

HOLLAND TOWNSHIP COMMITTEE  
REGULAR MEETING MINUTES  
MAY 21, 2024

The Holland Township Committee meet on the above date at the Holland Township Municipal Building, 61 Church Road, Milford, N.J. at 7:00 p.m.

**Roll Call:** present were  
Committeeman Duane Young  
Deputy Mayor Scott Wilhelm  
Committeeman Robert Thurgarland  
Mayor Dan Bush  
Attorney Matthew Lyons  
Municipal Clerk Melissa Tigar

There being a quorum this meeting was called to order by Mayor Bush at 7:08 p.m. Mayor Bush asked that all electronic equipment be turned off or silenced.

**FLAG SALUTE**

*“At this time, I would like to invite the audience to join the Committee in reciting the Pledge of Allegiance”*

**OPEN PUBLIC MEETING STATEMENT**

Clerk Tigar announced publicly at the commencement of this meeting, the following statement: Adequate notice of this meeting was given pursuant to the open public meeting act, by the Municipal Clerk on **December 14, 2023** by:

- 1) posting such notice on the bulletin board at the municipal building and on the Township website
- 2) mailing the same to the Hunterdon County Democrat and the Express-Times.

**ZOOM INFORMATION:**

Township Committee is inviting you to a scheduled Zoom meeting.

Topic: Township Committee Regular Meeting  
Time: May 21, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/7480301411?pwd=dWgzaU91TXhjdFk5eWJNZmNPcGUxdz09&omn=83947850397>

Meeting ID: 748 030 1411  
Passcode: 951148

One tap mobile  
+13052241968,7480301411#, \*951148# US

**APPROVAL OF MINUTES OF THE:** May 7, 2024 Regular Meeting

Committeeman Thurgarland moved and Committeeman Young seconded the motion to approve the minutes of the May 7, 2024 Regular Meeting.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**APPROVAL OF BILLS AS SUBMITTED**

Deputy Mayor Wilhelm moved and Committeeman Thurgarland seconded the motion to approve the bills list as submitted. Committeeman Young abstained from Check # 35576

35576	H.J. OPDYKE LUMBER COMPANY, INC	RRCC Shed Repair	\$	88.96	\$	88.96
Committeeman Thurgarland abstained from Check #35582						
35582	Hunterdon County Central Printing	Pool Log Book & Summer Camp Book	\$	12.00	\$	12.00

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Holland Township  
Bill List  
21-May-24

Check#	Vendor	Description	Payment	Check Total
35549	DELAWARE VALLEY ATHLETIC ASSOC	DONATION FOR EACH OF THE 3 VINTAGE BASEB	\$ 750.00	\$ 750.00
35550	AMBASSADOR MEDICAL SERVICES	RANDOM DRUG TEST	\$ 205.00	\$ 205.00
35551	ANIMAL CONTROL SOLUTIONS LLC	24 Hour Animal Control Coverage 2024	\$ 1,040.00	
		April Kenneling and Emergency Vet Care	\$ 735.00	\$ 1,775.00
35552	AQUA NEW JERSEY	001037094 0748928 910 Milford Warren Glen	\$ 321.32	\$ 321.32
35553	ASi MUSIC	STAGE	\$ 1,900.00	\$ 1,900.00
35554	AT&T MOBILITY	3/27/24 - 4/26/24	\$ 1,323.76	\$ 1,323.76
35555	BIS Digital Inc	Technical Support Agreement	\$ 1,287.05	\$ 1,287.05
35556	BRANCHBURG SPORTS COMPLEX	Field Trip Deposit	\$ 100.00	\$ 100.00
35557	CLEMENS UNIFORM	Rugs/Mats for RRCC	\$ 46.05	
		Shop Towel / Mat Cleaning Service	\$ 23.35	\$ 69.40
35558	COLLIERS ENGINEERING & DESIGN INC	HLT018	\$ 1,090.00	
		HLT045 2024 Roadway Improvement	\$ 787.50	
		HLT045 2024 Roadway Improvement	\$ 1,601.25	\$ 3,478.75
35559	COOPER ELECTRICAL SUPPLY	Light Ballast for RRCC Hallway	\$ 69.48	\$ 69.48
35560	COUNTY OF HUNTERDON	Road Signs-Road Closed	\$ 1,200.00	\$ 1,200.00
35561	Daxko LLC	Daxko Software May 2024	\$ 782.19	\$ 782.19
35562	Department of Finance	2Q2024 County	\$ 694,934.80	\$ 694,934.80
35563	Department of Finance	2Q2024 Library	\$ 68,240.95	\$ 68,240.95
35564	Department of Finance	2Q2024 Open Space	\$ 66,370.64	\$ 66,370.64
35565	Direct Energy Business	Account 1294535 129 Spring Mills Road	\$ 53.64	
		Electric Service 910 Milford Warren Glen	\$ 214.50	
		Account # 1294537 129 SPRING MILLS ROAD	\$ 40.51	
		Account 1294539 910 Milford Warren Glen	\$ 2,032.59	
		Account 1294536	\$ 430.46	
		129 Spring Mills Rd Account 1294415	\$ 8.39	
		Acct 1294540 Meter G21049495	\$ 7.03	\$ 2,787.12
35566	DUTCH MILL MARKET INC	Food for OEM Drill	\$ 213.48	\$ 213.48
35567	EDMUNDS GOVTECH	2024 MAINTENANCE & CLOUD HOSTING	\$ 7,116.66	\$ 7,116.66
35568	ERIC BERNSTEIN	LUB Lapczynski B26 L 27 review thru 0403	\$ 112.00	
		LUB Misc General Matters	\$ 112.00	
		LUB HC FSH plan Task 1	\$ 140.00	
		LUB HC FSH plan Task 1	\$ 476.00	\$ 840.00
35569	GARDEN STATE LABORATORIES INC	2024 Water Testing Contract	\$ 2,995.00	\$ 2,995.00
35570	GARDEN STATE TREE MANAGEMENT LLC	Removal of Trees RRCC - Miller Park Road	\$ 14,000.00	
		Hazardous Tree Removals	\$ 7,875.00	\$ 21,875.00
35571	GEBHARDT & KIEFER, P.C.	APRIL 2024 - GENERAL	\$ 4,658.00	\$ 4,658.00
35572	GEBHARDT & KIEFER, P.C.	Holland Mt Laurel Affordable 040124 - 04	\$ 89.00	\$ 89.00
35573	GENERAL CODE, LLC	e-CODE 360 ANNUAL MAINTENANCE FEE	\$ 1,195.00	
		Supplement #23	\$ 4,477.00	\$ 5,672.00
35574	GoTo Communications Inc	RRCC Telephone	\$ 149.84	\$ 149.84
35575	GRAINGER	Evidence Bags	\$ 233.85	\$ 233.85
35576	H.J. OPDYKE LUMBER COMPANY, INC	RRCC Shed Repair	\$ 88.96	\$ 88.96
35577	HOLLAND TOWNSHIP	2024 Sewer Bill 61 church rd B22 L 22.0	\$ 585.00	\$ 585.00
35578	HOLLAND TOWNSHIP	2024 Sewer Bill 910 Milford Warren Glen	\$ 4,875.00	\$ 4,875.00
35579	HOLLAND TOWNSHIP	2nd qtr 2024 Sewer bill Milford-Warren G	\$ 195.00	\$ 195.00
35580	HOLLAND TOWNSHIP	2024 Sewer Bill 802 Milford Warren Glen	\$ 585.00	\$ 585.00
35581	Home Depot Credit Services	WEATHERED WOOD	\$ 1,866.34	\$ 1,866.34
35582	Hunterdon County Central Printing	Pool Log Book & Summer Camp Book	\$ 12.00	\$ 12.00
35583	Hunterdon Family Medicine	Pre -Employment Exam	\$ 150.00	\$ 150.00
35584	J C Ehrlich Co Inc	Commercial Pest Maintenance Service May	\$ 75.10	\$ 75.10
35585	JERSEY CENTRAL POWER & LIGHT	100 004 557 474	\$ 76.05	\$ 76.05
35586	JERSEY CENTRAL POWER & LIGHT	100 004 556468	\$ 350.87	\$ 350.87
35587	JERSEY CENTRAL POWER & LIGHT	Account 100 004 555 858 Baseball 3/21/24	\$ 118.20	\$ 118.20
35588	JESSICA NEGLIA	Start Up Money for Pool	\$ 600.00	\$ 600.00
35589	Johnson Controls Fire Protection	Troubleshoot water motor gong on the wet	\$ 750.33	\$ 750.33
35590	Kyle McManus Associates LLC	PB Holland Solar Farm B2 L1 02 Services	\$ 147.00	\$ 147.00
35591	LAWN DOCTOR OF FLEMINGTON-CLINTON	SERVICES FOR 2024	\$ 9,047.30	\$ 9,047.30
35592	LDI Connect	Contract Usage Charge 4/22/24 - 5/21/24	\$ 221.96	\$ 221.96
35593	LMR DISPOSAL	Recycling Dumpster	\$ 1,770.00	\$ 1,770.00
35594	MILFORD-HOLLAND RESCUE SQUAD, INC	2024 DONATION	\$ 19,250.00	\$ 19,250.00
35595	MILFORD/FRENCHTOWN AUTO PARTS, INC	OEM Bus-LED lamp	\$ 24.99	\$ 24.99
35596	MILFORD/FRENCHTOWN AUTO PARTS, INC	Hose Fittings / Gloves / Battery for Fir	\$ 319.50	\$ 319.50
35597	MONINGHOFF APPLIANCE & SUPPLY CORP	Building & Maintenance Materials	\$ 265.69	\$ 265.69
35598	MUSCONETCONG WATERSHED ASSOCIATION	Musconetcong Cleanup 2024	\$ 500.00	\$ 500.00
35599	NRG BUSINESS	SERV LOC ID 776745 61 CHURCH ROAD	\$ 655.53	\$ 655.53
35600	ONE CALL CONCEPTS, INC.	Markout Service	\$ 18.59	\$ 18.59
35601	P3 GENERATORS	Generator Services	\$ 202.86	\$ 202.86

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35602	POWERDMS INC	Yearly Renewal 2024	\$	3,572.25	\$	3,572.25
35603	PRO CAP 8, LLC	Cancel Certificate 2021-007	\$	508.46	\$	508.46
35604	Quadient Leasing USA Inc	Lease Period - 6/8/24-9/7/24	\$	510.75	\$	510.75
35605	R & L DATACENTERS, INC.	APR 24 PAYROLL	\$	427.60	\$	427.60
35606	RFS Commercial Inc	Crack Repairing in Pool	\$	7,407.58		
		Crack Repairing in Pool	\$	12,046.82	\$	19,454.40
35607	SANICO, INC.	MAY 2024 Account 101037	\$	116.78		
		MAY 2024 - Acct #201944	\$	115.56		
		APR 2024 - Acct #201688	\$	193.16		
		APR 2024 - Acct #201746 4/1-4/30/24	\$	22.00	\$	447.50
35608	SERVICE ELECTRIC CABLE TV, INC	Internet Service- DPW	\$	100.90	\$	100.90
35609	SERVICE ELECTRIC CABLE TV, INC	Cable/Internet for RRCC	\$	212.41	\$	212.41
35610	Statewide Insurance Fund	3RD INSTALLMENT 2024	\$	52,613.25	\$	52,613.25
35611	STEM BROTHERS, INC.	Propane for Recycling Center	\$	257.47	\$	257.47
35612	SWAMPS AUTOWORKS INC	15-10- Coolant leak	\$	196.04		
		15-13	\$	1,457.93	\$	1,653.97
35613	THERESA VERDI	Cleaning services at Municipal Building	\$	600.00		
		Cleaning RRCC 5/1-5/14	\$	480.00	\$	1,080.00
35614	TRIFLEX IT SOLUTIONS, LLC	New PC for RRCC	\$	1,043.95		
		Billable Services	\$	303.75		
		Billable Services	\$	675.00		
		Billable Services	\$	270.00		
		Apr-24	\$	440.00		
		May-24	\$	440.00		
		OFFSITE BACKUP BARRACUDA BACKUP SERVICE	\$	399.00	\$	3,571.70
35615	TRIFLEX IT SOLUTIONS, LLC	Backup and Disaster Recovery: BDR-Municip	\$	425.00		
		Email Protection	\$	154.00		
		May-24	\$	149.99		
		Offsite Backup	\$	122.50		
		Agreement BitDefender Antivirus Gravit	\$	122.50		
		Offsite Backup	\$	122.50		
		Agreement BitDefender Antivirus Gravit	\$	126.00		
		WatchGuard Basic Security Suite renewal	\$	599.99	\$	1,822.48
35616	TRIFLEX IT SOLUTIONS, LLC	WatchGuard Basic Security Suite renewal	\$	575.00		
		Billable Services	\$	33.75		
		Billable Services	\$	33.75		
		Billable Services	\$	641.25		
		Billable Services	\$	641.25		
		Email Protection	\$	286.00	\$	2,211.00
35617	TRIFLEX IT SOLUTIONS, LLC	Email Protection	\$	286.00		
		Email Protection	\$	286.00		
		Email Protection	\$	286.00		
		Email Protection	\$	286.00	\$	1,144.00
35618	VERIZON	APR 2024 BILLING	\$	2,009.95		
		APR 2024 BILLING	\$	65.00	\$	2,074.95
35619	Warren Materials	Asphalt / Cold Patch - for Various Towns	\$	340.03	\$	340.03
35620	WILLIAM HANCE	zoom	\$	159.90	\$	159.90
35621	WILSON PRODUCTS	Propane for Recycling Center	\$	36.75	\$	36.75
35622	WOODS EDGE LAWN AND LANDSCAPING LLC	LAWN MOWING SERVICES FOR 2024 (7 PAYMENT	\$	7,600.00	\$	7,600.00
		TOTALS:		\$ 1,031,989.33		\$ 1,031,989.33
35548	STEPH & TIM'S ICE CRAM	Prizes for Postcard Contest	\$	180.00	\$	180.00
51524	NJ STATE HEALTH BENEFITS PROGRAM	May 2024 Health Benefits	\$	36,223.66	\$	36,223.66
5092024	QUADIENT INC	refill postage machine	\$	500.00	\$	500.00
5152024	NJ STATE HEALTH BENEFITS PROGRAM	May 2024 Health Benefits	\$	3,950.30	\$	3,950.30
		TOTAL MANUALS	\$	40,853.96	\$	40,853.96
		TOTAL BILL LIST 5/21/2024		\$ 1,072,843.29		\$ 1,072,843.29

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X		35576	
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X		35582	
Dan Bush, Mayor	X			

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**REMINDERS**

- Memorial Day May 27<sup>th</sup> the Township offices will be closed.
- Tuesday June 4<sup>th</sup> is Primary Election Day. Polls are open 6am-8pm.  
The first meeting in June will be Wednesday June 5<sup>th</sup>.

**LIAISON REPORTS**

Mr. Young

- Green Team has a total of 200points. If approved the Township will be in good standing again at bronze level.
- Parks and Recreation would like to host a bus trip July 27, 2024 to Longwood Gardens.

Mr. Thurgarland

- A new vendor for management of the website has been obtained. Would like to move forward with a contract to begin July 1, 2024 will discuss further with Chief Financial Officer.
- Animal Control Solutions had 5 calls for the month of April.

Mr. Bush

- Vintage Baseball game was a major success. Thank you to DVAA, all emergency staff, DPW and all the volunteers and sponsors.
- Correspondence from PBA Local 188 to begin negotiations.
- Resolution to apply for grant for RRCC pool.
- RRCC monthly report

**NEW BUSINESS FROM TOWNSHIP COMMITTEE**

**-APPROVAL** of Vencentio Tammaro’s Troop 92 Eagle Scout Project “Little Libraries” at the Holland Township Municipal Building and Whispering Pines.  
Committeeman Thurgarland moved and Committeeman Young seconded the motion to approve Vencentio Tammaro’s Eagle Scout Project.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-APPROVAL** for the Mayor to sign the Sanico agreement for the RRCC Pool for 5 year term @ \$21.00

*This item was tabled to the June 5, 2024 Township Committee meeting.*

**-APPROVAL** for Holland Township Board of Health to utilize the Septic Waiver Checklist form

*This item was tabled to the June 18, 2024 Township Committee meeting.*

**-PROCLAMATION**

Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to adopt the following Proclamation:

**Recognizing the 4<sup>th</sup> Grade Teachers and Students of Holland Township School**

**WHEREAS**, The Holland Township Committee would like to recognize the 4<sup>th</sup> grade teachers and students of Holland Township School for their commitment to education and drive to understand the branches of government and the responsibilities and roles of each branch; and

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**WHEREAS**, In New Jersey, the four forms of Government are Counties, Municipalities, School Districts and Special Districts, and

**WHEREAS**, New Jersey has twenty-one counties and five hundred and sixty-four municipalities, and

**WHEREAS**, Hunterdon County has five governing officials known as the “Board of County Commissioners”, that are chosen by popular vote in the November general elections to serve for three-year terms, and

**WHEREAS**, The Township of Holland is a municipality in the County of Hunterdon, and

**WHEREAS**, The Township of Holland was created in 1874 with a governing committee of five members, a town clerk, collector and assessor, and

**WHEREAS**, the local government retains this structure today with a Mayor, Deputy Mayor and three Committee members that are elected to serve for three-year terms, and

**WHEREAS**, The Township Committee has full power to organize and regulate internal affairs, adopt and enforce policy ordinances, impose penalties and exercise the powers of taxation, and

**NOW, THEREFORE, BE IT PROCLAIMED**, by the Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, on May 21, 2024 that the Holland Township Committee hereby thanks the 4<sup>th</sup> grade teachers and students of Holland Township School for their commitment to education and understanding of the branches of government.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION FOR GRANT**

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Whereas**, the Township of Holland desires to apply for and obtain a grant from the Hunterdon County Municipal Infrastructure Grant Program for approximately \$100,000.00 to carry out a project to repair the Riegel Ridge Community Center Pool located at 910 Milford Warren Glen Road.

**Be it therefore RESOLVED**,

- 1) that the Holland Township Committee does hereby authorize the application for such a grant; and
- 2) recognizes and accepts that the County may offer a lesser amount and therefore, upon receipt of the grant agreement from the County, does further authorize the execution of any such grant agreement; and also, upon receipt of the fully executed agreement from the County, does further authorize the expenditure of funds pursuant to the terms of the agreement between the Township of Holland and the County of Hunterdon; and,
- 3) Mayor Dan Bush will be the Project Director, DPW Manager Corey Colaluce will be the Project Coordinator, CFO Kristi Gano will be the Financial Administrator, and Municipal Clerk Melissa Tigar will be the Project Administrator.

**Be it further RESOLVED**, that the persons whose names, titles, and signatures appear below are authorized to sign the application, and that they or their successors in said titles are authorized to sign the agreement, and any other documents necessary in connection therewith:

\_\_\_\_\_  
(signature)  
Dan Bush  
\_\_\_\_\_  
(type or print name)  
Mayor  
\_\_\_\_\_  
(title)

\_\_\_\_\_  
(signature)  
Melissa S. Tigar  
\_\_\_\_\_  
(type or print name)  
Municipal Clerk  
\_\_\_\_\_  
(title)

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CERTIFICATION:

I, Melissa Tigar, the Township Clerk, of the Township of Holland hereby certifies that at a meeting of the Governing Body held on May 21, 2024 the above *RESOLUTION* was duly adopted.

AFFIX GOV'T,  
CORPORATE OR  
NOTARY SEAL

\_\_\_\_\_  
(Township Clerk)

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

*Planner Darlene Green was in attendance to discuss the Land Use Boards request to endorse and answer any questions.*

Deputy Mayor Wilhelm moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

**Endorsing the Adopted Holland Township  
Housing Element and Fair Share Plan dated April 23, 2024**

**WHEREAS**, the Holland Township Land Use Board did consider and hold a public hearing on a proposed Housing Element and Fair Share Plan date April 23, 2024 at a regular meeting of said Land Use Board held on May 13, 2024, and did on that date adopt said Housing Element and Fair Share Plan dated April 23, 2024; and

**WHEREAS**, the Holland Township Land Use Board has recommended that the Township Committee of the Township of Holland endorse the adopted Housing Element and Fair Share Plan dated April 23, 2024; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey, as follows:

1. The Township Committee of the Township of Holland does hereby endorse the Holland Township Housing Element and Fair Share Plan dated April 23, 2024 as adopted by the Land Use Board on May 13, 2024; and
2. The Township Committee of the Township of Holland does hereby direct that a copy of this resolution shall be submitted to all required entities.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Young moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

**Accepting Lisa Pezzano's Resignation from Township Committee**

**WHEREAS**, Committeewoman Lisa Pezzano has regrettfully tendered her resignation from the Holland Township Committee effective May 8, 2024 after serving the public for almost 5 years, and

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**WHEREAS**, after serving 7 months filling a vacancy until the November election, Lisa was elected to the Township Committee at the November 5, 2019 election and completed the unexpired term of Tom Scheibner, whose term expired December 31, 2020.

**WHEREAS**, Lisa began her first full three-year term serving as Committeewoman in 2021 and then was re-elected in 2023 for another three-year term; and

**WHEREAS**, during her time on the Township Committee, Lisa served as Liaison or Assistant Liaison to several departments of the Township, giving her a broad experience and knowledge of the workings of this Township, and

**WHEREAS**, Lisa dedicated countless hours attending regular Township Committee, Boards and Commissions meetings as well as special meetings; and

**WHEREAS**, Lisa was a long-time resident to the Township of Holland of which she raised her children; and

**NOW, THEREFORE BE IT RESOLVED**, by the Holland Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey that the Committee members accept Lisa Pezzano’s resignation and express their deepest gratitude for her countless contributions and exemplary service to the Township of Holland and our residents.

**BE IT FURTHER RESOLVED**, that the Township Committee members and the employees of the Township extend to Lisa, their best wishes for happiness in all of her future endeavors.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

**Holland Township Parks and Recreation Committee to host a trip to Longwood Gardens**

**Be it resolved**, The Holland Township Parks and Recreation Committee is requesting authorization from the Township Committee to host a trip to Longwood Gardens on July 27, 2024. Further authorization is required for the mayor to sign vendor contracts associated with the planned event. Departure will be at 2pm from the Riegel Ridge Community Center with an approximate return at midnight to the same location. The price per participant is set at \$37.00 dollars per person to help offset the expenditure. Transportation for the event will be provided by Transbridge with funds being expensed from the Parks and Recreation budget.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Update # 2 2024 Salaries and Wages**

**WHEREAS**, the Holland Township Committee adopted the 2024 Salary Resolution on December 19, 2023, and

**WHEREAS**, the Township Committee wishes to remove retired Tax Assessor (Trivigno) and add newly hired Tax Assessor (Brandmier), and

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**WHEREAS**, the Township Committee wishes to remove Township Committee (Pezzano) and Patrolman DeCataldo; and

**WHEREAS**, the following update #2 to the 2024 Salary Resolution falls within the ranges established by the Holland Township Salary Ordinance 2023-5 adopted on final reading February 7, 2023, and amended by Ordinance 2024-2 adopted on final reading February 6, 2024, and

**NOW THEREFORE BE IT RESOLVED**, by the Holland Township Committee of the Township of Holland, in the County of Hunterdon, State of New Jersey, that the following updates are effective June 1, 2024.

Position (Name)	Salary
Township Committee (Bush)	\$ 4,000.00
Township Committee (Young)	\$ 4,000.00
Township Committee (Thurgarland)	\$ 4,000.00
Township Committee (Wilhelm)	\$ 4,000.00
Township Committee <del>(Pezzano)</del>	\$ 4,000.00
Township Clerk (Tigar)	\$ 80,975.00
Registrar (Tigar)	\$ 6,150.00
Deputy Registrar (Gravelle) Resolution 1/18/2023	\$ 2,562.50
Substitute Secretarial Help (Hammerstone)	\$ 17.25
Substitute Secretarial Help (Colucci)	\$ 16.21
Chief Finance Officer (Gano)	\$ 101,000.00
Finance Assistant (Stevens)	\$ 22.62
Qualified Purchasing Agent (Hance)	\$ 6,246.86
Animal Control Secretary (Colucci)	\$ 20.61
Tax Collector (Silvia)	\$ 12,710.00
Deputy Tax Collector (VanBuskirk)	\$ 11,377.50
Sewer Rent Collector (Silvia)	\$ 2,665.00
Deputy Sewer Rent Collector (VanBuskirk)	\$ 2,460.00
Tax Assessor (Brandmier)	\$ 30,000.00
<u>Planning / Zoning:</u>	
Land Use Board Secretary (Kozak) [Included #1 New 1/1/2022]	\$ 57,336.22
Municipal Housing Liaison (Kozak) [Included #1]	
Zoning Officer (Kozak) [Included #1]	
Development Reg Officer (Kozak) [Included #1]	
Recycling Secretarial Work [Included #1]	
PERC Witness, per hour (Underhill)	\$ 17.77
PERC Witness, per hour (Martin)	\$ 17.77
<u>Police:</u>	
Police Chief (Gutsick) [DOH 4/14/2008]	
Emerg Mgmt Serv \$5,000	\$ 128,885.48
Police Administrative Coordinator (Whitmore)	\$ 52,000.00
Community Emergency Response Team Coordinator (Gutsick)	\$ 13,000.00



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Emergency Management Secretary (Whitmore)	\$ 2,000.00
Per PBA Contract (For Information Only)	
Sergeant	\$ 5,000.00
Heilig	\$ 111,573.00
Young	\$ 111,573.00
Yasunas [Resolution 5/21/19] [\$69,817: 1/1 to 6/30/24, \$75,229: 7/1-12/31/24]	\$ 72,523.00
DeCataldo [Resolution 12/15/2020] [1/1/23-12/31/23 \$57,836 : 1/1/24-12/31/24 \$64,405.00]	\$ -64,405.00
Costello [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Spuler [ <b>Resolution</b> 6/21/2022] 1/1-7/4/24 \$53,5800.00 - 7/5/24-12/31/24 \$58,993.00]	\$ 56,202.00
Dugan [ Resolution 12/20/22] [1/1/23-12/31/23 \$47,224 : 1/1/24-12/31/24 \$53,580.00]	\$ 53,580.00
Part-Time Police Officer (vacant)	\$ 22.52
Class III Officer	\$ 30.00
<u>Public Works:</u>	
DPW/Buildings Supt. (Colaluca) [DOH 11/23/15]	\$ 95,742.08
Mazur (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Modica (2,080 hours @ \$38.25 per hour)	\$ 79,560.00
Holder (2,080 hours @ \$30.00 per hour)	\$ 62,400.00
Mayer (2,080 hours @ \$30.00 per hour) [\$29 per hr 1/1-5/31/24, \$30 per hr 6/1-12/31/24]	\$ 61,600.00
Langreder (2,080 hours @ \$28.00 per hour) [\$27 per hr 1/1-7/31/24, \$28 per hr 8/1-12/31/24]	\$ 56,960.00
Hammerstone (2,080 hours @ \$27.00 per hour) [\$26 per hr 1/1-8/31/24, \$27 per hr 9/1-12/31/24]	\$ 54,720.00
Part Time Building & Grounds Maintenance (Kaplan) 27.5 x 19.5	\$ 27,378.00
Public Works Temporary Supervisor, per hour	\$ 4.60
<u>Part Time Snow Removal:</u>	
Croasdale	\$ -
Part Time Seasonal Employees (Public Works)	\$ 15.13
<u>Buildings and Grounds:</u>	

HOLLAND TOWNSHIP COMMITTEE  
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---	\$ 15.13
<u>Recycling:</u>	
Recycling Center Manager (Patrey)	\$ 20.00
Armenti, Alec	\$ 15.13
<u>Board Secretaries: Per Meeting Attended</u>	
Parks and Recreation Secretary (Kozak)	\$ 100.00
Board of Health Secretary (Hammerstone)	\$ 100.00
Environmental Commission Secretary (Kozak)	\$ 100.00
Historic Preservation Secretary (Kirby-McDonough)	\$ 100.00
Agriculture Advisory (Kirby-McDonough)	\$ 100.00
<u>Riegel Ridge Community Center:</u>	
Director (Neglia)	\$ 69,133.65
Operational Support Coordinator (Jenkins)	\$ 39,975.00
Member Services Rep. (Pecchia, Melissa)	\$ 16.74
Member Services Rep. (Ihling, Diane)	\$ 16.74
Member Services Rep. (Heller, Melanie)	\$ 15.94
<u>Pool Supervisor:</u>	
Neglia	\$ 8,577.28
<u>Front Desk Staff:</u>	
Cooley, Harry	\$ 15.13
Frazier, Katherine	\$ 15.13
Furmanek, Jennifer	\$ 15.13
Hults, Nicholas	\$ 15.13
Jacobs, George	\$ 15.13
Mazzaferro, Vittoria	\$ 15.13
Nugent, Elizabeth	\$ 15.13
Scott, Mikaela	\$ 15.13
Verdi, Victoria	\$ 15.13
<u>Tumble Time:</u>	
Bet, Heather	\$ 17.06
<u>Group Exercise Instructors</u>	
Hatch, Gayle (Per Class):	\$ 32.01
Hatch, Rebecca	\$ 26.14
<u>Certified Personal Trainers (Per Session):</u>	
Hatch, Gayle	\$ 37.47
Neglia, Jessica	\$ 37.47

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

HOLLAND TOWNSHIP COMMITTEE  
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**-RESOLUTION 2024 POOL SALARIES**

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

**Authorization to hire the following 2024 seasonal part time  
Managers, Lifeguards and Pool Front Desk Staff at Riegel Ridge Community Pool**

**WHEREAS**, the Township Committee of the Township of Holland is in need of seasonal pool staff at the Riegel Ridge Community Center, and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for this employee, and

**WHEREAS**, these employees will be hired as “at will” 3month part-time, seasonal employees

**WHEREAS**, these employee’s will be required to wear a uniform prescribed by the Township, portions of which may be furnished by the Township and portions will be furnished by the employee; and

**WHEREAS**, these employees will report directly to the Director of Parks and Recreation, and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees will be required to attend and pass all required training; and

**WHEREAS**, these employees will be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of the background check have been received, these employees will be supervised at all times.

**WHEREAS**, these salaries are based on the following Payroll Increase Schedules

<b>Riegel Ridge Pool Managers, Lifeguards and Pool Front Desk Staff</b>				
	<b>1-2 yrs.</b>	<b>3-4 yrs.</b>	<b>4-5 yrs.</b>	<b>5-6 yrs.</b>
Lifeguards, Pool Desk & Snack Hut	\$15.13	\$15.63	\$16.13	\$16.63
Pool Managers	\$16.00	\$16.50	\$17.00	\$17.50

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time employee’s contingent on favorable results of all required background checks, based on the following Payroll Schedules, effective May 21, 2024.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance.

<b>Pool Managers</b>		Salary
Jessica	Bidwell	\$17.50
Jason	Czerna	\$17.00
Kate	Frazier	\$16.00
Madison	Hesse	\$17.50
Samuel	Kikpatrick	\$16.50
Melissa	Pecchia	\$17.00
Mikaela	Scott	\$17.50
<b>Lifeguards</b>		
Anthony	Appizzato	\$15.13
Alyvia	Austin	\$15.13
Lenore	Casorla	\$15.13
Cecelia	Colaluce	\$15.13
Jason	Czerna	\$16.63
Logan	Dobbins	\$15.13

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Damien	Dobbins	\$15.13
Aaron	Harvey	\$15.13
Alex	Harvey	\$15.63
Owen	Hatch	\$15.13
Madison	Hesse	\$16.63
Norbert F.	Hirst	\$15.13
Samuel	Kirkpatrick	\$15.63
Kyle	Nungester	\$15.63
Anderson	Olcott	\$16.13
Keith	Polin	\$15.63
Adrian	Poloskei	\$15.13
Dylan	Rasimowicz	\$15.13
Mikaela	Scott	\$16.63
Aiden	Shebchuk	\$15.63
Ty	Simms	\$15.13
Anthony	Turkowsky	\$15.13
<b>Group Swim Instructors</b>		<b>Per Lesson</b>
Madison	Hesse	\$17.00
Kyle	Nungester	\$15.00
<b>Private Swim Instructors</b>		<b>Per Lesson</b>
Jessica	Bidwell	\$19.09
Madison	Hesse	\$17.00
Kyle	Nungester	\$16.00
<b>Pool Front Desk</b>		
Samantha	Crum	\$15.13
Jocelyn	Denne	\$15.13
Abigail	Eckert	\$15.13
Kate	Frazier	\$15.13
Nicholas	Hults	\$15.13
Stephanie	Kubu	\$15.13
Vittoria	Mazzaferro	\$15.13
Melissa	Pecchia	\$16.74
Mikaela	Scott	\$16.63
<b>Snack Hut</b>		
Riley	Gregor	\$15.13
Allison	Harvey	\$15.13
Rebecca	Matthews	\$16.13
Vittoria	Mazzaferro	\$15.13
Trent	Moore	\$15.13
Brianna	Navarrete	\$15.13
Maegan	VanNorman	\$15.13

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION Update#1 to the 2024 Summer Camp Salaries**

Committeeman Young moved and Committeeman Thurgarland seconded the motion to adopt the following Resolution:

HOLLAND TOWNSHIP COMMITTEE  
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**Authorization to hire the following 2024 seasonal part-time  
Summer Camp Staff at Riegel Ridge Community Center**

**WHEREAS**, the Holland Township Committee adopted a Resolution hiring the Riegel Ridge Community Summer Camp Staff on May 7, 2024, and

**WHEREAS**, The Township Committee wishes to make some additions (denoted with \*), and

**WHEREAS**, according to the Chief Financial Officer, there are sufficient funds available in the General Operations Municipal budget to pay for these employees, and

**WHEREAS**, these employees will be hired as “at will” seasonal part-time Summer Camp employees; and

**WHEREAS**, a current copy of the Holland Township Employee Handbook will be made available to these employees for review and will be required to comply with all policies in the handbook, and

**WHEREAS**, these employees may be required to submit to all background checks required for their position, and

**WHEREAS**, Director of Parks and Recreation Jessica Neglia advises the Township Committee that until results of these background checks have been received, these employees will be supervised at all times, and

**WHEREAS**, these salaries are based on the following Payroll Increase Schedule established May 7, 2024,

**Summer Camp Program Counselors and Instructors  
Adopted May 7, 2024**

<b>Summer Camp</b>	<b>2023</b>	<b>2024</b>
	<u>Per Hour</u>	<u>Per Hour</u>
Counselor	\$14.00	\$15.13
Head Counselor Years 1-2	\$15.00	\$15.50
Head Counselor Years 3-4	\$15.50	\$16.00
Head Counselor Year 5-6	\$16.00	\$16.50
Head Counselor Years 7-8+	\$16.50	\$17.00
Camp Nurse	\$19-\$21.00	\$19-21.00
Assistant Camp Supervisor	\$18.00	\$18.36
Camp Supervisor	\$21.00	\$21.42

**NOW, THEREFORE, BE IT RESOLVED** by the Holland Township Committee, Township of Holland, County of Hunterdon in the State of New Jersey, the following people be hired as seasonal part-time Summer Camp Staff contingent on favorable results of all required background checks, effective May 21, 2024.

**BE IT FURTHER RESOLVED**, that the schedule of pay rates is in accordance with the Township Ordinance

<b>Summer Camp Supervisor</b>		<b>Salary</b>
Amy	Kucharski	\$21.42/hr.
<b>Summer Camp Assistant Supervisor</b>		
Katherine	Murawski	\$18.36/hr.

<b>Head Counselors *</b>		<b>Salary</b>
Lauren	Bent	\$16.50
Brielle	Bontempo	\$16.00
Michael	DePaolo	\$16.00
Abigail	Eck	\$16.00

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Adaeze	Ekulide	\$15.50
Jamie	Gregson	\$15.50
John	Horak	\$15.50
Owen	Kucharski	\$16.00
Caitlin	Maslonka	\$17.00
Morgan	McNichol	\$16.50
Kelly	Munzipapa	\$15.50
Anna	Murray	\$16.00
Elizabeth	Nugent	\$15.50
Erin	Pinelli	\$15.50
Kevin	Schaming	\$16.50
Kelley	Welch	\$16.50
Meredith	Whitlock	\$16.00
<b>Counselors *</b>		<b>Salary</b>
Emerson	Cardenas	\$15.13
Olivia	Cardenas	\$15.13
Brody	Gale	\$15.13
Ellen	Jordan	\$15.13
Paige	Kucharski	\$15.13
Maya	Malloy	\$15.13
Jillian	Marino	\$15.13
Meghan	Maslonka	\$15.13
Michael	Maslonka	\$15.13
Laurestine	Moore	\$15.13
Taylor	Negrin	\$15.13
Ava	Palumbo	\$15.13
Samantha	Pinelli	\$15.13
Kyle	Schaming	\$15.13
Lucas	Schulze	\$15.13
Aurora	Shaver	\$15.13
Isabella	Shuey	\$15.13
Owen	Shuey	\$15.13
Margaret	Simpson	\$15.13
Gwendolyn	Taffera	\$15.13
Meadow	Testa	\$15.13
Isabella	Turdo	\$15.13
Kaitlyn	Turdo	\$15.13
Katherine	Von Uchtrup	\$15.13
Kaylyn	Zahn	\$15.13
<b>Nurse*</b>		
Lori	Matthews	\$21.50

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

HOLLAND TOWNSHIP COMMITTEE  
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**Promoting Patrolman Evan Costello  
from Patrolman Twelfth Class to Patrolman Eleventh Class**

**WHEREAS**, Patrolman Evan Costello is eligible for promotion to Patrolman Eleventh Class, and

**WHEREAS**, in a memo dated November 27, 2023, Holland Township Police Chief Sean P. Gutsick recommended that Patrolman Evan Costello be promoted to Patrolman Eleventh Class, effective June 1, 2024, in accordance with the agreement between the Township of Holland and the New Jersey PBA Local No. 188, and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that Patrolman Evan Costello is hereby promoted to Patrolman Eleventh Class, effective June 1, 2024 in accordance to the current New Jersey PBA Local No. 188 agreement and salary listed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Promoting Patrolman Thomas Spuler  
from Patrolman Twelfth Class to Patrolman Eleventh Class**

**WHEREAS**, Patrolman Thomas Spuler is eligible for promotion to Patrolman Eleventh Class, and

**WHEREAS**, in a memo dated November 27, 2023, Holland Township Police Chief Sean P. Gutsick recommended that Patrolman Thomas Spuler be promoted to Patrolman Eleventh Class, effective June 1, 2024, in accordance with the agreement between the Township of Holland and the New Jersey PBA Local No. 188, and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee, Township of Holland in the County of Hunterdon, State of New Jersey, that Patrolman Thomas Spuler is hereby promoted to Patrolman Eleventh Class, effective June 1, 2024 in accordance to the current New Jersey PBA Local No. 188 agreement and salary listed.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Young moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

**Resolution Dedicated by Rider**

A Resolution requesting permission for the Dedication by Rider for  
Affordable Housing Trust Fund required by N.J.S.A. 40A:12A-3

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, N.J.S.A. 40A:12A-3 et seq provides for the creation of a Affordable Housing Trust Fund and,

HOLLAND TOWNSHIP COMMITTEE  
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**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Affordable Housing Trust Fund are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Affordable Housing Trust Fund pursuant to N.J.S.A. 40A:12A-3.
2. The Chief Financial Officer of the Township of Holland, County of Hunterdon is hereby directed to upload a certified copy of this Resolution into the FAST System.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**-RESOLUTION**

Committeeman Thurgarland moved and Deputy Mayor Wilhelm seconded the motion to adopt the following Resolution:

**Resolution Dedicated by Rider**

A Resolution requesting permission for the Dedication by Rider for Outside Employment of Municipal Police Officers Required by Local Finance Notice CFO 2000-14

**WHEREAS**, permission is required of the Director of the Division of Local Government Services for approval as a dedication by rider of revenues received by a municipality when the revenue is not subject to reasonably accurate estimates in advance; and

**WHEREAS**, Local Finance Notice CFO 2000-14 provides for receipts of fees collected from private persons or entities for the payment of wages to police officers for off-duty or outside employment services and,

**WHEREAS**, N.J.S.A. 40A:4-39 provides the dedicated revenues anticipated from the Outside Employment of Municipal Police Officers Trust are hereby anticipated as revenue and are hereby appropriated for the purpose to which said revenue is dedicated by statute or other legal requirement:

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Holland, County of Hunterdon, State of New Jersey as follows:

1. The Governing Body does hereby request permission of the Director of the Division of Local Government Services to pay expenditures of the Reserve for Outside Employment of Municipal Police Officers, LFN CFO 2000-14.
2. The Chief Financial Officer of the Township of Holland, County of Hunterdon is hereby directed to upload a certified copy of this Resolution into the FAST System.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			



HOLLAND TOWNSHIP COMMITTEE  
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**BUSINESS FROM TOWNSHIP ATTORNEY**

No business other than there will be Executive Session this evening for a matter involving the purchase, lease, or acquisition of real property with public funds.

**MEETING OPEN TO PUBLIC**-(speakers will be limited to 3 minutes)

**EXECUTIVE SESSION-**

**-RESOLUTION-** to enter into Executive Session

Committeeman Thurgarland moved and Committeeman Young seconded the motion to adopt the following Resolution:

**Entering into Executive Session**

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Holland, that the public shall be excluded from discussion of the following matter(s):

- **N.J.S.A. 10:4-12. Meetings open to public; exceptions.**

B. A public body may exclude the public only from that portion of a meeting at which the public body discusses any: (5) matter involving the purchase, lease, or acquisition of real property with public funds, the setting of banking rates, or investment of public funds, if it could adversely affect the public interest if discussion of the matters were disclosed;

**BE IT FURTHER RESOLVED**, that Minutes will be kept on file in the Municipal Clerk's Office, and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes shall be made public. This Resolution will take effect immediately.

Action will not be taken when the Township Committee returns to Open Session.

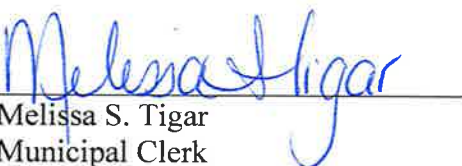
Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

**ADJOURN**


Deputy Mayor Wilhelm moved and Committeeman Young seconded the motion to return to Open session and adjourn at 7:54 p.m.

Roll Call Vote	Ayes	Nays	Abstain	Absent
Duane Young	X			
Scott Wilhelm, Deputy Mayor	X			
Robert Thurgarland	X			
Dan Bush, Mayor	X			

Respectfully Submitted,

  
Melissa S. Tigar  
Municipal Clerk

Approved By,

  
Dan Bush, Mayor  
Scott Wilhelm, Deputy Mayor

