

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
AUGUST 6, 2024

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Duane Young
Committeewoman Mike Miller
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee

Time: August 6, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJmNPcGUxdz09&omn=87498961468>

Meeting ID: 748 030 1411

Passcode: 951148

One tap mobile

+13052241968,7480301411#, *951148# US

APPROVAL OF MINUTES OF THE: July 16, 2024 Regular Meeting

APPROVAL OF BILLS AS SUBMITTED

Holland Township				
Bill List				
6-Aug-24				
Check#	Vendor	Description	Payment	Check Total
35926	ALLEGRO ENTERPRISES, INC.	Water Bottle Services	\$ 39.45	
		July 2024 Delivery - Municipal Bldg	\$ 39.45	
		Water for RRCC	\$ 205.08	\$ 283.98
35927	ALLSTATE OFFICE INTERIORS	Carpet replacement in hallway	\$ 1,167.01	\$ 1,167.01
35928	AMAZON CAPITAL SERVICES	RRCC Items - Spray Paint, tie dye kit	\$ 84.88	
		RRCC Items	\$ 76.78	
		Car Wash Sponges & Pickleball Net	\$ 208.98	
		Kitchen Bags	\$ 28.64	
		Pickleballs, Lifeguard Hip Pack, Ball	\$ 137.57	\$ 536.85
35929	AMAZON CAPITAL SERVICES	Summer Camp Craft Supplies	\$ 171.96	
		Food Prep Gloves	\$ 44.90	

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		Zevo Flying Insect Trap	\$ 37.47	\$ 254.33
35930	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2024	\$ 1,040.00	\$ 1,040.00
35931	AQUA NEW JERSEY	RRCC Pool 8797	\$ 1,009.79	\$ 1,009.79
35932	AQUA NEW JERSEY	Lawn Irrigation (9078)	\$ 21.70	\$ 21.70
35933	AQUA NEW JERSEY	910 Milford Warren Glen Rd Seasonal Yard	\$ 19.12	\$ 19.12
35934	AQUA NEW JERSEY	REC CTR (8796)	\$ 227.16	\$ 227.16
35935	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Gl	\$ 321.32	\$ 321.32
35936	Circus Time Amusements & Entertain	Balance for Community Pool Day	\$ 800.00	\$ 800.00
35937	CITIZENS BANK	VISTA PRINT - POSTCARD 150TH ANNIV	\$ 294.66	
		LONGWOOD GARDENS ADMISSION	\$ 1,350.00	
		STAPLES - COPY ENGINEERING PRINTS FOR opra	\$ 28.78	\$ 1,673.44
35938	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	
		Mats for RRCC	\$ 46.05	
		Mats for Municipal Building	\$ 41.98	\$ 130.01
35939	CODY COMPUTER SERVICES, INC.	CODY Annual Support and Maintenance	\$ 6,399.22	\$ 6,399.22
35940	COLLIERS ENGINEERING & DESIGN INC	HLT0055 OLD RIVER RD FY2025 GRANT	\$ 1,406.25	
		HLT0010 OLD RIVER RD	\$ 3,072.50	
		LUB Darvil B3 L 28 01 & 66 review thru	\$ 232.21	
		LUB Lapczynski B26 L 27 review thru 0630	\$ 495.00	
		B3 L29 01 Driveway 2024 003 Eng 450 Ell	\$ 165.00	
		B20 L10 Zoning 2023 104 Eng Stormwater	\$ 187.50	\$ 5,558.46
35941	COLLIERS ENGINEERING & DESIGN INC	PB HK B24 L 3 13 review thru 071424 Plan	\$ 90.00	
		Planner Services thru 071824	\$ 900.00	
		LUB Lapczynski B26 L 27 review thru 0714	\$ 496.25	\$ 1,486.25
35942	COOPER ELECTRICAL SUPPLY	Ballast for RRCC Lighting	\$ 162.21	\$ 162.21
35943	CREATIVE MANAGEMENT INC	Diesel-DPW Garage	\$ 1,497.23	\$ 1,497.23
35944	CRYSTAL BEDLEY	Refund Summer Camp Field Trip	\$ 25.00	\$ 25.00
35945	D.H. PRODUCTIONS	Balance for Community Pool Day (DJ)	\$ 200.00	\$ 200.00
35946	Dana Wiatroski	Pickleball Clinic - July 2024	\$ 375.00	\$ 375.00
35947	DAVID MILWESKI	REFUND LONGWOOD GARDEN BUS TRIP	\$ 74.00	\$ 74.00
35948	DEER CARCASS REMOVAL SERVICE, LLC	Deer Carcass Removal December 2023	\$ 114.00	
		Deer Carcass Removal June 2024	\$ 114.00	\$ 228.00
35949	DELAWARE VALLEY REG. HIGH SCHOOL	Bus for Camp Field Trip	\$ 847.50	\$ 847.50
35950	Department of Finance	3Q2024 Open Space	\$ 67,112.17	\$ 67,112.17
35951	Department of Finance	3Q2024 Library	\$ 69,002.82	\$ 69,002.82
35952	Department of Finance	3Q2024 County	\$ 675,961.33	\$ 675,961.33
35953	DIGMANS DAIRY	Ice Cream for Snack Hut	\$ 231.70	
		Ice Cream for Snack Hut	\$ 183.33	
		Ice Cream	\$ 209.92	
		Ice Cream - Snack Hut	\$ 201.99	
		Ice Cream Snack Hut	\$ 205.61	\$ 1,032.55
35954	DISTINCTIVE BUILDERS	REFUND OF ESCROW BALANCE DISTINCTIVE BUILD	\$ 81.55	\$ 81.55
35955	DUTCH MILL MARKET INC	Ammonia	\$ 7.38	\$ 7.38
35956	EDMUNDS GOVTECH	Regular Tax Bills - 2 Part Printing	\$ 712.82	\$ 712.82
35957	ELIZABETHTOWN GAS	Meter 01061655 Account 93404665351 RRCC	\$ 288.79	
		Meter 14Y735578 Account 9890459292 910	\$ 40.18	\$ 328.97
35958	FRANK RYMON & SONS, INC.	Equipment Part for Attachment	\$ 11.99	\$ 11.99
35959	GARDEN STATE TREE MANAGEMENT LLC	Removal of Trees - Shire Road	\$ 5,075.00	\$ 5,075.00
35960	GEBHARDT & KIEFER, P.C.	JUNE 2024 - GENERAL	\$ 5,304.00	\$ 5,304.00
35961	GEBHARDT & KIEFER, P.C.	Holland Mt Laurel Affordable 060124-0630	\$ 35.60	\$ 35.60
35962	GoTo Communications Inc	RRCC Telephone - June 2024	\$ 149.84	\$ 149.84
35963	GOTTA HAVE IT	Test Tabs for RRCC Pool Chemicals	\$ 79.80	\$ 79.80
35964	GRAINGER	Bags	\$ 217.07	\$ 217.07
35965	GRIFFITH-ALLIED TRUCKING	Police/DPW Gas	\$ 1,193.46	\$ 1,193.46
35966	GTT Services	Spring Vegetation Control - MB 3 of 4	\$ 130.00	
		Early Summer Vegetation Control - RRCC 3 OF 4	\$ 375.00	\$ 505.00

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35967	H.J. OPDYKE LUMBER COMPANY, INC.	Lumber for Pool	\$ 123.15	\$ 123.15
35968	Hoist Fitness Systems Inc	Back Pad Assembly	\$ 106.00	\$ 106.00
35969	Home Depot Credit Services	RRCC Pool Fence Repair Parts	\$ 178.18	\$ 178.18
35970	Hunterdon County Central Printing	Business Cards Committee MM/EB	\$ 35.00	
		Holland Flyers Birds and Common Trees EC	\$ 22.00	\$ 57.00
35971	Institute for Forensic Psychology	GARREN	\$ 550.00	\$ 550.00
35972	J C Ehrlich Co Inc	Commercial Pest Maintenance Service JULY	\$ 150.20	
		Commercial Pest Maintenance Service JULY	\$ 75.10	\$ 225.30
35973	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 652 Street Lights	\$ 1,526.31	\$ 1,526.31
35974	JERSEY CENTRAL POWER & LIGHT	Account 100 004 272 595 Street Lights	\$ 26.69	\$ 26.69
35975	JERSEY CENTRAL POWER & LIGHT	Account 100 060 952 585 Street Lights	\$ 67.91	\$ 67.91
35976	JERSEY CENTRAL POWER & LIGHT	Account 100 003 579 271 Library 6/21/24	\$ 106.73	\$ 106.73
35977	JERSEY CENTRAL POWER & LIGHT	Account 100 152 456 842 802 Milford Warren Gl	\$ 2.73	\$ 2.73
35978	JERSEY CENTRAL POWER & LIGHT	100 070 503 212 Garage 6/20/24 - 7/20/24	\$ 4.65	\$ 4.65
35979	JERSEY CENTRAL POWER & LIGHT	100 029 305 644 - 6/20/24 - 7/20/24	\$ 1,186.69	\$ 1,186.69
35980	JERSEY CENTRAL POWER & LIGHT	Account 100 077 061 016 - 6/20/24 - 7/19/24	\$ 877.63	\$ 877.63
35981	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 932 Case Field 6/20/24	\$ 55.11	\$ 55.11
35982	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 6/20/24	\$ 276.77	\$ 276.77
35983	Jessica Neglia, Custodian of Petty Cash	Juice Boxes (camp) - Air Fryer (Snack	\$ 103.93	\$ 103.93
35984	JVD ROOTER LLC	Rooter Clogged Sewer @ RRCC 7/25/2024	\$ 565.00	\$ 565.00
35985	KIEFER AQUATICS/THE LIFEGUARD STORE	Lifeguard Suits	\$ 126.50	\$ 126.50
35986	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 services	\$ 73.50	\$ 73.50
35987	L.J. ZUCCA INC. DISTRIBUTORS	Candy for Snack Hut	\$ 306.98	
		Candy for Snack Hut	\$ 298.77	\$ 605.75
35988	LISA LORDI	Refund Summer Camp Field Trip - Jimmy's	\$ 25.00	\$ 25.00
35989	LMR DISPOSAL	Recycling Dumpster	\$ 1,145.60	\$ 1,145.60
35990	LMR DISPOSAL	Recycling Dumpster	\$ 1,860.00	\$ 1,860.00
35991	LMR DISPOSAL	Recycle Dumpster	\$ 67.60	\$ 67.60
35992	LOGAN TYNAN	Fingerprinting	\$ 44.75	\$ 44.75
35993	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Hydraulic Hose Adapter Parts for front	\$ 69.04	\$ 69.04
35994	MILFORD/FRENCHTOWN AUTO PARTS, INC.	Starting Solenoid / Battery for Leaf Machine	\$ 174.96	\$ 174.96
35995	MILFORD/FRENCHTOWN AUTO PARTS, INC.	15-14	\$ 47.98	\$ 47.98
35996	MUNICIPAL CLERKS' ASSOC OF NJ, INC.	2024-2025 Membership Dues	\$ 100.00	\$ 100.00
35997	NJ Advance Media	Bids- NJDOT FY2023 &2024 Old River Rd	\$ 63.19	
		Audit Synopsis	\$ 233.70	\$ 296.89
35998	NJ DEPT OF HEALTH & SENIOR SERVICES	Balance per auditor due to state	\$ 66.00	\$ 66.00
35999	NJLM	Registration 8/28/24 The Future of OPRA	\$ 90.00	
		LUB Registration 082824 The Future of OPRA	\$ 45.00	\$ 135.00
36000	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 101.57	\$ 101.57
36001	OFFICE DEPOT, INC.	SUPPLIES FOR HQ	\$ 260.94	\$ 260.94
36002	P3 GENERATORS	Municipal Building Generator Repair	\$ 493.29	\$ 493.29
36003	PenTeleData	7/24/24 - 8/24/24	\$ 196.85	\$ 196.85
36004	PEPSI-COLA	Soda/Water Snack Hut	\$ 330.38	\$ 330.38
36005	PMC WIRELESS	Cradlepoint Products	\$ 1,431.36	\$ 1,431.36
36006	Quadient Inc	ink stamp for postage machine	\$ 214.70	\$ 214.70
36007	R & R Provisions Co	Snack Hut Order	\$ 181.87	
		Food For Snack Hut	\$ 315.49	
		Food for Snack Hut	\$ 180.33	
		Food for Snack Hut	\$ 328.78	
		Food For Snack Hut	\$ 225.72	\$ 1,232.19
36008	RENTAL CENTER U.S.A.	Bounce House Summer Camp	\$ 430.00	\$ 430.00
36009	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 100.90	\$ 100.90
36010	SERVICE ELECTRIC CABLE TV, INC.	Cable/Internet for RRCC	\$ 212.72	\$ 212.72
36011	SHOP RITE OF GREENWICH	Camp Fest	\$ 114.84	\$ 114.84
36012	SIARA SANTOS	Fingerprinting	\$ 44.75	\$ 44.75
36013	STAPLES BUSINESS ADVANTAGE	Paper clips,binders,dry erase markers	\$ 84.64	\$ 84.64

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36014	STAPLES BUSINESS ADVANTAGE	HP Toner Black, Staples	\$ 236.18	\$ 236.18
36015	STAPLES BUSINESS ADVANTAGE	25 COIL CORD BLACK	\$ 71.16	\$ 71.16
36016	STAPLES BUSINESS ADVANTAGE	40-45 GAL LOW LINER 50/CS	\$ 185.46	\$ 185.46
36017	STRYKER	RRCC Chiller Diagnostic Repair	\$ 247.50	\$ 247.50
36018	SWAMPS AUTOWORKS INC	15-10	\$ 566.58	
		15-11	\$ 59.57	\$ 626.15
36019	THERESA VERDI	Cleaning services at Municipal Building	\$ 300.00	
		Cleaning RRCC 7/1 - 7/14	\$ 520.00	
		Cleaning services at Municipal Building	\$ 800.00	\$ 1,620.00
36020	TRIFLEX IT SOLUTIONS, LLC	Billable Services	\$ 607.50	
		Billable Services	\$ 101.25	
		Billable Services	\$ 101.25	
		Billable Services	\$ 101.25	\$ 911.25
36021	TROLLER ELECTRIC LLC	RRCC POOL Electrical Repair	\$ 963.31	\$ 963.31
36022	UNITED SITE SERVICES	61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$ 65.63	\$ 65.63
36023	VERIZON	JULY 2024 BILLING	\$ 286.34	\$ 286.34
36024	VERIZON	JULY 2024 BILLING	\$ 64.22	
		JULY 2024 BILLING	\$ 1,999.74	\$ 2,063.96
36025	WALLABY TALES	Eyes of the Wild Community Day - Sept	\$ 345.00	\$ 345.00
36026	Warren Materials	Asphalt Reclamation	\$ 195.08	\$ 195.08
36027	WB Mason Co Inc	Black Garbage Bags	\$ 101.78	
		Garbage Bags, hand sanitizer	\$ 195.42	\$ 297.20
Totals:			\$ 875,390.63	\$ 875,390.63
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8/1/2024	GUARDIAN	AUGUST 2024 DENTAL INSURANCE	\$ 2,957.01	\$ 2,957.01
36007	R & R Provisions Co	REPLACE CHECK 35740 LOST IN MAIL	\$ 497.36	
35740	R & R Provisions Co	VOID CHECK 35740	\$ (497.36)	\$ -
35925	ERIC DASHER	DART WARRIORS	\$ 1,045.00	\$ 1,045.00
7/26/2024	QUADIENT	REFILL POSTAGE MACHINE	\$ 400.00	\$ 400.00
7/30/2024	NJ STATE HEALTH BENEFITS PROGRAM	AUGUST 2024 HEALTH BENEFITS ACTIVE	\$ 36,223.66	\$ 36,223.66
7/31/2024	NJ STATE HEALTH BENEFITS PROGRAM	AUGUST 2024 HEALTH BENEFITS RETIREES	\$ 792.52	\$ 792.52
Total Manual & Voids:			\$ 41,418.19	\$ 41,418.19
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TOTAL BILL LIST 8/6/24			\$ 916,808.82	\$ 916,808.82

REMINDER/ANNOUNCEMENT

Holland Township Community Pool Day will be held Saturday, August 17th from 12-7 p.m. at the RRCC Pool.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-ORDINANCE 2024-15-Public Hearing/Final Adoption

This Ordinance shall take effect 10 days after publication on August 18, 2024.

AN ORDINANCE APPROPRIATING \$285,000.00 FROM THE CAPITAL IMPROVEMENT FUND, FOR CHILLER REPLACEMENT AT THE RRCC BUILDING LOCATED AT 910 MILFORD-WARREN GLEN ROAD, MILFORD, NJ, IN THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY IN THE CAPITAL FUND FOR SUCH PURPOSE AND APPROXIMATELY \$325,359.72 FROM JCP&L DIRECT INSTALL PROGRAM

BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, as follows:

SECTION ONE: The funding for the Chiller Replacement for the RRCC Building

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910 Milford-Warren Glen Road, Milford, NJ is hereby authorized, and the cost is not to exceed \$610,359.72 which sum is hereby appropriated for such purposes.

SECTION TWO: The sum of \$285,000 is hereby appropriated from the Capital Improvement Fund and \$325,359.72 from JCP&L Direct Install Program.

SECTION THREE: The period of usefulness of the equipment defined by N.J.S.A. 40A:2-22, is at least 5 years.

SECTION FOUR: The capital budget of the Township is hereby amended to conform with the provisions of this Ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION FIVE: The gross debt of the Township of Holland, as defined by N.J.S.A. 40A:2-43 will not be increased by this ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

PUBLIC HEARING ~

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

~ **APPROVAL** for Mayor to sign JCP&L Direct Install Agreement for the Riegel Ridge Community Center Chiller Installation.

~**RESOLUTION**

Governing Body Certification of the Annual Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

WHEREAS, the Annual Report of Audit for the **year 2023** has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and,

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and,

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall by resolution certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations, and,

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled "Comments and Recommendations, as evidenced by the group affidavit form of the governing body attached hereto; and,

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WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and,

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board, and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit: R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

~ **RESOLUTION**

Approving the Corrective Action Plan Recommended in The Annual Report of Audit for 2023

BE IT RESOLVED by the Township Committee of Holland Township Committee, County of Hunterdon, State of New Jersey that the attached Corrective Action Plan, submitted by Chief Financial Officer, Kristi Gano is approved and submitted by the Township Clerk to the Division of Local Government Services.

BE IT FURTHER RESOLVED that a copy will be placed in the file in the Clerk's Office at the Municipal Building and made available for public inspection within the next 45 days.

~ **RESOLUTION**

Authorizing the Refund of Escrow Deposits

WHEREAS, the Municipal Land use Law allows for refunding of unused escrow deposits, Cash Bonds, and accumulated interest, and

WHEREAS, the Township of Holland has received deposits for Review, Inspection fees and Cash Bonds, and

WHEREAS, the Township of Holland has received signed board professional release forms and

WHEREAS, it has been determined that the various applications and projects listed below have been withdrawn, or have received approval for release:

Distinctive Builders
66 Gerard Avenue,
Basking Rodge NJ 07920
Block 25 Lot 70.01
Driveway escrow for permit 2023 001 Eng and
Stormwater escrow for Zoning Permit 2023 098 with Eng approval 11/20/23
with outlined conditions
Account # 14299568505180
PB/Board of Adjustment/Land Use Board Review Escrow \$ 81.55

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland that the Finance Officer hereby directed to refund the remaining escrow Deposits, cash bonds and accumulated interest to the above applicants.

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~ RESOLUTION

**Approving the Re-Appointment of Bianca Watkins as
Interim Municipal Court Administrator**

WHEREAS, on January 1, 2021, Holland Township entered into a Shared Service Agreement with Raritan Township; and

WHEREAS, Bianca Watkins was appointed by the Township of Raritan as Interim Municipal Court Administrator on July 22, 2022; and

WHEREAS, Regulation 6.1 of the Municipal Court Administrator Certification Board and Certification Process (M.C.A.C.B. Reg. 6.1) allows a non-certified Municipal Court Administrator to obtain conditional accreditation after successfully completing Phase I and Phase II of the three Phases of the Municipal Court Administrator Certification process; and

WHEREAS, pursuant to N.J.S.A. 2b:12-11(e) the Township Committee can appoint an individual with conditional accreditation as a Municipal Court Administrator on an interim basis, for a period not to exceed one year from the date of appointment; and

WHEREAS, the Statute further states: “Any person so appointed may, in consultation with the judge of the municipal court, be reappointed as municipal court administrator on an interim basis, for two subsequent one-year terms. The municipal court administrator appointed on an interim basis may be reappointed for a fourth, and, if necessary, a fifth additional one-year term, provided the municipal court administrator is currently enrolled in the Certification program and needs additional time to complete that program;” and

WHEREAS, Bianca Watkins has successfully completed Phase I and Phase II of the Municipal Court Administrator Certification process and has received conditional accreditation; and

WHEREAS, Ms. Watkins has demonstrated her skills, aptitude, and competence as the interim Municipal Court Administrator over the past year; and

WHEREAS, the Township Administrator of Raritan and the Municipal Court Judge recommend the reappointment of Ms. Watkins for a third term; and

WHEREAS, the Township Committee finds it to be in the best interest of the Township and the Municipal Court to reappoint Bianca Watkins as the Interim Municipal Court Administrator for a third one-year term effective July 21, 2024 and ending on July 21, 2025.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, in the County of Hunterdon and New Jersey, as follows:

- The appointment as noted is hereby confirmed.
- This Resolution shall take effect immediately.

~ RESOLUTION

**TRUST FUND APPLICATION
MUNICIPAL ENDORSING RESOLUTION**

WHEREAS, the Hunterdon County Open Space, Farmland & Historic Preservation Trust Fund (“County Open Space Trust Fund”), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of outdoor municipal recreation facilities; and,

WHEREAS, the *Township of Holland* desires to further the public interest by obtaining a matching grant of \$150,000.00 from the County Trust Fund to fund the following project: *Concrete Revitalization of the Riegel Ridge Community Center Pool*; and,

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WHEREAS, the governing body has reviewed the Municipal Park and Recreation Grant Program application and instructions, and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, the County of Hunterdon shall determine whether the application is complete and in conformance with the scope and intent of the Municipal Park and Recreation Grant Program and the Hunterdon County Open Space Trust Fund; and,

WHEREAS, the applicant is willing to use the County Open Space Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Hunterdon for the above named project and ensure its completion on or about the project contract expiration date.

NOW, THEREFORE, BE IT RESOLVED by the *Township of Holland*:

1. That it is hereby authorized to submit the above completed project application to the County by the deadline of **September 20, 2024**, as established by the County; and,
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, *Holland Township* has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That *Holland Township* is committed to providing a 25% cash match for the project; and,
4. That only those park improvements identified and approved in the project application, its Project contract, or other documentation will be considered eligible for reimbursement.
5. That *Holland Township* agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
6. That this resolution shall take effect immediately.

~RESOLUTION

AWARDING IT SERVICES CONTRACT

WHEREAS, two proposals were received for IT Services for the Township from Marmic Associates and TriFlex IT; and

WHEREAS, it has been determined that TriFlex IT has the best value; and

WHEREAS, the Chief Financial Officer has certified that funds are available for this contract in the municipal budget.

Chief Financial Officer

NOW, THEREFORE, BE IT RESOLVED, by the Holland Township Committee that Holland Township be authorized to enter into a contract with TriFlex IT for the period of September 4, 2024 – September 3, 2025. The terms include a fee of \$462 per month for remote monitoring (\$5,544) and a rate of \$138 per hour for any services provided billed in 15minute increments.

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~ RESOLUTION

AMENDED RESOLUTION

**AMENDING RESOLUTION 2023-04-18 REGARDING
CLASS III SPECIAL LAW ENFORCEMENT OFFICER, ALAN DiESSO**

WHEREAS, the Township of Holland (“Township”) wishes to amend Resolution No. 2023-04-18, appointing Alan DiEsso as a Class III Special Law Enforcement Officer, adopted April 18, 2023; and

WHEREAS, the Class III Special Law Enforcement Officer position shall be compensated at a rate of \$35 per hour for the 2024-2025 school year from August 28, 2024 through December 31, 2024. The compensation rate will be increased to \$40 per hour for January 1, 2025 through June 30, 2025, based on the stated total compensation listed in Shared Services Agreement for Class III Special Law Enforcement Officers dated 30th day of June 2024; and

WHEREAS, the Chief Financial Officer has determined that there are sufficient funds available in the General Operations Municipal budget to pay for this employee; and

WHEREAS, all other terms and conditions of employment relating to this hire shall be as set forth in the Shared Services Agreement and any subsequent agreements made between the Holland Township Board of Education and the Township of Holland.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, that, effective August 28, 2024, Alan DiEsso, Class III Special Law Enforcement Officer, salary shall be \$35.00 per hour.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____