

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
March 5, 2024

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

Committeemen Duane Young  
Committeewoman Lisa Pezzano  
Deputy Mayor Scott Wilhelm  
Committeemen Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: March 5, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=88503662495>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** February 20, 2024 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township

Bill List

5-Mar-24

Check#	Vendor	Description	Payment	Check Total
35201	ALFONS MAYER	Clothing Allowance per Union Contract	\$ 79.92	\$ 79.92
35202	ALLEGRO ENTERPRISES,	Water Bottle Services	\$ 32.06	
		March 2024 Delivery - Municipal Building	\$ 61.62	\$ 93.68
35203	AQUA NEW JERSEY	REC CTR (8796)	\$ 204.58	\$ 204.58
35204	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 19.12	\$ 19.12
35205	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 19.12	\$ 19.12
35206	AQUA NEW JERSEY	RRCC Pool 8797	\$ 47.80	\$ 47.80
35207	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 321.32	\$ 321.32
35208	BEN SHAFFER RECREATI	Victor Stanley Green Sites Contoured Ben	\$ 3,360.56	\$ 3,360.56
35209	CLEMENS UNIFORM	Shop Towel / Mat Cleaning Service	\$ 23.35	

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		Mats for Municipal Building	\$ 41.98	\$ 65.33
35210	COLLIERS ENGINEERING	Planner Services thru 021824	\$ 1,348.75	
		PB HK B24 L 3 13 review thru 093023 Engi	\$ 180.00	\$ 1,528.75
35211	COLLIERS ENGINEERING	HLT086 Tax Map Amendments DEC 2023	\$ 3,077.78	
		HLT0090 SPRING GARDEN ROAD - DECEMBER 20	\$ 183.36	
		HLT046 DEC 2023	\$ 400.00	
		HLT001 Holland Township General	\$ 1,156.15	
		HLT057 - DEC 2023	\$ 4,247.25	
		Engineer Services thru 123123	\$ 262.50	
		PB HK B24 L 3 13 review thru 123123 Engi	\$ 350.00	\$ 9,677.04
35212	COLLIERS ENGINEERING	B9 L1 Driveway 2023 007 Eng 96 bellis rd	\$ 242.50	\$ 242.50
35213	CORPORATE BILLING LL CREATIVE	Valve Auto Tank Drain w/Heater	\$ 319.59	\$ 319.59
35214	MANAGEMENT	Diesel-DPW Garage	\$ 1,511.13	\$ 1,511.13
35215	Dana Wiatroski	PICKLEBALL 150TH CELEBRATION	\$ 1,200.00	
		Pickleball Clinics, Sunday 2/25/2024	\$ 700.00	
		Pickleball Clinics	\$ 300.00	\$ 2,200.00
35216	DEER CARCASS REMOVAL	Deer Carcass Removal	\$ 57.00	\$ 57.00
35217	ELIZABETHTOWN GAS	Meter 14Y735578 Account 9890459292 910	\$ 11.55	
		Meter 01061655 Account 93404665351 RRCC	\$ 645.51	\$ 657.06
35218	ERIC TEETS	Replace Mailbox Damaged in Storm	\$ 50.00	\$ 50.00
35219	FINCH FUEL OIL CO, I	DPW / Library Heat Oil	\$ 1,930.37	\$ 1,930.37
35220	Finelli Consulting E	PB Holland Solar Farm B2 L1 02 services	\$ 960.00	\$ 960.00
35221	FRANK FLECK	Damaged Mailbox Feb 13th Storm	\$ 14.93	\$ 14.93
35222	GEBHARDT & KIEFER, P	Tax Appeal JAN 2024	\$ 272.00	\$ 272.00
35223	GRIFFITH-ALLIED TRUC	Police/DPW Gas	\$ 1,331.90	\$ 1,331.90
35224	Hunterdon County Cen HUNTERDON LAND	Business Cards Committee SW	\$ 17.50	\$ 17.50
35225	TRUST	Block 6, Lot 62.03	\$ 5,345.00	\$ 5,345.00
35226	HUNTERDON LOCK AND S	Police Keys - Key Organizer	\$ 547.75	\$ 547.75
35227	JERSEY CENTRAL POWER	MASTER 200 000 020 350	\$ 6.27	
		MASTER 200 000 020 350	\$ 814.26	\$ 820.53
35228	JERSEY CENTRAL POWER	Account 100 004 272 652 Street Lights 1	\$ 1,388.61	\$ 1,388.61
35229	JERSEY CENTRAL POWER	Account 100 060 952 585 Street Lights H	\$ 61.87	\$ 61.87
35230	JERSEY CENTRAL POWER	Account 100 004 272 595 Street Lights MV	\$ 23.85	\$ 23.85
35231	JERSEY CENTRAL POWER	Account 100 004 555 932 Case Field 12/18	\$ 1.86	\$ 1.86
35232	JERSEY CENTRAL POWER	100 070 503 212 Garage 1/20/24 - 2/19/24	\$ 13.80	\$ 13.80
35233	JERSEY CENTRAL POWER	Account 100 004 555 858 Baseball 1/20/24	\$ 118.20	\$ 118.20
35234	JERSEY CENTRAL POWER	Account 100 003 579 271 Library 1/1/24 -	\$ 78.86	\$ 78.86
35235	JERSEY CENTRAL POWER	Account 100 077 061 016 - 1/20/24 - 2/20	\$ 145.16	\$ 145.16
35236	JERSEY CENTRAL POWER	Account 100 152 456 842 802 Milford Wa	\$ 181.89	\$ 181.89
35237	JESCO INC	John Deere 584 K Loader Parts	\$ 713.16	\$ 713.16
35238	LMR DISPOSAL	Recycling Dumpster	\$ 720.00	\$ 720.00
35239	MILFORD SEWER UTILIT	1st 2024	\$ 50,000.00	\$ 50,000.00
35240	Morton Salt Inc	Bulk Safety Salt	\$ 8,566.72	
		Bulk Safety Salt	\$ 10,996.65	\$ 19,563.37
35241	New Jersey Registrar	2024 Spring Conference	\$ 75.00	\$ 75.00
35242	NJ Advance Media	Ordinance 2024-01, Ordinance 2024-02	\$ 51.04	
		AD Special Litigation Counsel	\$ 47.76	\$ 98.80
35243	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 957.15	\$ 957.15
35244	PenTeleData	2/24/23 - 3/24/24	\$ 196.85	\$ 196.85
35245	R & L DATACENTERS, I	JANUARY 2024 PAYROLL	\$ 3,027.10	\$ 3,027.10
35246	SHERATON ATLANTIC CI	Hotel for ACA Conference	\$ 544.00	\$ 544.00
35247	SSP ARCHITECTURAL GR	SD Design & Feasibility	\$ 4,980.00	\$ 4,980.00
35248	STAPLES BUSINESS ADV	SAFETY DATA SHEET REFILL 100 BOX	\$ 182.63	\$ 182.63
35249	STEM BROTHERS, INC.	DPW Heating Unit Valve / Recycling propane	\$ 234.82	\$ 234.82
35250	THERESA VERDI	Cleaning services at Municipal Building	\$ 650.00	

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		Cleaning RRCC February 1 - 16, 2024	\$ 480.00	
		Cleaning services at Municipal Building	\$ 500.00	\$ 1,630.00
35251	TRIFLEX IT SOLUTIONS	OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$ 425.00	
		Email Protection	\$ 154.00	
		Billable Services	\$ 236.25	
		Billable Services	\$ 270.00	
		Feb-24	\$ 440.00	\$ 1,525.25
35252	VERIZON	FEBRUARY 2024 BILLING	\$ 254.31	\$ 254.31
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TOTALS:			<u>\$ 118,411.02</u>	<u>\$ 118,411.02</u>
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2282024	NJ STATE HEALTH BENFITS	MARCH 24 HEALTH INSURANCE - RETIREES	\$ 3,950.30	\$ 3,950.30
22824	NJ STATE HEALTH BENFITS	MARCH 24 HEALTH INSURANCE - ACTIVE	\$ 35,240.56	\$ 35,240.56
3012024	GUARDIAN	MARCH DENTAL INSURANCE	\$ 3,035.14	\$ 3,035.14
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TOTALS:			<u>\$ 42,226.00</u>	<u>\$ 42,226.00</u>
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TOTAL BILL LIST 3/5/2024			<u>\$ 160,637.02</u>	<u>\$ 160,637.02</u>

**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-RESOLUTION**

**Pledge to Make the Township of Holland a Sustainable Land Use Community**

**WHEREAS**, land use is an essential component of overall sustainability for a municipality; and

**WHEREAS**, poor land-use decisions can lead to and increase societal ills such as decreased mobility, high housing costs, increased greenhouse gas emissions, loss of open space and the degradation of natural resources; and

**WHEREAS**, well planned land use can create transportation choices, provide for a range of housing options, create walkable communities, preserve open space, provide for adequate recreation, and allow for the continued protection and use of vital natural resources; and

**WHEREAS**, given New Jersey's strong tradition of home rule and local authority over planning and zoning, achieving a statewide sustainable land use pattern will require municipalities to take the lead;

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey that the Township of Holland, resolves to take the following steps with regard to our municipal land-use decisions with the intent of making the **Township of Holland** a truly sustainable community. It is our intent to include these principles in the next master plan revision and reexamination report and to update our land-use zoning, natural resource protection, and other ordinances accordingly; and where possible, to incorporate the following:

Regional Cooperation - We pledge to reach out to administrations of our neighboring municipalities concerning land-use decisions, and to take into consideration regional impacts when making land-use decisions.

Transportation Choices - We pledge to create transportation choices with a Complete Streets approach by considering all modes of transportation, including walking, biking, transit and automobiles, when planning transportation projects and reviewing development applications. We will reevaluate our parking with the goal of limiting the amount of required parking spaces, promoting shared parking and other innovative parking alternatives, and encouraging structured parking alternatives where appropriate.

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Natural Resource Protection - We pledge to take action to protect the natural resources of the State for environmental, recreational and agricultural value, avoiding or mitigating negative impacts to these resources. Further, we pledge to complete a Natural Resources Inventory when feasible to identify and assess the extent of our natural resources and to link natural resource management and protection to carrying capacity analysis, land-use and open space planning.

Mix of Land Uses - We pledge to use our zoning power to allow for a mix of residential, retail, commercial, recreational and other land use types in areas that make the most sense for our municipality and the region, particularly in downtown and town center areas.

Housing Options - We pledge, through the use of our zoning and revenue generating powers, to foster a diverse mix of housing types and locations, including single and multi-family, for-sale and rental options, to meet the needs of all people at a range of income levels.

Green Design - We pledge to incorporate the principles of green design and renewable energy generation into municipal buildings to the extent feasible and when updating our site plan and subdivision requirements for residential and commercial buildings.

Municipal Facilities Siting - We pledge, to the extent feasible, to take into consideration factors such as walkability, bikability, greater access to public transit, proximity to other land-use types, and open space when locating new or relocated municipal facilities.

**-RESOLUTION**

**APPLICATION TO PARTICIPATE IN JCP&L DIRECT INSTALL PROGRAM PROCESS FOR ENERGY-SAVING IMPROVEMENTS**

**WHEREAS**, the Township Committee of Holland Twp, NJ recognizes the need to upgrade mechanical systems located at the 61 Church Road, and 910 Milford Warren Glen Road; and

**WHEREAS**, the Township Committee of Holland Twp, NJ has participated in a lengthy vetting process to be approved for the JCP&L Direct Install Program; and

**WHEREAS**, Holland Twp, NJ has contracted with Tri State Light & Energy., to guide and implement the equipment assessments as detailed in the attachment; and

**WHEREAS**, the full cost of the improvements will be presented in a proposal format displaying the JCP&L subsidized incentives and Tri State Light & Energy will be responsible for securing this incentive; and

**WHEREAS**, implementation of the improvements will result in a projected savings over the lifespan of the equipment; and

**WHEREAS**, the Program will help defray the costs for the efficiency upgrades resulting in the Township's financial responsibility; to be paid in one lump sum or over a period of sixty (60) months; and

**WHEREAS**, said improvements are required for the continued sustainability of Holland Twp; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Holland Twp, County of Hunterdon, State of NJ, to accept the JCP&L Direct Install Program proposal as set forth by Tri State Light & Energy to implement energy efficient improvements under the JCP&L Direct Install Program.

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**-RESOLUTION**

**A Resolution requesting permission for the dedication by rider for Donations for the Uniform Fire Safety Act Penalty Moneys required by N.J.A.C. 5:70-2.12A**

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.A.C 5:70-2.12A provides for receipt of Uniform Fire Safety Act Penalty Moneys by the municipality to provide for the operating costs to administer this act; and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Uniform Fire Safety Act Penalty Money Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Uniform Fire Safety Act Penalty Money Trust Fund pursuant to N.J.A.C. 5:70-2.12A (b).
2. The Municipal Clerk of the Township of Holland, County of Hunterdon is hereby directed to forward two certified copies of this Resolution to the Director of the Division of Local Government Services.

**-RESOLUTION**

**Announcing the Annual Egg Hunt and Temporary Closure of the Grove area at Riegel Ridge Community Center**

**WHEREAS**, Riegel Ridge Community Center will be hosting the Annual Egg Hunt sponsored by Holland Township Parks and Recreation and the Girl Scouts on Sunday, March 24, 2024, and

**WHEREAS**, this event will take place in the Grove area and behind the Riegel Ridge Community Center, and

**WHEREAS**, the Holland Township Committee will temporarily close the Playground and Grove area from 10:00 a.m. till 1:30 p.m. to hold the Egg Hunt for children in kindergarten and under; and

**WHEREAS**, the Riegel Ridge Community Center Playground and Grove area will reopen at 1:30 p.m. for public use.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey that the Annual Egg Hunt will take place on Sunday, March 24, 2024 and the Grove area of Riegel Ridge Community Center will be temporarily closed from 10:00 a.m. to 1:30 p.m.

**-RESOLUTION**

**Awarding the Contract for Lawn Mowing Services for 2024**

**WHEREAS**, Holland Township requested quotes for lawn mowing at the Riegel Ridge Community Center, 802 Milford Warren Glen Road, the Holland Township Volunteer Fire Station, and the Holland Township Municipal Building from spring (April) to October 31, 2024.

**WHEREAS**, the following quotes were reviewed by the Qualified Purchasing Agent for accuracy and completeness:

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Vendor	Total Amount
Woods Edge Lawn and Landscaping LLC	\$26,600.00
Pat's Lawn Care Inc.	\$27,650.00
Chris's Lawn Mowing Service Inc.	\$31,500.00
JKM Land Care	\$35,000.00

**WHEREAS**, the Chief Financial Officer has certified that funds are available for this contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Holland Township Committee that Holland Township be authorized to enter into a contract with Woods Edge Lawn and Landscaping LLC, 382 Church Road Milford, New Jersey 08848, for a total cost of \$26,600.00 for the 2024 season.

**-RESOLUTION**

**Budget Transfer**

**WHEREAS**, the Municipal Budget for the year 2023 was approved on April 4, 2023 and adopted on May 2, 2023, and

**WHEREAS**, N.J.S.A. 40A:4-58 permits appropriation transfers to be made during the last two months of the fiscal year, and reserve appropriation transfers to be made during the first three months of the following fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland that the Chief Financial Officer is hereby authorized to make the following budget transfers:

<u>APPROPRIATION</u>	<u>FROM AMOUNT</u>	<u>TO AMOUNT</u>
Collection of Taxes S&W	<b>\$2,907.70</b>	
Collection of Taxes OE		<b>\$314.00</b>
Finance OE		<b>\$2,593.70</b>

**BE IT FURTHER RESOLVED** that a Certified Copy of this Resolution be provided by the Municipal Clerk to the Chief Financial Officer.

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_