgarland moved and Committeemen Young seconded the motion to adopt the following Resolution:

**Authorization to Hire Stephen Kaplan as part time
Building and Grounds Maintenance Employee**

WHEREAS, the Township Committee of the Township of Holland shall require the services of a part-time Buildings and Grounds Maintenance employee to work at all township facilities, and

WHEREAS, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

WHEREAS, this employee will be hired as a 12 month, part-time hourly employee required to punch a time clock, and

WHEREAS, a current copy of the Holland Township Employee Handbook will be available for his review and he will be required to comply with all policies in the handbook, and

WHEREAS, this employee will be hired on a probationary status for six months from the date this resolution is adopted, as described in the Employee Handbook, and

WHEREAS, this probationary status will be re-evaluated on June 19, 2024, and

WHEREAS, this employee will be required to attend and pass all required safety training, must wear all required safety equipment and must abide by all safety policies including all Lock Out-Tag Out Programs.

WHEREAS, this employee will be required to submit to a physical exam and a background check, and

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WHEREAS, this employee will be under the supervision of the Department of Public Works Superintendent.

NOW, THEREFORE, BE IT RESOLVED by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, that Stephen Kaplan will be hired as part-time Buildings and Grounds Maintenance employee working a maximum of 27.5 hours per week at the 2023 salary of \$19.50 per hour contingent on results of all required back ground checks effective upon adoption of this resolution effective December 19, 2023.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION-

Committeemen Young moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

Authorizing the Refund of Escrow Deposits

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms, and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

New Cingular Wireless PCS LLC (AT&T)
AT&T Way
Bedminster, NJ 07921
Block 19 Lot 12.01
BOA Preliminary & Final Site Plan Approval – New Cell Tower
Account # 14299568504840
PB/Board of Adjustment/Land Use Board Review Escrow \$ 4,986.92

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION-

Deputy Mayor Wilhelm moved and Committeemen Thurgarland seconded the motion to adopt the following Resolution:

BUDGET TRANSFERS

WHEREAS, the Municipal Budget for the year 2023 was approved on April 4, 2023 and adopted on April 19, 2023 and

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WHEREAS, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Buildings & Grounds S/W	-2,500.00	
Land Use Board OE	-10,000.00	
Municipal Clerk OE	-6,000.00	
Public Works OE	-3,100.00	
Emergency Management S/W		5,000.00
Finance S/W		1,500.00
Police S/W		15,000.00
Collection of Taxes OE		100.00

BE IT FURTHER RESOLVED that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

RESOLUTION- 2024 Salary Resolution

Committeeman Thurgarland moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution with Committeemen Thurgarland recommendation to change the Recycling Center Manager Salary.

2024 Salaries and Wages

WHEREAS, the Holland Township Committee wishes to adopt the 2024 Salary Resolution, and

WHEREAS, the Township Committee has reviewed all existing positions and made, as deemed appropriate, necessary changes to improve operational efficiencies, and

WHEREAS, the Township Committee also reviewed all existing salaries and rates of pay, making adjustments for the calendar year 2024.

NOW THEREFORE BE IT RESOLVED, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following 2024 salaries and wages are effective January 1, 2024.

Position (Name)	Salary
Township Committee (Bush)	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00

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Township Committee (Pezzano)	\$ 4,000.00
Township Clerk (Tigar)	\$ 80,975.00
Registrar (Tigar)	\$ 6,150.00
Deputy Registrar (Gravelle) Resolution 1/18/2023	\$ 2,562.50
Substitute Secretarial Help (Hammerstone)	\$ 17.25
Substitute Secretarial Help (Colucci)	\$ 16.21
Chief Finance Officer (Gano)	\$ 101,000.00
Finance Assistant (Stevens)	\$ 22.62
Qualified Purchasing Agent (Hance)	\$ 6,246.86
Animal Control Secretary (Colucci)	\$ 20.61
Tax Collector (Silvia)	\$ 12,710.00
Deputy Tax Collector (VanBuskirk)	\$ 11,377.50
Sewer Rent Collector (Silvia)	\$ 2,665.00
Deputy Sewer Rent Collector (VanBuskirk)	\$ 2,460.00
Tax Assessor (Trivigno)	\$ 45,114.37
<u>Planning / Zoning:</u>	
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ 57,336.22
Municipal Housing Liaison (Kozak) [Included #1]	
Zoning Officer (Kozak) [Included #1]	
Development Reg Officer (Kozak) [Included #1]	
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Underhill)	\$ 17.77
PERC Witness, per hour (Martin)	\$ 17.77
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008] Emerg Mgmt Serv \$5,000	\$ 128,885.48
Community Emergency Response Team Coordinator (Gutsick)	\$ 13,000.00
<u>Per PBA Contract (For Information Only)</u>	
Sergeant	\$ 5,000.00
Heilig	\$ 111,573.00
Young	\$ 111,573.00
Yasunas [Resolution 5/21/19] [\$69,817: 1/1 to 6/30/24, \$75,229: 7/1-12/31/24]	\$ 72,523.00
DeCataldo [Resolution 12/15/20] [1/1/23-12/31/23 \$57,836: 1/1/24-12/31/24 \$64,405.00]	\$ 64,405.00
Costello [Resolution 6/21/2022] 1/1-7/4/24 \$53,5800.00 – 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Spuler [Resolution 6/21/2022] 1/1-7/4/24 \$53,5800.00 – 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00

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Dugan [Resolution 12/20/22]	
[1/1/23-12/31/23 \$47,224: 1/1/24-12/31/24 \$53,580.00]	\$ 53,580.00
Part-Time Police Officer (vacant)	\$ 22.52
Class III	\$ 43,200.00
HTSD reimbursement	\$ (43,200.00)
<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluce) [DOH 11/23/15]	\$ 95,742.08
Mazur (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Modica (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Holder (2,080 hours @ \$30.00 per hour)	\$ 62,400.00
Mayer (2,080 hours @ \$30.00 per hour)	
[\$29 per hr 1/1-5/31/24, \$30 per hr 6/1-12/31/24]	\$ 61,600.00
Langreder (2,080 hours @ \$28.00 per hour)	
[\$27 per hr 1/1-7/31/24, \$28 per hr 8/1-12/31/24]	\$ 56,960.00
Hammerstone (2,080 hours @ \$27.00 per hour)	
[\$26 per hr 1/1-8/31/24, \$27 per hr 9/1-12/31/24]	\$ 54,720.00
Part Time Building & Grounds Maintenance (Kaplan) 27.5 x 19.5	\$ 27,378.00
Public Works Temporary Supervisor, per hour	\$ 4.60
<u>Part Time Snow Removal:</u>	
Croasdale	\$ -
Part Time Seasonal Employees (Public Works)	\$ 15.13
<u>Buildings and Grounds:</u>	
Open	\$ 15.13
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$ 19.58 \$ 20.00
Armenti, Alec	\$ 15.13
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 100.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$ 69,133.65
Operational Support Coordinator (Jenkins)	\$ 39,975.00
Member Services Rep. (Pecchia, Melissa)	\$ 16.74

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Member Services Rep. (Ihling, Dianne)	\$ 16.74
Member Services Rep. (Heller, Melanie)	\$ 15.94
<u>Pool Supervisor:</u>	
Neglia	\$ 8,577.28
<u>Front Desk Staff:</u>	
Cooley, Harry	\$ 15.13
Frazier, Katherine	\$ 15.13
Furmanek, Jennifer	\$ 15.13
Hults, Nicholas	\$ 15.13
Jacobs, George	\$ 15.13
Mazzaferro, Vittoria	\$ 15.13
Nugent, Elizabeth	\$ 15.13
Scott, Mikaela	\$ 15.13
Verdi, Victoria	\$ 15.13
<u>Tumble Time:</u>	
Bet, Heather	\$ 17.06
<u>Group Exercise Instructors</u>	
Hatch, Gayle (Per Class):	\$ 32.01
Hatch, Rebecca	\$ 26.14
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$ 37.47
Neglia, Jessica	\$ 37.47

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

BUSINESS FROM TOWNSHIP ATTORNEY

There will be (two) matters for executive session.

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

Alfons Mayer

- Check # 34857 910 Milford Warren Glen Road
- Check # 34877 Riegel Ridge Direct Energy and JCP&L

Davina Lapczynski

- Green Team paper ordering at the Municipal Building
- Car Ports with solar
- Boy Scouts/Cub Scouts being chartered in Holland Township.

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EXECUTIVE SESSION-

RESOLUTION-to enter into Executive Session

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt the following Resolution:

Entering into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- Litigation of a pending tax appeal pursuant to N.J.S.A. 10:4-12(b) (7)
- Personnel Matter pursuant to N.J.S.A. 10:4-12 (b) (8)
Employee was Rice Noticed and elected for the matter to be discussed in executive session.

BE IT FURTHER RESOLVED, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Consensus was to return to Open Session at 8:02 pm. The following action will be taken.

APPROVAL for Deputy Registrar, Samantha Gravelle to take an unpaid leave of absence starting December 1, 2023 through February 4, 2024.

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to approve the unpaid leave of absence.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

ADJOURN

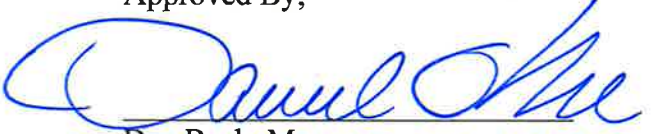
Committeeman Thurgarland moved and Deputy Mayor Wilhelm seconded the motion to adjourn at 8:03 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Lisa Pezzano	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted,


Melissa S. Tigar
Municipal Clerk

Approved By,


Dan Bush, Mayor
Scott Wilhelm, Deputy Mayor