

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING AGENDA  
May 7, 2024

**MEETING CALLED TO ORDER**

*If you haven't already done so, please turn off or silence all electronic equipment*

**Roll Call:** when your name is called, please respond with "present"

- Committeeman Duane Young
- Committeewoman Lisa Pezzano
- Deputy Mayor Scott Wilhelm
- Committeeman Robert Thurgarland
- Mayor Dan Bush
- Attorney Matthew Lyons
- Municipal Clerk Melissa Tigar

**FLAG SALUTE**

*"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"*

**CLERK READS OPEN PUBLIC MEETING STATEMENT**

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Topic: Township Committee  
Time: May 7, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=88115561353>

Meeting ID: 748 030 1411  
Passcode: 951148

One tap mobile  
+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** April 16, 2024 Regular Meeting

**APPROVAL OF BILLS AS SUBMITTED**

Holland Township  
Bill List  
7-May-24

Check#	Vendor	Description	Payment	Check Total
35452	A.B.E. PARKING LOT STRIPING CO.	2024 Road Sweeping	\$ 11,757.30	\$ 11,757.30
35453	ABE MATERIALS - EASTON	High Performance Cold Patch	\$ 238.50	
		Asphalt - for Township Road Work Project	\$ 1,836.50	\$ 2,075.00
35454	Aborist Services by Dujets Inc	Tree Injection Service for Emerald Ash B	\$ 3,303.00	\$ 3,303.00
35455	Affordable Housing Professionals of	Affordable Housing Webinar May 8 2024	\$ 25.00	\$ 25.00
35456	ALLEGRO ENTERPRISES, INC.	April 2024 Delivery - Municipal Bldg	\$ 60.92	
		Water Delivery RRCC	\$ 32.06	
		Water Bottle Services	\$ 39.45	\$ 132.43
35457	AMAZON CAPITAL SERVICES	Easter Egg Candy	\$ 129.06	
		Meeting 3/19/24 Supplies	\$ 49.58	
		Easter - Bubble Gun and Solution	\$ 33.25	
		Gift Bags 15 pcs	\$ 15.99	
		Cleaning Cream for water fountain	\$ 19.98	
		Fire Block Foam & Toilet Seat	\$ 65.41	
		Whistle	\$ 7.99	\$ 321.26
35458	AMAZON CAPITAL SERVICES	Easel pad Paper	\$ 39.99	
		10 ft microphone cord 112-1867721-320261	\$ 11.69	

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		Coffee Urn 45 cup	\$	97.92	
		Easter Egg Hunt Prize	\$	39.96	
		Corner Protector & Gym Timer	\$	9.99	
		Replacement Detectors for RRCC Fire Alar	\$	74.97	
		Tagboard 12x9	\$	26.34	\$ 300.86
35459	AMAZON CAPITAL SERVICES	Gym Timer, Water Filters, Pennant Flags	\$	210.74	
		American Flag for Gymnasium	\$	35.59	
		TRASH AND RECYCLING CONTAINERS	\$	78.95	\$ 325.28
35460	Amy Kucharski	Reimburse Meals/Parking for Tri State Ca	\$	73.51	\$ 73.51
35461	AQUA NEW JERSEY	REC CTR (8796)	\$	201.35	\$ 201.35
35462	AQUA NEW JERSEY	RRCC Pool 8797	\$	60.70	\$ 60.70
35463	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$	19.12	\$ 19.12
35464	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$	19.12	\$ 19.12
35465	BARCLAY BRAND FERDON	Recycling Forklift Maintenance	\$	883.06	\$ 883.06
35466	BOY SCOUT TROOP #187	2024 Clean Communities Roadside Litter P	\$	500.00	\$ 500.00
35467	CERTAPRO PAINTERS OF HUNT CNTY	Painting Doors at Firehouse	\$	2,336.68	\$ 2,336.68
35468	City Fire Equipment Co	Fire extinguisher Inspection and Recharge	\$	287.50	\$ 287.50
35469	CLEMENS UNIFORM	Shop Towel / Mat Cleaning Service	\$	23.35	
		Mats for Municipal Building	\$	41.98	\$ 65.33
35470	COLLIERS ENGINEERING & DESIGN INC	OLD RIVER ROAD IMPROVEMENTS	\$	18,888.47	
		HLT046	\$	225.00	
		HLT001 Holland Township General - Mar 20	\$	525.00	
		HLT0086	\$	1,168.16	
		B25 L70 01 Driveway 2023 001 Eng Storm	\$	319.55	
		B2 L5.05 Driveway 2024 002 Eng Stormwater	\$	727.50	\$ 21,853.68
35471	COLLIERS ENGINEERING & DESIGN INC	B1 L5.15 Driveway 2024 001 Eng Stormwater	\$	240.00	
		HLT034 FOREST VIEW MAJOR SUBDIVISION	\$	412.50	
		PB Highlands Council Task 1 Housing Elem	\$	1,252.50	\$ 1,905.00
35472	COUNTY OF HUNTERDON	2024 DIRECTORY 500 QTY	\$	74.00	\$ 74.00
35473	CREATIVE MANAGEMENT INC	Diesel-DPW Garage	\$	1,580.94	\$ 1,580.94
35474	Dana Wiatroski	Beginner Pickleball Clinic, Sunday 4/28/	\$	375.00	\$ 375.00
35475	DEGLER-WHITING, INC.	New Scoreboard	\$	7,833.00	\$ 7,833.00
35476	DEL VAL ALL SPORTS BOOSTER CLUB	Roadside Litter Pickup- Clean Communities	\$	500.00	\$ 500.00
		Meter 01061655 Account 93404665351			
35477	ELIZABETHTOWN GAS	RRCC	\$	562.64	
		Meter 14Y735578 Account 9890459292	\$	43.60	\$ 606.24
35478	EPPEC Uniforms	H. Whitmore Boots & Uniform Shirt	\$	199.00	
		5.11 ATAC Boot	\$	388.90	
		9/10/2023 Under Vest Shirt- S/S- Navy	\$	230.80	\$ 818.70
35479	FERGUSON - LAKEWOOD #501	Municipal Building Bathroom Parts	\$	46.63	\$ 46.63
35480	Finelli Consulting Engineers Inc	PB Holland Solar Farm B2 L1 02 services	\$	1,145.00	\$ 1,145.00
35481	FOX BROTHERS ALARM SERVICES, INC.	Remote Monitoring & Daily Testing/Service	\$	210.00	\$ 210.00
35482	GEBHARDT & KIEFER, P.C.	Tax Appeal MAR 2024	\$	935.00	\$ 935.00
35483	GEBHARDT & KIEFER, P.C.	Tax Appeal MAR 2024	\$	51.00	\$ 51.00
35484	GRIFFITH-ALLIED TRUCKING	Police/DPW Gas	\$	1,254.18	\$ 1,254.18
35485	GROUNDED EARTH YOGA LLC	Yoga Classes April 2024	\$	495.00	\$ 495.00
35486	GTT Services	Spring Vegetation Control - RRCC 1 of 4	\$	375.00	
		Spring Vegetation Control - MB 1 of 4	\$	130.00	\$ 505.00
35487	H.J. OPDYKE LUMBER COMPANY, INC.	RRCC Shed Repair Lumber	\$	466.47	\$ 466.47
35488	HOLLAND TWP VOLUNTEER FIRE COMPANY	2021 COVID ARP SLFRF HOLLAND FIRE	\$	34,607.33	\$ 34,607.33
35489	Hunterdon County Central Printing	Envelopes, Dog Licensing	\$	45.00	\$ 45.00
35490	Intellishred LLC	Paper Shred Service for 2024-qoute 6427	\$	1,110.00	\$ 1,110.00
35491	J C Ehrlich Co Inc	Commercial Pest Maintenance Service APRI	\$	75.10	\$ 75.10
35492	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$	15.18	
		MASTER 200 000 020 350	\$	503.37	\$ 518.55
35493	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights H	\$	62.04	\$ 62.04
35494	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights MV	\$	23.96	\$ 23.96
35495	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights 3	\$	1,392.57	\$ 1,392.57
35496	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Garage 3/21/24 - 4/19/24	\$	4.09	\$ 4.09
35497	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 3/21/24 - 4/19	\$	146.36	\$ 146.36
35498	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 3/21/24	\$	48.78	\$ 48.78
35499	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 3/21/	\$	17.69	\$ 17.69
35500	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 3/21/24 - 4/19/24 AC	\$	896.45	\$ 896.45
35501	JESSICA DULIN-SOTO	Yoga Classes April 2024	\$	440.00	\$ 440.00
35502	Johnson Controls Fire Protection	Monitoring Service Agreement (Fire Alarm	\$	660.00	\$ 660.00
35503	KOLLMER EQUIPMENT	Trimmer Attachment	\$	180.00	\$ 180.00
35504	LAWSON PRODUCTS, INC.	Drill bit set / Cable Ties	\$	633.67	\$ 633.67
35505	LDI Connect	Contract Usage Charge 3/22/24 - 4/21/24	\$	137.58	
		Copies for RRCC	\$	65.60	\$ 203.18
35506	LETTERING BY PEACH	2 INFO SIGNS	\$	50.00	\$ 50.00
35507	LMR DISPOSAL	Recycling Dumpster	\$	1,200.00	\$ 1,200.00

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35508	LMR DISPOSAL	Recycling Dumpster	\$ 1,960.20	\$ 1,960.20
35509	LMR DISPOSAL	Recycle Dumpster May 2024	\$ 65.31	\$ 65.31
35510	MELANIE WOROBI	Fitness Classes April 2024	\$ 540.00	\$ 540.00
35511	MILFORD/FRENCHTOWN AUTO PARTS, INC.	15-11 Tail light Assembly	\$ 199.34	\$ 199.34
35512	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Starting Fluid	\$ 11.98	\$ 11.98
35513	NATIONS ROOF LLC	Roof	\$ 5,590.00	\$ 5,590.00
35514	NICK FAUST	Metal for Tree Signage	\$ 300.00	\$ 300.00
35515	NJ Advance Media	introduction	\$ 61.38	
		Ads Ordinances	\$ 71.01	\$ 132.39
35516	NJ DEPT OF HEALTH & SENIOR SERVICES	Apr-24	\$ 120.60	\$ 120.60
35517	NJ EZ Pass	EZ Pass Funds	\$ 100.00	\$ 100.00
35518	OFFICE DEPOT, INC.	1" -3 Ring Binder-Pack of 6	\$ 175.66	\$ 175.66
35519	P3 GENERATORS	Generator Services	\$ 710.01	\$ 710.01
35520	PALUMBO'S NURSERY	trees for Arbor Day Celebration 042724	\$ 299.99	\$ 299.99
35521	PenTeleData	4/24/24 - 5/24/24	\$ 196.85	\$ 196.85
35522	PERFORMANCE TIRE CO INC	15-10 Passenger Tire Repair	\$ 41.44	\$ 41.44
35523	POOL OPERATION MANAGEMENT	Certifications for Pool Operations	\$ 380.00	\$ 380.00
35524	Pop's Bees & Trees	Grounding only of two white pine trees b	\$ 900.00	\$ 900.00
35525	Prestige Dry Cleaner LLC	November 2023 Dry Cleaning	\$ 1,130.82	
		February 2024 Dry Cleaning	\$ 709.50	\$ 1,840.32
35526	PRO CAP 8, LLC	Cancel Certificate 23-00007	\$ 900.00	\$ 900.00
35527	PRO CAP 8, LLC	Cancel Certificate 23-00007	\$ 1,078.69	\$ 1,078.69
35528	Promed Office Cleaners LLC	Cleaning RRCC Fitness Center April 2024	\$ 240.00	\$ 240.00
35529	REGINA STEWART	Cancel Certificate 23-00006	\$ 1,051.18	\$ 1,051.18
35530	REGINA STEWART	Cancel Certificate 23-00006	\$ 900.00	\$ 900.00
35531	RICHARD J. MILLER & SONS, INC.	Replace new ribbed bottom rubber on 2 12	\$ 318.00	\$ 318.00
35532	SAMANTHA GRAVELLE	DD REVERSAL	\$ 94.14	\$ 94.14
35533	Scott R Heilig	Mileage Monmouth County Sheriff's Dep.	\$ 179.69	\$ 179.69
35534	SERVICE ELECTRIC CABLE TV, INC.	Internet Service- DPW	\$ 100.90	\$ 100.90
35535	STAPLES BUSINESS ADVANTAGE	Toner	\$ 86.38	\$ 86.38
35536	STAPLES BUSINESS ADVANTAGE	FLAGS, TONER	\$ 206.73	\$ 206.73
35537	State Industrial Products	DPW Maintenance Yard Spray	\$ 739.26	\$ 739.26
35538	SWAMPS AUTOWORKS INC	Brakes/Rotor-Front and Rear, Oil filter/ 15-10 Battery	\$ 1,127.16 \$ 294.67	
		15-16	\$ 59.57	\$ 1,481.40
35539	TAMATHA ISENBERG	Yoga Classes April 2024	\$ 330.00	\$ 330.00
35540	THERESA VERDI	Cleaning services at Municipal Building	\$ 600.00	
		Cleaning RRCC 4/1 - 4/12	\$ 480.00	
		Cleaning RRCC 4/15-4/29	\$ 440.00	
		Cleaning services at Municipal Building	\$ 700.00	\$ 2,220.00
35541	TOWN OF PHILLIPSBURG	REFUND OS DETAIL PAID IN ERROR BY PHILLI	\$ 449.20	\$ 449.20
35542	TREASURER, STATE OF NEW JERSEY	Marriage/Civil Union Dues for 1st quarte	\$ 50.00	\$ 50.00
35543	TRIFLEX IT SOLUTIONS, LLC	WatchGuard Basic Security Suite renewal	\$ 925.00	\$ 925.00
35544	VERIZON	APRIL 2024 BILLING	\$ 286.39	\$ 286.39
35545	Warren Materials	Asphalt / Broken Asphalt - for Township	\$ 1,204.05	\$ 1,204.05
35546	WB Mason Co Inc	4 Cases 8.5X11 Paper	\$ 137.20	
		Cleaning Supplies	\$ 136.32	
		Deodorizer for Urinals	\$ 82.69	\$ 356.21
35547	WILSON PRODUCTS	Propane Recycling / Welding/Cutting Gase	\$ 781.85	\$ 781.85
			<b>TOTALS:</b>	<b>\$ 133,199.27</b>
				<b>\$ 133,199.27</b>
4162024	QUADIENT	POSTAGE	\$ 400.00	\$ 400.00
5012024	GUARDIAN	DENTAL INSURANCE MAY 2024	\$ 2,822.55	\$ 2,822.55
			<b>TOTAL BILL LIST 5/7/2024</b>	<b>\$ 136,421.82</b>
				<b>\$ 136,421.82</b>

**REMINDER/ANNOUNCEMENT**

Holland Townships 150<sup>th</sup> Anniversary Vintage Baseball Game will take place at Riegel Ridge Community Center Saturday, May 18, 2024 at 10:30 a.m.

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**OLD BUSINESS FROM TOWNSHIP COMMITTEE**

*Chief Financial Officer Kristi Gano and Township Auditors Laura Atwell and Jonathan Weiss are in attendance to answer any questions.*

**-PUBLIC HEARING ON 2024 MUNICIPAL BUDGET**

**-RESOLUTION**

**RESOLUTION TO AMEND INTRODUCED BUDGET**

**WHEREAS**, the local budget for the year 2024 was approved on the 2<sup>nd</sup> day of April 2024; and

**WHEREAS**, the public hearing on said budget has been held as advertised; and

**WHEREAS**, it is desired to amend said approved budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Township of Holland, County of Hunterdon, State of New Jersey, that the following amendments to the approved budget of 2024 be made:

**APPROPRIATIONS:**

	<u>From:</u>	<u>To:</u>
1. Contribution to Public Employees Retirement System (Inside the CAPS)	\$133,705.00	\$138,117.00
2. Contribution to Police and Fireman’s Retirement System (Inside the CAPS)	\$199,773.00	\$211,054.00
3. Contribution to Public Employees Retirement System (Outside the CAPS)	\$4,412.00	\$ 0.00
4. Contribution to Police and Fireman’s Retirement System (Outside the CAPS)	\$ 11,281.00	\$ 0.00

**BE IT FURTHER RESOLVED**, that three certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services for certification of the local municipal budget so amended.

**-RESOLUTION- Adoption of the 2024 Municipal Budget**

**Adoption of the 2024 Budget**

**WHEREAS**, N.J.S.A. 40A:4-8 provides that the budget be read by title only at the time of public hearing if a resolution is passed by not less that a majority of the full governing body, providing that at least one week prior to the date of hearing a complete copy of the approved budget as advertised has been posted in the Municipal Building, the local public library, and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met and the budget shall be read by title only; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee, Township of Holland, County of Hunterdon in the state of New Jersey that the budget hereinbefore set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

**Revenue and Appropriations Summaries**

Summary of Revenues	Anticipated	
	2024	2023
1. Surplus	960,012.48	985,409.00
2. Total Miscellaneous Revenues	4,049,989.74	3,544,549.83
3. Receipts from Delinquent Taxes	235,000.00	200,527.87
4. a) Local Tax for Municipal Purposes	1,193,600.00	1,193,600.00
b) Addition to Local School District Tax		
c) Minimum Library Tax		
Tot Amt to be Rsd by Taxes for Sup of Muni Bnd	1,193,600.00	1,193,600.00

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Total General Revenues	6,438,602.22	5,924,086.70
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Summary of Appropriations		2024 Budget	Final 2023 Budget
1. Operating Expenses:	Salaries & Wages	2,327,415.00	2,136,800.00
	Other Expenses	2,747,516.22	2,409,120.01
2. Deferred Charges & Other Appropriations		553,671.00	468,166.69
3. Capital Improvements		400,000.00	500,000.00
4. Debt Service (Include for School Purposes)			
5. Reserve for Uncollected Taxes		410,000.00	410,000.00
Total General Appropriations		6,438,602.22	5,924,086.70
Total Number of Employees			

2024 Dedicated Sewer Utility Budget			
Summary of Revenues		Anticipated	
		2024	2023
1. Surplus		50,225.00	50,000.00
2. Miscellaneous Revenues		539,900.00	540,000.00
3. Deficit (General Budget)			
Total Revenues		590,125.00	590,000.00
Summary of Appropriations		2024 Budget	Final 2023 Budget
1. Operating Expenses:	Salaries & Wages	5,125.00	5,000.00
	Other Expenses	450,000.00	450,000.00
2. Capital Improvements		134,000.00	134,000.00
3. Debt Service			
4. Deferred Charges & Other Appropriations		1,000.00	1,000.00
5. Surplus (General Budget)			
Total Appropriations		590,125.00	590,000.00
Total Number of Employees			

**PUBLIC HEARING –**

**-ORDINANCE 2024 -03 -** Public Hearing/Final Adoption  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$50,000.00 FROM THE RESERVE FOR SERVERS, FOR SERVERS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$50,000 is hereby appropriated from the Reserve for Servers, for the purchase of Servers for the Police Department, Municipal Building and RRCC Building.

**SECTION TWO:** The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING -**

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**-ORDINANCE 2024 -04 - Public Hearing/Final Adoption**  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$10,000.00 FROM THE RESERVE FOR RRCC EQUIPMENT, FOR RRCC EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$10,000.00**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$10,000 is hereby appropriated from the Reserve for RRCC Equipment, for the purchase of gym equipment and other equipment for the RRCC.

**SECTION TWO:** The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING –**

**-ORDINANCE 2024 -05 - Public Hearing/Final Adoption**  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$25,000.00 FROM THE RESERVE FOR BUILDINGS IMPROVEMENTS, FOR VARIOUS BUILDING & LAND IMPROVEMENTS FOR TOWNSHIP PROPERTIES IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$25,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$25,000.00 is hereby appropriated from the Reserve for Buildings Improvements for Various Buildings & Land Improvements to various township properties.

**SECTION TWO:** The period of usefulness of the Building Improvements as defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

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**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING -**

**-ORDINANCE 2024 -06 - Public Hearing/Final Adoption**  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$90,000.00 FROM THE RESERVE FOR POLICE EQUIPMENT, FOR POLICE EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$90,000.00**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$90,000 is hereby appropriated from the Reserve for Police Equipment in the General Capital Account, for the purchase of a SUV and other equipment for the Police Department.

**SECTION TWO:** The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING –**

**-ORDINANCE 2024 -07 - Public Hearing/Final Adoption**  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$50,000.00 FROM THE RESERVE FOR ROAD IMPROVEMENTS, FOR IMPROVEMENTS TO VARIOUS ROADS & PARKING LOTS IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$50,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$50,000.00 is hereby appropriated from the Reserve for Road Improvements in the General Capital Account, for Improvements to Various Roads and Parking Lots in the Township.

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**SECTION TWO:** The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING –**

**-ORDINANCE 2024 -08 - Public Hearing/Final Adoption**  
This Ordinance will become effective May 26, 2024.

**AN ORDINANCE APPROPRIATING \$10,000.00 FROM THE RESERVE FOR PUBLIC WORKS EQUIPMENT, FOR VARIOUS PUBLIC WORKS EQUIPMENT IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE AMOUNT OF \$10,000.00.**

**BE IT ORDAINED**, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

**SECTION ONE:** The sum of \$10,000.00 is hereby appropriated from the Reserve for Public Works Equipment in the General Capital Account, for Various Public Works Equipment.

**SECTION TWO:** The period of usefulness of the above project as defined by N.J.S.A. 40A:2-22 is at least 5 years.

**SECTION THREE:** The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

**SECTION FOUR:** The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

**PUBLIC HEARING -**



HOLLAND TOWNSHIP COMMITTEE  
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**LIAISON REPORTS**

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

-**APPROVAL**-of Raffle Application: On-premise Tricky Tray to be held 7/13/2024 from 4:00-10:00 p.m. at the **Holland Township Volunteer Fire Co.**

- **APPROVAL** of application for farmland preservation from William Clark for Block 6, Lot 60 in Holland Township.

-**APPROVAL** for Mayor to sign ASi Music Group – Sound, Lighting & Mobile Stage Productions agreement for the stage at Community Day (\$3,800.00).

-**APPROVAL** to Donate \$500.00 to the Musconetcong Watershed Association.

-**APPOINTMENT** by Mayor-Mayor announces his appointment of Tina Meixsell to Sustainable Jersey Green Team. Term expiring 12/31/2024

**-RESOLUTION**

**Approval of request from  
Cherryville Repeater Association**

**WHEREAS**, during this weekend of June 22 and June 23, amateur radio operators across the United States participate in an emergency exercise called Field Day; and

**WHEREAS**, the intent is to set up portable emergency radio stations and operate them for a 24-hour period, which gives practice to the amateurs and allows public awareness of the amateur's capabilities, and

**WHEREAS**, founded in 1973, the Cherryville Repeater Association is an active club of licensed amateur radio operators based in Hunterdon County closely affiliated with the Hunterdon County Office of Emergency Management, and

**WHEREAS**, members are trained in the special techniques required of emergency communication, who assist local government, police, and Red Cross in times of disaster (hazardous materials spills, flood evacuation, ice storm shelter activities, etc.), and

**WHEREAS**, as in the past, the Cherryville Repeater Association requests the use of the field area adjacent to the pool at the Riegel Ridge Community Center Saturday, June 22, 2024-Sunday June 23, 2024, with some setup on Friday, June 21, 2024, and

**WHEREAS**, the Association also asks that the lawn be mowed just before the weekend, and

**WHEREAS**, Parks and Recreation Director Jessica Neglia advises there are no conflicts.

**NOW, THEREFORE, BE IT RESOLVED**, that the Holland Township Committee, Township of Holland in the County of Hunterdon, state of New Jersey authorizes the Cherryville Repeater Association use of the field area adjacent to the pool at the Riegel Ridge Community Center Saturday, June 22, 2024-Sunday June 23, 2024 with some set-up on Friday, June 21, 2024.

**BE IT FURTHER RESOLVED** that this authorization is pending approval of the Chief of Police / Emergency Management Coordinator who will determine if it is permissible 48 hours before the event.

**-RESOLUTION**

**Authorization to hire the following 2024 seasonal part-time  
Summer Camp Staff at Riegel Ridge Community Center**

**WHEREAS**, the Township Committee of the Township of Holland is in need of seasonal part-time Summer Camp Staff at the Riegel Ridge Community Center, and

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**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for these employees, and

**WHEREAS**, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees may be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

**WHEREAS**, these salaries are based on the following Payroll Increase Schedule established May 7, 2024

**Summer Camp Program Counselors and Instructors  
 Adopted May 7, 2024**

Summer Camp	2023	2024
	<u>Per Hour</u>	<u>Per Hour</u>
Counselor	\$14.00	\$15.13
Head Counselor Years 1-2	\$15.00	\$15.50
Head Counselor Years 3-4	\$15.50	\$16.00
Head Counselor Year 5-6	\$16.00	\$16.50
Head Counselor Years 7-8+	\$16.50	\$17.00
Camp Nurse	\$19-\$21.00	\$19-21.00
Assistant Camp Supervisor	\$18.00	\$18.36
Camp Supervisor	\$21.00	\$21.42

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective May 7, 2024.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance

Summer Camp Supervisor		Salary
Amy	Kucharski	\$21.42/hr.
Summer Camp Assistant Supervisor		
Katherine	Murawski	\$18.36/hr.

**-RESOLUTION**

**REDEMPTION TAX SALE CERTIFICATE**

**WHEREAS** there has been a redemption made for Tax Sale Certificate #2021-007, Block 25, Lot 29.06, 612 Milford Mt Pleasant, sold on December 16, 2021, to Pro Cap 8,

**WHEREAS** the amount of \$508.46 has been collected from the owner of this property, for the redemption of this Tax Sale Certificate #2021-007,

**THEREFORE, BE IT RESOLVED** that a check in the amount of \$508.46 for redemption and the Mayor, Treasurer and Clerk be authorized to sign these checks and these checks be mailed to:

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Pro Cap 8 FBO Firstrust Bank  
P.O. Box 774  
Fort Washington, PA 19034-0774

**-RESOLUTION**

**APPROVING THE AGREEMENT BETWEEN HOLLAND TOWNSHIP AND AQUA NEW JERSEY, INC. FOR THE TEMPORARY LICENSE TO PERMIT ENTRY ON PROPERTY AND AUTHORIZING THE MAYOR AND CLERK TO SIGN THE AGREEMENT**

**WHEREAS**, the Township of Holland wishes to enter into an Agreement with Aqua New Jersey, Inc. to approve the temporary license agreement to permit Aqua New Jersey, Inc. to enter upon the property of Holland Township for certain purposes, conditions and terms as set forth in detail in Exhibit A attached-Temporary License Agreement; and

**WHEREAS**, the Mayor and Committee of the Township believe it is in the best interest of the Township residents to enter into the attached Temporary License Agreement.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. The Mayor and Clerk are hereby authorized to execute the Temporary License Agreement with Aqua New Jersey, Inc. to permit entry on Holland Township Property according to the purposes, conditions and terms set forth in Exhibit A attached hereto.

2. This Resolution shall take effect immediately.

**-ORDINANCE 2024-09 -Introduction/First Reading**  
Second reading and Public Hearing set for June 5, 2024

**WHEREAS**, the Township of Holland has a Municipal Separate Storm Sewer System (MS4) Permit from the State of New Jersey; and

**WHEREAS**, the Township of Holland is subject to the Community-wide Ordinance requirements of the Tier A Municipal Stormwater Permit; and

**WHEREAS**, the Community-Wide Ordinance requirements in the Township of Holland's Tier A Municipal Stormwater Permit necessitate the adoption of the ordinance by the Municipality;

**NOW THEREFORE BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY THAT CHAPTER 145 OF THE CODE OF THE TOWNSHIP OF HOLLAND, ENTITLED "STORMWATER QUALITY", IS EMENDED AS FOLLOWS:**

**Part One** – Chapter 145 of the Code of the Township of Holland entitled "Stormwater Quality" shall be emended as follows:

**Chapter 145 – Stormwater Quality**

**Article X – Tree Removal and Replacement**

**§145-50. Scope and Purpose.**

An ordinance to establish requirements for tree removal and replacement in the Township of Holland to reduce soil erosion and pollutant runoff, promote infiltration of rainwater into the soil, and protect the environment, public health, safety, and welfare.

**§145-51. Definitions.**

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For the purpose of this ordinance, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this ordinance clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The use of the word "shall" means the requirement is always mandatory and not merely discretionary.

**APPLICANT**

Means any “person”, as defined below, who applies for approval to remove trees regulated under this ordinance.

**CRITICAL ROOT RADIUS (CRR)**

Means the zone around the base of a tree where the majority of the root system is found. This zone is calculated by multiplying the diameter at breast height (DBH) of the tree by 1.5 feet. For example: a tree with a 6” DBH would have a  $CRR = 6'' \times 1.5' = 9'$ .

DRAFT

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**DIAMETER AT BREAST HEIGHT (DBH)**

Means the diameter of the trunk of a mature tree generally measured at a point four and a half feet above ground level from the uphill side of the tree. For species of trees where the main trunk divides below the 4 ½ foot height, the DBH shall be measured at the highest point before any division.

**HIGH RISK TREE**

Means a tree or limbs thereof that meet one or more of the criteria below. Trees that do not meet any of the criteria below and are proposed to be removed solely for development purposes are not hazard trees.

- A. Has an infectious disease or insect infestation;
- B. Is dead or dying;
- C. Obstructs the view of traffic signs or the free passage of pedestrians or vehicles, where pruning attempts have not been effective;
- D. Is causing obvious damage to structures (such as building foundations, sidewalks, etc.); or
- E. Is determined to be a threat to public health, safety, and/or welfare by a certified arborist or Licensed Tree Expert (LTE).

**PERSON**

Means any individual, resident, corporation, utility, company, partnership, firm, or association.

**PLANTING STRIP**

Means the part of a street right-of-way between the public right-of-way and the portion of the street reserved for vehicular traffic or between the abutting property line and the curb or traveled portion of the street, exclusive of any sidewalk.

**RESIDENT**

Means an individual who resides on the residential property or contractor hired by the individual who resides on the residential property where a tree(s) regulated by this ordinance is removed or proposed to be removed.

**STREET TREE**

Means a tree planted in the sidewalk, planting strip, and/or in the public right-of-way adjacent to (or specified distance from) the portion of the street reserved for vehicular traffic. This also includes trees planted in planting strips within the roadway right-of-way, i.e., islands, medians, pedestrian refuges.

**TREE**

Means a woody perennial plant, typically having a single stem or trunk growing to a considerable height and bearing lateral branches at some distance from the ground.

**TREE CALIPER**

Means the diameter of the trunk of a young tree, measured six (6) inches from the soil line. For young trees whose caliper exceeds four (4) inches, the measurement is taken twelve (12) inches above the soil line.

**TREE REMOVAL**

Means to kill or to cause irreparable damage that leads to the decline and/or death of a tree. This includes, but is not limited to, excessive pruning, application of substances that are toxic to the tree, over-mulching or improper mulching, and improper grading and/or soil compaction within the critical root radius around the base of the tree that leads to the decline and/or death of a tree. Removal does not include responsible pruning and maintenance of a tree, or the application of treatments intended to manage invasive species.

**§145-52. Regulated Activities.**

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A. Application Process:

1. Any person planning to remove a street tree, as defined as Tree removal, with DBH of 2.5” or more or any non-street tree with DBH of 6” or more on their property shall submit a Tree Removal Application to the Holland Township Zoning Officer or other designated Municipal Official. No tree shall be removed until municipal officials have reviewed and approved the removal.
  - A.
2. Applicants will be subject to an application fee per tree to be removed in accordance with the Tree Replacement Requirements Table below.
  - B.
3. Applicants may be required to post an escrow deposit in the event that the Tree Removal Application and subsequent review requires the Township to engage a Licensed Tree Expert to review the requested trees to be removed. The escrow amount shall be determined at the time of the Application. Applicants shall be notified in writing at the time of application filing.

B. Tree Replacement Requirements

1. Any person who removes one or more street tree(s) with a DBH of 2.5” or more, unless exempt under Section 145-53, shall be subject to the requirements of the Tree Replacement Requirements Table below.
2. Any person, who removes one or more non-street tree(s), as defined as Tree removal, with a DBH of 6” or more per acre, unless otherwise detailed under Section 145-53, shall be subject to the requirements of the Tree Replacement Requirements Table.
3. The species type and diversity of replacement trees shall be in accordance with the list of native tree species published by the Native Plant Society of New Jersey (<http://www.npsnj.org/>).
4. Replacement tree(s) shall:
  - a. Be replaced in kind with a tree that has an equal or greater DBH than tree removed or meet the Tree Replacement Criteria in the table below;
  - C.
  - b. Be planted within twelve (12) months of the date of removal of the original tree(s) or at an alternative date specified by the municipality;
  - D.
  - c. Be monitored by the applicant for a period of two (2) years to ensure their survival and shall be replaced as needed within twelve (12) months; and
  - E.
  - d. Shall not be planted in temporary containers or pots, as these do not count towards tree replacement requirements.

**Tree Replacement Requirements Table:**

Category	Tree Removed (DBH)	Tree Replacement Criteria (See Appendix A)	Application Fee
1	DBH of 2.5” (for street trees) or 6” (for non-street trees) to 12.99”	Replant 1 tree with a minimum tree caliper of 1.5” for each tree removed	\$10.00/ Tree
2	DBH of 13” to 22.99”	Replant 2 trees with minimum tree calipers of 1.5” for each tree removed	\$20.00/ Tree
3	DBH of 23” to 32.99”	Replant 3 trees with minimum tree calipers of 1.5” for each tree removed	\$40.00/ Tree
4	DBH of 33” or	Replant 4 trees with minimum	\$50.00/ Tree

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	greater	tree calipers of 1.5” for each tree removed	
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F.

C. **Replacement Alternatives:**

1. If the municipality determines that some or all required replacement trees cannot be planted on the property where the tree removal activity occurred, then the applicant shall do one of the following:
  - G.
  - a. Plant replacement trees in a separate area(s) approved by the municipality.
  - H.
  - b. Pay a fee of \$100.00 per tree replacement planting not completed in accordance with the Tree Replacement Requirements Table above. This fee shall be placed into a fund dedicated to tree planting and continued maintenance of the trees.

**§145-53. Exemptions.**

All persons shall comply with the tree replacement standard outlined above, except in the cases detailed below. Proper justification shall be provided, in writing, to the municipality by all persons claiming an exemption. Exemptions shall be granted at the discretion of the Holland Township Zoning Officer upon review of applications for tree removal.

- I. Residents who remove less than four (4) trees per acre that fall into category 1, 2, or 3 of the Tree Replacement Requirements Table within a five-year period.
- J. Tree farms in active operation, nurseries, fruit orchards, and garden centers;
- K.
- L. Properties used for the practice of silviculture under an approved forest stewardship or woodland management plan that is active and on file with the municipality;
- M.
- N. Any trees removed as part of a municipal or state decommissioning plan. This exemption only includes trees planted as part of the construction and predetermined to be removed in the decommissioning plan.
- O.
- P. Any trees removed pursuant to a New Jersey Department of Environmental Protection (NJDEP) or U.S. Environmental Protection Agency (EPA) approved environmental clean-up, or NJDEP approved habitat enhancement plan;
- Q.
- R. Approved game management practices, as recommended by the State of New Jersey Department of Environmental Protection, Division of Fish, Game and Wildlife;
- S.
- T. Hazard trees may be removed with no fee or replacement requirement.
- U. Removal of invasive species such as Tree-of-Heaven (*Ailanthus altissima*), Callery Pear (*Pyrus calleryana*), and others (full list of invasive New Jersey trees can be found, as per NPDEP recommendation, on the New Jersey Invasive Species Strike Team website [https://www.fohvos.info/wp-content/uploads/2022/05/2022Scientific\\_DoNotPlant.pdf](https://www.fohvos.info/wp-content/uploads/2022/05/2022Scientific_DoNotPlant.pdf))
- V.

**§145-54. Enforcement.**

This ordinance shall be enforced by the Holland Township Zoning Officer during the course of ordinary enforcement duties.

**§145-55. Violations and Penalties.**

Any person(s) who is found to be in violation of the provisions of this ordinance shall be subject to a fine not to be less than the amount required under Section 145-52C.1.b. above.

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**Part Two** – Chapter 83 of the Code of the Township of Holland entitled “Fees” shall be emended as follows:

Chapter 145, Stormwater Quality

Article X – Tree Removal and Replacement

Application Fees

Category	Tree Removed (DBH)	Application Fee
1	DBH of 2.5” (for street trees) or 6” (for non-street trees) to 12.99”	\$10.00/ Tree
2	DBH of 13” to 22.99”	\$20.00/ Tree
3	DBH of 23” to 32.99”	\$40.00/ Tree
4	DBH of 33” or greater	\$50.00/ Tree

Non-Replacement Fees

\$100 per Tree not replaced in accordance with the Tree Replacement Requirements Table in Chapter 145 – Article X – Tree Removal and Replacement

**Part Three – Severability**

If any section, subdivision, paragraph, clause, or provision of this ordinance shall be adjudged invalid, such adjudication shall apply only to such section, subdivision, paragraph, clause, or provision and the remainder of this ordinance shall be deemed valid and effective. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistency.

**Part Four** - This ordinance was introduced on first reading May 7<sup>th</sup>, 2024 and shall take effect upon the publication of notice of final adoption on June 13, 2024 as provided by law.

**-ORDINANCE 2024-10** -Introduction/First Reading  
Second reading and Public Hearing set for June 5, 2024

**AN ORDINANCE TO ADOPT A PERFORMANCE IMPROVEMENT PLAN FORM TO UTILIZE DURING PERFORMANCE EVALUATIONS OF HOLLAND TOWNSHIP EMPLOYEES**

**WHEREAS**, the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey, wish to adopt a Performance Improvement Plan form to utilize during the performance evaluations of Holland Township Employees, which is attached hereto as an exhibit; and



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**WHEREAS**, it appears to the Mayor and Council that the public interest would be served by adopting the Performance Improvement Plan Form to be utilized during the evaluations of Holland Township employees.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Committee of the Township of Holland, County of Hunterdon, State of New Jersey hereby adopt the Performance Improvement Plan Form to be utilized during the performance evaluations of Holland Township employees attached hereto.

**Section 1.** This Ordinance shall take effect immediately after final passage, approval and publication as provided by law.

**Section 2.** All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

**Section 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

ATTEST: BY: \_\_\_\_\_  
DAN BUSH, MAYOR

\_\_\_\_\_  
MELISSA S. TIGAR, MUNICIPAL CLERK

**BUSINESS FROM TOWNSHIP ATTORNEY**

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**ADJOURN** at \_\_\_\_\_