

HOLLAND TOWNSHIP COMMITTEE
REGULAR MEETING AGENDA
October 15, 2024

MEETING CALLED TO ORDER

If you haven't already done so, please turn off or silence all electronic equipment

Roll Call: when your name is called, please respond with "present"

Committeeman Mike Miller
Committeeman Duane Young
Deputy Mayor Scott Wilhelm
Committeeman Robert Thurgarland
Mayor Dan Bush
Attorney Matthew Lyons
Municipal Clerk Melissa Tigar

FLAG SALUTE

"At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance"

CLERK READS OPEN PUBLIC MEETING STATEMENT

Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

ZOOM INFORMATION:

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee
Time: October 15, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/86725869644?pwd=SvOIguU79KvULzwb74xW0o92V20QBI.1>

Meeting ID: 867 2586 9644

Passcode: 325592

One tap mobile

+16469313860, 86725869644#, *325592# US

APPROVAL OF MINUTES OF THE: October 1, 2024 Regular Meeting and Executive Session

APPROVAL OF BILLS AS SUBMITTED

Holland Township

Bill List

15-Oct-24

Check#	Vendor	Description	Payment	Check Total
36320	4IMPRINT, INC.	Public Relations-Halloween	\$ 298.52	
		Public Relations	\$ 363.38	\$ 661.90
36321	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2024	\$ 1,040.00	\$ 1,040.00
36322	AQUA NEW JERSEY	3RD QRT 2024	\$ 3,842.25	\$ 3,842.25
36323	AQUA NEW JERSEY	Fox Hill 001037164 0748991	\$ 379.92	\$ 379.92
36324	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 321.32	\$ 321.32
36325	AT&T MOBILITY	7/27/24 - 8/25/24	\$ 1,680.99	
		8/27/24 -9/25/24	\$ 1,518.85	\$ 3,199.84
36326	CITIZENS BANK	When I Work App 10/3/2024	\$ 23.40	\$ 23.40
36327	CLEMENS UNIFORM	Mats for Municipal Building	\$ 41.98	

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		Shop Towel / Mat Cleaning Service	\$ 23.35	\$ 65.33
36328	COLLIERS ENGINEERING & DESIGN LLC	HLT046 MSRP ANNUAL STORMWATER REPORT	\$ 510.00	
		HLT001 Holland Township General	\$ 273.04	
		HLT001 Holland Township General	\$ 437.50	
		HLT0010 OLD RIVER RD	\$ 2,261.42	
		HLT0045 Roadway Improvement	\$ 87.50	
		HLT0095 Roadway Improvement	\$ 90.00	
		PB HK B24 L 3 13 review thru 083124 Eng	\$ 180.00	
		Road Opening Permit B6 L104 21 Winding Way	\$ 360.00	\$ 4,199.46
36329	COOPER ALARM SYSTEMS, INC.	Annual Monitoring Fee	\$ 300.00	\$ 300.00
36330	CORPORATE BILLING LLC	Trk 15 Belt Tensioner Repair Part	\$ 646.86	\$ 646.86
36331	CREATIVE MANAGEMENT INC	Diesel-DPW Garage	\$ 1,284.13	\$ 1,284.13
36332	Daxko LLC	Daxko Software October 2024	\$ 785.10	\$ 785.10
36333	DELAWARE VALLEY REG. HIGH SCHOOL	Tax Payments 2024/2025	\$ 874,563.00	\$ 874,563.00
36334	Delaware Valley Wrestling Foundation	Roadside Litter Pickup- Clean Communities	\$ 500.00	\$ 500.00
36335	DENVILLE LINE PAINTING, INC.	Township Line Striping-2024	\$ 28,838.67	\$ 28,838.67
36336	DIANE RUSSINI	Yoga September 2024	\$ 55.00	\$ 55.00
36337	Direct Energy Business	Account 1294539 910 Milford Warren Glen	\$ 2,402.99	
		Account 1294536	\$ 441.20	
		Acct 1294540 Meter G21049495	\$ 24.92	
		Electric Service 910 Milford Warren Glen	\$ 1,687.41	
		129 Spring Mills Rd Account 1294415	\$ 8.60	
		Account 1294535 129 Spring Mills Road	\$ 95.09	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 28.99	\$ 4,689.20
36338	DUTCH MILL MARKET INC	CERT Cookout	\$ 64.35	\$ 64.35
36339	FINCH FUEL OIL CO, INC	DPW / Library Heat Oil	\$ 1,778.71	\$ 1,778.71
36340	FORDS TOWING & RECOVERY LLC	DPW F350 Tow for Repair	\$ 413.00	\$ 413.00
36341	Gall's	Equipment	\$ 26.35	\$ 26.35
36342	GENERAL CODE, LLC	Supplement No. 24	\$ 1,067.00	
		Blue Pocket Binder	\$ 141.00	\$ 1,208.00
36343	GoTo Communications Inc	RRCC Telephone - October 2024	\$ 150.27	\$ 150.27
36344	GreenRock Recycling LLC	Concrete Recycling	\$ 240.00	\$ 240.00
36345	GRIFFITH-ALLIED TRUCKING	Police/DPW Gas	\$ 1,022.55	\$ 1,022.55
36346	GROUNDED EARTH YOGA LLC	Yoga Classes September 2024	\$ 440.00	\$ 440.00
36347	HOLLAND TOWNSHIP BOARD OF EDUCATION	Tax Payments 2024 - 11/24	\$ 1,793,681.66	\$ 1,793,681.66
36348	Home Depot Credit Services	6' STEEL TRI DOLLY	\$ 27.86	\$ 27.86
36349	Hunterdon County Central Printing	ENVELOPES - FINANCE 1,000 qty	\$ 100.00	\$ 100.00
36350	JERSEY CENTRAL POWER & LIGHT	100 004 556468	\$ 388.62	\$ 388.62
36351	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 83.89	\$ 83.89
36352	JERSEY CENTRAL POWER & LIGHT	MASTER 200 000 020 350	\$ 555.76	
		MASTER 200 000 020 350	\$ 6.86	\$ 562.62
36353	JESSICA DULIN-SOTO	Yoga Classes September 2024	\$ 385.00	\$ 385.00
36354	JPMonzo Municipal Consulting	Webinar 10/7 All the Facets of FAST	\$ 50.00	\$ 50.00
36355	Kimball Midwest	DPW Supplies - Paint/Cleaner/Drill Set	\$ 1,147.78	\$ 1,147.78
36356	KLEEN AND FRESH CARPET SYSTEM	Carpet Cleaning Meeting Room, Hallway, Conf	\$ 960.00	
		Carpet Cleaning	\$ 420.00	\$ 1,380.00
36357	KOLLMER EQUIPMENT	Cut Saw / Cutting Wheel / Water Tank Kit	\$ 1,995.00	\$ 1,995.00
36358	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 services	\$ 624.75	
		LUB HK KHOV B24 L 3 13 rev Amend Site Plan	\$ 2,184.50	\$ 2,809.25
36359	LDI Connect	7/11/24 - 10/10/24 COPIERS-PD AND CLERK	\$ 311.51	\$ 311.51
36360	LMR DISPOSAL	Recycling Dumpster	\$ 570.00	\$ 570.00
36361	LMR DISPOSAL	Recycle Dumpster October 2024	\$ 67.60	\$ 67.60
36362	MELANIE WOROB	Fitness Classes September 2024	\$ 690.00	\$ 690.00
36363	MILFORD/FRENCHTOWN AUTO PARTS, INC.	DPW Equipment Parts / Materials for Repair	\$ 378.68	\$ 378.68
36364	MILFORD/FRENCHTOWN AUTO PARTS, INC.	DPW Supplies / Cut Off Wheel	\$ 10.11	\$ 10.11
36365	MONINGHOFF APPLIANCE & SUPPLY CORP.	Building & Maintenance Materials	\$ 31.36	\$ 31.36

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36366	NJ Advance Media	Ordinance 2024-17	\$ 25.97	\$ 25.97
36367	ONE CALL CONCEPTS, INC.	Markout Service	\$ 24.31	\$ 24.31
36368	P3 GENERATORS	Generator Services	\$ 2,335.18	\$ 2,335.18
36369	PALMER TROPHY & AWARDS	Medals for 5K	\$ 46.80	\$ 46.80
36370	PMG SM Holdings LLC	Asphalt Tack / Manhole Kits	\$ 1,555.04	\$ 1,555.04
36371	PRECISION AUTOMOTIVE & DIESEL INC	DPW F350 Repair	\$ 1,128.17	\$ 1,128.17
36372	R & L DATACENTERS, INC.	SEPTEMBER 24 PAYROLL	\$ 1,708.60	\$ 1,708.60
36373	REC SUPPLY CO.	calcium hardness tabs, DPD 3 tabs	\$ 99.57	\$ 99.57
36374	RTG 2, LLC	Recycling Wood Debris	\$ 5,400.00	\$ 5,400.00
36375	Rutgers, The State University	Registration For Dmitri VanBuskirk Ta	\$ 646.00	
		Powers & Duties of Municipal Governing Body	\$ 200.00	\$ 846.00
36376	SANICO, INC.	SEP 2024 - Acct #201688	\$ 193.16	
		OCTOBER 2024 - Acct #201944	\$ 115.56	
		OCTOBER 2024 Account 101037	\$ 116.78	
		SEP 2024 - Acct #201746	\$ 137.12	\$ 562.62
36377	SCHOLL & WHITTESEY	Follow up with Council and correspondence	\$ 105.00	\$ 105.00
36378	SERVICE ELECTRIC CABLE TV, INC.	Internet Service	\$ 100.90	\$ 100.90
36379	SERVICE ELECTRIC CABLE TV, INC.	Cable/Internet for RRCC	\$ 212.98	\$ 212.98
36380	SHOP RITE OF GREENWICH	Bananas for 5K	\$ 23.98	\$ 23.98
36381	STAPLES BUSINESS ADVANTAGE	Calculator Ribbon	\$ 52.20	\$ 52.20
36382	TAD J DABROWSKI	Refund monies owed from Tax Sale Cert	\$ 972.16	\$ 972.16
36383	TAMATHA ISENBERG	Yoga Classes September 2024	\$ 165.00	\$ 165.00
36384	THERESA VERDI	Cleaning services at Municipal Building	\$ 700.00	
		Cleaning RRCC 9/16/24 - 9/27/2024	\$ 480.00	\$ 1,180.00
36385	TILCON NEW YORK INC.	Quarry Process for Old River RD Pipe Repair	\$ 814.95	\$ 814.95
36386	VOID		\$ -	\$ -
36387	TREASURER, STATE OF NEW JERSEY	3rd Quarter Marriage License	\$ 200.00	\$ 200.00
36388	UNITED SITE SERVICES	61 CHURCH ROAD 1 SERVICE 1 DAY PER WEEK	\$ 65.63	
		Portable Toilets RRCC 9/6-9/9	\$ 161.26	
		RRCC Portable Toilets @ RRCC 9/1/2024	\$ 135.64	
		Portable Toilets @ RRCC	\$ 65.63	\$ 428.16
36389	VERIZON	SEPTEMBER 2024 BILLING	\$ 2,004.14	
		SEPTEMBER 2024 BILLING	\$ 64.21	\$ 2,068.35
36390	VIANINI PIPE INC.	Concrete Flared End - Old River Road Pro	\$ 841.77	\$ 841.77
36391	Warren Materials	Curb Repair- Jeanette Ln	\$ 392.15	
		Asphalt / Cold Patch - for Various	\$ 667.64	\$ 1,059.79
36392	WATER SAFETY PRODUCTS, INC	Whistles and lanyards	\$ 414.39	\$ 414.39
36393	WB Mason Co Inc	Hand Soap, planner	\$ 97.39	\$ 97.39
36394	WILSON PRODUCTS	Propane for Recycling Center	\$ 36.75	\$ 36.75
36395	WOODS EDGE LAWN AND LANDSCAPING	LAWN MOWING SERVICES FOR 2024 (7 PMT)	\$ 3,800.00	\$ 3,800.00
36396	TREASURER, STATE OF NEW JERSEY	Dmitri VanBuskirk - Fee Admission to	\$ 25.00	\$ 25.00

TOTALS: \$ 2,761,740.58 \$ 2,761,740.58

1022024	NJ SALES TAX	3rd Qtr Sales Tax	\$ 964.17	\$ 964.17
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TOTALS MANUAL AND VOIDS: \$ 964.17 \$ 964.17

TOTAL BILL LIST 10/15/2024 \$ 2,762,704.75 \$ 2,762,704.75

HOLLAND TOWNSHIP COMMITTEE
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REMINDERS/ANNOUNCEMENTS

~ **REMINDER** the Holland Township 150th Anniversary Victorian Halloween Celebration will take place at the Holland Free Public Library Saturday, October 26th at 12:30.

~ **REMINDER** the Holland Township Parks and Recreation and Local Girl Scout Troops Trunk or Treat & Fall Festival will take place at the Riegel Ridge Community Center Saturday, October 26th from 4pm to 5pm.

~ **REMINDER** the Holland Township Historic Preservation and Parks & Recreation Square Dance will take place at the Riegel Ridge Community Center on Saturday, November 2nd from 6:30 until 9:30pm

~ **REMINDER** **Trick or Treat** is set for Thursday, October 31st from 5:30pm to 8:00pm

~ **REMINDER** The General Election is Tuesday, November 5, 2024. Polls are open 6:00 a.m.-8:00 p.m. The next Committee meeting will be Wednesday, November 6, 2024 and this will be the only meeting in November.

OLD BUSINESS FROM TOWNSHIP COMMITTEE

-**ORDINANCE 2024-17**-Public Hearing/Final Adoption

This Ordinance will become effective 10 days after publication on November 3, 2024.

AN ORDINANCE BY THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION PURSUANT TO N.J.S.A. 40A:4-53 TO FUND THE COSTS ASSOCIATED WITH THE PREPARATION OF AN APPROVED TAX MAP

WHEREAS, the Township of Holland, County of Hunterdon, State of New Jersey, has been ordered by the Director of the New Jersey Division of Taxation and the Hunterdon County Board of Taxation to complete a municipal-wide revaluation for the 2026 tax year; and

WHEREAS, the Township of Holland is required to submit up-to-date tax maps to the Division of Taxation in accordance with N.J.A.C. 18:12-4.7, for the review and approval of the New Jersey Division of Taxation in accordance with existing standards; and

WHEREAS, the Township of Holland, County of Hunterdon, State of New Jersey, has determined that it is necessary to prepare an approved tax map for use by the Township Tax Assessor; and

WHEREAS, the Township of Holland would like the new approved tax map to be certified for use in the 2026 tax year; and

WHEREAS, the amount to be appropriated by the Township for the approved tax map is \$130,000.00, which amount shall be deemed a special emergency appropriation as defined and provided for in the Local Budget Law, N.J.S.A. 40A:4-53 et seq.; and

WHEREAS, it is the desire of the Township Committee to adopt an ordinance to create said special emergency appropriations.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, pursuant to Local Budget Law as follows:

SECTION ONE: Pursuant to N.J.S.A. 40A:4-53, the sum of \$130,000.00 is hereby appropriated for the purpose of preparing an approved tax map.

SECTION TWO: Such appropriation qualifies as a special emergency as defined and provided for in N.J.S.A. 40A:4-53.

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SECTION THREE: That the emergency appropriation shall be provided for in the annual budgets of the next succeeding five (5) years by the inclusion of an amount of not less than \$26,000.00 (N.J.S.A. 40A:4-55).

SECTION FOUR: Upon final adoption of this Ordinance, the Township Committee shall pursuant to N.J.S.A. 40A:4-55 adopt a Resolution setting forth the amount Appropriated for the approved tax map and further setting how said Appropriation will be financed.

SECTION FIVE: That two copies of this Ordinance and any Resolution passed pursuant to N.J.S.A. 40A:4-53 shall be filed with the Director of the Division of Local Government Services.

BE IT FURTHER ORDAINED that this Ordinance shall take effect 10 days after publication, following final adoption, as provided by law.

LIAISON REPORTS

NEW BUSINESS FROM TOWNSHIP COMMITTEE

~ **APPROVAL** to host Casola's Pizza and Grill Catering for the 2024 Annual Holiday Employee and Volunteer Appreciation Luncheon Thursday, December 19th, 2024 at 12:00 p.m. with a budget not to exceed \$4,000.00.

~**ORDINANCE 2024-18** -Introduction/First Reading
Second reading and Public Hearing set for November 6, 2024

ORDINANCE AMENDING CHAPTER 89-10 AND CHAPTER 83-1 TO ADOPT A SECTION IN THE CODE ENTITLED "RECYCLING AND DISPOSAL FEES" FOR THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON

WHEREAS, The Township of Holland has a recycling program in place located at 131 Spring Mills Road to reduce, reuse and then recycle certain recycling materials; and

WHEREAS, the Township of Holland is proposing fees for the disposal of certain materials as set forth in the attached Exhibit A- 2025 Holland Township Recycling Program Brochure; and

WHEREAS, the Mayor and Committee find that it is in the best interest of the Township of Holland to establish these Recycling and Disposal fees that will bring the aforementioned benefits to the Township; and

NOW THEREFORE BE IT ORDAINED by the Mayor, Township Committee of the Township of Holland, County of Hunterdon, and State of New Jersey that Chapter 89-10 and Chapter 83-1 of the Code of the Township of Holland, be amended to adopt a section entitled "Recycling and Disposal Fees" as follows:

Chapter 83-1

Chapter 89-10 (c) Recycling and Disposal Fees

1. Dumpster card \$50 per card;
2. Disposal of passenger car and small equipment tires \$5.00 per tire;
3. Disposal of SUV and pick-up truck tires \$8.00 per tire;
4. Disposal of large industrial and farm equipment tires \$20.00 per tire;
5. Disposal of mattress \$25.00 per item (mattress and box spring are separate items).

Section Two - This ordinance shall take effect upon the publication of notice of final adoption as provided by law.

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TOWNSHIP OF HOLLAND

BY: _____

ATTEST: DAN BUSH, MAYOR

MELISSA S. TIGAR, MUNICIPAL CLERK

~ RESOLUTION

RESOLUTION FOR SPECIAL EMERGENCY APPROPRIATION AS PER N.J.S.A. 40A:4-53 TO FUND THE COSTS ASSOCIATED WITH THE PREPARATION OF AN APPROVED TAX MAP FOR THE TOWNSHIP OF HOLLAND, COUNTY OF HUNTERDON, STATE OF NEW JERSEY

WHEREAS, it has been found necessary to make a Special Emergency Appropriation to meet certain extraordinary expenses to be incurred to prepare an approved tax map; and

WHEREAS, N.J.S.A. 40A:4-53 provides that it shall be lawful to make such appropriation, which appropriation shall be provided for in succeeding annual budgets by the inclusion of an appropriation of at least one-fifth of the amount authorized pursuant to this act.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of N.J.S.A. 40A:4-55:

1. An emergency appropriation is hereby made for the preparation of approved tax maps in the Township of Holland in the total amount of \$130,000.00.
2. That the emergency appropriation shall be provided for in the budgets of the next five (5) succeeding years by the inclusion of not less than \$26,000.00.
3. That two (2) certified copies of this resolution will be filed with the Director of the Division of Local Government Services; however, no approval is required from the Division.

~ RESOLUTION

Supporting an Application to the State Agricultural Development Committee for Farmland Preservation Grant Funds for SFY2026

WHEREAS, the State of New Jersey created the Agriculture Retention and Development Act in 1983 (C.4:1C-11 et seq) allowing for the preservation of appropriate farmland; and

WHEREAS, the State of New Jersey established the Planning Incentive Grant Act in 1999 (NJSA 4:1C-43.1) to provide grants to eligible municipalities to purchase agricultural easements. These grants come with certain requirements, such as a Farmland Preservation Plan as part of the municipality's Master Plan, a Right to Farm ordinance, and the establishment of an Agricultural Advisory Committee; and

WHEREAS, the Township of Holland has followed all the requirements as part of the SADC Municipal Planning Incentive Grant Program; and

WHEREAS, the Township of Holland has actively preserved farmland since 2001, preserving over 2,800 acres; and

WHEREAS, there are certain properties within the Township of Holland for which the owners of have expressed an interest to place their properties within the farmland preservation program; and

WHEREAS, the Township of Holland anticipates preserving these properties through the State Farmland Preservation Program and will need to make an application to the State to receive such preservation funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Holland, County of Hunterdon in the state of New Jersey, that the Township of Holland endorses and supports the

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attached annual application being made to the State Agriculture Development Committee for anticipated Farmland Preservation in 2025; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

BUSINESS FROM TOWNSHIP ATTORNEY

MEETING OPEN TO PUBLIC-(speakers will be limited to 3 minutes)

ADJOURN at _____

DRAFT